

**BOSSIER CITY MUNICIPAL
FIRE & POLICE CIVIL SERVICE BOARD
PO BOX 5337
BOSSIER CITY, LOUISIANA 71171-5337
PHONE: 318/741-8621
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**WILLIAM SCHWARTZ
CHAIRMAN**

**KAREN MAXWELL
SECRETARY**

**CIVIL SERVICE BOARD SPECIAL MEETING
AUGUST 13, 2019
9:00 AM
BOSSIER POLICE CONFERENCE ROOM
620 BENTON ROAD
BOSSIER CITY, LOUISIANA 71111**

**ON AUGUST 13, 2019, THE BOSSIER CITY MUNICIPAL FIRE AND POLICE CIVIL SERVICE BOARD HELD
A SPECIAL BOARD MEETING AT THE BOSSIER CITY POLICE DEPARTMENT, CONFERENCE ROOM,
620 BENTON ROAD, BOSSIER CITY, LA. 71111**

AGENDA

I. CALL TO ORDER AND ROLL CALL 9:00 AM

BOARD CHAIRMAN WILLIAM SCHWARTZ CALLS THE MEETING TO ORDER AT 9:00 AM

**MEMBERS PRESENT: WILLIAM SCHWARTZ, CHAIRMAN/CLBM
CAPT. JASON SHELTON, FDBM
CHARLIE DAVIS, GABM
LOU CHANDLER, CLMB
OTHERS PRESENT: KAREN MAXWELL, BOARD SECRETARY**

II. APPROVAL OF AGENDA FOR AUGUST 13, 2019

BY BILL SCHWARTZ

MOTION MADE TO APPROVE THE AGENDA FOR AUGUST 13, 2019

**SECOND BY CAPT. SHELTON
COMMENTS: NONE
VOTING IN FAVOR: ALL**

III. APPROVAL OF BOARD MINUTES OF JULY 24, 2019 BOARD MEETING

BY BILL SCHWARTZ

**MOTION MADE TO APPROVE AND DISPENSE WITH THE READING OF
BOARD MINUTES OF JULY 24, 2019**

**SECOND BY CAPT. SHELTON
COMMENTS: NONE
VOTING IN FAVOR: ALL**

IV. UNFINISHED BUSINESS

POLICE DEPARTMENT

NONE

FIRE DEPARTMENT

1. APPROVAL OF (2) APPLICATIONS FOR COMMUNITY PARAMEDIC

BY CAPT. SHELTON

MOTION MADE TO APPROVE (2) APPLICATIONS FOR COMMUNITY PARAMEDIC THAT WE ADVERTISED FOR BETWEEN JULY 3 AND AUGUST 1, 2019.

SECOND BY: LOU CHANDLER

COMMENTS: NONE

VOTING IN FAVOR: ALL

2. APPROVAL OF (80) APPLICATIONS FOR FIREFIGHTER

BY CAPT. SHELTON

MOTION MADE TO APPROVE (80) APPLICATIONS FOR FIREFIGHTER THAT WE ADVERTISED FOR BETWEEN JUNE 26 AND JULY 25, 2019.

SECOND BY: LOU CHANDLER

COMMENTS: NONE

VOTING IN FAVOR: ALL

3. APPROVAL OF APPLICATIONS FOR PROMOTIONAL POSITIONS

BY CAPT. SHELTON

MOTION MADE TO APPROVE THE PROMOTIONAL POSITION APPLICATIONS OF: ASSISTANT FIRE CHIEF, FIRE DRIVER, ASSISTANT CHIEF OF TRAINING, MASTER MECHANIC, FIRE CAPTAIN, ASSISTANT CHIEF OF FIRE PREVENTION, CHIEF OF TRAINING, DEPUTY FIRE CHIEF, ASSISTANT CHIEF OF EMERGENCY MEDICAL SERVICES, CHIEF OF FIRE PREVENTION AND DISTRICT FIRE CHIEF THAT WE ADVERTISED FOR BETWEEN JUNE 3 AND JULY 2, 2019.

SECOND BY: LOU CHANDLER

COMMENTS: NONE

VOTING IN FAVOR: ALL

V. NEW BUSINESS

POLICE DEPARTMENT

1. APPROVAL OF PERSONNEL ACTION FORMS

BY CAPT. SHELDON

MOTION MADE TO APPROVE THE PERSONNEL ACTION FORMS FROM THE POLICE DEPARTMENT

SECOND BY: LOU CHANDLER

COMMENTS: NONE

VOTING IN FAVOR: ALL

APPROVED PERSONNEL ACTION FORMS:

**BENJAMIN, DEAVEON
BOYETT, CHAD
MIMS, ANTONIO
MOSES, TYLER
SWAN, NICOLE**

**POLICE OFFICER RECRUIT
TERMINATION OF SICK LEAVE
PROBATIONAL POLICE OFFICER
POLICE OFFICER RECRUIT
SICK LEAVE**

- 2. APPROVAL OF APPLICANTS REQUESTING THEIR GRADE RESULTS FOR POLICE OFFICER BE REPORTED TO THIS JURISDICTION**

BY CAPTAIN SHELTON

MOTION MADE TO APPROVE APPLICANTS GRADE RESULTS FOR POLICE OFFICER

THERE ARE NO APPLICANTS

- 3. APPROVAL OF APPLICANTS REQUESTING THEIR GRADE RESULTS FOR POLICE COMMUNICATIONS OFFICER I BE REPORTED TO THIS JURISDICTION**

