

CITY OF BOSSIER CITY

2014 OPERATING BUDGET

Budget Summary

	<u>2013</u>	<u>2014</u>	<u>% Change</u>
General Fund	\$ 48,003,731	48,275,385	0.57%
Water & Sewer	31,887,353	31,863,571	-0.07%
Public Health and Welfare Services	4,583,704	5,606,613	22.32%
Alternative Fuel Stations	1,972,800	1,961,800	-0.56%
Sales Tax	122,193,640	121,519,544	-0.55%
Property Tax	12,785,500	12,967,500	1.42%
Civic Center	985,960	769,631	-21.94%
Fire Improvements & Operations	2,928,860	2,625,390	-10.36%
Jail & Municipal Buildings	1,600,000	1,600,000	0.00%
Streets & Drainage	2,600,000	2,600,000	0.00%
Riverboat Gaming Trust	0	307,553	N/A
Public Health and Safety Trust	225,250	250,250	11.10%
Hotel/Motel Taxes	1,715,000	1,195,000	-30.32%
Emergency Medical Services	5,793,878	6,234,523	7.61%
Arena Operations	<u>2,986,947</u>	<u>2,886,945</u>	<u>-3.35%</u>
Less Inter Fund Transfers	(35,320,313)	(35,629,753)	0.88%
Total	\$ <u>204,942,310</u>	<u>205,033,952</u>	<u>0.04%</u>

Manning Levels By Fund

	<u>2013</u>	<u>2014</u>
General Fund	557	539
Water & Sewer	134	134
Public Services and Sanitation Fund	31	33
Sales Tax	12	12
Civic Center	8	8
Elected	10	10
Metropolitan Planning Commission (MPC)	<u>6</u>	<u>6</u>
Total	<u>758</u>	<u>742</u>

**General Fund
Summary of Revenues
& Expenses**

Revenues

		2012	2013	2013	Proposed
		<u>Actual</u>	<u>Budget</u>	<u>Estimated</u>	<u>2014</u>
					<u>Budget</u>
Taxes	\$	35,802,534	38,172,913	38,158,913	38,395,800
Licenses & Permits		4,160,796	3,720,000	3,477,000	3,597,000
Intergovernmental		281,550	260,000	285,000	285,000
Fines & Interest		924,818	1,000,000	1,000,000	1,000,000
Gaming Revenues		1,006,152	1,090,000	1,091,000	1,090,000
State Supplemental Pay		1,777,836	1,913,160	1,770,160	1,722,632
Miscellaneous		<u>1,587,730</u>	<u>1,617,190</u>	<u>1,595,500</u>	<u>1,616,000</u>
Total Revenues		<u>45,541,416</u>	<u>47,773,263</u>	<u>47,377,573</u>	<u>47,706,432</u>
Transfers in		225,000	236,400	11,400	568,953
Transfer out					
Appropriation of Fund Balance		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Revenues and Transfers	\$	<u>45,766,416</u>	<u>48,009,663</u>	<u>47,388,973</u>	<u>48,275,385</u>

Expenses

		2012	2013	2013	Proposed
		<u>Actual</u>	<u>Budget</u>	<u>Estimated</u>	<u>2014</u>
					<u>Budget</u>
General Government	\$	11,386,439	12,232,667	12,063,653	12,253,337
Public Safety		29,205,677	30,754,808	29,717,745	30,890,151
Highway & Streets		422,376	550,982	491,005	522,824
Parks & Recreation		2,269,218	2,441,330	2,435,821	2,453,318
City Court		810,588	833,043	837,573	833,398
City Marshal		1,109,371	1,038,316	1,022,079	1,082,357
Metropolitan Planning Commission		<u>214,786</u>	<u>152,585</u>	<u>152,585</u>	<u>240,000</u>
Total		<u>45,418,455</u>	<u>48,003,731</u>	<u>46,720,461</u>	<u>48,275,385</u>
Excess Revenue over Expenses	\$	<u>347,961</u>	<u>5,932</u>	<u>668,512</u>	<u>0</u>

Major Revenue Sources

The General Fund Revenues for 2014 total nearly \$ 48 million. This total is made up of over 30 different sources. Over 50% of the total comes from only 2 sources. The following is a brief discussion of each.

Sales Taxes

Sales Taxes in Bossier City consist of 5 separate ½% issues. In 2012 the gross collections were \$44,446,728. Gross collections for 2013 are estimated to be \$45,872,500. The budgeted figure for 2014 is \$46,790,000.

<u>2012 Actual</u>	<u>2013 Budgeted</u>	<u>2013 Estimated</u>	<u>2014 Budget</u>
\$44,446,728	\$45,872,500	\$45,872,500	\$46,790,000

Property Taxes

The total assessed value for 2012 was \$549,829,600. The estimated 2013 value is \$562,000,000. Relief from the State Tax Commission could reduce this amount by an amount to be determined. The estimated value for 2014 is \$570,000,000. This value and our 22.75 millage rate will yield some \$12,967,500 for 2014.

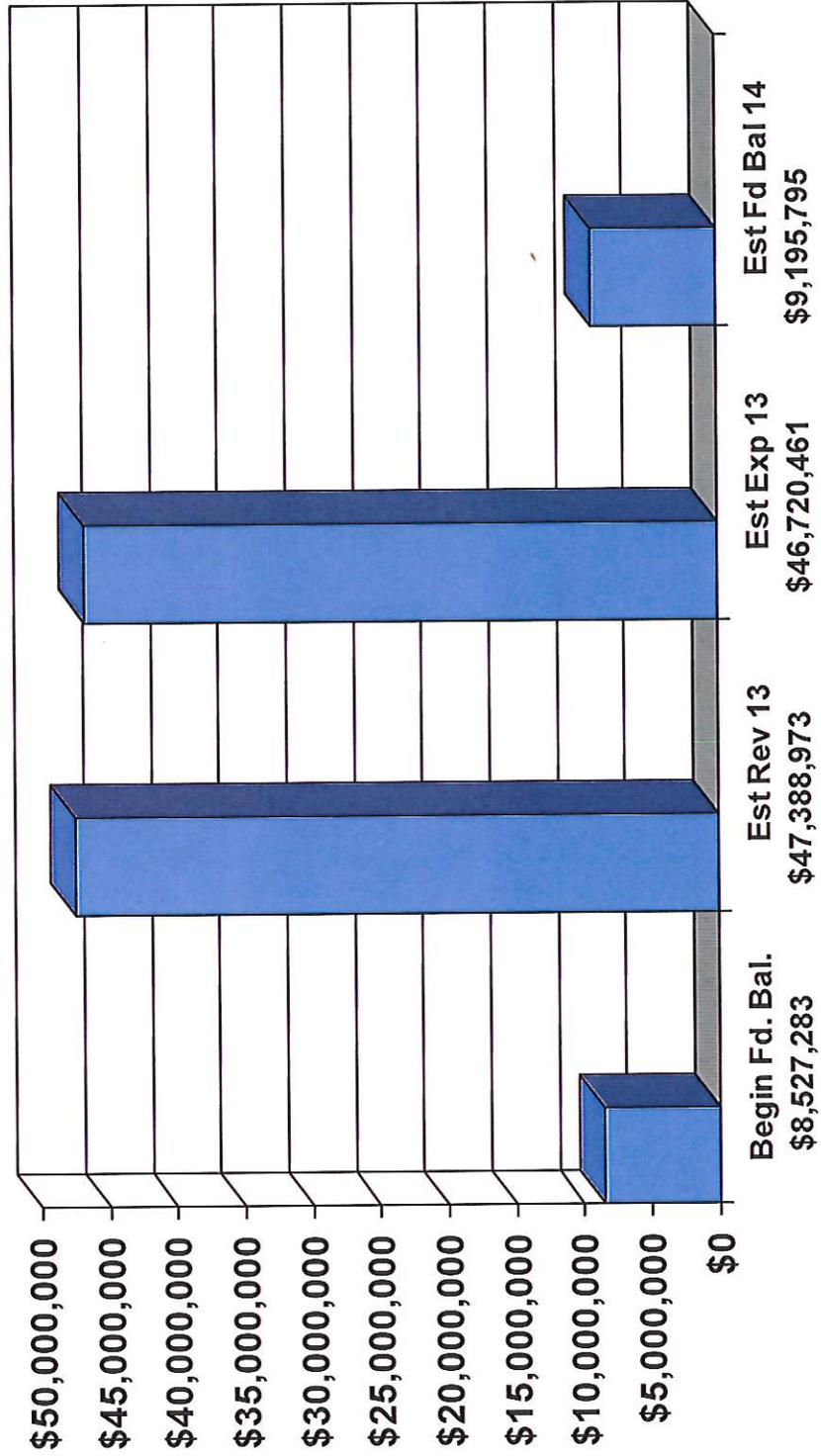
<u>2012 Actual</u>	<u>2013 Budgeted</u>	<u>2013 Estimated</u>	<u>2014 Budget</u>
\$11,865,455	\$12,785,500	\$12,785,500	\$12,967,500

**General Fund
Fund Balance
Summary**

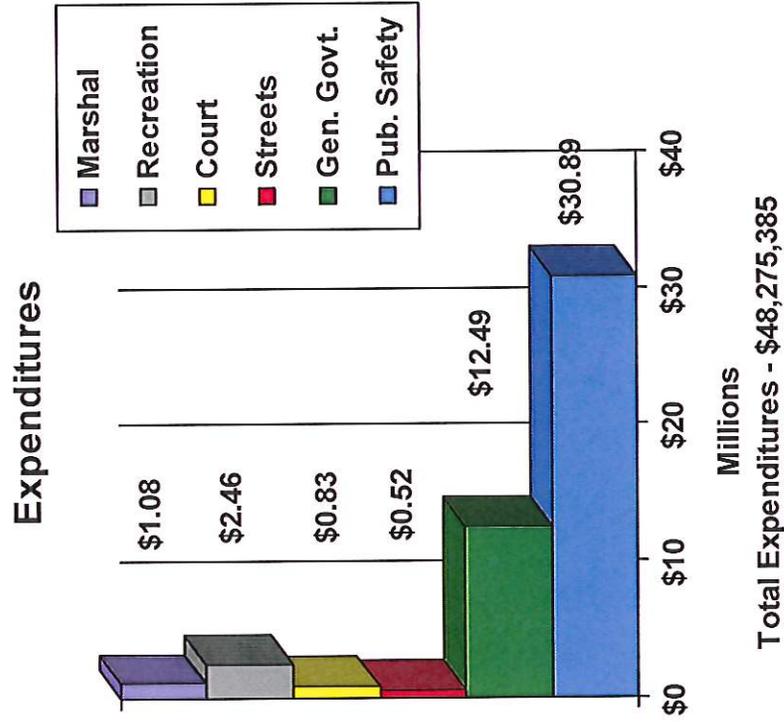
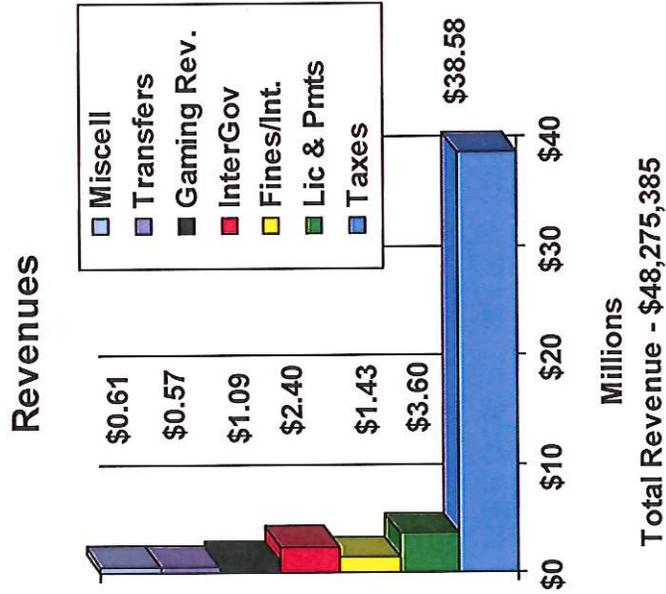
Fund Balance as of 1/1/12	\$	8,527,283
Estimated Revenues 2013		47,388,973
Total Available Funds in 2013		55,916,256
Estimated Expenditures in 2013		46,720,461
Estimated Fund Balance 1/1/13	\$	<u>9,195,795</u>

