

PROCEEDINGS OF THE CITY COUNCIL OF BOSSIER CITY  
STATE OF LOUISIANA TAKEN AT THE REGULAR MEETING  
MARCH 6, 2018

The City Council of the City of Bossier City, State of Louisiana, met in regular session in Council Chambers, 620 Benton Road, Bossier City, Louisiana, March 6, 2018, at 3:00 PM

Invocation was given by Council Member Jeffery Darby

Pledge of Allegiance led by Council Member Don Williams

Roll Call as follows:

Present: Honorable Councilor Jeffery Darby, President, Honorable Councilors, David Montgomery, Jr, Scott Irwin, Don Williams, Jeff Free and Thomas Harvey

Absent: Honorable Councilor Timothy Larkin

Also Present: Mayor, Lorenz Walker, City Attorney, Jimmy Hall and City Clerk, Phyllis McGraw.

By: Mr. Free

Motion to approve minutes February 20, 2018, Regular Meeting and dispense with the reading.

Seconded by Mr. Williams

No comment

Vote in favor of motion is unanimous

By: Mr. Williams

Motion to approve Agenda with the deletion of item #1 under New Business.

Seconded by Mr. Irwin

No comment

Vote in favor of motion is unanimous

**Ceremonial Matters/ Recognition of Guests:**

Ben Rauschenbach, Manchac, gave Council and update on the status of the Public - Private partnership and the annual savings.

Kelly Wells, Shreveport Bossier Sports Commission, gave Council an update on the sports events coming up in the Bossier-Shreveport area and some of the recent successes.

**Committee Reports:**

None

**Unfinished Business:**

By: Mr. Montgomery, Jr.

Motion to adopt an Ordinance implementing budgetary controls and otherwise providing with respect thereto.

Seconded by Mr. Irwin

By: Mr. Montgomery, Jr.

Motion to continue item until the March 20, 2018, City Council Meeting.

Seconded by Mr. Williams

No further comment

Vote in favor of motion is unanimous

**The following Ordinance offered and adopted:**

Ordinance No. 15 Of 2018

**AN ORDINANCE APPROPRIATING \$60,000 FROM THE 2017 EMS CAPITAL AND CONTINGENCY FUND TO PURCHASE 5 MORE AEROCLAVE MACHINES DUE TO THE WIDESPREAD FLU EPIDEMIC**

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**WHEREAS**, the CDC has determined the flu is an epidemic throughout the United States and is likely to continue for several more weeks to a couple of months; and

**WHEREAS**, with the death toll from the flu epidemic continuing to rise, sanitizing high traffic areas in municipal buildings will be beneficial in helping contain outbreaks; and

**WHEREAS**, it is imperative that EMS workers have the necessary equipment to protect public safety officers and the citizens of Bossier City; and

**WHEREAS**, it is necessary to order 5 more AeroClave machines; and

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of Bossier City, Louisiana, in regular session convened, that sixty thousand dollars (\$60,000) is hereby appropriated from the 2017 EMS Capital and Contingency Fund to purchase 5 necessary AeroClave machines for public safety in the City of Bossier City;

The above and foregoing Ordinance was read in full at open and legal session convened, was on motion of Mr. Thomas Harvey, and seconded by Mr. David Montgomery, Jr., and adopted on the 6th, day of March, 2018, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Irwin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Harvey

NAYS: none

ABSENT: Mr. Larkin

ABSTAIN: none

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**Jeffery D. Darby, President**

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**Phyllis McGraw, City Clerk**

By: Mr. Montgomery, Jr.

Motion to adopt an Ordinance enacting Section 6-47 of the Bossier City Code of Ordinances entitled - Special Events Alcohol Permit - Festival Plaza Region.  
Seconded by Mr. Irwin

By: Mr. Irwin

Motion to continue item until the March 20, 2018, City Council Meeting.

