

PROCEEDINGS OF THE CITY COUNCIL OF BOSSIER CITY  
STATE OF LOUISIANA TAKEN AT THE REGULAR MEETING  
AUGUST 7, 2018

The City Council of the City of Bossier City, State of Louisiana, met in regular session in Council Chambers, 620 Benton Road, Bossier City, Louisiana, August 7, 2018, at 3:00 PM

Invocation was given by Council Member Jeffery Darby

Pledge of Allegiance led by Council Member Don Williams

Roll Call as follows:

Present: Honorable Councilor Jeff Free, President, Honorable Councilors, David Montgomery, Jr, Scott Irwin, Jeffery Darby, Don Williams and Thomas Harvey

Absent: Honorable Councilor Timothy Larkin

Also Present: Mayor, Lorenz Walker, City Attorney, Jimmy Hall and City Clerk, Phyllis McGraw.

By: Mr. Montgomery, Jr.

Motion to approve minutes July 17, 2018, Regular Meeting and dispense with the reading.

Seconded by Mr. Williams

No comment

Vote in favor of motion is unanimous

By: Mr. Williams

Motion to approve Agenda as amended.

Seconded by Mr. Darby

No comment

Vote in favor of motion is unanimous

**Ceremonial Matters/ Recognition of Guests:**

None

**Committee Reports:**

Lisa Johnson, President – Bossier Chamber of Commerce, gave the Council and Administration an update on the Be Bossier Campaign and requested more funds to continue the success of the campaign. She also handed out the Annual Manual and a directory of Chamber members.

Benjamin Rauschenbach – Senior Project Manager for Manchac, gave the Council and Administration an update for the first 6 months of 2018. He showed them a power point presentation and went over the cost savings for the first 6 months.

**Unfinished Business:**

**The following Ordinance offered and adopted:**

**Ordinance No. 81 Of 2018**

**AN ORDINANCE APPROPRIATING \$300,000.00 FROM THE 2018 EMS CAPITAL AND CONTINGENCY FUND TO PURCHASE BOMB X-RAY TECHNOLOGY, EXPLOSIVE CONTAINMENT DEVICES AND LIDAR DRONE TECHNOLOGY.**

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**WHEREAS**, the current bomb x-ray machine is over ten years old and requires film to be developed requiring significant time to determine the contents of a package while current technology allows you to review the contents immediately; and

**WHEREAS**, in the event of a package being located in a building where it would require detonation, gel pack explosive containment devices allow the bomb to be detonated with limited impact; and

**WHEREAS**, Lidar technology will allow the determination of elevations and assist with mapping capabilities, which will assist in flood events; and

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of Bossier City, Louisiana, in regular session convened, that three hundred thousand dollars (\$300,000.00) is hereby appropriated from the 2018 EMS Capital and Contingency Fund to purchase Bomb X-Ray Technology, Explosive Containment Devices and Lidar Drone Technology.

The above and foregoing Ordinance was read in full at open and legal session convened, was on motion of Mr. Scott Irwin, and seconded by Mr. David Montgomery, Jr., and adopted on the 7th, day of August, 2018, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Larkin, Mr. Irwin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Harvey

NAYS: none

ABSENT: none

ABSTAIN: none

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**Jeff Free, President**

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**Phyllis McGraw, City Clerk**

**The following Ordinance offered and adopted:**

**Ordinance No. 82 OF 2018**

**AN ORDINANCE LEVYING A TAX OF 23.36 MILLS ON ALL TAXABLE PROPERTY WITHIN THE LIMITS OF THE CITY OF BOSSIER CITY, LOUISIANA, FOR THE YEAR 2018, AND PROVIDING THE MANNER OF ASSESSMENT AND COLLECTION THEREOF.**

**SECTION 1: BE IT ORDAINED BY THE** City Council of the City of Bossier City, Louisiana, in regular session convened that a tax of 23.36 Mills be and the same is hereby levied on all taxable property located within the limits of the City of Bossier City, Louisiana, for the year 2018.

