

PROCEEDINGS OF THE CITY COUNCIL OF BOSSIER CITY  
STATE OF LOUISIANA TAKEN AT THE REGULAR MEETING  
APRIL 17, 2018

The City Council of the City of Bossier City, State of Louisiana, met in regular session in Council Chambers, 620 Benton Road, Bossier City, Louisiana, April 17, 2018, at 3:00 PM

Invocation was given by Council Member Scott Irwin

Pledge of Allegiance led by Council Member Thomas Harvey

Roll Call as follows:

Present: Honorable Councilor Jeffery Darby, President, Honorable Councilors, David Montgomery, Jr, Timothy Larkin, Scott Irwin, Don Williams, Jeff Free and Thomas Harvey

Also Present: Mayor, Lorenz Walker, City Attorney, Jimmy Hall and City Clerk, Phyllis McGraw.

By: Mr. Williams

Motion to approve minutes April 3, 2018, Regular Meeting and dispense with the reading.

Seconded by Mr. Irwin

No comment

Vote in favor of motion is unanimous

By: Mr. Williams

Motion to approve Agenda.

Seconded by Mr. Larkin

No comment

Vote in favor of motion is unanimous

**Ceremonial Matters/ Recognition of Guests:**

**Committee Reports:**

Stacie Fernandez, Finance Director, gave Council Monthly Finance Report noting that sales taxes were once again increased.

Mark Hudson, City Engineer, gave Council Monthly Projects Report on various road projects and the Centurylink Center.

**Unfinished Business:**

The following Ordinance offered and adopted:

ORDINANCE NO. 32 OF 2018

**AN ORDINANCE APPROPRIATING \$215,000.00 FROM THE 2018 EMS CAPITAL AND CONTINGENCY FUND TO PURCHASE NINE UCAP INVENTORY MANAGEMENT MACHINES AND LOCKERS.**

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**WHEREAS**, these machines will provide access control on medical supplies and provide added security to the medical supply inventory; and

**WHEREAS**, the system will assist in reducing inventory carrying costs, reduce shrinkage and reduce waste due to expired products and pharmacy medications; and

**WHEREAS**, the system cost includes all inventory, inventory software and installation, and will provide for data ports and infrastructure to support such systems.

**NOW, THEREFORE, BE IT ORDAINED**, by the City Council of the City of Bossier City, in regular session convened, that \$215,000.00 is hereby appropriated from the 2018 EMS Capital and Contingency Fund to purchase nine UCAP Inventory Management Machines and Lockers.

The above and foregoing Ordinance, read in full at open and legal session convened, was on motion of Mr. David Montgomery, Jr., seconded by Mr. Don Williams, and adopted on this the 17th day of April, 2018 by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Larkin, Mr. Irwin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Harvey

NAYES: none

ABSENT: none

ABSTAIN: none

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Jeffery D. Darby, President

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Phyllis McGraw, City Clerk

**New Business:**

Agenda Item Called: Witness opening of sealed bids for Centurylink Center Monument Sign

Bossier Sign Company, Inc.	\$254,107.44
Munn Enterprises, Inc.	\$240,214.05
Wilhite Electric Company, Inc.	\$257,335.00

By: Mr. Irwin

Motion to approve reading of the bids.

Seconded by Mr. Williams

No comment

Vote in favor of motion is unanimous

By: Mr. Montgomery, Jr.

Motion to introduce an Ordinance to establish a Disaster Relief Fund.

Seconded by Mr. Williams  
No comment  
Vote in favor of motion is unanimous

By: Mr. David Montgomery, Jr.

Motion to introduce an Ordinance to authorize the City to enter into an agreement with John Young, Michael G. Stag, L.L.C. and Smith Stag, L.L.C., Smith Fawer, L.L.C., Alvendia, Kelly and Demarest, L.L.C., Chehardy, Sherman, Williams, Murray, Recile, Stakelum & Hayes, L.L.P., Anthony Irpino of Irpino, Avin & Hawkins, (hereinafter the "attorneys") for the purpose of providing legal services related to the filing and litigation of a Civil Action for damages sustained by the abuse of opioids.

Seconded by Mr. Harvey  
No comment  
Vote in favor of motion is unanimous

Public Hearing for the Amendment to the FY 2016 & 2017 Action Plans for Community Development Block Grant Funds.

