

**BOSSIER CITY MUNICIPAL
FIRE & POLICE CIVIL SERVICE BOARD
PO BOX 5337
BOSSIER CITY, LOUISIANA 71171-5337
PHONE: 318/741-8621
FAX: 318/741-8893**

**WILLIAM SCHWARTZ
CHAIRMAN**

**KAREN MAXWELL
SECRETARY**

**CIVIL SERVICE BOARD MEETING
JULY 9, 2020
9:00 AM
BOSSIER POLICE DEPT. CONFERENCE ROOM
620 BENTON ROAD
BOSSIER CITY, LOUISIANA 71111**

ON JULY 9, 2020, THE BOSSIER CITY MUNICIPAL FIRE AND POLICE CIVIL SERVICE BOARD HELD A BOARD MEETING AT THE BOSSIER CITY POLICE DEPARTMENT, CONFERENCE ROOM, 620 BENTON ROAD, BOSSIER CITY, LA. 71111.

AGENDA

I. CALL TO ORDER AND ROLL CALL 9:00 AM

BOARD CHAIRMAN WILLIAM SCHWARTZ CALLS THE MEETING TO ORDER AT 9:00 AM

**MEMBERS PRESENT: WILLIAM SCHWARTZ, CHAIRMAN/CLBM
JASON SHELTON FDBM
SGT. CHARLIE BRIDGES PDBM
LOU CHANDLER CLMB
OTHERS PRESENT: KAREN MAXWELL, BOARD SECRETARY**

II. RE-APPOINTMENT AND SWEARING IN OF BILL SCHWARTZ (CHAIRMAN/CLBM) AND LOU CHANDLER (CLBM) FOR ANOTHER TERM.

III. APPROVAL OF AGENDA FOR JULY 9, 2020

BY BILL SCHWARTZ

MOTION MADE TO APPROVE THE AGENDA FOR JULY 9, 2020

**SECOND BY: CAPT SHELTON
COMMENTS: NONE
VOTING IN FAVOR: ALL**

IV. APPROVAL OF BOARD MINUTES FROM THE MARCH 17, 2020 BOARD MEETING, THE MARCH 17, 2020 AND THE MAY 28, 2020 BOARD MEETING.

BY BILL SCHWARTZ

MOTION MADE TO APPROVE AND DISPENSE WITH THE READING OF BOARD MINUTES FROM THE MARCH 17, 2020 MEETING, THE MARCH 30, 2020 MEETING AND THE MAY 28, 2020 MEETING.

**SECOND BY CAPT SHELTON
COMMENTS: NONE
VOTING IN FAVOR: ALL**

V. OLD BUSINESS

POLICE DEPARTMENT

1. APPROVAL OF GRADE RESULTS FOR INFORMATION TECHNOLOGY SPECIALIST

BY SGT. BRIDGES

MOTION MADE TO APPROVE THE GRADE RESULTS FOR THE POSITION OF INFORMATION TECHNOLOGY SPECIALIST REPORTED ON MAY 15, 2020

**SECOND BY: CAPT SHELTON
COMMENTS: NONE
VOTING IN FAVOR: ALL**

FIRE DEPARTMENT

1. APPROVAL TO HOLD A PUBLIC HEARING TO CONSIDER THE ADOPTION OF CHANGING THE POSITIONS OF DIRECTOR OF COMMUNICATIONS AND FIRE COMMUNICATIONS SUPERVISOR TO PROMOTIONAL POSITIONS.

BY CAPT SHELTON

MOTION MADE TO APPROVE A PUBLIC HEARING TO CONSIDER THE ADOPTION OF CHANGING THE POSITIONS OF DIRECTOR OF COMMUNICATIONS AND FIRE COMMUNICATIONS SUPERVISOR TO PROMOTIONAL POSITIONS

**SECOND BY: SGT BRIDGES
COMMENTS: NONE
VOTING IN FAVOR: ALL**

***** THE PUBLIC HEARING WAS HELD AND A VOTE TAKEN TO CHANGE THE POSITIONS FROM COMPETITIVE TO PROMOTIONAL. ALL PRESENT VOTED IN FAVOR OF THE PROPOSED ADOPTION. *****

2. APPROVAL OF GRADE RESULTS FOR THE POSITIONS OF DIRECTOR OF COMMUNICATIONS AND FIRE COMMUNICATIONS SUPERVISOR.

BY: CAPT SHELTON

MOTION MADE TO APPROVE THE GRADE RESULTS FOR THE POSITIONS OF DIRECTOR OF COMMUNICATIONS AND FIRE COMMUNICATIONS SUPERVISOR.