General Fund Balance

1/1/13-1/1/14



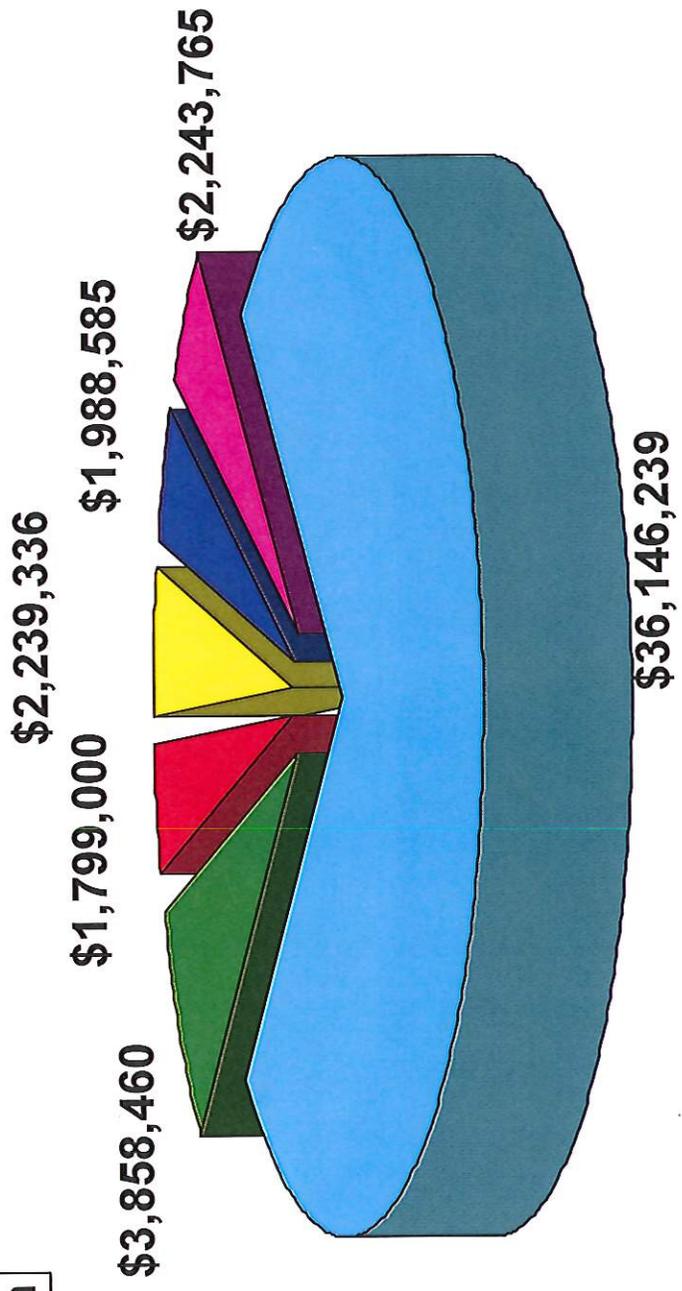
2014 General Fund Budget



2014 General Fund Expenses by Type

Total Budget - \$48,275,385

- Personnel
- Other
- Gen Ins
- Utilities
- Supplies
- Repair/Main



**General Fund
Budget Worksheet
2014**

<u>Revenues</u>	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Estimate</u>	<u>Proposed 2014 Budget</u>
Ad Valorem Taxes	\$ 11,865,455	12,785,500	12,785,500	12,967,500
Tax Penalty Interest	67,914	60,000	60,000	65,000
Sales Taxes	19,513,930	20,798,413	20,798,413	20,733,300
Utility Taxes	3,457,602	3,600,000	3,600,000	3,700,000
Telephone	102,786	115,000	110,000	115,000
Chain Store Tax	89,930	94,000	95,000	95,000
Taxi Franchise	0	0	0	0
Cable T.V.	704,917	720,000	710,000	720,000
Occupational Licenses	1,796,190	1,825,000	1,795,000	1,825,000
Bonded Contractor License	85,145	85,000	85,000	85,000
Insurance Licenses	747,806	765,000	765,000	765,000
Spec Funds from St of La. Traffic Signals	173,464	160,000	170,000	170,000
Beer Excise Tax	108,086	100,000	115,000	115,000
Liquor & Beer Licenses	68,411	70,000	72,000	72,000
Tobacco Tax	0	0	0	0
Louisiana Downs	61,310	65,000	66,000	65,000
Permit Fees	1,463,244	975,000	760,000	850,000
Louisiana Downs, Slots	604,333	650,000	650,000	650,000
Video Poker	340,509	375,000	375,000	375,000
Grant Income	132,969	120,000	130,000	135,000
FHA in Lieu of Taxes	58,223	52,000	65,500	66,000
General & Administrative	495,000	510,000	510,000	510,000
Public Safety Income	198,831	250,000	250,000	250,000
Engineering Fees	29,703	75,000	75,000	75,000
Parks & Recreation Income	264,999	260,000	260,000	270,000
Court Fines	924,818	1,000,000	1,000,000	1,000,000
Interest Earned	33,577	55,000	40,000	45,000
Transfer from River Boat Gaming Trust	0	0	0	307,553
Transfer from Public Health & Safety Trust	225,000	225,000	0	250,000
Transfer from Alternative Fuel Fund	0	11,400	11,400	11,400
Other Income	374,428	265,000	265,000	265,000
State Supplemental Pay	1,777,836	1,913,160	1,770,160	1,722,632
Appropriation of Fund Balance	<u>0</u>	<u>30,190</u>	<u>0</u>	<u>0</u>
Total Revenues	\$ <u>45,766,416</u>	<u>48,009,663</u>	<u>47,388,973</u>	<u>48,275,385</u>

**General Fund
Budget Worksheet
2014**

	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Estimate</u>	<u>Proposed 2014 Budget</u>
Department Totals				
City Council	\$ 313,922	259,830	257,880	256,415
Public Affairs	502,921	520,030	522,896	532,422
Finance Department	824,145	899,071	912,061	886,340
Purchasing Division	203,104	216,706	218,161	219,121
Human Resources Department	481,298	508,497	512,979	517,024
Legal Department	358,050	382,287	383,217	385,490
City Court	810,588	833,043	837,573	833,398
City Marshall	1,109,371	1,038,316	1,022,079	1,082,357
Community Development Department	199,449	210,717	210,940	215,919
Fleet Services Department	898,346	978,313	961,820	980,324
Municipal Building Department	1,900,047	1,930,958	1,941,472	1,977,076
Information Services Division	601,017	780,370	782,178	767,320
Engineering Department	691,898	720,445	720,568	719,260
Traffic Engineering Division	1,115,935	1,217,316	1,210,782	1,222,511
Permits & Inspections Division	1,150,943	1,252,749	1,149,208	1,168,222
Police Department	16,928,181	18,520,120	17,402,648	17,651,085
Fire Department	12,277,496	12,234,688	12,315,097	13,239,066
Public Works Administration	254,061	269,898	266,507	277,323
Street Division	422,376	550,982	491,005	522,824
Recreation Department	2,269,218	2,441,330	2,435,821	2,453,318
Payments to Governmental & Other Agencies	1,891,303	2,085,480	2,012,984	2,128,570
Transfer to Metropolitan Planning Commission	214,786	152,585	152,585	240,000
Other Transfers	<u>2,500,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures	\$ <u>47,918,455</u>	<u>48,003,731</u>	<u>46,720,461</u>	<u>48,275,385</u>
Revenues Over (Under) Expenses	<u>-2,152,039</u>	<u>5,932</u>	<u>668,512</u>	<u>0</u>
Fund Balance at Beginning of Year	<u>10,679,322</u>	<u>11,168,028</u>	<u>8,527,283</u>	<u>9,195,795</u>
Fund Balance at End of Year	\$ <u>8,527,283</u>	<u>11,173,960</u>	<u>9,195,795</u>	<u>9,195,794</u>

**General Fund
Budget Worksheet
2014**

	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Estimate</u>	Proposed 2014 Budget
<u>CITY COUNCIL-01</u>				
Salaries	\$ 145,134	127,800	129,110	127,800
FICA/Medicare	8,865	9,780	9,880	9,780
Retirement	5,261	4,000	4,345	4,590
Group Insurance	52,939	57,800	51,995	51,995
General Office Supplies	2,162	2,000	2,000	2,000
Computer Supplies	0	50	50	50
Postage	40	100	100	100
Books/Periodicals	2,387	6,000	6,000	6,000
Memberships/Subscriptions	250	1,500	1,500	1,500
Operating Supplies	4,432	1,800	3,000	2,000
Telephone Communications	3,028	3,600	3,600	3,600
Wireless Laptops	604	750	950	950
Advertising	14,234	14,000	14,000	14,000
Equipment Rental	2,444	3,000	3,000	3,400
Computer Software and Maintenance	7,283	7,500	8,200	8,500
Repair and Maintenance	0	150	150	150
Travel & Training	3,878	7,000	7,000	7,000
Professional Fees	48,453	0	0	0
General Insurance	10,000	12,000	12,000	12,000
Other Expenses	2,528	1,000	1,000	1,000
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	\$ <u>313,922</u>	<u>259,830</u>	<u>257,880</u>	<u>256,415</u>
Authorized Positions	8	8	8	8

GOALS

To perform all specified duties as set forth in our City Charter.

**General Fund
Budget Worksheet
2014**

	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Estimate</u>	<u>Proposed 2014 Budget</u>
<u>PUBLIC AFFAIRS-02</u>				
Salaries	\$ 321,300	322,770	322,770	322,770
Overtime	0	0	0	0
Part-time	0	0	0	0
FICA and Medicare Insurance	23,867	24,692	24,692	24,692
Retirement	25,606	25,968	27,024	29,050
Group Insurance	29,628	32,800	34,610	34,610
General Office Supplies	723	2,000	2,000	2,000
Computer Supplies	0	100	100	100
Printing	72	1,000	1,000	1,000
Postage	395	500	500	500
Books/Periodicals	0	500	500	500
Memberships/Subscriptions	3,373	6,000	6,000	6,000
Operating Supplies	4,595	5,000	5,000	5,000
Fuel & Oil	1,893	2,000	2,000	2,000
Telephone	3,578	4,500	4,500	4,500
Mobile Phone Service	4,976	5,000	5,000	5,000
Wireless Laptops	1,707	1,500	1,500	1,500
Equipment Rental	4,729	5,000	5,000	5,000
Equipment Maintenance	0	200	200	200
Vehicle Maintenance	86	500	500	500
Travel & Training	2,952	6,000	6,000	11,000
General Insurance	21,000	23,000	23,000	23,000
Marketing & Promotional	0	0	0	0
Professional Lobbyist	48,000	48,000	48,000	48,000
Other Expenses	4,441	3,000	3,000	5,500
Office Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	\$ <u>502,921</u>	<u>520,030</u>	<u>522,896</u>	<u>532,422</u>
Authorized Positions	5	5	5	5

GOALS

To coordinate and maintain daily operations of City government in accordance with our City charter.

To provide information about the City and its services to citizens, community organizations and the general public, and to assist these parties in requests regarding the delivery of City Services.

To institute City wide programs designed to promote the most effective use of City assets.

**General Fund
Budget Worksheet
2014**

<u>FINANCE-03</u>	2012 <u>Actual</u>	2013 <u>Budget</u>	2013 <u>Estimate</u>	Proposed 2014 <u>Budget</u>
Salaries	\$ 409,195	448,844	448,844	413,844
Overtime	0	0	0	0
Part-time	4,070	5,000	5,000	5,000
FICA and Medicare Insurance	30,140	34,719	34,719	31,660
Retirement	32,610	35,908	35,908	37,246
Group Insurance	30,314	41,000	35,990	35,990
General Office Supplies	5,490	5,500	5,500	6,000
Computer Supplies	0	1,000	1,000	1,000
Printing	2,662	4,000	4,000	4,000
Postage	23,509	22,000	25,000	25,000
Books & Periodicals	228	1,000	1,000	1,000
Membership/Subscriptions	1,455	1,600	1,600	1,600
Operating Supplies	6,587	6,000	7,000	7,000
Telephone	2,936	3,500	3,500	3,500
Mobile Phone Service	0	2,500	2,500	2,500
Wireless Communications(Laptop)	489	500	500	500
Legal Notices	6,613	7,000	7,000	7,000
Computer Software	33,825	32,000	35,000	35,000
Computer System	24,000	24,000	24,000	24,000
Equipment Maintenance	0	500	500	500
Equipment Rental	13,479	13,500	13,500	14,000
Travel & Training	3,467	5,000	5,000	5,000
Computer Consultant Fees	0	3,000	3,000	3,000
Professional Services/Audit	89,500	95,000	105,000	115,000
Professional Services/Actuarial	42,739	35,000	36,000	36,000
Preparation of Tax Rolls	28,224	35,000	35,000	35,000
General Insurance	32,000	35,000	35,000	35,000
Other Expenses	613	1,000	1,000	1,000
Other Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	\$ <u>824,145</u>	<u>899,071</u>	<u>912,061</u>	<u>886,340</u>
Authorized Positions	8	8	8	7

Finance Goals

To manage and report the City's financial affairs in accordance with the best recognized principles of government accounting.

To ensure that City employees are paid properly and in a timely manner.

To insure and protect the City and its employees against various risks and potential liability.

To provide health and retirement benefits to the City's active and retired employees.

To manage and control the City's fixed assets.

To safeguard the City's assets and monitor all disbursements.

To provide reliable, accurate, and timely financial data to the Mayor, City Council, City management, and operating Departments and Divisions on a regular basis.

To maintain vendor files, record revenue, prepare receipts and make journal entries.

To maintain separate books and accounts for all general, special, state, federal, & local monies.

**General Fund
Budget Worksheet
2014**

		<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Estimate</u>	<u>Proposed 2014 Budget</u>
<u>PURCHASING-04</u>					
Salaries	\$	134,715	136,883	136,883	136,883
Overtime		0	0	0	0
FICA and Medicare Insurance		9,832	10,472	10,472	10,472
Retirement		10,736	10,951	11,460	12,320
Group Insurance		14,783	16,400	17,246	17,246
Unemployment		0	0	0	0
General Office Supplies		271	800	800	800
Computer Supplies		0	50	50	50
Printing		1,020	1,500	1,500	1,500
Postage		864	2,000	2,000	2,000
Books/Periodicals		38	300	300	300
Memberships		495	900	900	900
General Operating Supplies		253	1,000	1,000	1,000
Fuel & Oil		190	700	700	700
Communications/Telephone		5,361	5,500	5,500	5,500
Wireless Communication(Laptops)		978	1,000	1,000	1,000
Legal Notices		80	100	100	100
Equipment Rental		1,520	1,600	1,600	1,600
Computer Software		6,787	7,500	7,500	7,500
Equipment Maintenance		0	100	100	100
Vehicle Maintenance		263	750	750	750
Travel & Training		350	1,200	1,200	1,200
General Insurance		14,500	16,000	16,000	16,000
Other Expenses		68	1,000	1,100	1,200
Capital Outlay		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	\$	<u>203,104</u>	<u>216,706</u>	<u>218,161</u>	<u>219,121</u>
Authorized Positions		2	2	2	2

Purchasing Goals

To establish, after consultation with the heads of the departments concerned, standard specifications for all supplies, materials and equipment required by city government.

To prescribe, with the approval of the Mayor, the time for making requisitions for such supplies, materials and equipment and the future period said requisitions are to cover.

To inspect, or cause to be inspected, all deliveries of supplies, materials and equipment purchased, and to cause tests to be made when necessary to determine their quality, quantity, and conformity and conformity with specifications.

To transfer, with the approval of the Council, to or between departments and agencies of the city, or to sell supplies, materials, and equipment determined after consultation with the head of the department concerned to be surplus, obsolete or unused.

