

PROCEEDINGS OF THE CITY COUNCIL OF BOSSIER CITY  
STATE OF LOUISIANA TAKEN AT THE REGULAR MEETING  
MARCH 20, 2018

The City Council of the City of Bossier City, State of Louisiana, met in regular session in Council Chambers, 620 Benton Road, Bossier City, Louisiana, March 20, 2018, at 3:00 PM

Invocation was given by Council Member Scott Irwin

Pledge of Allegiance led by Council Member Timothy Larkin

Roll Call as follows:

Present: Honorable Councilor Jeffery Darby, President, Honorable Councilors, David Montgomery, Jr, Timothy Larkin, Scott Irwin, Don Williams, Jeff Free and Thomas Harvey

Also Present: Mayor, Lorenz Walker, City Attorney, Jimmy Hall and City Clerk, Phyllis McGraw.

By: Mr. Williams

Motion to approve minutes March 6, 2018, Regular Meeting and dispense with the reading.

Seconded by Mr. Harvey

No comment

Vote in favor of motion is unanimous

By: Mr. Montgomery, Jr.

Motion to add to the Agenda Item #12 Under New Business - Introduce an Ordinance appropriating \$75,000.00 from the 2018 EMS Capital and Contingency Fund to purchase weapons and ammunition to protect responders in an active shooter scenario.

Seconded by Mr. Irwin

No comment

Vote in favor of motion is unanimous

By: Mr. Montgomery, Jr.

Motion to add to the Agenda Item #13 Under New Business - Adopt a Resolution to hire one Electrician in the Lift Station Division.

Seconded by Mr. Harvey

Vote in favor of motion is unanimous

By: Mr. Montgomery, Jr.

Motion to approve Agenda as amended.

Seconded by Mr. Harvey

No comment

Vote in favor of motion is unanimous

**Ceremonial Matters/ Recognition of Guests:**

None

**Committee Reports:**

City Engineer, Mark Hudson, went over 10 road projects that the city is working on.

Finance Director, Stacie Fernandez, went over the February Monthly Financial Report, noting the increase in Sales Tax Revenue.

Stacy Brown, President of the Shreveport Bossier Convention and Tourist Bureau, reported to the Council that the 2018 Miss USA and Miss Teen USA will be held in the Shreveport-Bossier area in May. She reported that they are anticipating a direct spend from organizers and guests of \$4.5 to \$5 Million dollars.

**Unfinished Business:**

The following Ordinance offered and adopted:

**Ordinance No. 21 Of 2018**

**AN ORDINANCE IMPLEMENTING BUDGETARY CONTROLS AND OTHERWISE PROVIDING WITH RESPECT THERETO**

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**WHEREAS**, the Bossier City Council approves the budget for each department annually but desires to ensure that all hirings are within the budget as approved; and

**WHEREAS**, Ordinance No. 2 of 2010 is not necessary; and

**WHEREAS**, Section 78-10 of the Bossier City Code of Ordinances designates the authorized holidays approved by the Bossier City Council; and

**WHEREAS**, when Bossier City Government is closed beyond the authorized days it is a serious imposition to Bossier City Citizens; and

**WHEREAS**, the members of the Bossier City Council are the only individuals authorized to cancel a lawfully scheduled and advertised Bossier City Council meeting; and

**NOW, THEREFORE BE IT ORDAINED** by the City Council of Bossier City, Louisiana, in regular session convened that after the passage of this ordinance, Ordinance No. 2 of 2010 is hereby repealed and there shall be implemented a requirement that a resolution shall be passed by the Bossier City Council verifying that funding available in the total budgeted salaries is not exceeded. This approval shall not allow the Bossier City Council to have any authority over the salary of an individual existing position, new hire or promotions;

**BE IT FURTHER ORDAINED**, by the City Council of Bossier City that the Bossier City Council has the sole authority to cancel a scheduled and advertised Bossier City Council Meeting; this authority is hereby delegated to the President of

the Bossier City Council and in his absence to the Vice President of the Bossier City Council.

The above and foregoing Ordinance was read in full at open and legal session convened, was on motion of Mr. David Montgomery, Jr., and seconded by Mr. Scott Irwin, and adopted on the 20th, day of March, 2018, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Larkin, Mr. Irwin and Mr. Free

NAYS: Mr. Darby, Mr. Williams and Mr. Harvey

ABSENT: none

ABSTAIN: none

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**Jeffery D. Darby, President**

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**Phyllis McGraw, City Clerk**

The following Ordinance offered and adopted:

**Ordinance No.22 Of 2018**

**AN ORDINANCE REQUIRING ALL DEMOLITIONS OR PUBLIC WORKS BIDS TO BE ADVERTISED AND OPENED AT A REGULAR BOSSIER CITY COUNCIL MEETING AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.**

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**WHEREAS**, to maintain strict adherence to bid requirements additional regulations are required to be implemented; and

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of Bossier City, Louisiana, in regular session convened, that all demolitions or any public works bids shall be advertised and opened at regularly scheduled Bossier City Council meetings.