Robert Brown, Community Development Director, went over changes to the FY 2016 & 2017 Action Plans

Mr. Darby closed the hearing at 3:25 p.m.

## RESOLUTION NO. 25 OF 2018

### **A RESOLUTION ADOPTING AN AMEDEMMENT TO THE FY 2016 & 2017 ACTION PLANS FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS.**

BE IT RESOLVED by the City Council of the City of Bossier City, Louisiana that the City of Bossier City Council hereby supports the City's Five-Year Consolidated Strategy Plan and Action Plan and application to the U.S. Department of Housing and Urban Development for funding (Entitlement Status) under authority of the Consolidation for the following: Comprehensive Housing Affordability Strategy (CHAS): title I of the Cranston-Gonzalez National Affordable Housing Act, 42 U.S.C. 12702-12711; Community Development Block Grants (CDBG): title I of the Housing and Community Development Act of 1974, 42 U.S.C. 5304-5320; Emergency Shelter Grants (ESG): title VI, subtitle B, of the Stewart B. McKinney Homeless Assistance Act, 42 U.S.C. 11371-11378; HOME Investment Partnerships (HOME): title II of the Cranston-Gonzalez Nation Affordable Housing Act, 42 U.S.C. 12741-12839; Housing Opportunities for Persons With AIDS (HOPWA): the AIDS; Housing Opportunity Act, 42 U.S.C. 12901-12912; Also serving as a basis for determining requirements in this rule are the Fair Housing Act (42 U.S.C. 3601-3619), title VI of the Civil Rights Act of 1964 section 504 of the Rehabilitation Act of 1973, title II of the Americans With Disabilities Act, and Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u).

WHEREAS, the primary objective of the Community Development Entitlement Program is the development of viable urban communities, including decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low and moderate income, and whereas, consistent with

this primary objective, the Federal Assistance realized from this application is for the support of community development activities which are directed toward the following specific objectives:

- (1) The elimination of slums and blight and the prevention of blighting influences and the deterioration of property and neighborhood and community facilities of importance to the welfare of the community, principally persons of low and moderate income;
- (2) The elimination of conditions which are detrimental to health, safety and public welfare, through code enforcement, demolition, interim rehabilitation assistance, and related activities;
- (3) The conservation of the city's housing stock in order to provide a decent home and a suitable living environment for all persons, but principally those of low and moderate income;
- (4) The improvement of the quality of community services, principally for persons of low and moderate income, which are essential for sound community development;
- (5) The reduction of the isolation of income groups within communities and geographical areas and the promotion of an increase in the diversity and vitality of neighborhoods of housing opportunities for person of lower income and the revitalization of deteriorating neighborhoods to attract persons of higher income; and
- (6) The restoration and preservation of properties of special value or historic, architecture or aesthetic reasons.

WHEREAS, the City of Bossier City possess legal authority to apply for this grant amendment:

NOW THEREFORE, BE IT RESOLVED that the City of Bossier City hereby supports Lorenz Walker, Mayor of Bossier City, Louisiana, the chief official of Bossier City, to apply for and sign all document as necessary and appropriate to transfer funds in the following amounts:

Funding will be transferred from the following activities:

<u>Name</u>	<u>FY</u>	<u>HUD #</u>	<u>ID#</u>	<u>Amount</u>
Low Income Youth Sports Program \$1,835.00		2016	367	0008
NZBC YES Program		2016	368	0016 \$5,000.00
Plant A Seed Program		2016	373	0014 \$ <u>81.76</u>
<b>TOTAL:</b>				<b>\$6,916.76</b>

**\$6,916.76** will be transferred to the FY 2017 Owner Ramps & Critical Repairs

<u>Name</u>	<u>FY</u>	<u>HUD #</u>	<u>ID#</u>	<u>Amount</u>
<b>Owner Ramps &amp; Critical Repairs</b> <b>\$6,916.76</b>		2017	379	0004

**Location:** Community Wide

**Total New Funding Amount:** \$15,000.00 + \$6,916.76 = **\$21,916.76**

**Outcome/Objective Number:** DH-1

**Performance Indicator:** Number of households that have been assisted by Housing Rehabilitation

**Regulatory Cites:** 24CFR 570.208(a)(3); 24 CFR 570.202(a)(1)

**NOW THEREFORE,** Be it Resolved that the City of Bossier city hereby supports Lorenz Walker, Mayor of Bossier City, Louisiana, the chief official of Bossier City, to apply for and sign all document as necessary and appropriate in the City's application of Housing and Urban Development Programs.