To maintain an adequate system of accounting for all property received and issued in accordance with accepted principles for property and inventory control, and to maintain inventory of all movable property belonging to the City, as may be required by the Council.

To provide Administrative contract management for all Public Works, construction, procurement and professional contracts.

**General Fund
Budget Worksheet
2014**

	2012	2013	2013	Proposed
	<u>Actual</u>	<u>Budget</u>	<u>Estimate</u>	<u>2014</u>
<u>HUMAN RESOURCES-05</u>				<u>Budget</u>
Salaries	\$ 291,794	293,174	293,174	293,174
Overtime	0	0	0	0
Part Time	976	2,500	2,500	2,500
FICA and Medicare Insurance	21,388	22,619	22,619	22,619
Retirement	23,255	23,454	24,541	26,386
Group Insurance	36,221	41,000	43,395	43,395
General Office Supplies	1,051	2,500	2,500	2,500
Computer Supplies	250	250	250	250
Printing	882	2,000	2,000	2,000
Postage	1,240	2,000	2,000	2,000
Membership/Subscriptions	8,664	10,000	10,000	10,000
Operating Supplies	3,507	4,000	4,000	4,000
Fuel & Oil	3,881	4,000	4,000	4,000
Communications/Telephone	2,905	2,800	2,800	3,000
Mobile Phones	734	1,000	1,000	1,000
Wireless Laptops	1,298	1,500	1,500	1,500
Employment Physicals	7,446	7,000	7,000	7,000
Public Records Checks	2,342	2,800	2,800	2,800
Legal Notices / Employment Adv	1,657	2,500	2,500	2,500
Equipment Rental	6,906	6,500	7,500	7,500
Computer Software	3,310	4,000	4,000	4,000
Equipment Maintenance	180	400	400	400
Vehicle Maintenance	1,288	2,500	2,500	2,500
Travel & Training	2,845	5,500	5,500	5,500
Consultant Fees - EAP	41,278	46,000	46,000	48,000
General Insurance	16,000	18,000	18,000	18,000
Other Expenses	0	500	500	500
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	\$ <u>481,298</u>	<u>508,497</u>	<u>512,979</u>	<u>517,024</u>

Authorized Positions	6	6	6	6
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GOALS

To provide personnel management support service and information to all operating and staff organizations and their employees.

To maintain the current classification plan and the pay with regular program of job audits and compensation studies.

To continue to establish and refine Personnel recruitment and selection procedures.

To Administer the City's Group Hospitalization, Life, and Dental Plans.

**General Fund
Budget Worksheet
2014**

	2012	2013	2013	Proposed
	<u>Actual</u>	<u>Budget</u>	<u>Estimate</u>	<u>2014</u>
				<u>Budget</u>
<u>LEGAL DEPARTMENT-06</u>				
Salaries	\$ 248,368	250,226	250,226	250,226
FICA and Medicare Insurance	18,018	19,143	19,143	19,143
Retirement	19,793	20,018	20,948	22,521
Group Insurance	29,565	32,800	32,800	32,800
General Office Supplies	440	1,500	1,500	1,500
Computer Supplies	0	100	100	100
Postage	968	1,100	1,100	1,100
Books/Periodicals	9,366	9,000	9,000	10,000
Memberships/Subscriptions	90	1,500	1,500	500
General Operating Supplies	902	1,500	1,500	1,500
Communications/Telephone	1,335	1,200	1,200	1,400
Mobile Phones	1,737	1,800	1,800	1,800
Wireless Laptops	416	600	600	600
Legals	0	2,000	2,000	2,000
Equipment Rental	2,344	3,500	3,500	4,000
Equipment Maintenance	0	100	100	100
Travel & Training	2,382	10,000	10,000	10,000
Legal Fees	5,600	6,000	6,000	6,000
General Insurance	15,000	17,000	17,000	17,000
Other Expenses	830	1,200	1,200	1,200
Recording Fees	896	2,000	2,000	2,000
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	\$ <u>358,050</u>	<u>382,287</u>	<u>383,217</u>	<u>385,490</u>
Authorized Positions	4	4	4	4

GOALS

To provide legal advice to the Mayor, City Council, and all other offices departments, divisions, commissions, boards, and agencies of City Government.

To handle all legal instruments to which the City is a party and in which it has an interest, and all litigation, including prosecution of ordinance violations in the City of Bossier City.

**General Fund
Budget Worksheet
2014**

		<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Estimate</u>	<u>Proposed 2014 Budget</u>
<u>CITY COURT-07</u>					
Salaries	\$	481,551	488,390	488,390	488,390
Overtime		5,307	6,000	6,000	6,000
Part-time		29,924	31,000	31,000	31,000
FICA and Medicare Insurance		36,350	40,193	40,193	40,193
Retirement		47,161	42,760	48,790	44,615
Unemployment		0	1,000	1,000	1,000
Group Insurance		74,382	84,000	82,000	82,000
General Office Supplies		6,015	5,000	5,000	5,000
Computer Supplies		5,177	1,000	1,000	1,000
Printing		1,170	1,000	1,000	1,000
Postage		7,770	11,000	11,000	11,000
Books/Periodicals		22,000	19,000	19,000	19,000
General Operating Supplies		3,423	3,000	3,000	3,000
Communications/Telephone		2,542	2,700	2,700	2,700
Equipment Rental		9,735	10,000	10,000	10,000
Computer Software		32,706	36,000	36,000	36,000
Audit Fees		10,000	11,000	10,000	10,000
Consulting Fees		0	1,500	1,500	1,500
Storage Building Rental		4,163	4,000	4,000	4,000
Equipment Maintenance		0	1,000	1,000	1,000
General Insurance		30,000	33,000	33,000	33,000
Other Expenses		1,212	500	2,000	2,000
Capital Outlay		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	\$	<u>810,588</u>	<u>833,043</u>	<u>837,573</u>	<u>833,398</u>
Authorized Positions		14	13	13	13

GOALS

To properly dispose of all cases within the requirements of the law and to provide the service as defined by law.

To handle all cases which come before City Court.

To prepare, file and record all court related documents on civil claims.

To prepare court dockets, charge the fees prescribed by law and disburse the appropriate revenues.

To receive all criminal & traffic charges, to prepare all court dockets and to keep all criminal & traffic records.

To prepare bench warrants, other court related matters.

To receive and process fines levied in connection with traffic infractions.

Act 594 of 1986 placed the City Court and Marshal Office's funding totally from the City.

**General Fund
Budget Worksheet
2014**

	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Estimate</u>	<u>Proposed 2014 Budget</u>
<u>CITY MARSHAL-08</u>				
Salaries	\$ 695,691	629,181	629,181	639,806
Overtime	19,185	30,000	30,000	30,000
Part Time	0	0	0	0
Educational Incentive Pay	8,288	8,500	9,000	9,500
State Supplemental Pay	53,050	60,000	48,000	48,000
FICA and Medicare Insurance	57,383	55,670	54,788	55,640
Retirement	54,182	55,815	54,910	51,061
Group Insurance	91,055	98,400	99,200	99,200
Unemployment	0	2,500	2,500	2,500
General Office Supplies	997	2,000	2,000	2,000
Computer Supplies	150	500	500	750
Postage	2,122	3,500	3,500	3,500
Books/Periodicals	0	0	0	0
Membership/Subscriptions	0	0	0	400
General Operating Supplies	2,803	3,500	3,500	3,500
Fuel & Oil	31,020	30,000	30,000	32,000
Uniforms	731	5,000	0	5,000
Communications/Telephone	2,698	2,500	2,500	2,600
Mobile Phones	16,397	17,000	17,000	17,000
Other Communications	0	1,500	1,500	1,500
Wireless Laptops	11,225	13,000	13,000	13,000
Technical Services - Polygraph	0	400	400	400
Legal Notices	0	100	100	100
Computer Software	1,418	1,500	1,500	1,500
Equipment Rental	10,667	11,500	11,500	12,000
Equipment Maintenance	174	750	2,000	3,000
Vehicle Maintenance	17,673	17,000	17,000	17,000
Professional Services	8,000	8,000	8,000	8,000
General Insurance	30,000	33,000	33,000	33,000
Other Expenses	497	1,500	1,500	1,500
Grant Reimbursement	(6,035)	(54,000)	(54,000)	(11,100)
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	\$ <u>1,109,371</u>	<u>1,038,316</u>	<u>1,022,079</u>	<u>1,082,357</u>
Authorized Positions	18	15	15	15

GOALS

To execute court orders and mandates, make arrests, and preserve the peace according to RS 13:1881, Court and Judicial Procedures, State of Louisiana.

To locate persons needed in the execution of orders from the courts.

To collect garnishments, seizures and to make all disbursement.

To conduct all criminal, traffic and civil court sessions.

Collect Fines

**General Fund
Budget Worksheet
2014**

	<u>2012</u> <u>Actual</u>	<u>2013</u> <u>Budget</u>	<u>2013</u> <u>Estimate</u>	Proposed 2014 <u>Budget</u>
<u>COMMUNITY DEVELOPMENT-09</u>				
Salaries	\$ 122,930	123,979	123,979	123,979
Overtime	0	150	150	150
Part-time	4,694	6,500	6,500	6,500
FICA and Medicare Insurance	8,988	9,994	9,994	9,994
Retirement	9,801	9,919	10,379	11,158
Group Insurance	22,174	24,600	24,363	24,363
Unemployment	0	500	500	500
General Office Supplies	354	500	500	500
Computer Supplies	20	50	50	50
Postage	847	700	700	700
Books/Periodicals	82	100	100	100
Memberships/Subscriptions	785	500	500	500
General Operating Supplies	1,707	1,500	1,500	1,500
Fuel & Oil	2,745	3,000	3,000	3,000
Communications/Telephone	2,133	1,700	1,700	2,500
Advertising/Legals	2,184	2,500	2,500	2,500
Equipment Rental	3,783	4,000	4,000	4,000
Equipment Maintenance	0	75	75	75
Vehicle Maintenance	472	600	600	1,000
Computer Software Maintenance	750	750	750	750
Travel & Training	0	2,000	2,000	2,000
Audit Fees	7,000	7,000	7,000	10,000
General Insurance	8,000	10,000	10,000	10,000
Other Expenses	0	100	100	100
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	\$ <u>199,449</u>	<u>210,717</u>	<u>210,940</u>	<u>215,919</u>
Authorized Positions	3	3	3	3

Community Development Goals

To supervise and coordinate all planning activities including: CDBG applications, neighborhood plans, all necessary meetings, hearings and workshops.

To coordinate all administrative support activities including: processing payment documents, contract documents, and monitor projects.

To improve approved rehabilitation home quality by preparing in depth work write ups to identify the specific scope and exact location of each item to be repaired together with cost estimates with specify quantity and quality of material.

To upgrade quality of home rehabilitation's by daily inspections of work in progress.

To establish a tracking system to insure rehabilitation work is completed on time.

To develop a sound and viable Community Development program through citizen input and proper planning.

To seek and apply for other funding sources to further neighborhood improvement, community and economic development.

**General Fund
Budget Worksheet
2014**

	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Estimate</u>	Proposed 2014 Budget
<u>FLEET SERVICES-10</u>				
Salaries	\$ 499,341	546,910	531,785	540,827
Overtime	9,326	15,000	15,000	20,000
Part-time	18,193	19,000	19,000	19,000
Tool Allowance	1,440	1,500	1,500	1,500
FICA and Medicare Insurance	38,914	44,555	43,400	44,472
Retirement	39,783	43,873	45,260	49,650
Group Insurance	89,167	114,800	107,700	107,700
Unemployment	0	2,000	2,000	2,000
General Office Supplies	827	1,200	1,200	1,200
Postage	33	400	400	400
General Operating Supplies	12,063	15,000	15,000	15,000
Fuel & Oil	26,823	22,000	25,000	25,000
Cleaning Supplies	0	25	25	25
First Aid Supplies	0	250	250	250
Uniforms	7,906	8,000	8,000	8,000
Electricity	36,829	37,000	37,000	38,000
Gas	7,710	12,000	12,000	10,000
Water & Sewer	10,899	8,500	11,000	11,000
Communications/Telephone	2,902	3,100	3,100	3,100
Mobile Phones	1,639	1,800	1,800	1,800
Other Communications	515	800	800	800
Wireless Laptops	489	800	800	800
Equipment Rental	1,476	1,800	1,800	1,800
Computer Software	8,290	9,000	9,000	9,000
Building Maintenance	8,343	8,000	8,000	8,000
Equipment Maintenance	3,946	7,500	7,500	7,500
Vehicle Maintenance	8,208	12,000	12,000	12,000
Towing Charges	0	250	250	250
Travel & Training	35	2,500	2,500	2,500
Consultant Fees	0	0	0	0
General Insurance	30,000	33,000	33,000	33,000
Garage Default	32,886	5,000	5,000	5,000
Other Expenses	363	750	750	750
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	\$ <u>898,346</u>	<u>978,313</u>	<u>961,820</u>	<u>980,324</u>
Authorized Positions	18	15	15	15

GOALS

To service, or secure services for all vehicles and equipment in need of repair.

To provide emergency road service.

To provide fueling service for all City vehicles.

To decrease the frequency of repairs per vehicle.

**General Fund
Budget Worksheet
2014**

	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Estimate</u>	<u>Proposed 2014 Budget</u>
<u>MUNICIPAL BUILDING-11</u>				
Salaries	\$ 261,134	268,438	268,438	272,787
Overtime	7,742	10,000	10,000	10,000
Part-time	17,591	20,000	20,000	20,000
FICA and Medicare Insurance	21,189	22,830	22,830	23,164
Retirement	21,142	21,475	22,830	24,551
Group Insurance	36,739	41,000	41,659	41,659
Unemployment	47	4,000	4,000	4,000
General Office Supplies	100	300	300	300
Computer Supplies	0	200	200	200
Postage	18	40	40	40
General Operating Supplies	24,455	35,000	35,000	35,000
Fuel & Oil	26,196	25,000	25,000	25,000
First Aid Supplies	0	75	75	75
Uniforms	1,470	1,800	1,800	1,800
Electricity	386,217	350,000	350,000	350,000
Gas	8,395	25,000	38,000	26,000
Water & Sewer	180,672	100,000	85,000	85,000
Mobile Phone	4,949	4,800	5,800	58,000
Communications/Telephone	10,899	11,000	11,000	11,000
Other Communications	2,128	4,500	6,000	5,000
Equipment Rental	17,190	40,000	40,000	30,000
Building Maintenance	772,752	850,000	850,000	850,000
Equipment Repair and Maintenance	47,460	35,000	35,000	35,000
Vehicle Maintenance	10,559	10,000	18,000	18,000
Travel-Educational	279	3,000	3,000	3,000
General Insurance	40,000	45,000	45,000	45,000
Other Expenses	724	2,500	2,500	2,500
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	\$ <u>1,900,047</u>	<u>1,930,958</u>	<u>1,941,472</u>	<u>1,977,076</u>
 Authorized Positions	 6	 6	 6	 6

GOALS

To provide plumbing, roofing, carpentry, electrical, air conditioning and heating, painting and equipment repair.

