

PROCEEDINGS OF THE CITY COUNCIL OF BOSSIER CITY
STATE OF LOUISIANA TAKEN AT THE REGULAR MEETING
NOVEMBER 19, 2019

The City Council of the City of Bossier City, State of Louisiana, met in regular session in Council Chambers, 620 Benton Road, Bossier City, Louisiana, November 19, 2019, at 3:00 PM

Invocation was given by Council Member Scott Irwin

Pledge of Allegiance led by Council Member David Montgomery, Jr.

Roll Call as follows:

Present: Honorable, President Scott Irwin, Honorable Councilors David Montgomery, Jr., Timothy Larkin, Jeffery Darby, Don Williams, Jeff Free and Thomas Harvey

Also Present: Mayor, Lorenz Walker, City Attorney, Jimmy Hall and City Clerk, Phyllis McGraw

By: Mr. Montgomery, Jr.

Motion to approve minutes November 5, 2019, Regular Meeting and dispense with the reading.

Seconded by Mr. Williams

No comment

Motion carries unanimously

By: Mr. Montgomery, Jr.

Motion to add item #12 under New Business to agenda – Introduce an Ordinance appropriating Ten Thousand and No/100 (\$10,000.00) from the Hotel/Motel Tax Fund to fund a Christmas and Holiday Lighting Proposal from Red River Lights, LLC.

Seconded by Mr. Larkin

No comment

Motion carries unanimously

By: Mr. Free

Motion to add item #13 under New Business to agenda – Introduce an Ordinance authorizing Mayor Lorenz Walker to acquire property on behalf of the City of Bossier and to execute any documents in furtherance thereof for the Viking Drive Road Project.

Seconded by Mr. Montgomery, Jr.

No comment

Vote in favor of motion is unanimous

By: Mr. Williams

Motion to approve Agenda as amended.

Seconded by Mr. Montgomery, Jr.

No comment

Vote in favor of motion is unanimous

Ceremonial Matters/Recognition of Guests-

Mr. Irwin welcomed members of the Bossier Youth leadership Program.

Dr. Bruce Willson CEO United Way – gave the Council and Mayor an update on the United Way's 211 Expansion. Showed a brief Powerpoint.

Committee Reports-

Stacie Fernandez – City Finance Director – gave Council the monthly Financial Report for month ending October 2019. She noted that Sales tax numbers have almost completely recovered. She also gave current manning levels.

Mark Hudson – City Engineer – gave monthly Project Report. He noted that the majority of infrastructure for Innovation Drive was complete and they are about to start paving. Should be finished with project by August 2020 but will be finished a lot sooner. He also spoke about other projects going on in the City and noted that plans were just sent to DOTD for Viking Drive project.

Unfinished Business –

The following Ordinance offered and adopted:

Ordinance No. 133 Of 2019

AN ORDINANCE APPROPRIATING TWO-HUNDRED EIGHTY THOUSAND DOLLARS (\$280,000) FROM THE WATER CAPITAL CONTINGENCY TO PERFORM A PILOT STUDY TO DETERMINE IF NANOFILTRATION CAN ELIMINATE ENOUGH ORGANICS FROM BOSSIER CITY WATER TO USE FREE CHLORINE IN LIEU OF CHLORAMINES.

WHEREAS, DHH has received the proposal for the testing of nanofiltration on the Bossier City Water System and has approved the pilot study; and

WHEREAS, the implementation of new disinfection residual requirements combined with mandated maximum contaminant levels for disinfection byproducts drive the need for this pilot study that will determine the effectiveness of nanofiltration on organic removal; and

WHEREAS, if the pilot study is successful it will result in significant savings in the water treatment process;

NOW, THEREFORE BE IT ORDAINED by the City Council of Bossier City, Louisiana, in regular session convened that \$280,000.00 is hereby appropriated from the Water Capital Contingency to perform a pilot study to determine if nanofiltration can eliminate enough organics from Bossier City Water to use free chlorine in lieu of chloramines.

NOW, THEREFORE, BE IT ORDAINED by the Bossier City Council in regular session convened that Mayor Lorenz Walker is hereby authorized to execute any and all documents in conjunction with this matter.