BY CAPT. SHELTON

MOTION MADE TO APPROVE THE APPLICANTS GRADE RESULTS FOR POLICE COMMUNICATIONS OFFICER I

THERE ARE NO APPLICANTS

- 4. APPROVAL OF REQUEST TO ADVERTISE FOR THE PROMOTIONAL POSITIONS OF POLICE CAPTAIN, POLICE LEUTENANT, POLICE SERGEANT AND JAILER II.**

BY CAPT. SHELTON

MOTION MADE TO APPROVE THE REQUEST TO ADVERTISE FOR THE PROMOTIONAL POSITIONS OF POLICE CAPTAIN, POLICE LEUTENANT, POLICE SERGEANT AND JAILER II

**SECOND BY: LOU CHANDLER
COMMENTS: NONE
VOTING IN FAVOR: ALL**

- 5. APPROVAL OF LETTER FROM CHIEF McWILLIAMS REQUESTING THAT WE ADVERTISE FOR INFORMATION TECHNOLOGY SPECIALIST.**

BY CAPT. SHELTON

MOTION MADE TO APPROVE THE LETTER FROM CHIEF McWILLIAMS TO ADVERTISE FOR INFORMATION TECHNOLOGY SPECIALIST.

**SECOND BY: LOU CHANDLER
COMMENTS: NONE
VOTING IN FAVOR: ALL**

FIRE DEPARTMENT

- 1. APPROVAL OF PERSONNEL ACTION FORMS FROM THE FIRE DEPARTMENT**

BY CAPT. SHELTON

MOTION MADE TO APPROVE THE PERSONNEL ACTIONFORMS FROM THE FIRE DEPARTMENT

**SECOND BY LOU CHANDLER
COMMENTS: NONE
VOTING IN FAVOR: ALL**

APPROVED PERSONNEL ACTION FORMS:

BASS, MARK	TERMINATION OF SICK LEAVE
BASS, MARK	RETIREMENT
DUNN, LEONARD	RETIREMENT
HARRIS, MICHAEL	PROBATIONAL FIRE CAPTAIN
HILLMAN, WILLIAM	PERMANENT FIREFIGHTER
KIRKPATRICK, KEVIN	RETIREMENT
LAUTERBACH, MATTHEW	PROBATIONAL FIRE CAPTAIN
MAGGIO, MICHAEL	PROBATIONAL FIRE DRIVER
MILLER, MARK	PROBATIONAL FIRE DRIVER
OES, MICHAEL	RETIREMENT
PRESLEY, CHAD	PERMANENT FIRE DRIVER
ROBERSON, JEFFREY	CONFIRMATION ASSISTANT FIRE CHIEF
SPATARO, RICHARD	PROBATIONAL DISTRICT FIRE CHIEF

2. APPROVAL OF APPLICANTS REQUESTING THEIR GRADE RESULTS FOR FIREFIGHTER BE REPORTED TO THIS JURISDICTION

BY CAPT. SHELTON

**MOTION MADE TO APPROVE THE APPLICANTS REQUESTING
THEIR EXAM RESULTS FOR FIREFIGHTER BE REPORTED TO
THIS JURISDICTION**

**SECOND BY LOU CHANDLER
COMMENTS: NONE
VOTING IN FAVOR: ALL**

APPROVED APPLICANTS:

NAME:	GREEN, JEFFERY
EXAM SCORE:	78
JURISDICTION TESTED:	WEST MONROE
DATE CERTIFIED:	APRIL 2, 2019
NAME:	JONES, NATHANIEL
EXAM SCORE:	95
JURISDICTION TESTED:	SHREVEPORT
DATE CERTIFIED:	NOVEMBER 29, 2018
NAME:	RASBERRY, LA'DARIUS
EXAM SCORE:	84
JURISTITION TESTED:	NATCHITOCHE
DATE CERTIFIED:	FEBRUARY 21, 2019
NAME:	STACY, TYLER
EXAM SCORE:	89
JURISTITION TESTED:	SHREVEPORT
DATE CERTIFIED:	DECEMBER 12, 2018

3. APPROVAL OF APPLICANTS REQUESTING THEIR GRADE RESULTS FOR FIRE COMMUNICATIONS OFFICER BE REPORTED TO THIS JURISDICTION.

BY CAPTAIN SHELTON

A MOTION MADE TO APPROVE APPLICANTS REQUESTING EXAM RESULTS FOR FIRE COMMUNICATIONS OFFICER BE REPORTED TO THIS JURISDICTION.

THERE ARE NO APPLICANTS

MOTION MADE TO ADJOURN

WITH THERE BEING NO FURTHER BUSINESS BEFORE THE BOARD AT THIS TIME, THIS MEETING IS ADJOURNED AT: 9:30

**KAREN MAXWELL, SECRETARY
BOSSIER CITY MUNICIPAL FIRE AND
POLICE CIVIL SERVICE BOARD**