To protect the capital investment in City buildings.

To prevent emergencies causing down time in buildings, through preventive maintenance.

To maintain a high level of appearance for City buildings.

**General Fund
Budget Worksheet
2014**

	<u>2012</u> <u>Actual</u>	<u>2013</u> <u>Budget</u>	<u>2013</u> <u>Estimate</u>	Proposed 2014 <u>Budget</u>
<u>INFORMATION SERVICES-12</u>				
Salaries	\$ 332,392	344,907	344,907	344,907
Overtime	4,630	5,000	5,000	5,000
Part Time	0	0	0	0
FICA and Medicare Insurance	24,919	26,770	26,770	26,770
Retirement	26,616	27,593	28,900	31,042
Group Insurance	41,691	49,200	49,701	49,701
Unemployment	0	0	0	0
General Office Supplies	150	600	600	600
Computer Supplies	8,116	8,500	8,500	8,500
Postage	111	300	300	300
Freight	0	350	350	350
Books/Periodicals	0	600	600	600
Membership/Subscriptions	195	500	500	500
General Operating Supplies	17,186	21,250	21,250	21,250
Fuel & Oil	8,980	8,500	8,500	8,500
Communications/Telephone	23,090	23,000	23,000	24,000
Mobile Phone Service	6,054	6,500	6,500	6,500
Other Communications	11,827	12,750	12,750	12,750
Wireless Communications (Laptops)	4,093	5,100	5,100	5,100
Equipment & Computer Rental	99,771	140,000	140,000	122,000
Maintenance Contracts-Comp Stware	145,827	186,000	186,000	186,000
Vehicle Repair and Maintenance	1,352	3,500	3,500	3,500
Equipment Maintenance	29,333	65,000	65,000	65,000
Travel & Training	2,928	10,000	10,000	10,000
Consultant Fees	23,358	55,000	55,000	55,000
General Insurance	27,500	30,000	30,000	30,000
Other Expenses	298	850	850	850
Capital Outlay	0	0	0	0
Reimbursement for Services	<u>(239,400)</u>	<u>(251,400)</u>	<u>(251,400)</u>	<u>(251,400)</u>
Total	\$ <u>601,017</u>	<u>780,370</u>	<u>782,178</u>	<u>767,320</u>
Authorized Positions	7	7	7	7

GOALS

To provide the City with information systems that meet management requirements.

To insure that information access is controlled and kept secure.

To design and code computer programs.

To design manual and computer information processing systems.

To plan the City's long-range information requirements.

**General Fund
Budget Worksheet
2014**

	2012 <u>Actual</u>	2013 <u>Budget</u>	2013 <u>Estimate</u>	Proposed 2014 <u>Budget</u>
<u>ENGINEERING-15</u>				
Salaries	\$ 438,579	427,958	427,958	427,958
Overtime	2,610	7,000	7,000	7,000
FICA and Medicare Insurance	31,965	33,275	33,275	33,275
Retirement	35,137	34,237	35,825	38,517
Unemployment	0	500	500	500
Group Insurance	61,386	65,600	65,135	65,135
General Office Supplies	858	2,500	2,500	2,000
Computer Supplies	0	500	500	500
Printing	864	1,500	1,500	1,500
Postage	1,001	2,000	2,000	1,500
Books & Periodicals	0	100	100	100
Memberships/Subscriptions	145	500	500	500
General Operating Supplies	2,408	4,000	4,000	4,000
Fuel & Oil	10,067	12,000	12,000	12,000
Communications/Telephone	509	700	700	700
Mobile Phones	2,790	3,000	3,000	3,000
Other Communications	0	75	75	75
Legal Notices	1,202	3,500	3,500	2,500
Equipment Rental	7,039	8,000	12,000	10,500
Computer Software	24,027	25,000	25,000	25,000
Equipment Maintenance	195	1,000	1,000	1,000
Vehicle Maintenance	1,207	5,000	5,000	5,000
Travel & Training	502	1,000	1,000	1,000
Consultant Fees	5,740	15,000	18,000	15,000
Lab Tests	20,200	20,000	12,000	15,000
Recording Fees	33	2,000	2,000	1,500
General Insurance	35,000	38,000	38,000	38,000
Other Expenses	8,434	6,500	6,500	6,500
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	\$ <u>691,898</u>	<u>720,445</u>	<u>720,568</u>	<u>719,260</u>

Authorized Positions	10	8	8	8
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GOALS

To ensure quality control in the construction of streets and storm drainage systems and to design streets and storm drainage systems which will alleviate flooding of homes and property.

To prepare quantity/cost estimates, prepare plans and specifications, and monitor projects and construction for capital improvement projects.

To prepare legal descriptions and maps for annexation, land acquisitions, street dedications and closures.

To make certain that all contractors working within the City limits adhere to all specifications required by city ordinances.

**General Fund
Budget Worksheet
2014**

	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Estimate</u>	<u>Proposed 2014 Budget</u>
<u>TRAFFIC ENGINEERING-16</u>				
Salaries	\$ 248,784	264,112	254,895	264,293
Overtime	2,557	4,500	4,500	4,500
Certification Incentive Pay	13,700	15,000	15,000	15,000
FICA and Medicare Insurance	19,135	21,700	20,995	21,711
Retirement	21,094	22,329	22,172	23,787
Unemployment	0	1,500	1,500	1,500
Group Insurance	38,294	41,000	43,830	43,830
General Office Supplies	517	1,500	1,500	1,500
Printing	0	150	150	150
Postage	399	400	400	400
Books & Periodicals	250	250	250	250
Membership/Subscriptions	630	600	600	600
General Operating Supplies	4,949	6,000	6,000	6,000
Fuel & Oil	18,961	20,000	20,000	20,000
Electricity-Traffic Signals	18,803	20,000	20,000	20,000
Electricity-Street lights	516,148	500,000	500,000	500,000
Electricity	5,610	6,000	6,000	6,000
Gas	597	1,200	1,200	1,200
Water & Sewer	1,199	1,500	1,500	1,500
Communications/Telephone	6,023	5,500	6,200	6,200
Mobile Phone Service	1,787	2,000	2,000	2,000
Computer Software	4,288	4,000	4,000	4,000
Other Communications	0	250	250	250
Wireless (Laptops)	975	1,800	1,800	1,800
Legal Notices	0	25	40	40
Traffic Signal Maintenance	27,582	30,000	30,000	30,000
Street Light Maintenance	60,571	60,000	60,000	60,000
Street Sign Maintenance	29,230	30,000	30,000	30,000
Guard Rail Maintenance	9,345	18,000	18,000	18,000
Pavement Marking Maintenance	33,773	75,000	75,000	75,000
Building Maintenance	293	1,000	1,000	1,000
Equipment Maintenance	433	1,500	1,500	1,500
Vehicle Maintenance	7,722	16,000	16,000	16,000
Travel & Training	6,186	7,000	7,000	7,000
General Insurance	16,000	18,000	18,000	18,000
Other Expenses	100	1,500	1,500	1,500
Project Street Lighting	0	18,000	18,000	18,000
Capital Outlay	0	0	0	0
Total	\$ 1,115,935	1,217,316	1,210,782	1,222,511

Authorized Positions	8	8	8	8
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GOALS

To install and maintain all regulatory, warning and informational signs within the City's jurisdiction.

To maintain and operate all traffic signals in accordance with State and Federal Highway Standards.

To maintain and repair all roadway lighting systems, pavement markings, guardrails and safety barriers within the City's jurisdiction.

**General Fund
Budget Worksheet
2014**

	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Estimate</u>	<u>Proposed 2014 Budget</u>
<u>PERMITS & INSPECTIONS-17</u>				
Salaries	\$ 726,652	751,994	659,305	671,334
Certification Incentive Pay	1,078	15,000	15,000	15,000
Overtime	12,000	12,000	12,000	12,000
Part-time	0	0	0	0
FICA and Medicare Insurance	53,848	59,595	52,503	53,423
Retirement	59,046	61,360	56,655	60,420
Group Insurance	96,729	106,600	103,345	103,345
Unemployment	0	500	500	500
General Office Supplies	2,431	3,000	3,000	3,000
Computer Supplies	53	100	100	100
Printing	1,246	2,000	2,000	2,000
Postage	8,501	10,000	10,000	10,000
Books/Periodicals	2,227	1,600	1,600	1,600
Memberships/Subscriptions	735	500	700	600
Credit Card Fees	5,742	6,800	6,800	6,800
General Operating Supplies	2,956	3,000	3,000	3,000
Uniforms	3,266	5,000	5,600	6,000
Fuel & Oil	27,149	33,000	33,000	35,000
Communications/Telephone	2,152	2,500	2,500	2,500
Mobile Phone Service	6,252	6,500	6,500	6,500
Other Communications	256	500	500	500
Wireless Communications	3,911	4,200	4,400	4,400
Equipment Rental	291	500	500	500
Equipment Maintenance	3,737	2,000	2,000	2,000
Vehicle Maintenance	6,772	6,000	7,200	7,200
Towing Charges	800	3,500	3,500	3,500
Contract Mowing	61,323	80,000	80,000	80,000
Computer Software Maintenance	14,966	19,000	19,000	19,000
Travel & Training	2,929	8,000	8,000	8,000
Recording Fees	8,395	8,000	10,000	10,000
General Insurance	35,500	40,000	40,000	40,000
Other Expenses	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	\$ <u>1,150,943</u>	<u>1,252,749</u>	<u>1,149,208</u>	<u>1,168,222</u>
 Authorized Positions	 15	 15	 14	 14

GOALS

To issue permits for construction within the city limits or for any projects that tie into City water or sewage.

To inspect all construction work for compliance with applicable codes.

To ensure that permits taken by subcontractors are equal to the amount deducted from the building permit by the general contractor.

To collect and maintain accurate records of fees for permits issued, and other monies received for services provided.

**General Fund
Budget Worksheet
2014**

	<u>2012</u> <u>Actual</u>	<u>2013</u> <u>Budget</u>	<u>2013</u> <u>Estimate</u>	<u>Proposed</u> <u>2014</u> <u>Budget</u>
<u>POLICE DEPARTMENT-20</u>				
Salaries	\$ 8,903,965	9,263,622	8,850,450	8,853,000
Overtime	295,824	410,000	361,000	410,000
Part-time	8,216	32,500	10,350	36,270
Uniform Allowance	26,400	27,000	27,000	27,000
Educational Incentive	0	0	0	0
Other Additional Pay	150,125	156,000	150,200	136,260
Part Time Civil Service Secretary	7,500	7,500	7,500	7,500
State Supplemental Pay	977,247	1,056,000	925,000	876,000
Salary Reimbursement	(26,470)	(50,000)	(28,500)	(30,000)
FICA and Medicare Insurance	156,578	167,096	159,620	159,099
Court Witness Deficit	0	0	0	0
Retirement	2,753,827	3,352,202	2,812,750	3,175,376
Group Insurance	1,314,141	1,458,700	1,428,278	1,317,080
Unemployment	-2,434	5,000	5,000	5,000
General Office Supplies	5,865	7,000	7,000	7,500
Computer Supplies	282	2,000	2,000	2,000
Printing	6,991	7,500	7,500	7,500
Postage	9,038	12,000	10,000	12,000
Books/Periodicals	5,495	10,500	8,000	8,000
Memberships/Subscriptions	2,015	2,500	2,500	2,500
General Operating Supplies	43,887	68,000	68,000	68,000
Ammunition/Firearms Repairs	24,601	30,000	30,000	35,000
Fuel & Oil	617,605	600,000	600,000	600,000
Uniforms	24,163	80,000	80,000	80,000
Jail Food	39,295	45,000	45,000	45,000
Jail Medical	11,202	9,000	14,500	14,500
Jail Operating Supplies	21,611	32,000	28,000	28,000
Jail - Contract Security	52	25,000	15,000	15,000
Water & Sewer	3,949	5,000	5,000	5,000
Electricity	126,335	115,000	115,000	115,000
Gas	4,889	8,000	12,000	12,000
Communications/Telephone	48,383	45,000	47,500	50,000
Mobile Phones	12,628	12,000	13,000	13,000
Other Communications	110,287	115,000	175,000	190,000
Wireless Communications	66,631	70,000	70,000	70,000
Polygraphs	0	1,000	1,000	1,000
Employment Physicals	16,394	12,000	13,500	18,000
Vaccinations Hepatitis "B"	354	3,000	2,000	2,000
Equipment Rental	83,254	95,000	95,000	95,000
Software Maintenance	100,101	125,000	115,000	115,000

	<u>2012</u> <u>Actual</u>	<u>2013</u> <u>Budget</u>	<u>2013</u> <u>Estimate</u>	<u>Proposed</u> <u>2014</u> <u>Budget</u>
<u>POLICE DEPARTMENT-20</u>				
Other Equipment Maintenance Contracts	10,086	12,000	12,000	12,000
Legal Notices	1,165	2,500	2,500	2,500
Computer System	42,000	42,000	42,000	42,000
Building Repair and Maintenance	41,296	25,000	25,000	25,000
Equipment Repair and Maintenance	9,820	15,000	15,000	15,000
Vehicle Maintenance	252,125	250,000	250,000	250,000
Travel & Training	34,105	35,000	45,000	45,000
Consultant Fees	6,000	15,000	6,000	6,000
Coroners Fees	113,637	125,000	125,000	130,000
Contract Garbage Pickup	0	2,500	1,000	1,000
General Insurance	715,000	735,000	735,000	735,000
Community Relations	2,950	3,000	3,000	3,000
Other Expenses	1,016	40,000	55,000	5,000
Confidential Informant Money	11,650	16,000	16,000	16,000
Capital Outlay	0	0	0	0
Hurricane Rita/Katrina	0	0	0	0
Grant Matching Expense	0	0	0	0
Grant Reimbursement	<u>(262,895)</u>	<u>(220,000)</u>	<u>(220,000)</u>	<u>(220,000)</u>
Total	\$ <u>16,928,181</u>	<u>18,520,120</u>	<u>17,402,648</u>	<u>17,651,085</u>
Authorized Positions	214	215	215	199

GOALS

To protect life and property and preserve peace.