The above and foregoing Ordinance was read in full at open and legal session convened, was on motion of Mr. David Montgomery, Jr., and seconded by Mr. Timothy Larkin, and adopted on the 19th, day of November, 2019, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Larkin, Mr. Irwin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Harvey

NAYS: none

ABSENT: none
ABSTAIN: none

Scott Irwin, President

Phyllis McGraw, City Clerk

The following Ordinance offered and adopted:

Ordinance No. 134 Of 2019

ADOPT AN ORDINANCE TO APPROPRIATE FUNDS TO COVER CONSTRUCTION COST FOR REPAIRS TO MISCELLANEOUS SEWER LIFT STATIONS (LS) FOR A TOTAL OF \$100,000.00 TO COME FROM THE SEWER CAPITAL CONTINGENCY FUND

WHEREAS the final opinion of construction costs for the Miscellaneous Sewer Lift Station repairs is \$100,000.00. (see attachment *Miscellaneous Lift Station Repairs – Ordinance Recommendation – October 21, 2019* for estimated detailed breakdown of the costs); and

WHEREAS, the lift stations included are: Gay Street PS; Harrison Park PS; River Bluff 2 PS; Big Airline PS; Marlena PS

WHEREAS, \$100,000.00 may be appropriated from the Sewer Capital Contingency Fund.

NOW, THEREFORE, BE IT ORDAINED by the City Council of Bossier City, Louisiana, in regular session convened, that the Bossier City Council does hereby appropriate \$100,000.00 to come from the Sewer Capital Contingency Fund to cover the construction costs for repairs to Miscellaneous Sewer Lift Stations in the City of Bossier.

The above and foregoing Ordinance was read in full at open and legal session convened, was on motion of Mr. Don Williams, and seconded by Mr. David Montgomery, Jr., and adopted on the 19th, day of November, 2019, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Larkin, Mr. Irwin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Harvey

NAYS: none

ABSENT: none

ABSTAIN: none

Scott Irwin, President

Phyllis McGraw, City Clerk

The following Ordinance offered and adopted:

Ordinance No. 135 Of 2019

ADOPT AN ORDINANCE TO INSTALL A SMALL GRINDER PUMP STATION TO SERVICE THE NEW FIELD OF DREAMS RESTROOMS AT A COST OF \$150,000 TO COME FROM THE SEWER CAPITAL AND CONTINGENCY FUND.

WHEREAS, the new restrooms proposed for the Field of Dreams Park requires sewer service. Currently, there is no existing gravity sewer along Hazel Jones Road to accommodate the new restroom. The City is recommending a small grinder pump station be installed to pump the sewer back to Swan Lake Road via a new 3” force main.

WHEREAS, \$150,000 will come from the Sewer Capital and Contingency Fund.

NOW, THEREFORE, BE IT ORDAINED by the City Council of Bossier City, Louisiana, in regular session convened, that the Bossier City Council does hereby approve an ordinance to appropriate \$150,000.00 to come from the Sewer Capital and Contingency Fund to install a small grinder pump station on Hazel Jones Road.

The above and foregoing Ordinance was read in full at open and legal session convened, was on motion of Mr. David Montgomery, Jr., and seconded by Mr. Timothy Larkin, and adopted on the 19th, day of November, 2019, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Larkin, Mr. Irwin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Harvey

NAYS: none

ABSENT: none

ABSTAIN: none

Scott Irwin, President

Phyllis McGraw, City Clerk

The following Ordinance offered and adopted:

ORDINANCE NO. 136 OF 2019

AN ORDINANCE AUTHORIZING AND APPROVING THE ENGAGEMENT OF HEARD, MCELROY, & VESTAL, LLC TO PROVIDE PROFESSIONAL SERVICES TO AUDIT THE FINANCIAL STATEMENTS OF THE CITY OF BOSSIER CITY, CENTURYLINK ARENA FUND, FIREMEN’S PENSION AND RELIEF FUND, AND POLICEMEN’S PENSION AND RELIEF FUND.

