

**BOSSIER CITY MUNICIPAL  
FIRE & POLICE CIVIL SERVICE BOARD  
PO BOX 5337  
BOSSIER CITY, LOUISIANA 71171-5337  
PHONE: 318/741-8621  
FAX: 318/741-8893**

**WILLIAM SCHWARTZ  
CHAIRMAN**

**KAREN MAXWELL  
SECRETARY**

**CIVIL SERVICE BOARD SPECIAL MEETING  
SEPTEMBER 27, 2019  
9:00 AM  
BOSSIER POLICE CONFERENCE ROOM  
620 BENTON ROAD  
BOSSIER CITY, LOUISIANA 71111**

**ON SEPTEMBER 27, 2019, THE BOSSIER CITY MUNICIPAL FIRE AND POLICE CIVIL SERVICE BOARD HELD  
A SPECIAL BOARD MEETING AT THE BOSSIER CITY POLICE DEPARTMENT, CONFERENCE ROOM,  
620 BENTON ROAD, BOSSIER CITY, LA. 71111**

**AGENDA**

**I. CALL TO ORDER AND ROLL CALL 9:00 AM**

**BOARD CHAIRMAN WILLIAM SCHWARTZ CALLS THE MEETING TO ORDER AT 9:00 AM**

**MEMBERS PRESENT: WILLIAM SCHWARTZ, CHAIRMAN/CLBM  
CAPT. JASON SHELTON, FDBM  
CHARLIE DAVIS, GABM  
LOU CHANDLER, CLMB**

**OTHERS PRESENT: KAREN MAXWELL, BOARD SECRETARY**

**II. APPROVAL OF AGENDA FOR SEPTEMBER 27, 2019**

**BY BILL SCHWARTZ**

**MOTION MADE TO APPROVE THE AGENDA FOR SEPTEMBER 27, 2019**

**SECOND BY CAPT. SHELTON**

**COMMENTS: NONE**

**VOTING IN FAVOR: ALL**

**III. APPROVAL OF BOARD MINUTES OF AUGUST 13, 2019 BOARD MEETING**

**BY BILL SCHWARTZ**

**MOTION MADE TO APPROVE AND DISPENSE WITH THE READING OF  
BOARD MINUTES OF AUGUST 13, 2019**

**SECOND BY CAPT. SHELTON**

**COMMENTS: NONE**

**VOTING IN FAVOR: ALL**

**IV. UNFINISHED BUSINESS**

**POLICE DEPARTMENT**

NONE

**FIRE DEPARTMENT**

**1. APPROVAL OF EXAM RESULTS FOR COMMUNITY PARAMEDIC**

**BY CAPT. SHELTON**

**MOTION MADE TO APPROVE EXAM RESULTS REPORTED ON AUGUST 27, 2019 FOR COMMUNITY PARAMEDIC EXAM THAT WE ADVERTISED FOR FROM JULY 3 THROUGH AUGUST 1, 2019.**

**SECOND BY: SGT. BRIDGES**

**COMMENTS: NONE**

**VOTING IN FAVOR: ALL**

**APPROVED APPLICANTS:**

**BOCKHAUS, BLAIR**

**ELIGIBLE**

**THOMPSON, ADAM**

**ELIGIBLE**

**2. APPROVAL OF EXAM RESULTS FOR PROMOTIONAL POSITIONS FOR THE FIRE DEPT.**

**BY CAPT. SHELTON**

**MOTION MADE TO APPROVE THE EXAM RESULTS FOR PROMOTIONAL POSITIONS OF: ASSISTANT FIRE CHIEF, FIRE DRIVER, ASSISTANT CHIEF OF TRAINING, MASTER MECHANIC, FIRE CAPTAIN, ASSISTANT CHIEF OF FIRE PREVENTION, CHIEF OF TRAINING, DEPUTY FIRE CHIEF, ASSISTANT CHIEF OF EMERGENCY MEDICAL SERVICES, CHIEF OF FIRE PREVENTION AND DISTRICT FIRE CHIEF THAT THAT WAS GIVEN ON AUGUST 20, 2019.**