To prevent criminal activity.

To expedite the efficient flow of vehicular traffic.

To gain continued public support for the Police Department.

To respond to demands for investigative service and to dispose of the demand as soon as possible.

To investigate criminal activity by juveniles and adult offenders and apprehend responsible persons.

To effect an improved clearance rate of reported crimes.

To coordinate investigative activities of local, state and federal agencies.

To maintain and efficiently operate the communications, training, records, identification and incarceration facilities of the Police Department.

To have a safe/ sanitary confinement facility to house all incarcerated persons.

To receive, prepare, maintain and coordinate all reports and records necessary for utilization by the Police Department and other agencies.

**General Fund
Budget Worksheet
2014**

<u>FIRE DEPARTMENT-21</u>	2012 <u>Actual</u>	2013 <u>Budget</u>	2013 <u>Estimate</u>	Proposed 2014 <u>Budget</u>
Salaries	\$ 6,959,161	6,352,516	6,435,750	6,864,603
Out of Class pay	56,665	76,650	76,650	76,650
Part Time	952	0	0	0
Holiday Pay	124,677	146,000	146,000	146,000
Overtime - Premium Hours	99,496	120,888	120,888	120,888
Regular Overtime - 24 Hours Shift	41,279	58,400	58,400	58,400
Part Time Civil Service Secretary	5,400	5,475	5,475	5,475
Specialized Training Pay	9,180	82,344	82,344	89,352
Educational Incentive Pay	0	0	0	0
FICA and Medicare Insurance	117,139	114,194	115,568	122,172
State Supplemental Pay	747,540	797,160	797,160	798,632
Unemployment	0	13,505	13,505	13,505
Retirement	1,889,196	1,924,701	1,977,207	2,419,638
Group Insurance	908,663	1,058,985	1,034,980	1,034,980
General Office Supplies	1,795	5,621	5,621	5,621
Computer Supplies	2,276	1,460	1,460	1,460
Printing	1,714	3,285	3,285	3,285
Postage	1,696	2,555	2,555	2,555
Books/Periodicals	9,631	11,169	11,169	5,110
Memberships/Subscriptions	3,378	4,380	4,380	4,380
General Operating Supplies	38,507	48,910	48,910	48,910
First Aid Supplies	-2,838	0	0	0
Fuel & Oil	147,531	163,009	163,009	163,009
Uniforms	60,942	62,050	62,050	62,050
Laundering/Cleaning	23,999	5,840	5,840	5,840
Film & Batteries	26	340	340	300
Electricity	112,805	108,186	108,186	108,186
Natural Gas	13,851	22,907	22,907	22,907
Water & Sewer	27,510	29,288	29,288	29,288
Communications/Telephone	41,794	43,800	43,800	43,800
Mobile Phones	8,885	11,680	11,680	11,680
Other Communications	27,434	43,800	43,800	43,800
Wireless (Laptops)	14,677	20,440	20,440	20,440
Physicals/Vaccinations	4,760	10,950	0	10,950
Employee Health Services	0	10,950	0	10,950
Legal Notices	675	2,000	2,000	2,000
Equipment Rental	82,884	74,000	85,000	85,000
Computer Software Maintenance contracts	-18,304	0	0	0
Administration-Computer Charges	45,000	45,000	45,000	45,000
Building Repair and Maintenance	27,953	31,390	31,390	31,390
Equipment Maintenance	19,437	36,500	36,500	36,500
Vehicle Maintenance	89,074	116,800	95,000	116,800
Travel & Training	34,192	55,480	55,480	55,480
Consultant fees	2,844	6,000	6,000	6,000
General Insurance	494,000	500,000	500,000	500,000
Hurricane Rita/Katrina	0	0	0	0
Other Expenses	20	6,080	6,080	6,080
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	\$ <u>12,277,496</u>	<u>12,234,688</u>	<u>12,315,097</u>	<u>13,239,066</u>
Authorized Positions	189	193	193	193

FIRE DEPARTMENT

To protect life and property against fires and other life threatening situations for the citizens of Bossier City.

To provide emergency ambulance service.

To provide effective, efficient management of the Bossier City Fire Department.

To assure rapid response to fires by maintaining a system to accurately locate streets, hydrants, hospitals, schools and other facilities.

To maintain correct written records on all fire related incidents.

**General Fund
Budget Worksheet
2014**

	2012	2013	2013	Proposed
	<u>Actual</u>	<u>Budget</u>	<u>Estimate</u>	<u>2014</u>
<u>PUBLIC WORKS ADMINISTRATION -25</u>				<u>Budget</u>
Salaries	\$ 171,727	172,739	172,739	173,940
Overtime	76	0	0	0
FICA and Medicare Insurance	12,486	13,215	13,215	13,307
Retirement	13,686	13,819	14,462	15,655
Group Insurance	15,125	16,400	17,496	17,496
General Office Supplies	1,092	1,000	750	1,000
Postage	127	200	150	200
General Operating Supplies	638	1,000	1,500	1,500
Fuel & Oil	5,994	6,000	8,000	8,000
First Aid Supplies	0	25	0	25
Electricity	4,615	4,500	4,600	4,700
Gas	597	1,200	1,200	1,200
Water & Sewer	1,199	1,200	1,200	1,200
Communications/Telephone	4,443	5,000	4,700	5,000
Mobile Phones	1,655	1,700	1,400	1,700
Other Communications	3,718	4,000	3,700	4,000
Legal Notices	38	50	30	50
Equipment Rental	1,157	1,500	1,320	1,500
Computer Software Maintenance	0	3,250	0	3,250
Building Maintenance	659	2,500	1,000	2,500
Equip Maintenance	17	600	1,000	1,100
Vehicle Maintenance	2,758	3,000	1,750	3,000
Travel & Training	1,254	2,500	1,795	2,500
General Insurance	11,000	13,000	13,000	13,000
Other Expenses	0	1,500	1,500	1,500
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	\$ <u>254,061</u>	<u>269,898</u>	<u>266,507</u>	<u>277,323</u>
Authorized Positions	3	3	3	3

GOALS

This department is responsible for maintenance and cleaning of streets, sidewalks, alleys, ditches and storm drains. In addition the management of Animal Control, Solid Waste and Herbicide/Mosquito Control are assigned to this department.

**General Fund
Budget Worksheet
2014**

	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Estimate</u>	Proposed 2014 Budget
<u>STREET DIVISION-26</u>				
Salaries	\$ 161,960	169,451	165,000	174,596
Overtime	3,445	5,000	3,600	5,000
Tool Allowance	0	0	0	0
FICA and Medicare Insurance	12,580	13,346	13,005	13,739
Retirement	12,863	13,360	13,400	15,714
Group Insurance	31,965	41,000	38,775	38,775
Unemployment	306	2,000	2,000	2,000
General Office Supplies	0	250	0	250
General Operating Supplies	11,597	28,000	20,000	24,000
Fuel & Oil	32,776	30,000	28,000	30,000
Chemicals	0	250	250	250
First Aid Supplies	64	425	425	400
Uniforms	1,134	10,000	1,000	1,200
Construction Materials	32,199	65,000	52,000	60,000
Electricity	3,965	3,500	31,000	3,500
Gas	597	1,200	1,000	1,200
Water & Sewer	1,199	1,200	650	1,200
Communications Telephone	872	1,200	900	1,200
Mobile Phone Service	0	700	700	700
Other Communications	0	400	0	400
Employment Physicals	0	200	0	200
Legal Notices	0	200	0	200
Equipment Rental	0	7,000	3,000	7,000
Building Maintenance	11,060	14,000	10,000	14,000
Equipment Maintenance	962	13,000	5,000	12,000
Vehicle Maintenance	27,819	45,000	16,000	30,000
Travel & Training	0	300	300	300
General Insurance	75,000	80,000	80,000	80,000
Other Expenses	13	5,000	5,000	5,000
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	\$ <u>422,376</u>	<u>550,982</u>	<u>491,005</u>	<u>522,824</u>
Authorized Positions	6	6	6	6

GOALS

To maintain streets, alleys, bridges and ditches including all asphalt and concrete street patching and restructuring.

**General Fund
Budget Worksheet
2014**

	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Estimate</u>	<u>Proposed 2014 Budget</u>
<u>PARKS & RECREATION-32</u>				
Salaries	\$ 809,738	886,931	886,931	889,908
Overtime	16,736	22,000	18,000	20,000
Part-time inc Skpers&Umps	336,288	340,000	340,000	340,000
FICA and Medicare Insurance	86,014	95,544	95,240	95,618
Retirement	67,050	70,955	73,250	80,092
Group Insurance	173,616	205,000	201,500	201,500
Unemployment	805	5,000	5,000	5,000
General Office Supplies	4,704	1,500	1,500	1,500
Credit Card Check Fees	3,275	3,000	3,000	3,000
First Aid Supplies	169	100	100	100
Membership/Subscriptions	29	100	100	100
Postage	1,884	2,500	2,500	2,500
General Operating Supplies	27,246	65,000	45,000	50,000
Fuel & Oil	38,797	40,000	40,000	40,000
Field Paint	10,033	10,000	10,000	10,000
Trophies	8,316	8,000	8,000	10,000
Keys/Locks	1,087	1,500	1,500	1,500
Chemicals	8,332	10,000	10,000	10,000
Uniforms Youth Sports	20,721	20,000	20,000	20,000
Uniforms - Employees	7,072	6,000	6,000	6,000
Concession Purchases - Pools	6,085	7,000	7,000	10,000
Electricity	213,937	215,000	215,000	220,000
Gas	7,216	10,000	8,000	8,000
Water & Sewer	57,482	55,000	57,000	57,000
Communications/Telephone	16,457	18,000	18,000	18,000
Mobile Phones	0	0	0	0
Other Communications	515	500	500	500
Wireless Communication (Laptops)	332	500	500	500
Equipment Rental	10,573	13,000	13,000	13,000
Computer Software Maintenance	2,730	4,000	4,000	4,000
Legal Notices	0	0	0	0
Building Maintenance	87,462	80,000	100,000	80,000
Grounds Repair and Maintenance	67,142	80,000	80,000	80,000
Park/Fixture Repair and Maintenance	16,496	12,000	12,000	20,000
Equipment Maintenance	19,429	17,700	17,700	20,000
Vehicle Maintenance	38,034	25,000	25,000	25,000
Travel & Training	206	0	0	0
Gym Cleaning	3,550	4,000	4,000	4,000
North Bossier Tennis Pro Expense	34,500	36,000	36,000	36,000
Dixie League Expense	0	0	0	0
Little League Expense	0	0	0	0
NYSCA Fees	0	0	0	0
General Insurance	65,000	70,000	70,000	70,000
Other Expenses	160	500	500	500
Capital Outlay	0	0	0	0
Total	\$ <u>2,269,218</u>	<u>2,441,330</u>	<u>2,435,821</u>	<u>2,453,318</u>
 Authorized Positions	 27	 27	 27	 27

Parks & Recreation Goals

To provide management policies to all facets of recreation that will bring about a more efficient and productive recreation division.

To plan for future recreational projects/facilities.

To provide programs that serve the functional athletic needs to as many citizens as possible in recreational competitive sports.

To make available recreational swimming and to provide the opportunity to learn basic swim strokes, and to improve swimming skills already learned.

To operate recreational facilities in a professional manner that meets the needs of our citizens.

To promote increased sports participation.

To maintain all recreation facilities.