WHEREAS, Heard, McElroy, & Vestal, LLC, has conducted audits of the finances of the referenced entities in previous years; and

WHEREAS, the referenced entities are required to have annual audits and receive a comprehensive annual financial report for the year ended December 31, 2019;

NOW, THEREFORE, BE IT ORDAINED, that the City Council of Bossier City, in regular session convened, that Mr. Jeffery D. Darby, is hereby authorized to execute letters of engagement with Heard, McElroy, & Vestal, LLC and said letters of engagement are hereby approved.

The above and foregoing Ordinance, read in full at open and legal session convened, was on motion of Mr. David Montgomery, Jr. and seconded by Mr. Don Williams, and adopted on the 19th, day of November, 2019, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Larkin, Mr. Irwin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Harvey

NAYS: none

ABSENT: none

ABSTAIN: none

Scott Irwin, President

Phyllis McGraw, City Clerk

New Business –

Agenda Item Called - Witness opening of sealed bids for Bid #P19-27 Animal Control Renovations

	Base Bid	Alt#1	Alt#2	Alt#3
Boggs & Poole Contracting Group, Inc.	\$1,529,000	\$52,000	\$14,500	\$7,300
Kan Contracting, LLC	\$1,289,000	\$37,163	\$12,327	\$5,546
M&M Builders, Inc.	\$1,450,000	\$45,000	\$14,000	\$5,000

By: Mr. Williams

Motion to approve reading of bids

Seconded by Mr. Mr. Free

No comment

Vote in favor of motion is unanimous

By: Mr. Harvey

Motion to introduce an Ordinance to appropriate \$260,000.00 to come from the 2017 Sales Tax Bond Issue, to be used to contract with AEP/Swepco to provide Street Lighting for Innovation Drive and to provide incidental construction to facilitate the Street Lighting System.

Seconded by Mr. Fee

No comment

Vote in favor of motion is unanimous

By: Mr. Montgomery, Jr.

Motion to introduce an Ordinance to appropriate funds to cover construction cost for the Water Tank Rehabilitation and Painting Project (2 Tanks) for a total of \$4,800,000.00 to come from the Water Capital Contingency Fund.

Seconded by Mr. Williams

No comment

Vote in favor of motion is unanimous

By: Mr. Montgomery, Jr.

Motion to introduce an Ordinance transferring \$24,900.00 from Herbicide and Mosquito Control Operational Budget (Chemicals) to fund 410 Parkway Capital Projects, Herbicide and Mosquito Control (Vehicles).

Seconded by Mr. Free
No comment
Vote in favor of motion is unanimous

By: Mr. Montgomery, Jr.

Motion to introduce an Ordinance to appropriate funds to cover construction cost for the Sewer Sub-Basin BC-04 Rehabilitation Project for a total of \$774,000.00 to come from the Sewer Contingency Fund

Seconded by Mr. Williams

No comment

Vote in favor of motion is unanimous

By: Mr. Williams

Motion to introduce an Ordinance to rehab the Waller Street Gravity Main at a cost of \$1,000,000.00 to come from the Sewer Capital and Contingency Fund

Seconded by Mr. Montgomery, Jr.

No comment

Vote in favor of motion is unanimous

The following Resolution offered and adopted:

RESOLUTION 84 Of 2019

A RESOLUTION AUTHORIZING THE HIRING OF TWO (2) POLICE COMMUNICATION OFFICERS FOR THE BOSSIER CITY POLICE DEPARTMENT.

WHEREAS, Ordinance No. 21 of 2019 implemented a requirement assuring that the City department budgets not be exceeded by any hiring of any personnel; and

WHEREAS, the hiring of two (2) Police Communication Officers due to the resignation of two Communication Officers.

WHEREAS, the administration and the department assures that all current budgets have been verified and that no authorized salary has been exceeded; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of Bossier City, Louisiana, in regular session convened, that the administration is authorized to proceed with hiring procedures for the fulfillment of this position.