Seconded by Mr. Montgomery, Jr.  
No further comment  
Vote in favor of motion is unanimous

The following Ordinance offered and adopted:

**ORDINANCE NO. 16 OF 2018**

**AN ORDINANCE TO APPROPRIATE \$4652.40 TO COME FROM THE SALES TAX CAPITAL IMPROVEMENT FUND TO BE USED FOR REWIRING AND REORGANIZING THE COMPUTER EQUIPMENT AT THE BOSSIER HOMELAND SECURITY OFFICE**

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**WHEREAS**, the computer equipment at the Bossier Homeland Security Office is in need of rewiring and reorganizing; and

**WHEREAS**, Bossier City shares in the benefits of the Bossier Homeland Security Office alongside Bossier Parish; and

**WHEREAS**, the total cost to be divided equally between Bossier City and Bossier Parish is \$9304.80; and

**NOW, THEREFORE, BE IT ORDAINED**, that the City Council of Bossier City, in regular session convened, does hereby appropriate \$4652.40 to come from the Sales Tax Capital Improvement Fund to be used for rewiring and reorganizing the computer equipment at the Bossier Homeland Security Office.

**BE IT FURTHER ORDAINED**, that the Mayor is hereby authorized to sign any and all instruments in connection with the furtherance of this Ordinance.

The above and foregoing Ordinance, read in full at open and legal session convened, was on motion of Mr. Scott Irwin and seconded by Mr. David Montgomery, Jr., and adopted on the 6th, day of March, 2018, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Irwin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Harvey  
NAYS: none  
ABSENT: Mr. Larkin  
ABSTAIN: none

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**Jeffery D. Darby, President**

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**Phyllis McGraw, City Clerk**

The following Ordinance offered and adopted:

**Ordinance No. 17 Of 2018**

**AN ORDINANCE AMENDING SECTION 18-40 SECTION (d) (5) (d) REGARDING THE PROHIBITION OF ELECTRICAL FENCES**

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**WHEREAS**, industrial areas desire to protect their property with electrical fencing; and

**WHEREAS**, the current language of the Bossier City Code prohibits electrical fencing in all areas of the City of Bossier City;

**NOW, THEREFORE BE IT ORDAINED** by the City Council of Bossier City, Louisiana, in regular session convened that Section 18-40 (d) (5) (d) is hereby amended to read as follows:

(d) Electrical fences may be approved in areas zoned for industrial uses. Electrical fences are prohibited in any form in any other areas of the City of Bossier City, including any wires or devices attached to or on top of any fence, wall or structure that may produce an electrical shock.

The above and foregoing Ordinance was read in full at open and legal session convened, was on motion of Mr. David Montgomery, Jr., and seconded by Mr. Don Williams, and adopted on the 6th, day of March, 2018, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Irwin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Harvey

NAYS: none

ABSENT: Mr. Larkin

ABSTAIN: none

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**Jeffery D. Darby, President**

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**Phyllis McGraw, City Clerk**

The following Ordinance offered and adopted:

**Ordinance No. 18 Of 2018**

**AN ORDINANCE AMENDING SECTION 118-4 - TNC PERMIT REQUIRED: FEES RELATIVE TO THE REGULATION OF TRANSPORTATION NETWORK COMPANIES**

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**WHEREAS**, the City of Bossier City has been contacted by representatives for UBER to eliminate confusion regarding permitting required for transportation network companies; and

**NOW, THEREFORE BE IT ORDAINED** by the City Council of Bossier City, Louisiana, in regular session convened that Section 118-4 – TNC permit required: fees shall be amended to read as follows;

- (a) A person shall not operate a TNC in the City of Bossier City without first having obtained a permit from the Chief of Police.
- (b) The Chief of Police shall issue a permit to each TNC that meets the requirements for a TNC set forth in this chapter, and pays a permit fee of \$25.00. Said permit shall be valid for one year from the date of issuance. It may be renewed annually upon the payment of the annual \$25.00 permit fee.
- (c) Any person found guilty of violating the provisions of this section shall be punished as provided in Section 1-9 of the City of Bossier City Code of Ordinances.