**SECTION 2: BE IT FURTHER ORDAINED**, that said tax so levied on all taxable property shall be apportioned as follows:

- 1) 5.76 Mills for the payment of all necessary expenses for the operation of the affairs of the City of Bossier City, Louisiana. Mill Key #5078001
- 2) 8.61 Mills for the purpose of operating and maintaining the Fire and Police Departments of the City of Bossier City. Mill Key #5078002
- 3) 6.19 Mills for the purpose of operation and maintenance of the Fire and Police Departments including salaries. Mill Key #5078004
- 4) 2.80 Mills for the purpose of operation and maintenance of the Fire and Police Department including salaries for the Fire and Police for the City of Bossier City, Louisiana. Mill Key #5078005

**SECTION 3: BE IT FURTHER ORDAINED**, that the tax assessment roll covering the 23.36 Mills are estimated by the Tax Collector and the City of Bossier City, for taxes for the year of 2018, and are hereby adopted and approved.

**SECTION 4: BE IT FURTHER ORDAINED**, that the Tax collector for the City of Bossier City, Louisiana, be and he is hereby instructed to collect said taxes according to law.

**SECTION 5: BE IT FURTHER ORDAINED**, that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

The above and foregoing Resolution, read in full at open and legal session convened, was on motion of Mr. David Montgomery, Jr. and seconded by Mr. Scott Irwin, and adopted on the 7th, day of August, 2018, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Larkin, Mr. Irwin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Harvey

NAYS: none

ABSENT: none

ABSTAIN: none

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**Jeff Free, President**

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**Phyllis McGraw, City Clerk**

**The following Ordinance offered and adopted:**

**Ordinance No. 83 Of 2018**

**ADOPT AN ORDINANCE TO APPROPRIATE FUNDS TO COVER REPLACEMENT OF ALARM SYSTEMS FOR 9 LIFT STATIONS FOR A TOTAL OF \$20,000.00 TO COME FROM THE SEWER CAPITAL & CONTINGENCY FUND.**

**WHEREAS** The Requirements are as follows:

1. Integralert Replacement Units- \$14,850.00
2. Contingencies - \$5,150.00

Total - \$20,000.00

**WHEREAS**, \$20,000.00 to come from the Sewer Capital & Contingency Fund.

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of Bossier City, Louisiana, in regular session convened, that the Bossier City Council does hereby approve an

ordinance to appropriate \$20,000.00 to come from the Sewer Capital & Contingency Fund to replace alarm systems for 9 Lift Stations.

The above and foregoing Ordinance was read in full at open and legal session convened, was on motion of Mr. David Montgomery, Jr., and seconded by Mr. Mr. Don Williams, and adopted on the 7th, day of August, 2018, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Larkin, Mr. Irwin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Harvey

NAYS: none

ABSENT: none

ABSTAIN: none

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**Jeff Free, President**

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**Phyllis McGraw, City Clerk**

The following Ordinance offered and adopted:

ORDINANCE NO. 84 OF 2018

**AN ORDINANCE TO ENLARGE THE LIMITS AND BOUNDARIES OF THE CITY OF BOSSIER CITY BY ANNEXING 29.14 ACRES MORE OR LESS LOCATED IN SECTION 15, TOWNSHIP 18 NORTH, RANGE 13 WEST, BOSSIER CITY, BOSSIER PARISH, LOUISIANA.  
(JSP INDUSTRIAL PARK, UNIT 1)**

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**WHEREAS**, a petition signed by the property owner has been filed with the City Council of the City of Bossier City, requesting that the property described in Exhibit “A”, attached and made a part hereof, be included in the City Limits of the City of Bossier City Parish of Bossier, Louisiana, subject to the conditions set forth herein.

**NOW, THEREFORE, BE IT ORDAINED**, by the City Council of the City of Bossier City, in regular session convened, that the limits and boundaries of the City of Bossier City are hereby enlarged and extended so as to include within the limits and boundaries of the City of Bossier City, the property described in Exhibit “A”.

**BE IT FURTHER ORDAINED** that the above referenced annexed area shall be in Council District Number 5 of the City of Bossier City, Louisiana.

**BE IT FURTHER ORDAINED**, that all Ordinances, or parts of Ordinances, in conflict herewith are hereby repealed.

The above and foregoing Ordinance, read in full at open and legal session convened, was on motion of Mr. Thomas Harvey, seconded by Mr. Don Williams, and adopted on the 7th, day of August, 2018, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Larkin, Mr. Irwin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Harvey

NAYS: none

ABSENT: none

ABSTAIN: none

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**Jeff Free, President**

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**Phyllis McGraw, City Clerk**

**New Business:**

Agenda Item Called: Witness opening of sealed bids for Solid Waste Collection Disposal & Sewage Sludge

BFI Waste Services, LLC. d/b/a	\$4,790,839.95
Waste Connections, Inc.	\$4,057,365.20
Live Oak Environmental, LLC.	\$4,149,535.20

By: Mr. Williams

Motion to approve reading of bids.