**BE IT FURTHER ORDAINED** that all questions concerning bids or the project shall be directed solely to Lilliana Garcia, Purchasing Agent, and all questions shall be answered by written addendum to all potential bidders at least forty eight (48) hours prior to the bid opening.

**BE IT FURTHER REQUIRED** that a bid bond is required for each project.

**BE IT FURTHER ORDAINED** that a performance/payment bond equal to 100% of the bid shall be required for each accepted bid.

**BE IT FURTHER ORDAINED** that upon the completion of the project the permits and inspection department will inspect the property to ensure all the specifications of the bid have been fulfilled and will further provide to the finance department a certificate of completion for the referenced project.

The above and foregoing Ordinance was read in full at open and legal session convened, was on motion of Mr. David Montgomery, Jr., and seconded by Mr. Don Williams, and adopted on the 20th, day of March, 2018, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Larkin, Mr. Irwin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Harvey

NAYS: none

ABSENT: none

ABSTAIN: none

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**Jeffery D. Darby, President**

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**Phyllis McGraw, City Clerk**

**The following Ordinance offered and adopted:**

**Ordinance No. 23 Of 2018**

**ADOPT AN ORDINANCE TO APPROPRIATE FUNDS TO COVER CONSTRUCTION COST FOR THE GOLDEN MEADOWS PUMP STATION #2 IMPROVEMENTS PROJECT FOR A TOTAL OF \$850,000.00 TO COME FROM THE 2016 LDEQ LOAN CS-221103-02**

**WHEREAS** the final opinion of construction costs for the Golden Meadows Pump Station #2 improvements project is \$850,000.00. (see attachment *Golden Meadows Pump Station #2 Improvements Project – Final Opinion of Probable Construction Cost* for estimated detailed breakdown of the costs); and

**WHEREAS**, \$850,000.00 may be appropriated from the 2016 LDEQ Loan CS-221103-02.

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of Bossier City, Louisiana, in regular session convened, that the Bossier City Council does hereby appropriate \$850,000.00 to come from 2016 LDEQ Loan CS-221103-02 to cover the construction costs for the Golden Meadows Pump Station #2 improvements project.

The above and foregoing Ordinance was read in full at open and legal session convened, was on motion of Mr. David Montgomery, Jr., and seconded by Mr. Scott Irwin, and adopted on the 20th, day of March, 2018, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Larkin, Mr. Irwin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Harvey

NAYS: none

ABSENT: none

ABSTAIN: none

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**Jeffery D. Darby, President**

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**Phyllis McGraw, City Clerk**

The following Ordinance offered and adopted:

**ORDINANCE NO. 24 OF 2018**

**AN ORDINANCE TO APPROPRIATE \$5,000 TO COME FROM THE HOTEL/MOTEL TAX FUND TO BE USED TO SUPPLEMENT THE PREVIOUSLY APPROPRIATED \$460,000 ALL TO BE USED FOR LIGHTING CONTROLS AND SECURITY UPGRADES FOR THE CENTURLINK CENTER ARENA. .**

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**WHEREAS**, Ordinance No. 7 of 2017 appropriate \$460,000 to be used for lighting controls and security upgrades for the CenturyLink arena:

**WHEREAS**, Change Orders, and administrative costs have exceeded the \$460,000 budget by approximately \$5,000,

**NOW, THEREFORE, BE IT ORDAINED** , in regular session the Bossier City Council does hereby appropriate \$5,000 to come from the Hotel / Motel Tax Fund to be used to supplement the previously appropriated \$460,000 all to be used for lighting controls and security upgrades for the CenturyLink Center Arena. .

**BE IT FURTHER ORDAINED**, that the Mayor is hereby authorized to sign any and all instruments in connection with the furtherance of this Ordinance.