The above and foregoing Ordinance was read in full at open and legal session convened, was on motion of Mr. Jeff Free, and seconded by Mr. David Montgomery, Jr., and adopted on the 6th, day of March, 2018, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Irwin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Harvey

NAYS: none

ABSENT: Mr. Larkin

ABSTAIN: none

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**Jeffery D. Darby, President**

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**Phyllis McGraw, City Clerk**

**The following Ordinance offered and adopted:**

**Ordinance No. 19 Of 2018**

**AN ORDINANCE APPROPRIATING \$56,000 PLUS BENEFITS FOR A TOTAL OF \$78,864.84 FROM THE GENERAL FUND, FUND BALANCE TO HIRE AN ASSISTANT DIRECT OF PERMITS**

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**WHEREAS**, the Director of Permits has indicated he will be leaving in the next three years; and

**WHEREAS**, an individual with 20 years' experience in life safety codes and building codes is now available to be trained to become the Director of Permits; and

**WHEREAS**, this individual will obtain his City Building official license within a year of his date of hire; and

**WHEREAS**, this individual is also a trained fire investigator;

**NOW, THEREFORE BE IT ORDAINED** by the City Council of Bossier City, Louisiana, in regular session convened that \$78,864.84 is hereby appropriated from the general fund, fund balance to hire an Assistant Director of Permits.

The above and foregoing Ordinance was read in full at open and legal session convened, was on motion of Mr. David Montgomery, Jr., and seconded by Mr. Don Williams, and adopted on the 6th, day of March, 2018, by the following vote:

**AYES:** Mr. Montgomery, Jr., Mr. Irwin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Harvey

**NAYS:** none

**ABSENT:** Mr. Larkin

**ABSTAIN:** none

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**Jeffery D. Darby, President**

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**Phyllis McGraw, City Clerk**

**New Business:**

The following ordinance offered and adopted:

**ORDINANCE NO. 20 OF 2018**

**AN ORDINANCE AMENDING ORDINANCE NO. 126 OF 2003, BY CHANGING THE ZONING CLASSIFICATION OF A OF A CERTAIN TRACT OF LAND BEING LOTS 4, 5A, 5B AND LOT 6 OF W. J. SANFORD SUBDIVISION ALL LOCATED IN SECTION 9, TOWNSHIP 18 NORTH, RANGE 12 WEST, BOSSIER CITY, LOUISIANA FROM R-LD (RESIDENTIAL LOW DENSITY) TO B-1 (BUSINESS OFFICE).**

**SECTION 1. BE IT ORDAINED** by the City Council of Bossier City, Louisiana, in regular session convened, that Ordinance No. 126 of 2003 of the City Council of the City of Bossier City, Louisiana, is hereby amended to provide that the zoning classification is hereby changed from R-LD, Residential Low Density, to B-1,

Business Office, for the following:

A certain tract of land being Lots 4, 5A, 5B and lot 6 of W. J. Sanford Subdivision all located in Section 9, Township 18 North, Range 12 West, Bossier City, Louisiana

Motion was made by Mr. Scott Irwin and seconded by Mr. Thomas Harvey

to adopt the above ordinance. Upon the following vote, the ordinance was duly adopted on the 6th, day of March, 2018, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Irwin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Harvey

NAYS: none

ABSENT: Mr. Larkin

ABSTAIN: none

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**Jeffery D. Darby, President**

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**Phyllis McGraw, City Clerk**

C-58-17

By: Mr. Williams

Motion to introduce an Ordinance requiring all demolitions or public works bids to be advertised and opened at a Regular Bossier City Council Meeting and to otherwise provide with respect thereto.

Seconded by Mr. Montgomery, Jr.

No comment

Vote in favor of motion is unanimous

By: Mr. Williams

Motion to introduce an Ordinance to appropriate funds to cover construction cost for the Golden Meadows Pump Station #2 Improvements Project for a total of \$850,000.00 to come from the 2016 LDEQ Loan CS-221103-02 .