**SECOND BY: SGT. BRIDGES**

**COMMENTS: NONE**

**VOTING IN FAVOR: ALL**

**3. APPROVAL OF EXAM RESULTS FOR FIREFIGHTER TEST GIVEN ON SEPTEMBER 10, 2019**

**BY CAPT. SHELTON**

**MOTION MADE TO APPROVE THE EXAM RESULTS FOR FIREFIGHTER TEST GIVEN ON SEPTEMBER 10, 2019.**

**SECOND BY: SGT. BRIDGES**

**COMMENTS: NONE**

**VOTING IN FAVOR: ALL**

**V. NEW BUSINESS**

**POLICE DEPARTMENT**

**1. APPROVAL OF PERSONNEL ACTION FORMS**

**BY SGT. BRIDGES**

**MOTION MADE TO APPROVE THE PERSONNEL ACTION FORMS FROM THE POLICE DEPARTMENT**

**SECOND BY: CAPT. SHELDON  
COMMENTS: NONE  
VOTING IN FAVOR: ALL**

**APPROVED PERSONNEL ACTION FORMS:**

**BENTLEY, DAVID  
BOWDEN, CAROLYN  
CULVER, SHANE  
FANNING, GEORGE  
GRAY, BILLY  
HENRIKSON, ELDON  
LANDRY, TRACI  
ROSS, SHEMARELL  
TIMM, SARAH  
VETKOETTER, MICHAEL**

**PERMANENT INFORMATION TECH SPECIALIST  
SICK LEAVE  
CONFIRMATION LIEUTENANT  
SICK LEAVE  
TERMINATION OF SICK LEAVE  
RETIREMENT  
PERMANENT PUBLIC INFORMATION OFFICER  
PROBATIONAL COMMUNICATION OFFICER  
NAME CHANGE  
SICK LEAVE**

- 2. APPROVAL OF APPLICANTS REQUESTING THEIR GRADE RESULTS FOR POLICE OFFICER BE REPORTED TO THIS JURISDICTION**

**BY: SGT BRIDGES**

**MOTION MADE TO APPROVE APPLICANTS GRADE RESULTS FOR POLICE OFFICER**

**SECOND: CAPT SHELTON  
COMMENTS: NONE  
VOTING IN FAVOR: ALL**

**APPLICANTS:**

**NAME: SMITH, MICKEL  
EXAM SCORE: 86  
JURISDICTION TESTED IN: SHREVEPORT  
DATE CERTIFIED: JUNE 12, 2019**

**NAME: MORRIS, TREVION  
EXAM SCORE: 82  
JURISDICTION TESTED IN: SHREVEPORT  
DATE CERTIFIED: JUNE 12, 2019**

- 3. APPROVAL OF APPLICANTS REQUESTING THEIR GRADE RESULTS FOR POLICE COMMUNICATIONS OFFICER I BE REPORTED TO THIS JURISDICTION**

**BY SGT BRIDGES**

**MOTION MADE TO APPROVE THE APPLICANTS GRADE RESULTS FOR POLICE COMMUNICATIONS OFFICER 1**

**THERE ARE NO APPLICANTS**

- 4. APPROVAL OF A LETTER FROM CHIEF MCWILLIAMS, REQUESTING THAT WE ADVERTISE FOR THE POSITION OF JAILER I**

**BY SGT. BRIDGES**

**MOTION MADE TO APPROVE THE LETTER FROM CHIEF MCWILLIAMS REQUESTING THAT WE ADVERTISE FOR POSITION OF JAILER I**

**SECOND BY: CAPT. SHELDON  
COMMENTS: NONE  
VOTING IN FAVOR: ALL**

- 5. THE BOARD ADVERTISED TO INFORMATION TECHNOLOGY SPECIALIST AUGUST 21, 2019 THROUGH SEPT. 19, 2019.**

**NO APPLICATIONS WERE RECEIVED FOR THIS POSITION.**

- 6. APPROVAL OF LETTER FROM CHIEF MCWILLIAMS REQUESTING THAT WE ADVERTISE FOR THE POSITIONS OF POLICE OFFICER AND POLICE COMMUNICATION OFFICER**