**SECOND BY: SGT. BRIDGES
COMMENTS: NONE
VOTING IN FAVOR: ALL**

(EXAMS WERE GIVEN ON JUNE 2, 2020 AND GRADES WERE RECEIVED ON JUNE 4, 2020)

VI. NEW BUSINESS

POLICE DEPARTMENT

1. APPROVAL OF PERSONNEL ACTION FORMS

BY SGT. BRIDGES

**MOTION MADE TO APPROVE THE PERSONNEL ACTION FORMS FROM THE POLICE
POLICE DEPARTMENT**

SECOND BY: CAPT SHELTON

COMMENTS: NONE

VOTING IN FAVOR: ALL

APPROVED PERSONNEL ACTION FORMS:

| | |
|---------------------------|-----------------------------------|
| ASHER, TYLER | PROBATIONAL POLICE OFFICER |
| BALTODANO, CLAIRE | RESIGNATION |
| BATES, MICHAEL | RETIREMENT |
| BERNARD, PARRISH | PROBATIONAL POLICE OFFICER |
| BRADFORD, MARLVIN | CONFIRMATION |
| BRYANT, DERRELL | SICK LEAVE |
| BRYANT, DERRELL | TERMINATION OF SICK LEAVE |
| BRYANT, LADONNA | CONFIRMATION |
| BRYANT, ZACHARY | MILITARY LEAVE |
| EDMONDS, PATRICK | RESIGNATION |
| FRITH, CORA | CONFIRMATION |
| GALLIER, EDWAY | CONFIRMATION |
| GALLIER, EDWAY | SICK LEAVE (DUTY INJURY) |
| GRAY, TIFFANIE | SICK LEAVE |
| HANNAH, MATHEW | CONFIRMATION |
| HODGES, SHANNON | CONFIRMATION |
| HOLMES, SCOTT | PROBATIONAL JAILER I |
| HUMPHREY, JEFFREY | CONFIRMATION |
| KALMBACH, DEORGE | CONFIRMATION |
| LEONARD, VERONICA | RETIREMENT |
| LOWE, JASON | CONFIRMATION |
| MARR, CASSIE | CONFIRMATION |
| MC WHINEY, AUSTIN | CONFIRMATION |
| MEANS, KRISTIE | TERMINATION OF SICK LEAVE |
| NIXON, FISHER | CONFIRMATION |
| PERMENTER, MICHAEL | RESIGNATION |
| RAMBO, QUATISHA | SICK LEAVE |
| RUSSELL, GREGORY | CONFIRMATION |
| SHARPLEY, PAIGE | TERMINATION OF SICK LEAVE |
| SOELTER, ROBERT | POLICE OFFICER RECRUIT |
| THOMAS, SHABRONKA | SICK LEAVE |
| THOMAS, SHABRONKA | TERMINATION OF SICK LEAVE |
| THOMERSON, JOSEPH | CONFIRMATION |
| WELSH, MATTHEW | CONFIRMATION |
| WEST, KEANDRA | CONFIRMATION |

**2. APPROVAL OF APPLICANTS REQUESTING THEIR GRADE RESULTS FOR POLICE OFFICER BE
REPORTED TO THIS JURISDICTION**

BY: SGT. BRIDGES

MOTION MADE TO APPROVE APPLICANTS GRADE RESULTS FOR POLICE OFFICER

SECOND: CAPT SHELTON

COMMENTS: NONE

VOTING IN FAVOR: ALL

APPLICANTS:

NAME: ASHER, TYLER
EXAM SCORE: 93
JURISDICTION TESTED: BATON ROUGE
DATE CERTIFIED: JUNE 1, 2020

NAME: BERNARD, PARRISH
EXAM SCORE: 88
JURISDICTION TESTED: BATON ROUGE
DATE CERTIFIED: JUNE 3, 2020

NAME: CHENEY, TYLER
EXAM SCORE: 95
JURISDICTION TESTED: BATON ROUGE
DATE CERTIFIED: JUNE 1, 2020

NAME: EDWARDS, MARGARET
EXAM SCORE: 89
JURISDICTION TESTED: ZACHARY
DATE CERTIFIED: JUNE 17, 2020

NAME: MCNEELY, CODY
EXAM SCORE: 93
JURISDICTION TESTED: BATON ROUGE
DATE CERTIFIED: JUNE 3, 2020

NAME: YONNES, BRANDON
EXAM SCORE: 82
JURISDICTION TESTED: SHREVEPORT
DATE CERTIFIED: NOVEMBER 26, 2019

3. APPROVAL OF APPLICANTS REQUESTING THEIR GRADE RESULTS FOR POLICE COMMUNICATIONS OFFICER I BE REPORTED TO THIS JURISDICTION

BY: SGT. BRIDGES

MOTION MADE TO APPROVE THE APPLICANTS GRADE RESULTS FOR POLICE COMMUNICATIONS OFFICER I

SECOND BY: CAPT SHELTON
COMMENTS: NONE
VOTING IN FAVOR: ALL

THERE ARE NO APPLICANTS

4. APPROVAL OF POLICE OFFICER AND JAILER I APPLICATIONS UNDER THE "EMERGENCY APPOINTMENT" PROVISION

BY: SGT. BRIDGES

MOTION MADE FOR APPROVAL OF POLICE OFFICERS AND JAILER I APPLICATION UNDER THE "EMERGENCY APPOINTMENT" PROVISION

SECOND BY: CAPT. SHELTON
COMMENTS: NONE
VOTING IN FAVOR: ALL

IT WAS DECIDED THAT THE APPLICATIONS OF MICHAEL MILCZARSKI AND RICHARD POLLITT FOR POLICE OFFICER AND MELVIN FAYARD IV FOR JAILER I WILL BE APPROVED PROVISIONALY. THEY WILL TAKE THE EXAMS WHEN DATES AND TIMES ARE AVAILABLE. TESTING FOR POLICE OFFICER WILL TAKE PLACE ON JULY 28, 2020 IN BATON ROUGE. OUR REQUEST IS ATTACHED.

FIRE DEPARTMENT

1. APPROVAL OF PERSONNEL ACTION FORMS FROM THE FIRE DEPARTMENT

BY: CAPT SHELTON.

MOTION MADE TO APPROVE THE PERSONNEL ACTION FORMS FROM THE FIRE DEPARTMENT

SECOND BY SGT. BRIDGES
COMMENTS: NONE
VOTING IN FAVOR: ALL

APPROVED PERSONNEL ACTION FORMS:

BADIALI, LESLIE
BARRON, DUSTIN
BOCKHAUS, BRADLEY
BRAGG, KEVIN
BURRUS, CHRISTIAN
BURRUS, CHRISTIAN
CARRIER, JOHN
CHANIER, MATTHEW
CLARK, JARROD
CUMMINGS, CLAYTON
CUMMINGS, CLAYTON
DIXON, PATRICK
DUKE, KRISTIN
FLOURNOY, ROBERT
FULCO, TUCKER
GAMEL, TAYLOR
GARCIA, BRIAN
HAWN, ANTHONY
LABORDE, CHRISTOPHER
MILLER, JESSICA
MYERS, AARON
NAQUIN, AVERY
O'NEAL, SHERRELLE
PEA, CAMERON
RASBERRY, LADARIUS
RICHARD, ANTHONY
ROUGON, ZACHARY
ROUGON, ZACHARY
SANDERS, WILLIAM
SCHIMBERG, JOHN
SEXTON, HEATH
SEXTON, HEATH
SEXTON, HEATH
SPARKMAN, WESLEY

SICK LEAVE EXTENDED
PROBATIONAL FIREFIGHTER
PROBATIONAL FIREFIGHTER
SUSPENSION
SICK LEAVE EXTENDED
TERMINATION OF SICK LEAVE
SUBSTITUTE APPOINTMENT
SUBSTITUTE APPOINTMENT
PROVISIONAL APPOINTMENT
PROBATIONAL PROMOTION
TERMINATION OF SUBSTITUTE APPT.
SICK LEAVE EXTENDED
RESIGNATION
SICK LEAVE EXTENDED
PROBATIONAL FIREFIGHTER
SUBSTITUTE APPOINTMENT
PROBATIONAL FIREFIGHTER
RETIREMENT
SICK LEAVE TERMINATION
PROVISIONAL APPOINTMENT
SICK LEAVE EXTENDED
PROVISIONAL APPOINTMENT
CONFIRMATION
PROBATIONAL FIREFIGHTER
PROBATIONAL FIREFIGHTER
PROBATIONAL FIREFIGHTER
SUSPENSION
TERMINATION OF SICK LEAVE
SUBSTITUTE APPOINTMENT
PROBATIONAL FIREFIGHTER
SUBSTITUTE APPOINTMENT
TERMINATION OF SUBSTITUTE APPT.
SUBSTITUTE APPOINTMENT
PROBATIONAL PROMOTION