This resolution having been submitted to a vote by a motion of David Montgomery, Jr. and a second by Don Williams and declared adopted on this the 17th day of April, 2018 by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Larkin, Mr. Irwin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Harvey

NAYES: none

ABSENT: none

ABSTAIN: none

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Jeffery D. Darby, President

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Phyllis McGraw, City Clerk

**The following Resolution offered and adopted:**

**RESOLUTION NO. 26 OF 2018**

**A RESOLUTION AUTHORIZING THE HIRING OF ONE  
EMPLOYEE DUE TO A RESIGNATION, AND RESTRUCTURING  
OF THE TAX DEPARTMENT ALL WITHIN THE EXISTING  
BUDGET**

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**WHEREAS,** the Tax Department has an available position due to a resignation; and

**WHEREAS,** this restructuring provides for an opportunity to create the support position of Audit Clerk from the current position of Tax Auditor and adjust salaries according to responsibility; and

**WHEREAS,** this action is being done to remain competitive with other local taxing authorities within the state of Louisiana as it pertains to the Tax Auditor position; and

**WHEREAS,** this action will have no impact on the existing budget; and

**NOW, THEREFORE, BE IT FURTHER ORDAINED** by the City Council of Bossier City, Louisiana, in regular session convened, that the following restructuring of the Tax Department and salaries and adjustments are hereby established as follows:

Tax Auditor	\$37,000.00
Tax Auditor	\$36,300.00
Tax Auditor	\$36,300.00
Audit Clerk	\$30,000.00

The above and foregoing Resolution, read in full at open and legal session convened, was on motion of Mr. David Montgomery, Jr. and seconded by Mr. Jeff Free, and adopted on this the 17th day of April, 2018 by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Larkin, Mr. Irwin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Harvey

NAYES: none

ABSENT: none

ABSTAIN: none

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Jeffery D. Darby, President

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Phyllis McGraw, City Clerk

**The following Resolution offered and adopted:**

**RESOLUTION NO. 27 OF 2018**

**A RESOLUTION AUTHORIZING THE PROMOTION OF ONE POLICE SERGEANT**

**WHEREAS**, Ordinance No. 2 of 2010 implemented a hiring freeze requiring Bossier City Council approval for the hiring of any personnel;

**WHEREAS**, to follow common practices adopted by the department to keep employees in line with time and grade, filling these positions will allow operations to continue.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of Bossier City, Louisiana, in regular and legal session convened, that the administration is authorized to promote one Police Sergeant.

The above and foregoing Resolution was read in full at open and legal session convened, was on motion of Mr. Jeff Free, and second by Mr. Thomas Harvey, and adopted on this the 17th day of April, 2018 by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Larkin, Mr. Irwin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Harvey

NAYES: none

ABSENT: none

ABSTAIN: none

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Jeffery D. Darby, President

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Phyllis McGraw, City Clerk

**The following Resolution offered and adopted:**

**RESOLUTION NO. 28 OF 2018**

**A RESOLUTION AUTHORIZING THE HIRING OF ONE POLICE OFFICER.**

**WHEREAS**, Ordinance No. 2 of 2010 implemented a hiring freeze requiring Bossier City Council approval for the hiring of any personnel;

**WHEREAS**, with the resignation of one Police Officer, one vacancy now exists in the Police Department and filling this position will allow all operations to continue;

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of Bossier City, Louisiana, in regular and legal session convened, that the administration is authorized to hire one Police Officer.