The above and foregoing Ordinance was read in full at open and legal session convened, was on motion of Mr. Scott Irwin and seconded by Mr. David Montgomery, Jr., and adopted on the 20th, day of March, 2018, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Larkin, Mr. Irwin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Harvey

NAYS: none

ABSENT: none

ABSTAIN: none

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**Jeffery D. Darby, President**

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**Phyllis McGraw, City Clerk**

The following Ordinance offered and adopted:

**Ordinance No. 25 Of 2018**

**AN ORDINANCE AUTHORIZING THE HIRING OF AN INFORMATION SERVICES SYSTEMS SPECIALIST AND AN INFORMATION SERVICES**

**SYSTEMS ADMINISTRATOR FOR AN ANNUAL INCREASE TO THE GENERAL FUND, FUND BALANCE OF \$128,518.68.**

**WHEREAS**, the Bossier City Council engaged an Information Technology consultant to perform a full review of the information services and systems, computer capabilities, associated expenses, vulnerabilities, redundant capability and cyber security; and

**WHEREAS**, based on the assessment. To meet current technology industry standards and improve the City's operational readiness, the Information Services Division's job duties, descriptions and staffing requirements have been modified; and

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of Bossier City, Louisiana, in regular session convened, that the administration is authorized to hire both an Information Services Systems Specialist as well as an Information Services Systems Administrator.

The above and foregoing Ordinance was read in full at open and legal session convened, was on motion of Mr. David Montgomery, Jr., and seconded by Mr. Scott Irwin, and adopted on the 20th, day of March, 2018, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Larkin, Mr. Irwin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Harvey

NAYS: none

ABSENT: none

ABSTAIN: none

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Jeffery D. Darby, President

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Phyllis McGraw, City Clerk

**New Business:**

Agenda Item Called: Witness opening of sealed bids for Greenacres Force Main Project.

ASB Utility Construction, LLC.	\$1,764,835.00
Belt Construction, INC.	\$1,939,893.00
David Lawler Construction, Inc.	\$2,698,167.00
Jabar Corporation	\$2,025,973.60
NCMC, LLC	\$1,895,000.00
PM Construction & Rehab, LLC	\$3,240,885.00
Pulley Construction, Inc.	\$2,059,780.00
S & J Construction, Inc	\$1,741,821.82
Wicker Construction, Inc.	\$1,488,216.00
Yor-Wic Construction Company, Inc.	\$1,795,487.14

By: Mr. Montgomery, Jr.

Motion to approve reading of the bids.

Seconded by Mr. Irwin

No comment  
Vote in favor of motion is unanimous

Agenda Item Called: Witness opening of sealed bids for Centurylink Center Upgrades.

Boggs & Poole Contracting Group, Inc.	\$ 698,000.00
Brown Builders, Inc.	\$ 768,976.00
Daren Bailey, Inc	Bid Rejected
ELA Group, Inc	\$ 713,539.73
Integrity, Inc.	\$1,107,000.00

By: Mr. Williams  
Motion to approve reading of the bids.  
Seconded by Mr. Montgomery, Jr.  
No comment  
Vote in favor of motion is unanimous

By: Mr. Harvey  
Motion to introduce an Ordinance authorizing the sale of 10 acres of land at \$55,000 an acre with Right of First Refusal on an additional 7 acres to Hydroline, LLC and authorizing Mayor Lorenz Walker to execute any and all documents in connection therewith.  
Seconded by Mr. Montgomery, Jr.  
No comment  
Vote in favor of motion is unanimous

By: Mr. Harvey  
Motion to introduce an Ordinance authorizing the sale of 5 acres of land to Axis Construction, LLC at \$55,000 an acre and authorizing Mayor Lorenz Walker to execute any and all documents in connection therewith.  
Seconded by Mr. Montgomery, Jr.  
No comment  
Vote in favor of motion is unanimous

By: Mr. Montgomery, Jr.  
Motion to introduce an Ordinance appropriating \$50,000 from the Hotel/Motel Taxes Fund to support the Miss USA and Miss Teen USA Pageants coming to the Shreveport Bossier Community.  
Seconded by Mr. Williams  
No comment  
Vote in favor of motion is unanimous

**The following Ordinance offered and adopted:**

**Ordinance No.26 Of 2018**

**AN ORDINANCE TO DECLARE THAT AN EMERGENCY DID EXIST IN THE CITY OF BOSSIER CITY WHICH AFFECTED, PROPERTY, PUBLIC HEALTH AND SAFETY DUE TO THE REQUIREMENT FOR REPLACEMENT OF A CORRODED SEWER MAIN AT 835 BENTON ROAD AT A COST OF \$70,000.00 TO COME FROM SEWER CONTINGENCY FUNDS**

**WHEREAS**, immediate replacement is needed of a corroded sewer main. City of Bossier (COB) Utility Dept. attempted to perform a point repair on a collapsed 6” concrete gravity main, but was unsuccessful in locating suitable pipe material to make the necessary connections. After further investigation it was discovered, this entire section of sewer main has corroded and needs replaced. Also included are the costs required to restore

property damage. Specifically flooring that was damaged by the sewer back up and overflow. It is recommended we move forward quickly with the needed repairs to ensure there is no disruption in sewer service to the citizens of Bossier; and

WHEREAS, \$70,000.00 may be appropriated from the sewer contingency funds.