WEIR, JOSHUA
WEIR, JOSHUA
WYNN, CHAD
WYNN, CHAD
WYNN, CHAD

PROBATIONAL PROMOTION
TERMINATION OF SUBSTITUTE APPT.
SUBSTITUTE APPOINTMENT
TERMINATION OF SUBSTITUTE APPT.
SUBSTITUTE APPOINTMENT

2. APPROVAL OF APPLICANTS REQUESTING THEIR GRADE RESULTS FOR FIREFIGHTER BE REPORTED TO THIS JURISDICTION

BY CAPT SHELTON

MOTION MADE TO APPROVE THE APPLICANTS REQUESTING THEIR EXAM RESULTS FOR FIREFIGHTER BE REPORTED TO THIS JURISDICTION

**SECOND BY SGT BRIDGES
COMMENTS: NONE
VOTING IN FAVOR: ALL**

APPROVED APPLICANTS:

**NAME: CASSEL, TYLER
EXAM SCORE: 91
JURISDICTION TESTED: ST. TAMMANY PARISH
DATE CERTIFIED: FEBRUARY 27, 2020**

**NAME: EUBANKS, WILLIAM
EXAM SCORE: 94
JURISDICTION TESTED: SHREVEPORT
DATE CERTIFIED: OCTOBER 9, 2019**

**NAME: FENTON, WILLIAM
EXAM SCORE: 89
JURISDICTION TESTED: ST. TAMMANY PARISH
DATE CERTIFIED: FEBRUARY 27, 2020**

**NAME: PAINE, JEREMY
EXAM SCORE: 94
JURISDICTION TESTED: OUACHITA PARISH
DATE CERTIFIED: FEBRUARY 13, 2020**

**NAME: WILLIAMS, MADALAN
EXAM SCORE: 91
JURISDICTION TESTED: SHREVEPORT
DATE CERTIFIED: OCTOBER 9, 2019**

3. APPROVAL OF APPLICANTS REQUESTING THEIR GRADE RESULTS FOR FIRE COMMUNICATIONS OFFICER BE REPORTED TO THIS JURISDICTION.

BY: CAPT SHELTON

A MOTION MADE TO APPROVE APPLICANTS REQUESTING EXAM RESULTS FOR FIRE COMMUNICATIONS OFFICER BE REPORTED TO THIS JURISDICTION.

**SECOND BY: SGT BRIDGES
COMMENTS: NONE
VOTING IN FAVOR: ALL**

APPROVED APPLICANTS:

| | |
|----------------------|---------------|
| NAME: | NAQUIN, AVERY |
| EXAM SCORE: | 92 |
| JURISDICTION TESTED: | BATON ROUGE |
| DATE CERTIFIED: | JUNE 4, 2020 |

4. APPROVAL FOR THE BOARD TO RE-ADVERTISE FOR THE POSITION OF SUPERVISOR OF EMERGENCY MEDICAL SERVICES FOR THE FIRE DEPARTMENT

BY: CAPT SHELTON

A MOTION MADE FOR THE BOARD TO APPROVE THE REQUEST TO RE-ADVERTISE FOR THE POSITION OF SUPERVISOR OF EMERGENCY MEDICAL SERVICE.

SECOND BY: SGT BRIDGES
COMMENTS: NONE
VOTING IN FAVOR: ALL

WE WILL ADVERTISE JULY 15, 2020 THROUGH AUGUST 14, 2020

WITH THERE BEING NO FURTHER BUSINESS BEFORE THE BOARD AT THIS TIME, THIS MEETING IS ADJOURNED AT: 9:30



KAREN MAXWELL, SECRETARY
BOSSIER CITY MUNICIPAL FIRE AND
POLICE CIVIL SERVICE BOARD