

**BOSSIER CITY MUNICIPAL
FIRE & POLICE CIVIL SERVICE BOARD
PO BOX 5337
BOSSIER CITY, LOUISIANA 71171-5337
PHONE: 318/741-8621
FAX: 318/741-8893**

**WILLIAM SCHWARTZ
CHAIRMAN**

**KAREN MAXWELL
SECRETARY**

**CIVIL SERVICE BOARD SPECIAL MEETING
JULY 24, 2019
9:00 AM
BOSSIER POLICE CONFERENCE ROOM
620 BENTON ROAD
BOSSIER CITY, LOUISIANA 71111**

**ON JULY 24, 2019, THE BOSSIER CITY MUNICIPAL FIRE AND POLICE CIVIL SERVICE BOARD HELD
A SPECIAL BOARD MEETING AT THE BOSSIER CITY POLICE DEPARTMENT, CONFERENCE ROOM,
620 BENTON ROAD, BOSSIER CITY, LA. 71111**

AGENDA

I. CALL TO ORDER AND ROLL CALL 9:00 AM

BOARD CHAIRMAN WILLIAM SCHWARTZ CALLS THE MEETING TO ORDER AT 9:00 AM

**MEMBERS PRESENT: WILLIAM SCHWARTZ, CHAIRMAN/CLBM
SGT. CHARLES BRIDGES, PDBM
CAPT. JASON SHELTON, FDBM
CHARLIE DAVIS, GABM
LOU CHANDLER, CLMB**

OTHERS PRESENT: KAREN MAXWELL, BOARD SECRETARY

II. APPROVAL OF AGENDA FOR JULY 24, 2019

BY BILL SCHWARTZ

MOTION MADE TO APPROVE THE AGENDA FOR JULY 24, 2019

**SECOND BY CAPT. SHELTON
COMMENTS: NONE
VOTING IN FAVOR: ALL**

III. APPROVAL OF BOARD MINUTES OF JUNE 27, 2019 BOARD MEETING

BY BILL SCHWARTZ

**MOTION MADE TO APPROVE AND DISPENSE WITH THE READING OF
BOARD MINUTES OF JUNE 27, 2019**

**SECOND BY CAPT. SHELTON
COMMENTS: NONE
VOTING IN FAVOR: ALL**

IV. UNFINISHED BUSINESS

POLICE DEPARTMENT

NONE

FIRE DEPARTMENT

NONE

V. NEW BUSINESS

POLICE DEPARTMENT

1. APPROVAL OF PERSONNEL ACTION FORMS

BY SGT. BRIDGES

**MOTION MADE TO APPROVE THE PERSONNEL ACTION
FORMS FROM THE POLICE DEPARTMENT**

SECOND BY: CAPT. SHELTON

COMMENTS: NONE

VOTING IN FAVOR: ALL

APPROVED PERSONNEL ACTION FORMS:

BOYETT, CHAD

DAVIS, COLTON

EDMONDS, PATRICK

EDMONDS, PATRICK

HALVERSON, JASON

HANNAH, MATHEW

KERRY, DARRON

HUMPHREY, JEFFERY

LOWE, JASON

MITCHELL, QUENTIN

PARKER, SHAWN

TIMMS, HUNTER

WARREN, JASON

SICK LEAVE

RESIGNATION

MILITARY LEAVE W/O PAY

TERMINATION OF LEAVE W/O PAY

SICK LEAVE

PROBATIONAL POLICE SERGEANT

PERMANENT POLICE OFFICER

PROBATIONAL POLICE SERGEANT

PROBATIONAL POLICE SERGEANT

DEATH

PERMANENT POLICE OFFICER

TERMINATION OF MILITARY LEAVE

POLICE OFFICER RECRUIT

**2. APPROVAL OF APPLICANTS REQUESTING THEIR GRADE RESULTS FOR POLICE OFFICER BE
REPORTED TO THIS JURISDICTION**

BY SGT. BRIDGES

MOTION MADE TO APPROVE APPLICANTS GRADE RESULTS FOR POLICE OFFICER

SECOND BY CAPTAIN SHELTON

COMMENTS: NONE

VOTING IN FAVOR: ALL

APPROVED APPLICANTS:

NAME:

EXAM SCORE:

JURISDICTION TESTED:

DATE EXAM CERTIFIED:

ABRAMS, CHARLES

79

SHREVEPORT

DECEMBER 12, 2018

NAME: DUNCAN, RICHARD
EXAM SCORE: 82
JURISDICTION TESTED: BREAUX BRIDGE
DATE EXAM CERTIFIED: JUNE 11, 2019

NAME: EASTERLING, JOHN E.
EXAM SCORE: 87
JURISDICTION TESTED: CITY OF BATON ROUGE
DATE EXAM CERTIFIED: JUNE 20, 2019

NAME: MOSES, KRISTEN
EXAM SCORE: 88
JURISDICTION TESTED: SHREVEPORT
DATE EXAM CERTIFIED: JUNE 12, 2019

NAME: PHILLIPS, RYAN
EXAM SCORE: 89
JURISDICTION TESTED: NATCHITOCHE
DATE EXAM CERTIFIED: JULY 17, 2019

NAME: PORTER, CLEMMI
EXAM SCORE: 88
JURISDICTION TESTED: SHREVEPORT
DATE EXAM CERTIFIED: MAY 9, 2018

NAME: VENIOUS, TYRE
EXAM SCORE: 90
JURISDICTION TESTED: MONROE
DATE EXAM CERTIFIED: NOVEMBER 20, 2018

NAME: THOMAS, SHANKEITHA
EXAM SCORE: 81
JURISDICTION TESTED: SHREVEPORT
DATE EXAM CERTIFIED: DECEMBER 12, 2018

3. APPROVAL OF APPLICANTS REQUESTING THEIR GRADE RESULTS FOR POLICE COMMUNICATIONS OFFICER I BE REPORTED TO THIS JURISDICTION