Seconded by Mr. Larkin

Bids are slightly over Engineers Est. but Public Works Director advised Council that the estimate didn't include Sewage Sludge and additional funds available for that would cover the overage.

Vote in favor of motion is unanimous

Agenda Item Called: Witness opening of sealed bids for Reservoir Security Fence Project

2R Construction, LLC	\$487,067.02
3 Gen Construction, LLC.	\$599,942.60
Delta Specialty Contractors, LLC.	\$374,288.00
Nichols Landscape Company, Inc.	\$400,133.60
Integrity, Inc.	\$504,516.40
Specialty Trackhoe & Dozer Services, Inc.	\$382,385.00
Testament Construction Services, LLC.	\$337,750.00
U.S. Fence & Gate, Inc.	\$424,842.00
Yor-Wic Construction Company, Inc.	\$354,546.00

By: Mr. Irwin

Motion to approve reading of the bids.

Seconded by: Mr. Montgomery, Jr.

No comment

Vote in favor of motion is unanimous

Agenda Item Called:

Adopt Zoning Ordinance, First and Final Reading, Favorable by MPC, Petitioner: Randy James – Momentum Commercial Development, LLC, Location: 3117 Airline Drive, Bossier City, LA, Request: Change Zoning from B-2 (Limited Business) to B-3 (General Business) for future commercial use

Sam Marsiglia- MPC Director went over item. Matthew Delaney and Randy James gave their proposal for a composite fence. Angela Lahr read letter from Home Owners Association requesting Council to deny the zoning. Much discussion from Council concerning this item. Attorney Richard Hiller representing Brian and Shanna Kramer gave his clients concerns.

By: Mr. Montgomery, Jr.

Motion to amend the Ordinance to include a concrete divider on the Greenacres side like the one at Provident Oakes and that the Engineer and Public Works Director to do an analysis about creating a cul-de-sac and closing any necessary streets.

Seconded by Mr. Irwin

A little more discussion on this amendment

Vote in favor of motion is unanimous

The following ordinance offered and adopted:

ORDINANCE NO. 85 OF 2018

AN ORDINANCE AMENDING ORDINANCE NO. 126 OF 2003, BY CHANGING THE ZONING CLASSIFICATION OF A CERTAIN TRACT OF LAND CONTAINING 4.391 ACRES, MORE OR LESS, SITUATED IN SECTION 9, TOWNSHIP 18 NORTH, RANGE 13 WEST, BOSSIER PARISH, LOUISIANA FROM B-2 (LIMITED BUSINESS) TO B-3 (GENERAL BUSINESS) FOR FUTURE COMMERCIAL USE.

SECTION 1. BE IT ORDAINED by the City Council of Bossier City, Louisiana, in regular session convened, that Ordinance No. 126 of 2003 of the City Council of the City of Bossier City, Louisiana, is hereby amended to provide that the zoning classification is hereby changed from B-2 (Limited Business), to B-3, (General Business), for the following:

A certain tract of land containing 4.391 acres, more or less, situated in Section 9, Township 18 North, Range 13 West, Bossier Parish, Louisiana, being more particularly described as follows: Commence at the intersection of the west right-of-way of Airline Drive and the south line of Greenacres Place, Unit No. 1, as recorded in Conveyance Book 583, Page 155 of the records of Bossier Parish, Louisiana and proceed South 06°01'11" East a distance of 15.37 feet to the POINT OF BEGINNING; thence proceed South 06°01'11" East along said west right-of-way of Airline Drive a distance of 499.37 feet to the intersection of said west line with North line of Meadow Creek Condominium, as recorded in Conveyance Book 808, page 160 of the records of Bossier Parish, Louisiana; thence leaving said west line proceed along said north line of Meadow Creek the following three courses and distances: south 83°55'51" West a distance of 103.23 feet; North 05°55'46" West a distance of 139.99 feet; South 84°02'49" West a distance of 320.92 feet to a point along the east line of Greenacres Place, Unit No.5, as recorded in Conveyance Book 583, page 318 of the records of Bossier Parish, Louisiana; thence leaving said North line of Meadow Creek proceed North 05°56'51" West along said east line of Greenacres Place, Unit No. 5, a distance of 452.64 feet to a point along said south line of Greenacres Place, Unit No. 1; thence proceed along said south line along a curve to the right, said curve having a radius of 640.00 feet (chord bearing South 89°31' 02" East a distance of 120.48 feet). an arc distance of 120.66 feet; thence proceed South 84°01'20" East along said south line a distance of 280.75 feet to the new west right-of-way of Airline Drive, as recorded in Conveyance Book 1293, Page 881 of the records of Bossier Parish, Louisiana; thence proceed South 06°52'12" West along said west right-of-way a distance of 14.93 feet; thence proceed South 83°50'32" East along said west right-of-way a distance of 33.11 feet to the POINT OF BEGINNING, all as further shown hereon, and being subject to any and all servitudes, easements and/or right-of-way of record or of use for future commercial use.