NOW, THEREFORE, BE IT ORDAINED by the City Council of Bossier City, Louisiana, in regular session convened, that the Bossier City Council does hereby declare that an emergency exists and appropriates \$70,000.00 to come from the sewer contingency funds for replacement of corroded sewer main at 835 Benton Road.

The above and foregoing Ordinance was read in full at open and legal session convened, was on motion of Mr. Don Williams, and seconded by Mr. David Montgomery, Jr., and adopted on the 20th, day of March, 2018, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Larkin, Mr. Irwin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Harvey

NAYS: none

ABSENT: none

ABSTAIN: none

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Jeffery D. Darby, President

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Phyllis McGraw, City Clerk

**The following Resolution offered and adopted:**

**RESOLUTION NO. 16 OF 2017**

**A RESOLUTION AUTHORIZING THREE FIRE DEPARTMENT LINE EMPLOYEES TO BE REPLACED DUE TO VACANCIES FROM RESIGNATION. RETIREMENT AND MOVE TO COMMUNICATIONS:**

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**WHEREAS**, Ordinance No. 2 of 2010 implemented a hiring freeze requiring Bossier City Council approval for the hiring of any personnel;

**WHEREAS**, three vacancies will exist in the Fire Department due to a Resignation, a Retirement and a move to Communications and filling these positions will allow operations to continue;

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of Bossier City, Louisiana, in regular and legal session convened, that the administration is authorized to replace three Firefighter positions;

The above and foregoing Resolution was read in full at open and legal session convened, was on motion of Mr. Jeff Free, and second by Mr. David Montgomery, Jr., and adopted on the 20th, day of March, 2018, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Larkin, Mr. Irwin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Harvey

NAYS: none

ABSENT: none

ABSTAIN: none

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**Jeffery D. Darby, President**

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**Phyllis McGraw, City Clerk**

By: Mr. Irwin

Motion to approve the appointment of John Mark Robertson to the E-911 Board. Appointment effective March 20, 2018 through March 1, 2019.

Seconded by Mr. Montgomery, Jr.

No comment

Vote in favor of motion is unanimous

By: Mr. Harvey

Motion to approve the joint appointment with the Police Jury, to reappoint Mark Montgomery as a representative for the MPC Board of Directors for a 6 year term. Appointment effective April 1, 2018 and expires April 1, 2024

Seconded by Mr. Montgomery, Jr.

No comment

Vote in favor of motion is unanimous

By: Mr. Montgomery, Jr.

Motion to approve Report of Change Order #1 for the Broadway & Bardot Gravity Main Improvement Project for a decrease of \$99,790.85. Total cost of contract with decrease \$322,318.15

Seconded by Mr. Williams

No comment

Vote in favor of motion is unanimous

By: Mr. Free

Motion to approve Parade Permit Fee Waiver for 1 Mile Recreational and 5K Walk, May 2, 2018.

Seconded by Mr. Williams

No comment

Vote in favor of motion unanimous

By: Mr. Free

Motion to introduce an Ordinance appropriating \$75,000.00 from the 2018 EMS Capital and Contingency Fund to purchase weapons and ammunition to protect responders in an active shooter scenario.

Seconded by Mr. Irwin

No comment

Vote in favor of motion unanimous

The following Resolution offered and adopted:

**RESOLUTION NO. 17 OF 2018**

**A RESOLUTION TO HIRE ONE ELECTRICIAN IN THE LIFT STATION DIVISION**

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**WHEREAS**, the City Council of the City of Bossier City authorizes the hiring of one Electrician in the Lift Station Division.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Bossier City, in regular session convened, does hereby authorize the hiring of one Electrician in the Lift Station Division.

The above and foregoing Resolution, read in full at open and legal session convened, was on motion of Mr. David Montgomery, Jr. and seconded by Mr. Thomas Harvey, and adopted on the 20th, day of March, 2018, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Larkin, Mr. Irwin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Harvey

NAYS: none

ABSENT: none

ABSTAIN: none

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**Jeffery D. Darby, President**

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**Phyllis McGraw, City Clerk**

**There being no further business to come before this Council, meeting adjourned at 3:55 P.M. by Mr. Darby**

**Respectfully submitted:**

**Phyllis McGraw**

**City Clerk**

**Publish: March 28, 2018**

**Bossier Press Tribune**