**General Fund
Budget Worksheet
2014**

	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Estimate</u>	Proposed 2014 Budget
<u>Payments to Governmental Agencies</u>				
Caddo-Bossier Office of Homeland Security and Emergency Preparedness Detention Center	65,715	64,000	72,000	72,000
Sportran	150,000	150,000	150,000	150,000
Department of Veterans Affairs	977,397	1,100,000	1,100,000	1,100,000
BPSB-School Crossing Guards	21,236	22,000	22,000	24,000
Louisiana State University Extension Coop	98,576	110,000	110,000	110,000
Tax Renewal/Election Expense	5,000	5,000	5,000	5,000
Sub Total	\$ <u>1,317,924</u>	<u>1,501,000</u>	<u>1,493,675</u>	<u>1,511,000</u>
<u>Payments to Others</u>				
Arts Council	80,000	80,000	80,000	80,000
Council on Aging	140,000	150,180	150,180	150,180
Louisiana Municipal Association Dues	7,629	7,800	7,629	7,800
Keep Bossier Beautiful	2,000	2,000	2,000	2,000
Northwest LA Council of Government	60,000	60,000	60,000	93,090
Red River Valley Association	1,000	1,750	1,750	1,750
Mayor's Commission for Women	10,000	10,000	10,000	10,000
Sci-Port	50,000	50,000	50,000	50,000
Barksdale Forward	65,000	65,000	65,000	65,000
I-49 Coalition	0	1,500	1,500	1,500
I-69 MidContinent Coalition	10,000	8,500	8,500	8,500
Red River Film Society	25,000	25,000	25,000	25,000
Coordinating & Development Council	32,750	32,750	32,750	32,750
Shreveport Bossier Military Affairs Council	65,000	65,000	0	65,000
Gingerbread House Advocacy Center	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>
Sub Total	\$ <u>573,379</u>	<u>584,480</u>	<u>519,309</u>	<u>617,570</u>
Total Payments to Governmental and other Agencies	\$ <u>1,891,303</u>	<u>2,085,480</u>	<u>2,012,984</u>	<u>2,128,570</u>

**Water & Sewer Fund
Budget Worksheet
2014**

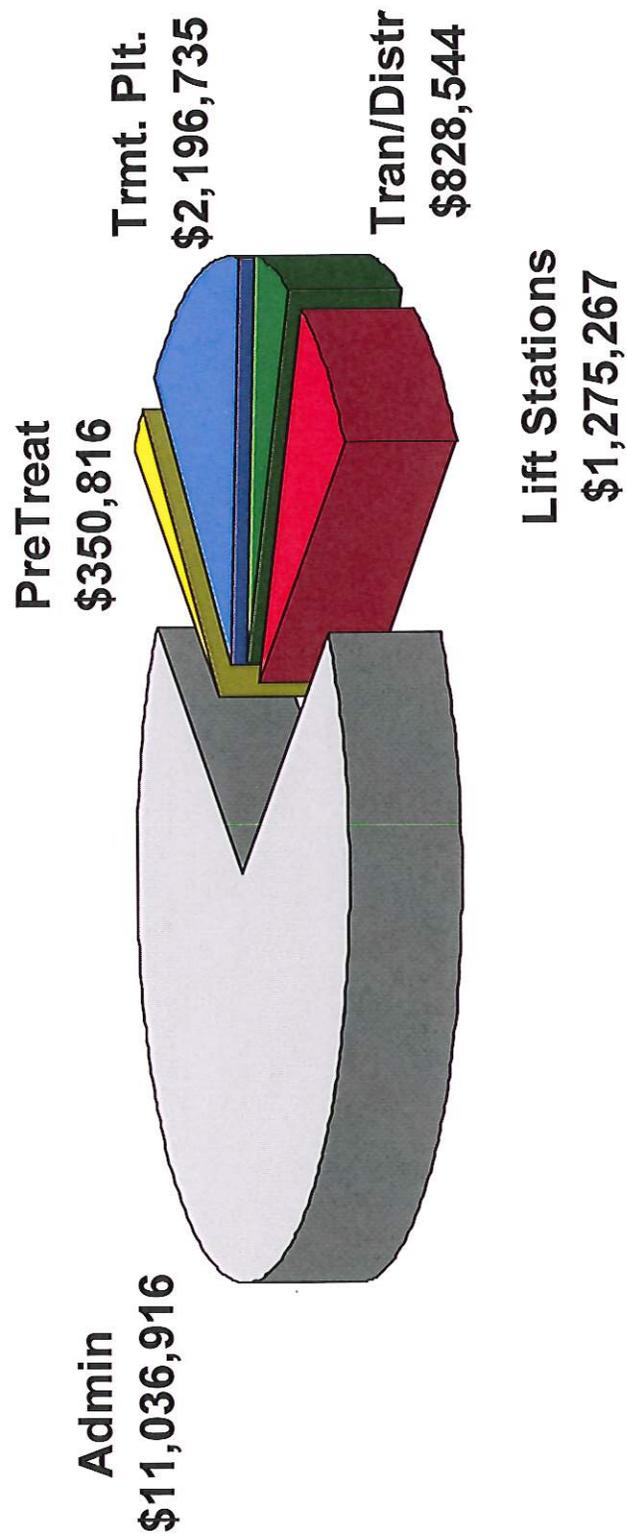
	2012	2013	2013	Proposed
	<u>Actual</u>	<u>Budget</u>	<u>Estimate</u>	<u>2014</u>
				<u>Budget</u>
Metered Sales	\$ 11,725,687	13,000,000	12,700,000	13,000,000
Flat Charges	2,648,011	2,700,000	2,685,000	2,730,000
Forfeited Discounts	202,927	190,000	210,000	210,000
Fire Hydrant Rental	57,000	57,000	57,000	57,000
Water Meters, Boxes & Taps	121,850	125,000	125,000	130,000
Other Income	21,577	22,000	25,000	25,000
Miscellaneous Service Income	154,335	150,000	155,000	160,000
Transfer in for Debt Service	0	0	0	0
Interest Earned	<u>28,511</u>	<u>50,000</u>	<u>35,000</u>	<u>40,000</u>
Total Water Revenues	\$ <u>14,959,898</u>	<u>16,294,000</u>	<u>15,992,000</u>	<u>16,352,000</u>
Sewer Charges	5,023,970	4,975,000	5,050,000	5,200,000
Sewer Usage	5,837,961	6,300,000	6,200,000	6,200,000
Forfeited Discounts	208,512	225,000	225,000	225,000
Other Income	30,936	60,000	35,000	35,000
Transfer in for Debt Service	3,357,500	4,000,000	4,000,000	4,000,000
Interest Earned	35,428	28,000	33,000	40,000
Sur Charges	30,367	28,000	28,000	30,000
Fines	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Sewer Revenues	\$ <u>14,524,674</u>	<u>15,616,000</u>	<u>15,571,000</u>	<u>15,730,000</u>
Total Utility Revenues	\$ <u>29,484,572</u>	<u>31,910,000</u>	<u>31,563,000</u>	<u>32,082,000</u>

**Water & Sewer Fund
Budget Worksheet
2014**

	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Estimate</u>	Proposed 2014 Budget
Administration	\$ 9,722,248	10,150,793	10,076,583	10,083,875
Water Treatment Plant	2,871,859	3,129,247	2,948,166	3,100,783
Transmission and Distribution	1,053,309	1,147,908	1,235,149	1,154,325
Customer Service	<u>1,558,658</u>	<u>1,874,166</u>	<u>1,730,235</u>	<u>1,836,310</u>
Total Water	\$ <u>15,206,074</u>	<u>16,302,114</u>	<u>15,990,133</u>	<u>16,175,293</u>
Red River Treatment Plant	959,728	1,048,418	1,011,195	1,050,729
Waste Water Trans. & Distribution	691,197	755,491	705,825	828,544
Lift Stations	1,102,293	1,247,690	1,209,345	1,275,267
North East Treatment Plant	1,032,314	1,145,039	1,074,590	1,146,006
Sewer Administration	8,319,838	11,043,055	11,043,055	11,036,916
Environmental Affairs	<u>325,714</u>	<u>345,546</u>	<u>361,277</u>	<u>350,816</u>
Total Sewer	\$ <u>12,431,084</u>	<u>15,585,239</u>	<u>15,405,287</u>	<u>15,688,278</u>
Total Utility Expenses	\$ <u>27,637,158</u>	<u>31,887,353</u>	<u>31,395,420</u>	<u>31,863,571</u>
Estimated Net Income	\$ <u>1,847,414</u>	<u>22,647</u>	<u>167,580</u>	<u>218,429</u>

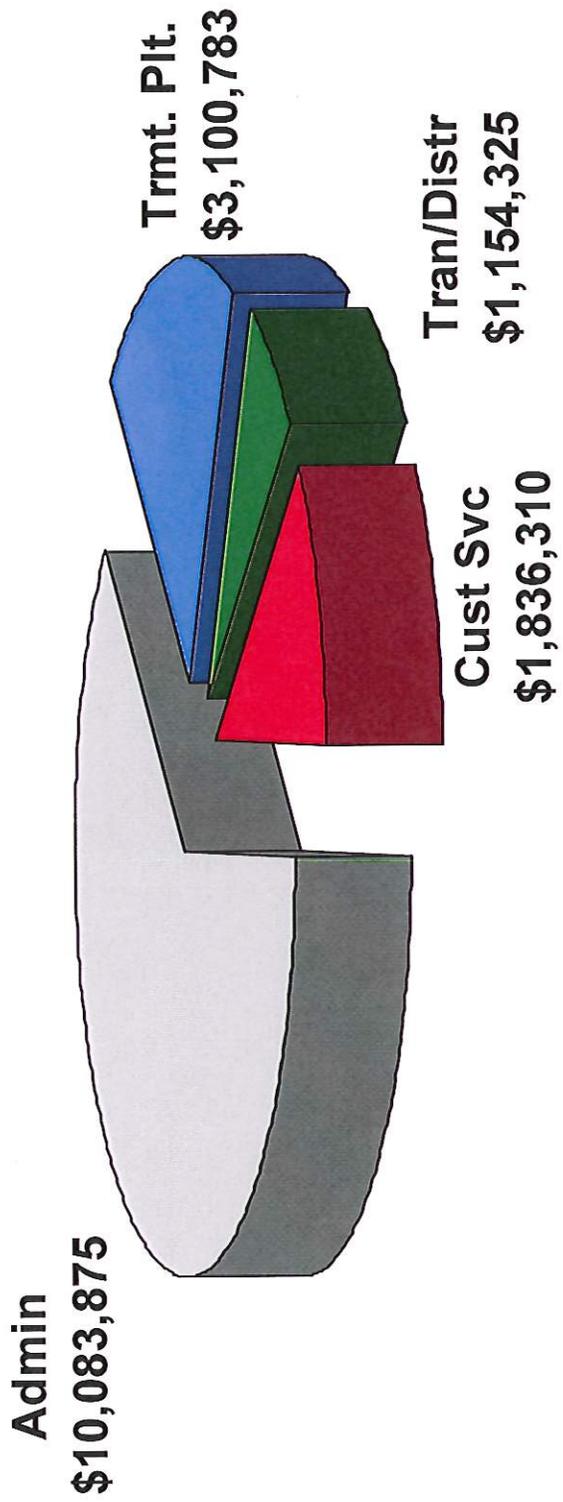
2014 Sewer Department Budget Expenditures by Activity

Total Expenditures- \$15,688,278



2014 Water Department Budget Expenditures by Activity

Total Expenditures- \$16,175,293



**WATER FUND -600
BUDGET WORKSHEET
2014**

	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Estimate</u>	<u>Proposed 2014 Budget</u>
<u>Administration - 61</u>				
Salaries	\$ 208,752	238,644	227,398	240,224
Overtime	0	0	0	0
License Incentive Pay	0	0	0	0
FICA and Medicare Insurance	15,511	18,257	17,400	18,380
Retirement	16,220	19,092	19,313	21,621
Group Insurance	24,748	32,800	31,233	212
Vacation Accrual Expense	-5,622	3,500	3,500	3,500
General Office Supplies	504	800	665	800
Postage	339	400	208	400
Memberships & Subscriptions	144	750	750	750
General Operating Supplies	3,992	4,000	4,000	4,000
Fuel & Oil	2,145	3,000	3,000	3,000
Uniforms	1,002	1,500	1,500	1,500
Electricity	8,293	6,600	3,500	6,600
Gas	383	600	600	600
Communications/Telephone	3,742	3,400	3,400	4,000
Mobile Phones	14,908	14,000	16,000	15,500
Other Communications	2,379	2,500	2,500	2,500
Wireless Laptops	5,993	5,800	5,800	5,800
Equipment Rental	4,408	4,000	4,600	5,000
Computer Software Maintenance	1,104	2,000	1,450	2,000
Administration Charges	195,000	195,000	195,000	195,000
Building Maintenance	14,727	11,000	10,000	11,000
Equipment Maintenance	307	200	200	200
Computer System	42,000	42,000	42,000	42,000
Vehicle Maintenance	1,123	2,000	2,000	2,000
Travel & Training	3,937	4,500	3,500	4,500
Professional Services - Audit Fees	30,000	30,000	30,000	35,000
General Insurance	12,500	15,000	15,000	15,000
Other Expenses	579	1,200	500	1,200
Legal Ads	198	500	500	500
Depreciation	1,757,094	2,000,000	2,000,000	2,000,000
Collection Agency Fees	37,949	21,000	28,000	28,000
Consulting Fees	7,560	10,000	8,000	8,000
Debt Service	7,228,337	7,306,750	7,306,750	7,305,088
Bad Debt	81,992	150,000	88,316	100,000
Total	\$ 9,722,248	10,150,793	10,076,583	10,083,875

Authorized Positions	4	4	4	4
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Water Administration istration Goals

The Department of Public Utilities is responsible for the maintenance and operation of the City's Water and Sewer systems in accordance with the City Charter and all applicable state and federal regulations.

To monitor revenue adequacy and adherence to the approved operating and capital budgets.

To respond quickly and effectively to citizen complaints and requests for information.

To prepare for future water needs of the City.

**WATER FUND -600
BUDGET WORKSHEET
2014**

	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Estimate</u>	<u>Proposed 2014 Budget</u>
<u>WATER TREATMENT PLANT-63</u>				
Salaries	\$ 617,385	751,102	668,252	725,770
Overtime	22,841	30,000	30,000	30,000
License Incentive Pay	47,375	50,000	44,280	50,000
FICA and Medicare Insurance	51,468	63,580	56,804	61,642
Retirement	52,591	64,090	60,070	65,320
Group Insurance	118,663	180,400	145,085	171,176
Unemployment	0	5,000	5,000	5,000
General Office Supplies	481	500	500	700
Postage	52	175	175	175
Books & Periodicals	0	150	150	150
Memberships & Subscriptions	1,362	1,500	1,500	1,500
Permit Fees	873	1,000	1,000	1,000
General Operating Supplies	27,025	20,000	20,000	20,000
Fuel & Oil	35,541	15,000	15,000	15,000
First Aid Supplies	137	250	250	250
Chemicals	963,547	1,000,000	975,000	1,000,000
Uniforms	1,752	2,000	2,000	3,000
Electricity	621,069	745,000	725,000	745,000
Gas	16,933	16,400	25,000	20,000
Water & Sewer	624	600	600	600
Communications/Telephone	3,401	4,500	4,500	4,500
Other Communications	5,696	8,000	8,000	9,000
Building Maintenance	14,612	12,000	12,000	12,000
Legal Notices	6,783	10,000	10,000	10,000
Equipment Rental	178	0	0	0
Equipment Maintenance	40,603	45,000	40,000	45,000
Vehicle Maintenance	4,361	5,000	8,000	5,000
Pumping Equipment Maintenance	165,945	20,000	18,000	20,000
Water Main Maintenance	0	0	0	0
Treatment Equipment Maintenance	7,221	25,000	20,000	25,000
Travel & Training	4,147	5,000	4,000	5,000
Laboratory Testing	10,632	15,000	15,000	16,000
General Insurance	27,500	30,000	30,000	30,000
Other Expenses	1,061	3,000	3,000	3,000
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	\$ <u>2,871,859</u>	<u>3,129,247</u>	<u>2,948,166</u>	<u>3,100,783</u>
Authorized Positions	18	24	24	24

Goals

To insure that the City's drinking water meets State and Federal standards.