Seconded by Mr. Montgomery, Jr.

No comment

Vote in favor of motion is unanimous

By: Mr. Irwin

Motion to introduce an Ordinance to appropriate \$5,000 to come from the Hotel/Motel Tax Fund to be used to supplement the previously appropriated \$460,000 all to be used for lighting controls and security upgrades for the Centurylink Center Arena.

Seconded by Mr. Montgomery, Jr.

No comment

Vote in favor of motion is unanimous

By: Mr. Montgomery, Jr.

Motion to introduce an Ordinance authorizing the hiring of an Information Services Systems Specialist and an Information Services Systems Administrator for an annual increase to the General Fund, Fund Balance of \$128,518.68.

Seconded by Mr. Irwin

No comment

Vote in favor of motion is unanimous

**The following Resolution offered and adopted:**

**Resolution No. 11 Of 2018**

**A RESOLUTION AUTHORIZING THE HIRING  
OF AN INFORMATION SERVICES SYSTEMS SPECIALIST  
DUE TO RESIGNATION**

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**WHEREAS**, Ordinance No. 2 of 2010 implemented a hiring freeze requiring Bossier City Council approval for the hiring of any personnel; and

**WHEREAS**, one of the current Information Services Systems Specialists will be leaving, due to resignation, and advertising and interviews need to be conducted to find a qualified replacement; and

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of Bossier City, Louisiana, in regular and legal session convened, that the administration is authorized to hire a person to fill the position of Information Services Systems Specialist.

The above and foregoing Resolution was read in full at open and legal session convened, was on motion of Mr. David Montgomery, Jr., and seconded by Mr. Scott Irwin, and adopted on the 6th, day of March, 2018, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Irwin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Harvey

NAYS: none

ABSENT: Mr. Larkin

ABSTAIN: none

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**Jeffery D. Darby, President**

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**Phyllis McGraw, City Clerk**

The following Resolution offered and adopted:

**RESOLUTION NO. 12 OF 2018**

**A RESOLUTION TO HIRE OR PROMOTE A CLERK TYPIST II IN THE PUBLIC UTILITIES DEPARTMENT**

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**WHEREAS**, the City Council of the City of Bossier City authorizes the hiring or promotion of a Clerk Typist II in the Public Utilities Department.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Bossier City, in regular session convened, does hereby authorize the hiring or promotion of a Clerk Typist II in the Public Utilities Department.

The above and foregoing Resolution, read in full at open and legal session convened, was on motion of Mr. David Montgomery, Jr. and seconded by Mr. Don Williams, and adopted on the 6th, day of March, 2018, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Irwin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Harvey



NAYS: none  
ABSENT: Mr. Larkin  
ABSTAIN: none

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**Jeffery D. Darby, President**

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**Phyllis McGraw, City Clerk**

The following Resolution offered and adopted:

**Resolution No. 13 of 2018**

**A RESOLUTION AUTHORIZING THE HIRING OF ONE BOSSIER CIVIC CENTER PERMANENT PART TIME EMPLOYEE.**

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**WHEREAS**, the Bossier Civic Center has one full time employee position available, and

**WHEREAS**, it would better serve the Civic Center to hire a permanent part time employee to oversee the catering and kitchen use during catered events, and to provide support to Event Coordinators during large events with cleaning, supplies and customer service.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of Bossier City, Louisiana, in regular and legal session convened, that the administration is authorized to hire one permanent part time employee at the Bossier Civic Center.

The above and foregoing Resolution was read in full at open and legal session convened, was on motion of Mr. David Montgomery, Jr., and seconded by Mr. Scott Irwin, and adopted on the 6th, day of March, 2018, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Irwin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Harvey  
NAYS: none  
ABSENT: Mr. Larkin  
ABSTAIN: none

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**Jeffery D. Darby, President**

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**Phyllis McGraw, City Clerk**

The following Resolution offered and adopted:

**RESOLUTION NO. 14 OF 2018**

**A RESOLUTION TO HIRE ONE UTILITY WORKER AT THE WATER TREATMENT PLANT**

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**WHEREAS**, the City Council of the City of Bossier City authorizes the hiring of one Utility Worker at the Water Treatment Plant.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Bossier City, in regular session convened, does hereby authorize the hiring of one Utility Worker at the Water Treatment Plant.