The above and foregoing Resolution was read in full at open and legal session convened, was on motion of Mr. Don Williams, and second by Mr. Thomas Harvey, and adopted on this the 17th day of April, 2018 by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Larkin, Mr. Irwin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Harvey

NAYES: none

ABSENT: none

ABSTAIN: none

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Jeffery D. Darby, President

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Phyllis McGraw, City Clerk

**The following Resolution offered and adopted:**

**RESOLUTION 29 Of 2018**

**A RESOLUTION AUTHORIZING THE HIRING OR PROMOTING OF ONE RECREATION MAINTENANCE WORKER I, FOR THE PARKS AND RECREATION DEPARTMENT AND BACKFILL ANY VACANCIES CREATED BY TRANSFER OR PROMOTION.**

**WHEREAS**, Ordinance No. 21 of 2018 implemented a requirement assuring that the City department budgets not be exceeded by any hiring of any personnel; and

**WHEREAS**, the position of Recreation Maintenance Worker I is vacant due to retirement, resignation or termination; and

**WHEREAS**, the administration and the department assures that all current budgets have been verified and that no authorized salary has been exceeded; and

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of Bossier City, Louisiana, in regular session convened, that the administration is authorized to proceed with hiring procedures for the fulfillment of this position.

The above and foregoing Resolution was read in full at open and legal session convened, was on motion of Mr. Don Williams, and seconded by Mr. Scott Irwin, and adopted on this the 17th day of April, 2018 by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Larkin, Mr. Irwin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Harvey

NAYES: none

ABSENT: none

ABSTAIN: none

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Jeffery D. Darby, President

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Phyllis McGraw, City Clerk

**The following Resolution offered and adopted:**

**RESOLUTION 30 Of 2018**

**A RESOLUTION AUTHORIZING THE HIRING OF AN EQUIPMENT OPERATOR I FOR THE PUBLIC WORKS DEPARTMENT**

**WHEREAS**, Ordinance No. 21 of 2018 implemented a requirement assuring that the City department budgets not be exceeded by any hiring of any personnel; and

**WHEREAS**, the position of Equipment Operator I is vacant due to retirement, resignation or termination; and



**WHEREAS**, the administration and the department assures that all current budgets have been verified and that no authorized salary has been exceeded; and

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of Bossier City, Louisiana, in regular session convened, that the administration is authorized to proceed with hiring procedures for the fulfillment of this position.

The above and foregoing Resolution was read in full at open and legal session convened, was on motion of Mr. Don Williams, and seconded by Mr. Jeff Free, and adopted on this the 17th day of April, 2018 by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Larkin, Mr. Irwin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Harvey  
NAYES: none  
ABSENT: none  
ABSTAIN: none

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Jeffery D. Darby, President

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Phyllis McGraw, City Clerk

**The following Resolution offered and adopted:**

**RESOLUTION 31 Of 2018**

**A RESOLUTION AUTHORIZING THE HIRING OF G.I.S. TECHNICIAN, FOR THE ENGINEERING DEPARTMENT**

**WHEREAS**, Ordinance No. 21 of 2018 implemented a requirement assuring that the City department budgets not be exceeded by any hiring of any personnel; and

**WHEREAS**, the position of G.I.S. Technician is vacant due to resignation; and

**WHEREAS**, the administration and the department assures that all current budgets have been verified and that no authorized salary has been exceeded; and

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of Bossier City, Louisiana, in regular session convened, that the administration is authorized to proceed with hiring procedures for the fulfillment of this position.

The above and foregoing Resolution was read in full at open and legal session convened, was on motion of Mr. Thomas Harvey, and seconded by Mr. Scott Irwin, and adopted on this the 17th day of April, 2018 by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Larkin, Mr. Irwin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Harvey

NAYES: none

ABSENT: none

ABSTAIN: none

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Jeffery D. Darby, President

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Phyllis McGraw, City Clerk

By: Mr. Irwin

Motion to approve in accordance with Louisiana Revised Statute 43: [4]; select Bossier Press Tribune as the City of Bossier City's Official Journal for a one year period effective June 1, 2018 through June 1, 2019.

Seconded by Mr. Harvey

No comment

Vote in favor of motion is unanimous

By: Mr. Montgomery, Jr.

Motion to approve Parade Permit Fee Waiver for Great Strides Shreveport-Bossier City, May 5, 2018.

Seconded by Mr. Free

No comment

Vote in favor of motion unanimous

**There being no further business to come before this Council, meeting adjourned at 3:28 P.M. by Mr. Darby**

**Respectfully submitted:**

**Phyllis McGraw**

**City Clerk**

**Publish: April 25, 2018**

**Bossier Press Tribune**