This Ordinance has been amended by adding a clause that a concrete divider must be built like the one built at Provident Oakes and that the City Engineer and Public Works Director do analysis about closing any necessary streets and creating cul-de-sacs.

Motion was made by Mr. David Montgomery, Jr. and seconded by Mr. Scott Irwin to adopt the above ordinance. Upon the following vote, the ordinance was duly adopted this 7th day of August, 2018.

AYES: Mr. Montgomery, Jr., Mr. Larkin, Mr. Irwin, Mr. Darby, Mr. Williams, Mr. Free

NAYS: Mr. Harvey

ABSENT: none

ABSTAIN: none

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**Jeff Free, President**

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**Phyllis McGraw, City Clerk**

C-22-18

The following ordinance offered and adopted:

**ORDINANCE NO. 86 OF 2018**

**AN ORDINANCE APPROVING A CONDITIONAL USE FOR THE SALE OF HIGH CONTENT ALCOHOL FOR ON PREMISE CONSUMPTION AT 2091 STOCKWELL ROAD, SUITE 1, 2 AND 3, BOSSIER CITY, LA.**

WHEREAS; Jason Middlebrook, Gullo's Market, has applied to the Bossier City-Parish Metropolitan Planning Commission for Conditional Use Approval for the retail sale of high content alcohol, for on premise consumption, for a restaurant located at 2091 Stockwell Road, Suite 1, 2 and 3, Bossier City, LA; and

WHEREAS; a public hearing for the Conditional Use application was held on July 9, 2018; and

WHEREAS; The Planning Department has submitted the results of said public hearing to the Mayor and the City Council of the City of Bossier City.

THE CITY COUNCIL OF THE CITY OF BOSSIER CITY HEREBY ORDAINS:

SECTION 1. That the Conditional Use for retail sales of high content alcohol for on premise consumption at 2091 Stockwell Road, Suite 1,2 and 3, Bossier City, LA 71111 is hereby approved.

Motion was made by Mr. Don Williams and seconded by Mr. David Montgomery, Jr.

to adopt the above ordinance. Upon the following vote, the ordinance was duly adopted this 7th day of August, 2018.

AYES: Mr. Montgomery, Jr., Mr. Larkin, Mr. Irwin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Harvey

NAYS: none

ABSENT: none

ABSTAIN: none

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JEFF FREE, PRESIDENT

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PHYLLIS MCGRAW, CITY CLERK

C-37-18

By: Mr. Irwin

Motion to introduce an Ordinance to appropriate funds to cover construction cost for the Sewer Sub-Basin BC-10 Rehabilitation Project Phase 2 for a total of \$513,400.00 to come from the Sewer Contingency Fund.

Seconded by Mr. Montgomery, Jr.

No comment

Vote in favor of motion is unanimous

By: Mr. Montgomery, Jr.

Motion to introduce an Ordinance to transfer the property described in Exhibit "A" attached hereto to the Bossier Parish Police Jury to correct an error in the property description where the Central Library, History Center and Parking Lot are located.

Seconded by Mr. Williams

No comment

Vote in favor of motion is unanimous

By: Mr. Irwin

Motion to introduce an Ordinance to appropriate funds to cover construction cost for the Savannah Place PS1 Improvements Project for a total of \$70,000.00 to come from the Sewer Capital and Contingency Fund and enter into a contract with Axis Construction for work.

Seconded by Mr. Montgomery, Jr.

No comment

Vote in favor of motion is unanimous

By: Mr. Montgomery, Jr.

Motion to introduce an Ordinance authorizing the Mayor to execute the attached agreement between the City of Bossier City and the State of Louisiana Department of Children and Family Services.

Seconded by Mr. Williams

No comment

Vote in favor of motion is unanimous

By: Mr. Montgomery, Jr.