**WATER FUND-600
BUDGET WORKSHEET
2014**

	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Estimate</u>	<u>Proposed 2014 Budget</u>
<u>TRANSMISSION & DISTRIBUTION-64</u>				
Salaries	\$ 442,738	467,703	432,754	462,176
Overtime	45,727	60,000	53,000	60,000
License Incentive Pay	4,980	10,000	5,000	8,000
FICA and Medicare Insurance	36,109	41,135	37,545	40,560
Retirement	35,589	38,220	37,200	41,596
Group Insurance	92,395	106,600	102,300	108,443
Unemployment	2,469	2,000	2,000	2,000
General Office Supplies	145	500	0	500
General Operating Supplies	17,826	30,000	21,000	25,000
Memberships & Subscriptions	394	500	400	500
Fuel & Oil	82,212	75,000	80,000	80,000
First Aid Supplies	45	250	250	250
Uniforms	1,928	2,000	2,000	2,000
Electricity	14,660	14,000	12,000	14,000
Gas	1,194	2,700	2,200	2,700
Water & Sewer	6,843	7,000	5,000	7,000
Communications/ Telephone	997	1,000	1,100	1,100
Other Communications	2,654	3,500	2,500	3,000
Equipment Rental	985	4,000	2,000	3,000
Water Main Crossings Rental	9,285	14,000	14,000	14,000
Building Maintenance	4,923	2,000	2,400	2,000
Equipment Maintenance	2,819	3,000	1,000	2,000
Vehicle Maintenance	29,123	25,000	20,000	25,000
Pumping Equipment Maintenance	0	1,000	0	0
Water Main Maintenance	174,854	182,300	360,000	200,000
Water Meter Maintenance	0	0	0	0
Fire Hydrant Maintenance	8,689	14,000	3,000	10,000
Travel & Education	3,062	4,000	2,000	4,000
General Insurance	30,500	34,000	34,000	34,000
Other Expenses	164	2,500	500	1,500
Capital Outlay	0	0	0	0
Total	\$ <u>1,053,309</u>	<u>1,147,908</u>	<u>1,235,149</u>	<u>1,154,325</u>
Authorized Positions	16	16	16	16

GOALS

To provide an effective maintenance program for the City's water mains, service lines, meters and hydrants.

To provide a preventive maintenance program for the City's water service.

To respond quickly and effectively to emergency request for repairs to water lines and facilities.

**WATER FUND-600
BUDGET WORKSHEET
2014**

	<u>2012</u> <u>Actual</u>	<u>2013</u> <u>Budget</u>	<u>2013</u> <u>Estimate</u>	<u>Proposed</u> <u>2014</u> <u>Budget</u>
<u>CUSTOMER SERVICE-66</u>				
Salaries	\$ 640,012	686,928	631,092	680,945
Overtime	149	5,000	1,000	5,000
Part-time	0	0	0	0
FICA and Medicare Insurance	46,264	52,933	48,355	52,131
Retirement	50,747	54,955	53,670	59,570
Group Insurance	138,840	164,000	160,343	169,964
Unemployment	0	3,000	6,000	6,000
General Office Supplies	4,889	5,000	5,000	5,000
Computer Accessories	0	250	250	250
Printing	31,563	25,000	31,000	64,500
Postage	101,928	112,000	112,000	100,000
Credit Card Fees	66,997	68,000	88,000	90,000
Memberships and Subscriptions	0	0	0	0
Fuel & Oil	49,811	62,000	50,000	55,000
General Operating Supplies	30,023	35,000	35,000	35,000
Uniforms	7,344	6,500	6,500	6,500
Communications/Telephone	2,121	2,400	2,250	2,500
Communications/Mobile Phone Services	1,029	1,200	1,000	1,200
Communications/Wireless Comm	1,892	2,000	37,225	62,000
Equipment Rental	4,336	5,000	4,300	5,000
Computer Software Maintenance	27,921	28,000	28,000	28,000
Equipment Maintenance	13,292	12,500	12,500	12,500
Vehicle Maintenance	15,086	12,000	14,500	15,000
Water Meter Maintenance	301,320	500,000	305,000	350,000
Travel & Training	456	5,000	5,000	5,000
General Insurance	22,500	25,000	92,000	25,000
Other Expenses	138	500	250	250
Office Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	\$ <u>1,558,658</u>	<u>1,874,166</u>	<u>1,730,235</u>	<u>1,836,310</u>
Authorized Positions	26	26	26	26

GOALS

To accurately bill all customers each month for water, sewer, EMS, and Solid Waste collection charges.

To collect and refund deposits, issue connect and disconnect orders, answer questions about customer accounts and services, and to adjust bills when appropriate.

To collect consumption information and provide information on broken or dysfunctional meters.

SEWER FUND-601
BUDGET WORKSHEET
2014

	2012 <u>Actual</u>	2013 <u>Budget</u>	2013 <u>Estimate</u>	Proposed 2014 <u>Budget</u>
<u>ADMINISTRATION-71</u>				
Admin. Charges -General Fund	\$ 195,000	195,000	195,000	195,000
Computer System	42,000	42,000	42,000	42,000
Depreciation	1,664,938	2,200,000	2,200,000	2,200,000
Audit Fees	30,000	35,000	35,000	40,000
Debt Service	6,314,577	8,396,055	8,396,055	8,384,916
Deferred Charges	10,000	10,000	10,000	10,000
Estimated Bad Debt	<u>63,323</u>	<u>165,000</u>	<u>165,000</u>	<u>165,000</u>
Total	\$ <u>8,319,838</u>	<u>11,043,055</u>	<u>11,043,055</u>	<u>11,036,916</u>

**SEWER FUND -601
BUDGET WORKSHEET
2014**

	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Estimate</u>	<u>Proposed 2014 Budget</u>
<u>RED RIVER TREATMENT PLANT-72</u>				
Salaries	\$ 388,353	395,636	388,629	395,636
Overtime	33,872	25,000	30,000	25,000
License Incentive Pay	19,085	19,500	21,600	21,600
FICA and Medicare Insurance	32,241	33,671	33,680	33,831
Retirement	32,439	33,211	35,320	35,608
Group Insurance	89,509	98,400	98,400	104,304
Unemployment	110	0	0	0
Vacation Accrual Expense	-371	10,000	10,000	10,000
General Office Supplies	222	250	250	250
Postage	60	200	200	200
Permit Fees	12,516	17,000	12,516	15,000
General Operating Supplies	6,044	15,000	8,000	15,000
Computer Accessories	0	0	0	0
Fuel & Oil	25,897	27,000	26,000	27,000
First Aid Supplies	237	250	0	0
Chemicals	31,237	55,000	43,900	55,000
Uniforms	2,094	1,500	1,500	1,500
Electricity	153,809	165,000	178,000	165,000
Gas	1,136	1,500	1,600	1,500
Water & Sewer	437	500	500	500
Communications/Telephone	2,090	2,500	2,100	2,500
Other Communications	0	50	0	50
Legal Notices	0	250	0	250
Equipment Rental	6,079	6,000	6,000	6,000
Building Maintenance	6,534	10,000	3,500	6,000
Equipment Maintenance	2,419	10,000	6,000	6,000
Vehicle Maintenance	18,957	10,000	10,000	10,000
Pumping Equipment Maintenance	6,758	15,000	10,000	15,000
Water Main Maintenance	0	0	0	0
Treatment Equipment Maintenance	47,907	45,000	43,000	45,000
Travel & Training	3,517	5,000	1,000	5,000
Lab Tests	8,950	12,000	14,000	14,000
Contract Services N-Viro	13,493	17,000	9,000	17,000
Tipping Fees	0	0	0	0
General Insurance	14,000	16,000	16,000	16,000
Other Expenses	97	1,000	500	1,000
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	\$ <u>959,728</u>	<u>1,048,418</u>	<u>1,011,195</u>	<u>1,050,729</u>
 Authorized Positions	 12	 12	 12	 12

GOALS

To meet the discharge permit requirements established by the Environmental Protection Agency.

To improve the ability of the laboratory and industrial surveillance technician to monitor industrial waste discharges and provide commercial and industrial users with information and assistance to meet the discharge requirements.

**SEWER FUND-601
BUDGET WORKSHEET
2014**

<u>SEWER COLLECTIONS 73</u>	2012 <u>Actual</u>	2013 <u>Budget</u>	2013 <u>Estimate</u>	Proposed 2014 <u>Budget</u>
Salaries	\$ 295,122	376,328	292,975	374,384
Overtime	40,177	60,000	45,000	60,000
License Incentive Pay	3,195	4,500	3,800	4,500
FICA and Medicare Insurance	25,066	33,724	22,500	33,575
Retirement	23,517	30,467	25,750	33,695
Group Insurance	66,082	72,472	89,400	120,840
Unemployment	12,670	4,500	4,500	4,500
General Operating Supplies	3,155	7,500	7,500	7,500
Computer Accessories	0	0	0	0
Fuel & Oil	17,111	18,000	17,000	18,000
First Aid Supplies	0	100	0	100
Chemicals	0	1,000	0	1,000
Uniforms	8,029	8,000	8,000	8,000
Communications/Telephone	498	700	550	700
Other Communications	0	0	0	0
Main Crossing Rentals	5,437	4,500	5,500	5,500
Equipment Maintenance	12,826	17,000	13,000	17,000
Vehicle Maintenance	26,411	18,000	15,000	18,000
Pumping Equipment Maintenance	7	750	250	750
Sewer Main Maintenance	136,389	77,450	135,000	100,000
Travel & Training	505	3,000	2,600	3,000
General Insurance	15,000	17,000	17,000	17,000
Other Expenses	0	500	500	500
Manhole Rehab	0	0	0	0
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	\$ <u>691,197</u>	<u>755,491</u>	<u>705,825</u>	<u>828,544</u>
Authorized Positions	15	15	15	15

Goals

To provide an effective maintenance program for the City's sewer lines.

To provide a preventive maintenance program for the City's sewer lines.

To respond quickly and effectively to emergency requests for repairs to sewer lines.

**SEWER FUND-601
BUDGET WORKSHEET
2014**

	2012 <u>Actual</u>	2013 <u>Budget</u>	2013 <u>Estimate</u>	Proposed 2014 <u>Budget</u>
<u>LIFT STATION-74</u>				
Salaries	\$ 456,091	501,491	487,860	507,677
Overtime	29,382	32,000	32,000	32,000
License Incentive Pay	13,570	18,000	14,000	18,000
FICA and Medicare Insurance	37,003	42,189	40,850	42,663
Retirement	37,056	41,560	42,585	45,691
Group Insurance	100,725	123,000	133,100	141,086
Unemployment	427	1,000	500	1,000
General Office Supplies	43	200	100	200
Memberships and Subscriptions	260	600	300	600
General Operating Supplies	11,720	30,000	16,000	30,000
Computer Accessories	0	0	0	0
Fuel & Oil	50,673	50,000	58,000	60,000
Chemicals	1,320	20,000	2,000	5,000
Uniforms	2,757	2,800	3,000	3,500
Electricity	98,925	120,000	112,000	120,000
Water & Sewer	351	350	350	350
Communications/Telephone	1,610	2,000	1,700	2,000
Other Communications	27,655	28,000	28,000	28,000
Building Maintenance	1,790	4,000	4,000	4,000
Equipment Maintenance	1,115	8,000	4,000	8,000
Vehicle Maintenance	9,712	11,000	12,000	11,000
Pumping Equip Maintenance	128,969	157,000	175,000	160,000
Sewer Main Maintenance	40,661	5,000	2,500	5,000
Maintenance Treatment Equipment	13,906	5,000	2,500	5,000
Equipment Rental	6,270	8,000	5,000	8,000
Travel & Training	4,302	5,000	2,500	5,000
General Insurance	26,000	29,000	29,000	29,000
Other Expenses	0	2,500	500	2,500
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	\$ <u>1,102,293</u>	<u>1,247,690</u>	<u>1,209,345</u>	<u>1,275,267</u>
 Authorized Positions	 18	 18	 18	 18

GOALS

To provide an effective maintenance program for City's lift Stations.

To provide a preventive maintenance program for City's lift stations.

To respond quickly and effectively to emergency request for repairs to lift stations.

**SEWER FUND -601
BUDGET WORKSHEET
2014**

	<u>2012</u> <u>Actual</u>	<u>2013</u> <u>Budget</u>	<u>2013</u> <u>Estimate</u>	<u>Proposed</u> <u>2014</u> <u>Budget</u>
<u>NORTHEAST TREATMENT PLANT -75</u>				
Salaries	\$ 419,113	426,537	407,850	427,186
Overtime	26,846	35,000	25,000	35,000
License Incentive Pay	18,918	20,640	18,420	20,640
FICA and Medicare Insurance	33,693	36,887	34,525	36,937
Retirement	34,350	35,775	36,075	38,447
Group Insurance	87,853	106,600	97,820	103,696
Unemployment	4,003	1,000	1,000	1,000
General Office Supplies	187	500	500	500
Computer Supplies	0	0	0	0
Books/Periodicals	0	0	0	0
Memberships/Subscriptions	80	0	0	0
Permit Fees	11,924	15,000	15,000	15,000
General Operating Supplies	16,448	20,000	18,000	20,000
Fuel & Oil	12,611	15,000	18,000	15,000
First Aid Supplies	195	250	250	250
Chemicals	77,855	80,000	60,000	80,000
Uniforms	2,425	2,000	2,400	2,500
Electricity	138,045	145,000	150,000	145,000
Water & Sewer	28,427	30,000	20,000	30,000
Communications/Telephone	3,884	4,500	3,500	4,500
Other Communications	0	100	0	100
Legal Notices	0	250	0	250
Building Maintenance	1,199	3,500	2,000	3,500
Equipment Maintenance	1,194	20,000	10,000	20,000
Vehicle Maintenance	8,439	5,000	8,000	5,000
Pumping Equipment Maintenance	26,742	30,000	28,000	30,000
Treatment Equipment Maintenance	27,201	40,000	45,000	40,000
Equipment Rental	750	5,000	5,000	5,000
Travel & Training	1,908	4,000	2,000	4,000
Contractual Services (N-Viro)	13,501	20,000	26,000	20,000
Lab Tests	8,645	11,000	11,000	11,000
Tipping Fees	6,878	10,000	8,000	10,000
General Insurance	19,000	21,000	21,000	21,000
Other Expenses	0	500	250	500
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	\$ <u>1,032,314</u>	<u>1,145,039</u>	<u>1,074,590</u>	<u>1,146,006</u>
Authorized Positions	14	14	14	14

GOALS

To meet the discharge permit requirements established by the Environmental Protection Agency.