The above and foregoing Resolution, read in full at open and legal session convened, was on motion of Mr. David Montgomery, Jr. and seconded by Mr. Scott Irwin, and adopted on the 6th, day of March, 2018, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Irwin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Harvey

NAYS: none

ABSENT: Mr. Larkin

ABSTAIN: none

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**Jeffery D. Darby, President**

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**Phyllis McGraw, City Clerk**

The following Resolution offered and adopted:

**RESOLUTION NO. 15 OF 2018**

**A RESOLUTION TO PROMOTE A CHIEF OPERATOR TO ASSISTANT SUPERINTENDENT AT THE WATER TREATMENT PLANT**

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**WHEREAS**, the City Council of the City of Bossier City authorizes the promotion of a Chief Operator to Assistant Superintendent at the Water Treatment Plant.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Bossier City, in regular session convened, does hereby authorize the promotion of a Chief Operator to Assistant Superintendent at the Water Treatment Plant.

The above and foregoing Resolution, read in full at open and legal session convened, was on motion of Mr. David Montgomery, Jr. and seconded by Mr. Don Williams, and adopted on the 6th, day of March, 2018, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Larkin, Mr. Irwin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Harvey

NAYS: none

ABSENT: Mr. Larkin

ABSTAIN: none

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Jeffery D. Darby, President

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Phyllis McGraw, City Clerk

By: Mr. Free

Motion to approve the placement in the Official Minutes the Appointment of Fire Driver Jason D. Shelton reappointment as the Fire Department Representative of the Bossier City Municipal Fire and Police Civil Service Board. Appointment effective March 7, 2018 and expires March 6, 2021.

Seconded by Mr. Williams

No comment

Vote in favor of motion is unanimous

By: Mr. Williams

Motion to approve the reappointment of Andy Holley to the E-911 Board. Reappointment effective March 1, 2018 through March 1, 2022.

Seconded by Mr. Montgomery, Jr.

No comment

Vote in favor of motion is unanimous

By: Mr. Williams

Motion to approve the reappointment of James Williams to the E-911 Board. Reappointment effective March 1, 2018 through March 1, 2022.

Seconded by Mr. Montgomery, Jr.

No comment

Vote in favor of motion is unanimous

By: Mr. Irwin

Motion to approve the reappointment of Billy Jordan to the E-911 Board. Reappointment effective January 8, 2018 through March 1, 2019.

Seconded by Mr. Montgomery, Jr.

No comment

Vote in favor of motion is unanimous

By: Mr. Montgomery, Jr.

Motion to approve the reappointment of Walter O. Bigby, Jr. to the Caddo-Bossier Port Commission. Reappointment effective March 30, 2018 through March 29, 2024.

Seconded by Mr. Harvey

No comment

Vote in favor of motion is unanimous

By: Mr. Harvey

Motion to approve report of 2nd and Final Change Order for 2016 City Wide Concrete Repairs, an increase of \$126,181.19. Total cost of contract with Change Order \$993,025.19.

Seconded by Mr. Williams

No comment

Vote in favor of motion is unanimous.

Mr. Montgomery, Jr. requested a monthly update on City Wide Road Projects starting with the March 20, 2018 meeting.

Council congratulated City Clerk, Phyllis McGraw, on her recent appointment as Vice President of the Louisiana Municipal Clerk's Association for the 2018-2019 year.

**There being no further business to come before this Council, meeting adjourned at 3:34 P.M. by Mr. Darby**

**Respectfully submitted:**

**Phyllis McGraw**

**City Clerk**

**Publish: March 14, 2018**

**Bossier Press Tribune**