**BY SGT. BRIDGES**

**MOTION MADE TO APPROVE THE LETTER FROM CHIEF MCWILLIAMS REQUESTING THAT WE ADVERTISE FOR POLICE OFFICER AND POLICE COMMUNICATION OFFICER.**

**SECOND BY: CAPT. SHELDON  
COMMENTS: NONE  
VOTING IN FAVOR: ALL**

**FIRE DEPARTMENT**

- 1. APPROVAL OF PERSONNEL ACTION FORMS FROM THE FIRE DEPARTMENT**

**BY CAPT. SHELTON**

**MOTION MADE TO APPROVE THE PERSONNEL ACTION FORMS FROM THE FIRE DEPARTMENT**

**SECOND BY SGT. BRIDGES  
COMMENTS: NONE  
VOTING IN FAVOR: ALL**

**APPROVED PERSONNEL ACTION FORMS:**

**APPERLEY, ROBERT  
BADIALI, JONATHON  
BARRON, JESSICA  
BECK, AUSTIN  
BELL, WLKER  
BRAGG, KEVIN  
BRAGG, KEVIN  
BRAGG, KEVIN  
CUNNINGHAM, VICTORIA  
DEATON, JENNIFER  
ELLIOTT, DYLAN  
FLOURNOY, ROBERT  
JORDAN, PEYTON  
HARRIS, MICHAEL  
HALSELL, CHAD  
HICKS, RANDALL  
HUGHES, BRANDON  
GREER, KENNETH  
MADDEN, JOHN  
MCVEY, KYLEE  
MYERS, AARON  
PEREZ, ANGELO  
POOLE, ASHTON**

**PROBATIONAL FIREFIGHTER  
TERMINATION OF SICK LEAVE  
PROBATIONAL FIREFIGHTER  
PROBATIONAL FIREFIGHTER  
PROBATIONAL FIREFIGHTER  
PROBATIONAL FIRE CAPTAIN  
SICK LEAVE  
SICK LEAVE EXTENDED  
PROBATIONAL FIREFIGHTER  
RESIGNATION  
PROBATIONAL FIREFIGHTER  
PROBATIONAL FIRE DRIVER  
PROBATIONAL FIREFIGHTER  
WRITTEN REPRIMAND  
SUBSTITUTE APPOINTMENT  
PROBATIONAL FIRE CAPTAIN  
PROBATIONAL FIREFIGHTER  
SUBSTITUTE APPOINTMENT  
PROBATIONAL PROMOTION  
PROBATIONAL FIREFIGHTER  
CONFIRMATION FIRE DRIVER  
PROBATIONAL FIREFIGHTER  
PROBATIONAL FIRE DRIVER**

POOLE, ASHTON  
PRESLEY, CHAD  
ROUGON, ZACHARY  
SMITH, TRACY  
SMITH, TRACY  
SNELLGROVE, RYLEY  
TAYLOR, MICHAEL  
TAYLOR, MICHAEL  
VIOLA, JOHN  
VOET, BRYAN  
WALKER, TYLER

PERMANENT FIREFIGHTER  
SUSPENSION  
SICK LEAVE EXTENDED  
PROBATIONAL FIRE CAPTAIN  
PERMANENT FIRE DRIVER  
PROBATIONAL FIREFIGHTER  
PROBATIONAL FIRE DRIVER  
PERMANENT FIREFIGHTER  
PROBATIONAL FIRE DRIVER  
TERMINATION OF SICK LEAVE  
PROBATIONAL FIREFIGHTER

