

**BOSSIER CITY MUNICIPAL
FIRE & POLICE CIVIL SERVICE BOARD
PO BOX 5337
BOSSIER CITY, LOUISIANA 71171-5337
PHONE: 318/698-7335
FAX: 318/741-8893**

**WILLIAM SCHWARTZ
CHAIRMAN**

**KAREN MAXWELL
SECRETARY**

CIVIL SERVICE BOARD SPECIAL MEETING

May 15, 2019

9:00 AM

BOSSIER POLICE CONFERENCE ROOM

620 BENTON ROAD

BOSSIER CITY, LOUISIANA 71111

ON MAY 15, 2019, THE BOSSIER CITY MUNICIPAL FIRE AND POLICE CIVIL SERVICE BOARD HELD A SPECIAL MEETING AT THE BOSSIER CITY POLICE DEPARTMENT, CONFERENCE ROOM, 620 BENTON ROAD, BOSSIER CITY, LOUISIANA.

AGENDA

I. CALL TO ORDER AND ROLL CALL 9:00 AM

BOARD CHAIRMAN WILLIAM SCHWARTZ CALLS THE MEETING TO ORDER AT 9:00 AM

**MEMBERS PRESENT: WILLIAM SCHWARTZ, CHAIRMAN/CLBM
SGT. CHARLES BRIDGES, PDBM
CAPT. JASON SHELTON, FDBM
LOU CHANDLER, CLBM
CHARLIE DAVIS, GABM**

OTHERS PRESENT: KAREN MAXWELL, BOARD SECRETARY

II. APPROVAL OF AGENDA FOR MAY 15, 2019

BY CAPT. SHELTON

MOTION MADE TO APPROVE THE AGENDA FOR MAY 15, 2019

SECOND BY SGT. BRIDGES

COMMENTS: NONE

VOTING IN FAVOR: ALL

III. APPROVAL OF BOARD MINUTES OF APRIL 17, 2019

BY CAPT. SHELTON

**MOTION MADE TO APPROVE AND DISPENSE WITH THE READING OF
BOARD MINUTES OF APRIL 17, 2019**

SECOND BY SGT. BRIDGES

COMMENTS: NONE

VOTING IN FAVOR: ALL

IV. UNFINISHED BUSINESS

POLICE DEPARTMENT

1. APPROVAL OF RESULTS FOR POLICE OFFICER EXAM GIVEN ON APRIL 16, 2019

BY SGT. BRIDGES

**MOTION MADE TO APPROVE RESULTS FOR POLICE OFFICER EXAM GIVEN ON
APRIL 16, 2019**

SECOND BY: CAPT. SHELTON

COMMENTS: NONE

VOTING IN FAVOR: ALL

**2. APPROVAL OF APPLICATIONS FOR POLICE COMMUNICATIONS OFFICER ADVERTISED FOR
MARCH 27 – APRIL 25, 2019.**

BY SGT. BRIDGES

**MOTION MADE TO APPROVE APPLICATIONS FOR POLICE COMMUNICATIONS OFFICER
ADVERTISED FOR MARCH 27 – APRIL 25, 2019**

SECOND BY; CAPT. SHELTON

COMMENTS: NONE

VOTING IN FAVOR: ALL

3. APPROVAL OF APPLICATIONS FOR JAILER 1 ADVERTISED FOR MARCH 27 – APRIL 25, 2019.

BY SGT. BRIDGES

**MOTION MADE TO APPROVE APPLICATIONS FOR JAILER 1 ADVERTISED FOR MARCH 27
THROUGH APRIL 25, 2019**

SECOND BY: CAPT. SHELTON

COMMENTS: NONE

VOTING IN FAVOR: ALL

FIRE DEPARTMENT

NO OLD BUSINESS

V. NEW BUSINESS

POLICE DEPARTMENT

1. APPROVAL OF PERSONNEL ACTION FORMS

BY SGT. BRIDGES

**MOTION MADE TO APPROVE THE PERSONNEL ACTION
FORMS FROM THE POLICE DEPARTMENT**

SECOND BY: CAPT. SHELTON

COMMENTS: NONE

VOTING IN FAVOR: ALL

APPROVED PERSONNEL ACTION FORMS:

**ADAMS, SIMONE
BOOKER, MICHAEL
BOONE, LANDON
BLAIR, MICHAEL
BRADFORD, MARLVIN
BRYANT, LADONNA
COLLER, CARY
EDMONDS, PATRICK
FAKTOR, CHARLES
FRITH, CORA
HODGES, SHANNON
IMAN, MICHAEL
JOHNSON, CHADRICK
KALMBACH, GEORGE
MCGEE, RICHARD
LEWIS, AARON
LEWIS, AARON
RAMBO, QUATISHA
THOMERSON, JOSEPH**