BY SGT BRIDGES

MOTION MADE TO APPROVE THE APPLICANTS GRADE RESULTS FOR POLICE COMMUNICATIONS OFFICER I

THERE ARE NO APPLICANTS

FIRE DEPARTMENT

1. APPROVAL OF PERSONNEL ACTION FORMS FROM THE FIRE DEPARTMENT

BY CAPT. SHELTON

MOTION MADE TO APPROVE THE PERSONNEL ACTION FORMS FROM THE FIRE DEPARTMENT

SECOND BY SGT. BRIDGES
COMMENTS: NONE
VOTING IN FAVOR: ALL

APPROVED PERSONNEL ACTION FORMS:

**DENNIE, ROBERT
LAUTERBACH, MATTHEW
VIOLA, JOHN
SANCHEZ, JASON**

**TERMINATION OF SICK LEAVE
PERMANENT FIRE DRIVER
PERMANENT FIREFIGHTER
CONFIRM PERMANENT TRAINING OFFICER**

2. APPROVAL OF APPLICANTS REQUESTING THEIR GRADE RESULTS FOR FIREFIGHTER BE REPORTED TO THIS JURISDICTION

BY CAPT. SHELTON

MOTION MADE TO APPROVE THE APPLICANTS REQUESTING THEIR EXAM RESULTS FOR FIREFIGHTER BE REPORTED TO THIS JURISDICTION

**SECOND BY SGT. BRIDGES
COMMENTS: NONE
VOTING IN FAVOR: ALL**

APPROVED APPLICANTS:

**NAME: BONNER, NICHOLAS
EXAM SCORE: 80
JURISDICTION TESTED: SHREVEPORT
DATE CERTIFIED: DECEMBER 12, 2018**

**NAME: COLLIER, KOY
EXAM SCORE: 95
JURISDICTION TESTED: ST. BERNARD
DATE CERTIFIED: JULY 15, 2019**

**NAME: COLLINS, THRISTIN
EXAM SCORE: 80
JURISDICTION TESTED: BAYOU CANE
DATE CERTIFIED: JUNE 17, 2019**

**NAME: ELZIE, TIFFFANY
EXAM SCORE: 85
JURISDICTION TESTED: LAKE CHARLES
DATE CERTIFIED: JUNE 7, 2019**

**NAME: FAYARD, MELVIN
EXAM SCORE: 93
JURISDICTION TESTED: ZACHARY
DATE CERTIFIED: JUNE 27, 2018**

**NAME: GANEY, ALEX
EXAM SCORE: 88
JURISDICTION TESTED: SHREVEPORT
DATE CERTIFIED: DECEMBER 12, 2018**

**NAME: MORGAN, GUNNER
EXAM SCORE: 93
JURISDICTION TESTED: LAFAYETTE
DATE CERTIFIED: SEPTEMBER 12, 2018**

**NAME: PHILLIPS, CLIFTON
EXAM SCORE: 79
JURISDICTION TESTED: LAKE CHARLES
DATE CERTIFIED: JUNE 7, 2019**

NAME: STEWART, KEVIN
EXAM SCORE: 87
JURISDICTION TESTED: SHREVEPORT
DATE CERTIFIED: APRIL 4, 2018

NAME: WARD, JESSIE
EXAM SCORE: 79
JURISDICTION TESTED: BAYOU CANE
DATE CERTIFIED: JUNE 17, 2019

NAME: WRIGHT, MATTHEW
EXAM SCORE: 87
JURISDICTION TESTED: OUACHITA PARISH
DATE CERTIFIED: APRIL 11, 2019

3. APPROVAL OF APPLICANTS REQUESTING THEIR GRADE RESULTS FOR FIRE COMMUNICATIONS OFFICER BE REPORTED TO THIS JURISDICTION.

BY CAPTAIN SHELTON

A MOTION MADE TO APPROVE APPLICANTS REQUESTING EXAM RESULTS FOR FIRE COMMUNICATIONS OFFICER BE REPORTED TO THIS JURISDICTION.

THERE ARE NO APPLICANTS

VI. A MOTION WAS MADE BY PRESIDENT BILL SCHWARTZ, WITH A SECOND BY CAPT. JASON SHELTON, TO OPEN DISCUSSION ON THE REVISIONS OF RULE XII A-J THAT WERE PROPOSED BY THE OFFICE OF STATE EXAMINER, IN A LETTER DATED DECEMBER 17, 2018.

AT THE JUNE 27, 2019 MEETING, EACH BOARD MEMBER WAS GIVEN A COPY OF THE REVISIONS TO BE DISCUSSED TODAY. WHEN THE MOTION WAS MADE TO OPEN DISCUSSION, EVERYONE WAS IN AGREEMENT THAT THE REVISIONS WERE ACCEPTABLE. THE REVISIONS WERE APPROVED BY ALL IN ATTENDANCE.

MOTION MADE TO ADJOURN

WITH THERE BEING NO FURTHER BUSINESS BEFORE THE BOARD AT THIS TIME, THIS MEETING IS ADJOURNED AT: 9:15

**KAREN MAXWELL, SECRETARY
BOSSIER CITY MUNICIPAL FIRE AND
POLICE CIVIL SERVICE BOARD**