2. APPROVAL OF APPLICANTS REQUESTING THEIR GRADE RESULTS FOR FIREFIGHTER BE REPORTED TO THIS JURISDICTION

BY CAPT. SHELTON

MOTION MADE TO APPROVE THE APPLICANTS REQUESTING THEIR EXAM RESULTS FOR FIREFIGHTER BE REPORTED TO THIS JURISDICTION

SECOND BY SGT. BRIDGES  
COMMENTS: NONE  
VOTING IN FAVOR: ALL

APPROVED APPLICANTS:

NAME: CHANDLER, CHASE  
EXAM SCORE: 89  
JURISDICTION TESTED: SHREVEPORT  
DATE CERTIFIED: DECEMBER 12, 2019

NAME: ELAM, ALEX  
EXAM SCORE: 80  
JURISDICTION TESTED: RUSTON  
DATE CERTIFIED: AUGUST 8, 2019

NAME: FULCO, TUCKER  
EXAM SCORE: 92  
JURISDICTION TESTED: RUSTON  
DATE CERTIFIED: AUGUST 8, 2019

NAME: GRANT, YANI  
EXAM SCORE: 82  
JURISDICTION TESTED: DESOTO  
DATE CERTIFIED: SEPTEMBER 20, 2019

NAME: LONGSTRATT, TATIANNA  
EXAM SCORE: 84  
JURISDICTION TESTED: MINDEN  
DATE CERTIFIED: SEPTEMBER 19, 2019

NAME: NEALY, HOGAN  
EXAM SCORE: 87  
JURISDICTION TESTED: RUSTON  
DATE CERTIFIED: AUGUST 8, 2019

NAME: PATTON, AUSTIN  
EXAM SCORE: 79  
JURISDICTION TESTED: DESOTO  
DATE CERTIFIED: SEPTEMBER 20, 2019

NAME: PEA, CAMERON  
EXAM SCORE: 86  
JURISDICTION TESTED: RUSTON  
DATE CERTIFIED: AUGUST 8, 2019

NAME: PEROT, ETHAN  
EXAM SCORE: 96  
JURISDICTION TESTED: RUSTON  
DATE CERTIFIED: AUGUST 8, 2019

NAME: STEWART, KEVIN  
EXAM SCORE: 87  
JURISDICTION TESTED: RUSTON  
DATE CERTIFIED: AUGUST 8, 2019

3. APPROVAL OF APPLICANTS REQUESTING THEIR GRADE RESULTS FOR FIRE COMMUNICATIONS OFFICER BE REPORTED TO THIS JURISDICTION.

BY CAPTAIN SHELTON

A MOTION MADE TO APPROVE APPLICANTS REQUESTING EXAM RESULTS FOR FIRE COMMUNICATIONS OFFICER BE REPORTED TO THIS JURISDICTION.

THERE ARE NO APPLICANTS

- VI. APPROVAL OF RULES K THROUGH P FROM THE PROPOSED RULE REVISIONS LETTER DATED DECEMBER 17, 2018 FROM THE OFFICE OF THE STATE EXAMINER.

BY SGT. CAPT. SHELDON

A MOTION MADE TO APPROVE RULES K THROUGH P FROM THE PROPOSED RULE REVISIONS LETTER DATED DECEMBER 17, 2018 FROM THE OFFICE OF THE STATE EXAMINER.

\* ALL OF THE REVISIONS FROM THIS LETTER HAVE BEEN APPROVED.

SECOND: SGT BRIDGES  
COMMENTS: NONE  
VOTING IN FAVOR: ALL

MOTION MADE TO ADJOURN

WITH THERE BEING NO FURTHER BUSINESS BEFORE THE BOARD AT THIS TIME, THIS MEETING IS ADJOURNED AT: 9:20



KAREN MAXWELL, SECRETARY  
BOSSIER CITY MUNICIPAL FIRE AND  
POLICE CIVIL SERVICE BOARD