**NAME CHANGE FROM OLSEN
MILITARY LEAVE W/OUT PAY
RESIGNATION
PERMANENT POLICE OFFICER
PROBATIONAL JAILER 1
PROBATIONAL PCO1
PERMANENT POLICE OFFICER
PERMANENT POLICE OFFICER
TERMINATION OF SICK LEAVE
PROBATIONAL PCO1
PROBATIONAL POLICE CAPTAIN
SICK LEAVE
SICK LEAVE
PROBATIONAL POLICE LIEUTENANT
PERMANENT DEPUTY CHIEF
SICK LEAVE
TERMINATION OF SICK LEAVE
TERMINATION OF SICK LEAVE
PROBATIONAL POLICE LIEUTENANT**

- 2. APPROVAL OF APPLICANTS REQUESTING THEIR GRADE RESULTS FOR POLICE OFFICER BE REPORTED TO THIS JURISDICTION**

BY SGT. BRIDGES

MOTION MADE TO APPROVE APPLICANTS GRADE RESULTS FOR POLICE OFFICER

**SECOND BY CAPTAIN SHELTON
COMMENTS: NONE
VOTING IN FAVOR: ALL**

APPROVED APPLICANTS:

| | |
|-----------------------------|--------------------------|
| NAME: | DEANDREA GRAHAM |
| EXAM SCORE: | 82 |
| JURISDICTION TESTED: | SHREVEPORT |
| DATE EXAM CERTIFIED: | DECEMBER 12, 2018 |

- 3. APPROVAL OF APPLICANTS REQUESTING THEIR GRADE RESULTS FOR POLICE COMMUNICATIONS OFFICER I BE REPORTED TO THIS JURISDICTION**

BY SGT BRIDGES

MOTION MADE TO APPROVE THE APPLICANTS GRADE RESULTS FOR POLICE COMMUNICATIONS OFFICER 1

THERE ARE NO APPLICANTS

FIRE DEPARTMENT

- 1. APPROVAL OF PERSONNEL ACTION FORMS FROM THE FIRE DEPARTMENT**

BY CAPT. SHELTON

**MOTION MADE TO APPROVE THE PERSONNEL ACTION FORMS
FROM THE FIRE DEPARTMENT**

SECOND BY SGT. BRIDGES

COMMENTS: NONE

VOTING IN FAVOR: ALL

APPROVED PERSONNEL ACTION FORMS:

| | |
|-----------------------------|--|
| APPERLEY, ROBERT | FIREFIGHTER RECRUIT |
| BARRON, JESSICA | FIREFIGHTER RECRUIT |
| BECK, AUSTIN | FIREFIGHTER RECRUIT |
| BELL, WALKER | FIREFIGHTER RECRUIT |
| BERRY, DARYL | TERMINATION OF SICK LEAVE |
| BURRUS, CHRISTIAN | TERMINATION OF SICK LEAVE |
| CUNNINGHAM, VICTORIA | FIREFIGHTER RECRUIT |
| ELLIOTT, DYLAN | FIREFIGHTER RECRUIT |
| GREER, KENNETH | TERMINATION OF SICK LEAVE |
| HARRIS, MICHAEL | TERMINATION OF SICK LEAVE |
| HART, CHAD | PERMANENT FIREFIGHTER |
| HUGHES, BRANDON | FIREFIGHTER RECRUIT |
| HILLMAN, WILLIAM | SUBSTITUTE FIRE DRIVER |
| JORDAN, PEYTON | FIREFIGHTER RECRUIT |
| MCVEY, KYLEE | FIREFIGHTER RECRUIT |
| MILLER, MARK | PERMANENT FIREFIGHTER |
| MOUTON, MITCHELL | FIREFIGHTER RECRUIT |
| OES, MICHAEL | ANNUAL LEAVE |
| OES, MICHAEL | TERMINATION OF SICK LEAVE |
| O'NEAL, SHERELLE | PROBATIONAL FIRE COMMUNICATION SUPERVISOR |
| PEREZ, ANGELO | FIREFIGHTER RECRUIT |
| POOLE, ASHTON | SUBSTITUTE FIRE DRIVER |
| POOLE, ASHTON | PERMANENT FIREFIGHTER |
| PRESLEY, CHAD | SICK LEAVE (EXTENDED) |
| SNELLGROVE, RYLEY | FIREFIGHTER RECRUIT |
| STECK, CODY | RESIGNATION |
| STONE, DONALD | TERMINATION OF SICK LEAVE |
| STONE, DONALD | RETIREMENT |
| WALKER, TYLER | FIREFIGHTER RECRUIT |
| WILLIAMS, SARAH | PERMENENT FIRE COMMUNICATIONS |