Motion to introduce an Ordinance to appropriate funds to cover cost for the Big Airline Pump Station Landscaping Improvement Project for a total of \$65,000.00 to come from the Sewer Capital and Contingency Fund.

Seconded by Mr. Williams

No comment

Vote in favor of motion is unanimous

The following Resolution offered and adopted:

#### **RESOLUTION 60 OF 2018**

#### **A RESOLUTION AUTHORIZING THE HIRING OF A WASTEWATER TREATMENT PLANT OPERATOR FOR THE PUBLIC UTILITIES DEPARTMENT.**

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**WHEREAS**, Ordinance No. 21 of 2018 implemented a requirement assuring that the City department budgets not be exceeded by any hiring of any personnel; and

**WHEREAS**, the position of Wastewater Treatment Plant Operator is vacant due to retirement, promotion, resignation, or termination; and



**WHEREAS**, the administration and the department assures that all current budgets have been verified and that no authorized salary has been exceeded; and

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of Bossier City, Louisiana, in regular session convened, that the administration is authorized to proceed with hiring procedures for the fulfillment of this position.

The above and foregoing Resolution was read in full at open and legal session convened, was on motion of Mr. David Montgomery, Jr. and seconded by Mr. Jeffery Darby, and adopted on the 7th, day of August, 2018, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Larkin, Mr. Irwin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Harvey

NAYS: none

ABSENT: none

ABSTAIN: none

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**Jeff Free, President**

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**Phyllis McGraw, City Clerk**

**The following Resolution offered and adopted:**

**RESOLUTION NO. 61 OF 2018**

**A RESOLUTION AUTHORIZING THREE PROMOTIONS FROM WITHIN, AND TO BACKFILL AN ACCOUNTS CLERK III POSITION DUE TO RETIREMENT IN THE SALES TAX DEPARTMENT, ALL WITHIN THE EXISTING BUDGET**

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**WHEREAS**, the Sales Tax Department has an available position due to the retirement of one employee; and

**WHEREAS**, this retirement provides for an opportunity to promote three individuals and backfill a position to replace one of the individuals; and

**WHEREAS**, this action will have no impact on the existing budget; and

**NOW, THEREFORE, BE IT FURTHER ORDAINED** by the City Council of Bossier City, Louisiana, in regular session convened, that the administration is authorized to promote three employees from within and backfill an Accounts Clerk III position due to retirement in the Sales Tax Department.

The above and foregoing Resolution, read in full at open and legal session convened, was on motion of Mr. David Montgomery, Jr. and seconded by Mr. Scott Irwin, and adopted on the 7th, day of August, 2018, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Larkin, Mr. Irwin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Harvey

NAYS: none

ABSENT: none

ABSTAIN: none

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**Jeff Free, President**

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**Phyllis McGraw, City Clerk**

By: Mr. Montgomery, Jr.

Motion to approve Report of Final Change Order #2 for the Sewer Sub-Basin Manhole Rehabilitation Project for an increase of \$3,485.00. Total cost of contract with increase \$316,690.05.

Seconded by Mr. Williams

No comment

Vote in favor of motion is unanimous

By: Mr. Montgomery, Jr.

Motion to approve Report of Final Change Order for Ball Park Drive and Additional Parking an increase of \$12,100.00. Total cost of contract with change order \$700,744.00.

Seconded by Mr. Irwin

No comment

Vote in favor of motion is unanimous

By: Mr. Montgomery, Jr.

Motion to approve Report of Change Order #1 for the East Texas Gravity Sewer Main Project for an increase of \$101,745.16. Total cost of contract with increase \$2,434,745.16

Seconded by Mr. Irwin

No comment

Vote in favor of motion is unanimous

By: Mr. Montgomery, Jr.

Motion to approve Report of Final Change Order for Century Link Center Sign an increase of \$21,383.98. Total cost of contract with Change Order \$261,598.03.

Seconded by Mr. Darby

No comment

Vote in favor of motion is unanimous

By: Mr. Darby

Motion to approve Parade Permit Fee Waiver for Melissa Maggio Remembrance Run, Saturday, August 25, 2018.

Seconded by Mr. Harvey

No comment

Vote in favor of motion is unanimous

**There being no further business to come before this Council, meeting adjourned at 4:37P.M. by Mr. Free**

**Respectfully submitted:**

**Phyllis McGraw**

**City Clerk**

**Publish: August 15, 2018**

**Bossier Press Tribune**