The above and foregoing Resolution was read in full at open and legal session convened, was on motion of Mr. Jeffery Darby, and seconded by Mr. Thomas Harvey, and adopted on the 19th, day of November, 2019, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Larkin, Mr. Irwin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Harvey

NAYS: none

ABSENT: none

ABSTAIN: none

Scott Irwin, President

Phyllis McGraw, City Clerk

The following Resolution offered and adopted:

Resolution No. 85 Of 2019

A RESOLUTION SUPPORTING THE U. S. CENSUS TO BE TAKEN IN 2020 IN THE CITY
OF BOSSIER CITY, BOSSIER PARISH, LOUISIANA

WHEREAS, the Constitution of the United States of America requires that a census be taken every 10 years, with the first census having taken place in 1790, and the next census to take place in 2020; and

WHEREAS, the City of Bossier City is committed to ensuring that every resident is counted; and

WHEREAS, federal and state funding is allocated to communities, and decisions are made on matters of national and local importance based, in part, on census data; and

WHEREAS, census data helps determine how many seats each state will have in the U.S. House of Representatives and is necessary for the accurate and fair redistricting of state legislative seats, both city and parish and voting districts; and

WHEREAS, information from the 2020 Census and American Community Survey are vital tools for economic development and increased employment; and

WHEREAS, the information collected by census is confidential & protected by law; and

WHEREAS, Mayor Lorenz Walker has appointed a Complete Count Committee and has designated a Chairperson and Liaison to work with the community and the US Census Bureau to ensure a complete and accurate count of all persons within the City of Bossier City, Bossier Parish, Louisiana;

NOW, THEREFORE, BE IT RESOLVED, that the Bossier City Council supports the goals and ideals of the 2020 Census, pledges support of the US Census Bureau and the City of Bossier City efforts to disseminate 2020 Census information, and encourage all people in Bossier City to participate in events and initiatives that will raise awareness of the 2020 Census and increase participation among populations.

BE IT FURTHER RESOLVED, that the City of Bossier City approves and support the U. S. Census to be taken in 2020.

BE IT FURTHER RESOLVED, that Mayor Lorenz J. Walker is hereby authorized to sign all documents for the furtherance of this Resolution.

The above and foregoing Resolution was read in full at open and legal session convened, was on motion of Mr. David Montgomery, Jr., and seconded by Mr. Don Williams, and adopted on the 19th, day of November, 2019, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Larkin, Mr. Irwin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Harvey

NAYS: none

ABSENT: none

ABSTAIN: none

Scott Irwin, President

Phyllis McGraw, City Clerk

By: Mr. Williams

Motion to approve Parade Permit Fee Waiver for Bellaire Elementary Mardi Gras Parade, February 25, 2020.

Seconded by Mr. Free
No comment
Vote in favor of motion is unanimous

By: Mr. Montgomery, Jr.
Motion to approve Report of Change Order #1 for the Sewer-Sub Basin BC-15 Project for an increase of \$130,575.80. Total cost of contract with increase \$2,024,718.40.
Seconded by Mr. Darby
No comment
Vote in favor of motion is unanimous

By: Mr. Harvey
Motion to approve Report of Change Order #1 for the Hamilton Road Drainage Lift Station Project for an increase of \$61,000.00. Total cost of contract with change order \$840,879.00.
Seconded by Mr. Williams
No comment
Vote in favor of motion is unanimous

By: Mr. Montgomery, Jr.
Motion to introduce an Ordinance appropriating Ten Thousand and No/100 (\$10,000.00) from the Hotel/Motel Tax Fund to fund a Christmas and Holiday Lighting Proposal from Red River Lights, LLC.
Seconded by Mr. Williams
No comment
Vote in favor of motion is unanimous

By: Mr. Harvey
Motion to introduce an Ordinance authorizing Mayor Lorenz Walker to acquire property on behalf of the City of Bossier and to execute any documents in furtherance thereof for the Viking Drive Road Project.
Seconded by Mr. Montgomery, Jr.
No comment
Vote in favor of motion is unanimous.

There being no further business to come before this Council, meeting adjourned at 4:06 PM by Mr. Irwin

Respectfully submitted:

**Phyllis McGraw
City Clerk
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