- 2. APPROVAL OF APPLICANTS REQUESTING THEIR GRADE RESULTS FOR FIREFIGHTER BE
REPORTED TO THIS JURISDICTION**

BY CAPT. SHELTON

**MOTION MADE TO APPROVE THE APPLICANTS REQUESTING
THEIR EXAM RESULTS FOR FIREFIGHTER BE REPORTED TO
THIS JURISDICTION**

SECOND BY SGT. BRIDGES

COMMENTS: NONE

VOTING IN FAVOR: ALL

APPROVED APPLICANTS:

NAME: A'DAVIOUS FURLOW
EXAM SCORE: 77
JURISDICTION TESTED: SHREVEPORT
DATE CERTIFIED: DECEMBER 12, 2018

NAME: BRITTANY LEE
EXAM SCORE: 78
JURISDICTION TESTED: OUACHITA PARISH
DATE CERTIFIED: APRIL 11, 2019

NAME: RENEISHA SMITH
EXAM SCORE: 82
JURISDICTION TESTED: OUACHITA PARISH
DATE CERTIFIED: APRIL 11, 2019

NAME: ALEXANDER TUCKER
SCORE: 88
JURISDICTION TESTED: DESOTO FIRE DISTRICT #8
DATE EXAM CERTIFIED: MAY 25, 2018

3. **APPROVAL OF APPLICANTS REQUESTING THEIR GRADE RESULTS FOR FIRE COMMUNICATIONS OFFICER BE REPORTED TO THIS JURISDICTION.**

BY CAPTAIN SHELTON

A MOTION MADE TO APPROVE APPLICANTS REQUESTING EXAM RESULTS FOR FIRE COMMUNICATIONS OFFICER BE REPORTED TO THIS JURISDICTION.

THERE ARE NO APPLICANTS

4. **APPROVAL TO ADVERTISE FOR FIRE DRIVER, FIRE CAPTAIN, DISTRICT FIRE CHIEF, DEPUTY FIRE CHIEF, CHIEF OF TRAINING, CHIEF OF FIRE PREVENTION, ASSISTANT FIRE CHIEF, ASSISTANT CHIEF OF TRAINING, ASSISTANT CHIEF OF FIRE PREVENTION, CHIEF OF EMS AND MASTER MECHANIC.**

BY CAPTAIN SHELTON

A MOTION MADE TO ADVERTISE FOR FIRE DRIVER, FIRE CAPTAIN, DISTRICT FIRE CHIEF, DEPUTY FIRE CHIEF, CHIEF OF TRAINING, CHIEF OF FIRE PREVENTION, ASSISTANT FIRE CHIEF, ASSISTANT CHIEF OF TRAINING, ASSISTANT CHIEF OF FIRE PREVENTION, CHIEF OF EMS AND MASTER MECHANIC.

SECOND BY: SGT BRIDGES
COMMENTS: NONE
VOTING IN FAVOR: ALL

- VII. **REVIEW AND DISCUSS FOR APPROVAL RULE #1, RULE #2, RULE #3 AND RULE #10 PROPOSED REVISIONS OF BOARD RULES RECEIVED FROM THE OFFICE OF STATE EXAMINER LETTER DATED DECEMBER 17, 2018**

THERE WERE 2 QUESTIONS ASKED BY THE POLICE REPRESENTATIVE AND DISCUSSION FOLLOWED. WHEN THE QUESTIONS WERE ANSWERED AND HE HAD CLARIFICATION ON ON THE ISSUES, THERE WAS A UNANIMOUS VOTE TO APPROVE RULE #1, RULE #2, RULE #3 AND RULE #10 REVISIONS PROPOSED BY THE OFFICE OF STATE EXAMINER IN THE LETTER DATED DECEMBER 17, 2018.

BY SGT. BRIDGES

MOTION MADE TO ADJOURN

WITH THERE BEING NO FURTHER BUSINESS BEFORE THE BOARD AT THIS TIME, THIS MEETING IS ADJOURNED AT: 9:30



KAREN MAXWELL, SECRETARY
BOSSIER CITY MUNICIPAL FIRE AND
POLICE CIVIL SERVICE BOARD