

APPLICATION to RESERVE A CITY PARK FACILITY or RECREATIONAL AREA

(Required for all groups of 25 or more persons)

1. Name of Requestor/Sponsor: _____

a. Date Submitted: ____/____/____

b. Home address: _____

c. Phones: Home:(____) ____ - _____ Work:(____) ____ - _____ Cell: _____

d. Place of Employment:

(1) Address: _____

e. Drivers License number: _____ State of issue: _____

2. Park facility or recreational area to be used: _____

a. Organization or group: _____

b. Date use requested: ____/____/____ Between hours of _____ and _____.

c. Information on "Contact person", if different from the individual above:

(1) Name: _____

(2) Home address: _____

(3) Phones: Home: (____) ____ - _____ Work: (____) ____ - _____ Cell: _____

d. Number of persons who will attend the event: _____

3. Certification of the requesting individual/sponsor/requesting party, as applicable:

"I hereby certify and acknowledge my understanding of terms, agreements, requirements and fees to use Bossier City park facilities or recreational areas. I further acknowledge that I understand and that NO WEAPONS, ALCOHOLIC BEVERAGES, OR OTHER CONTROLLED SUBSTANCES MAY BE BROUGHT INTO OR CONSUMED IN ANY CITY PARK, FACILITY, OR RECREATIONAL AREA. I ALSO UNDERSTAND THAT MY GROUP AND I ARE SUBJECT TO SEARCH, and if convicted for violating this law, the fine is \$500, or six months in jail, or both. I accept responsibility for the actions of all participants who attend the function for which I am seeking to use. I acknowledge that I am responsible to know and comply with City Ordinances applicable to use of the requested facility. "

4. Falsifying Information:

Any falsification of use of the park and facilities will result in my being barred from using any city park in the future.

5. Admission Fees and Selling of Merchandise:

No admission fees may be charged and there will be no selling of merchandise for fund raising or personal gain.

Signature of requestor: _____ Date: ____/____/____

6. This Section to be completed by BPAR Staff:

Money received: \$ _____ Cash _____ Check _____ Money Order _____ Credit Card _____

Receipt Number: _____ Check/Money Order Number _____

Received by: _____ Date Received: ____/____/____