To improve the ability of the laboratory and industrial surveillance technician to monitor industrial waste discharge and provide commercial and industrial users with information and assistance to meet discharge requirements.

**Sewer Fund-601
Budget Worksheet
2014**

	2012	2013	2013	Proposed
	<u>Actual</u>	<u>Budget</u>	<u>Estimate</u>	<u>2014</u>
				<u>Budget</u>
<u>ENVIRONMENTAL AFFAIRS DIVISION-76</u>				
Salaries	\$ 206,616	209,884	201,800	209,884
Overtime	647	1,000	1,000	1,000
Part Time	0	0	0	0
License Incentive Pay	13,200	14,300	12,750	14,300
FICA and Medicare Insurance	16,671	17,227	16,490	17,227
Retirement	17,518	17,935	18,305	18,890
Group Insurance	22,860	24,600	24,632	27,265
General Office Supplies	365	700	450	700
Postage	304	700	350	350
Permit Fees	1,500	1,500	1,500	1,500
General Operating Supplies	3,599	4,000	5,000	5,000
Uniforms	1,010	800	800	800
Water & Sewer	0	100	0	100
Printing	340	1,000	0	1,000
Fuel & Oil	6,096	8,000	7,000	8,000
First Aid Supplies	0	250	0	250
Communications/Telephone	2,912	3,000	4,300	3,000
Mobile Phones	0	100	0	100
Other Communications	0	200	0	200
Legals	10	50	50	50
Computer Software Maintenance	0	2,000	0	2,000
Equipment Maintenance	0	200	350	200
Vehicle Maintenance	1,924	2,000	3,000	3,000
Travel & Training	1,513	3,500	2,500	3,500
Lab Tests	18,629	20,000	26,000	20,000
General Insurance	10,000	12,000	35,000	12,000
Other Expenses	0	500	0	500
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	\$ <u>325,714</u>	<u>345,546</u>	<u>361,277</u>	<u>350,816</u>
 Authorized Positions	 5	 5	 5	 5

GOALS

To ensure that industrial and commercial users meet Environmental Protection Agency requirements.

To monitor industrial waste discharges and provide commercial and industrial users with information and assistance to meet discharge requirements.

To take appropriate action for violations.

**Public Services and Sanitation Fund
Budget Worksheet
2014**

	2012	2013	2013	Proposed
	<u>Actual</u>	<u>Budget</u>	<u>Estimate</u>	<u>2014</u>
				<u>Budget</u>
Sanitation Service Charges	\$ 3,976,911	3,915,000	3,915,000	5,739,000
Sanitation Service Penalties	89,709	90,000	90,000	90,000
Interest Earned	12,020	15,000	15,000	15,000
Miscellaneous Income	445	1,000	4,500	1,000
Recycling Revenue	19,659	20,000	22,000	22,000
Animal Control	117,114	130,000	130,000	130,000
Transfer Station	60,000	60,000	60,000	60,000
State/Grass Cutting/Street Sweeping	88,300	70,000	70,000	70,000
Appropriation of Fund Balance	<u>0</u>	<u>282,704</u>	<u>35,405</u>	<u>0</u>
Total Revenues	\$ <u>4,364,158</u>	<u>4,583,704</u>	<u>4,341,905</u>	<u>6,127,000</u>

	2012	2013	2013	Proposed
	<u>Actual</u>	<u>Budget</u>	<u>Estimate</u>	<u>2014</u>
				<u>Budget</u>
Solid Waste Disposal	2,820,736	3,180,458	3,132,933	4,238,690
Herbicide/Mosquito	95,786	124,803	101,561	120,111
Animal Control	408,636	462,191	429,530	454,330
Street Sweeping/Grass Cutting	<u>638,155</u>	<u>816,252</u>	<u>725,581</u>	<u>793,482</u>
Total Expenses	\$ <u>3,963,313</u>	<u>4,583,704</u>	<u>4,389,605</u>	<u>5,606,613</u>

Estimated Net Income	<u>400,845</u>	<u>0</u>	<u>(47,700)</u>	<u>520,387</u>
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Fund Balance at Beginning of Year	<u>2,239,661</u>	<u>2,266,763</u>	<u>2,640,506</u>	<u>2,557,401</u>
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Fund Balance at End of Year	\$ <u>2,640,506</u>	<u>1,984,059</u>	<u>2,557,401</u>	<u>3,077,788</u>
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**Public Services and Sanitation Fund
Budget Worksheet
2014**

	<u>2012</u> <u>Actual</u>	<u>2013</u> <u>Budget</u>	<u>2013</u> <u>Estimate</u>	Proposed 2014 <u>Budget</u>
<u>SOLID WASTE DISPOSAL-27</u>				
Salaries	\$ 271,557	315,374	291,700	347,495
Overtime	7,756	8,000	8,000	23,500
Part Time	0	0	0	0
FICA and Medicare Insurance	20,477	24,739	22,930	28,385
Retirement	21,517	25,230	23,800	31,275
Group Insurance	55,481	65,600	59,788	78,495
Vacation Accrual Expense	149	5,000	5,000	5,000
Unemployment	0	500	500	500
General Office Supplies	157	215	215	215
Printing	0	10,000	10,000	0
Postage	9	1,000	1,000	25
General Operating Supplies	4,455	7,000	4,500	7,000
Fuel & Oil	16,918	17,500	20,000	21,000
Uniforms	1,075	1,250	1,250	1,250
Electricity	4,539	5,000	4,200	5,000
Communications Telephone	2,243	2,500	2,000	2,500
Mobile Phone Service	0	700	700	700
Equipment Rental	1,562	2,600	2,400	2,600
Building Maintenance	2,471	3,000	1,000	3,000
Equipment Maintenance	84	3,000	500	1,500
Vehicle Maintenance	7,853	4,000	5,400	6,000
Travel & Training	56	250	50	250
Consultant Fees	0	0	0	0
Contractual Services	2,289,602	2,500,000	2,500,000	3,500,000
Administration Charges	30,000	30,000	30,000	30,000
Tipping Fees	25,656	30,000	20,000	25,000
General Insurance	17,000	19,000	19,000	19,000
Provision for Bad Debts	40,081	85,000	85,000	85,000
Other Expenses	38	14,000	14,000	14,000
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	\$ <u>2,820,736</u>	<u>3,180,458</u>	<u>3,132,933</u>	<u>4,238,690</u>
Authorized Positions	11	11	11	13

GOALS

To collect and dispose of residential solid waste in the City via contract.
To operate a Recycling Center and litter pick-up.

Public Services and Sanitation Fund
Budget Worksheet
2014

	<u>2012</u> <u>Actual</u>	<u>2013</u> <u>Budget</u>	<u>2013</u> <u>Estimate</u>	Proposed 2014 <u>Budget</u>
<u>HERBICIDE/MOSQUITO-28</u>				
Salaries	\$ 41,061	41,738	41,738	42,938
Overtime	2,995	4,000	4,000	4,000
FICA and Medicare Insurance	3,370	3,500	3,500	3,591
Retirement	3,272	3,340	3,498	3,865
Group Insurance	7,391	8,200	8,200	8,692
Vacation Accrual Expense	0	500	500	500
Unemployment	0	250	250	250
Membership/Subscriptions	0	50	50	50
General Operating Supplies	1,088	1,000	500	1,000
Fuel & Oil	7,624	7,500	6,000	7,500
Chemicals	17,598	39,000	18,000	30,000
Uniforms	110	200	100	200
Telephones	125	150	125	150
Legal Notices	0	25	0	25
Communications	0	50	0	50
Equipment Maintenance	1,944	2,500	500	2,500
Vehicle Maintenance	2,183	3,000	5,000	5,000
Travel & Training	25	800	600	800
General Insurance	7,000	9,000	9,000	9,000
Other Expenses	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	\$ <u>95,786</u>	<u>124,803</u>	<u>101,561</u>	<u>120,111</u>
 Authorized Positions	 1	 1	 1	 1

GOALS

To control mosquitoes and vegetation in/on City streets and drainage ditches.

**Street Sweeping/Grass Cutting
Budget Worksheet
2014**

<u>STREET SWEEPING/GRASS CUTTING-29</u>	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Estimate</u>	<u>Proposed 2014 Budget</u>
Salaries	\$ 243,375	282,800	232,178	278,452
Overtime	3,416	3,500	35,000	4,000
Tool Allowance	0	0	0	0
FICA and Medicare Insurance	18,501	21,902	20,440	21,608
Retirement	19,343	22,625	19,620	25,061
Group Insurance	57,102	73,800	67,243	78,836
Unemployment	1,609	5,000	5,000	5,000
General Office Supplies	0	200	50	200
General Operating Supplies	3,514	5,000	4,000	5,000
Fuel & Oil	53,848	60,000	53,000	58,000
Uniforms	1,615	1,700	1,500	1,700
Equipment Rental	0	2,600	0	1,000
Equipment Maintenance	25,798	35,000	25,000	35,000
Vehicle Maintenance	73,930	78,000	80,000	80,000
Spraying Right-of-way	70,000	150,000	110,000	125,000
Travel & Training	104	125	50	125
Contractual Services Mowing	41,000	45,000	44,000	46,000
General Insurance	25,000	28,000	28,000	28,000
Other Expenses	0	1,000	500	500
Total	\$ <u>638,155</u>	<u>816,252</u>	<u>725,581</u>	<u>793,482</u>
Authorized Positions	12	12	12	12

**Public Services and Sanitation Fund
Budget Worksheet
2014**

	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Estimate</u>	<u>Proposed 2014 Budget</u>
<u>ANIMAL CONTROL-30</u>				
Salaries	\$ 160,922	171,430	164,825	161,165
Overtime	8,439	10,000	8,500	10,000
Part Time	29,891	35,500	33,000	35,500
FICA and Medicare Insurance	14,445	16,596	15,785	15,810
Retirement	12,591	13,715	14,055	14,505
Group Insurance	46,565	57,400	52,440	55,590
Unemployment	0	5,000	5,000	5,000
General Office Supplies	662	1,500	600	1,200
Printing	1,074	1,200	600	1,200
Postage	44	125	30	125
Books/Periodicals	0	125	0	125
Memberships/Subscriptions	0	85	35	85
General Operating Supplies	19,845	18,000	18,000	19,000
Disposal fees	0	0	0	0
Uniforms	1,570	2,000	1,800	2,000
Fuel & Oil	8,458	8,000	9,000	10,000
Cleaning Supplies	5,612	6,500	6,000	6,500
First Aid Supplies	34	215	160	225
Animal Food	3,251	3,500	3,200	3,500
Rabies Certificates/Spay & Neuter	33,004	40,000	35,000	40,000
Electricity	16,375	16,000	12,000	15,000
Gas	7,971	10,500	8,000	9,500
Water & Sewer	3,526	3,000	2,500	3,000
Communications/Telephone	1,699	2,000	1,800	2,000
Communications/Mobile Phone Services	889	700	700	700
Other Communications	0	100	0	100
Equipment Rental	725	1,500	1,000	1,500
Building Maintenance	8,345	6,000	9,000	10,000
Equipment Maintenance	2,345	5,500	1,000	4,000
Vehicle Maintenance	2,398	3,500	5,000	5,000
Travel & Training	2,956	4,500	3,000	4,500
General Insurance	15,000	17,000	17,000	17,000
Other Expenses	0	1,000	500	500
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	\$ <u>408,636</u>	<u>462,191</u>	<u>429,530</u>	<u>454,330</u>
Authorized Positions	7	7	7	7

GOALS

To enforce City and State Animal Control ordinances.

To enforce public health ordinances covering the housing and keeping of animals, domestic and non-domestic.

To encourage proper care and humane treatment of all domestic and non-domestic animals.

**Consolidated Sales Tax
Budget Worksheet
2014**

	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Estimate</u>	Proposed 2014 Budget
<u>CONSOLIDATED SALES TAX</u>				
Sales Taxes	\$ 117,741,453	122,650,000	121,500,000	122,000,000
Less Department Expenses	(818,526)	(950,755)	(935,662)	(940,543)
Plus School Boards share	<u>401,077</u>	<u>494,395</u>	<u>449,118</u>	<u>460,087</u>
Total Revenues	\$ <u>117,324,004</u>	<u>122,193,640</u>	<u>121,013,456</u>	<u>121,519,544</u>
External Distributions:				
School Board, Haughton, Benton Plain Dealing, B.P. Police Jury	\$ <u>72,877,276</u>	<u>76,321,140</u>	<u>75,140,956</u>	<u>74,729,544</u>
Internal Distributions:	<u>44,446,728</u>	<u>45,872,500</u>	<u>45,872,500</u>	<u>46,790,000</u>
Debt Service:				
Original 1/2 %				
02 Public Improvement Bonds	0	0	0	0
03 Refunding Bonds	0	0	0	0
06 Public Improvement Bonds	525,110	526,480	526,480	529,500
06 (A) Refunding Bonds	2,474,800	2,497,600	2,497,600	2,490,600
10 Refunding Bonds	<u>2,426,600</u>	<u>2,503,900</u>	<u>2,503,900</u>	<u>2,496,600</u>
Total	\$ <u>5,426,510</u>	<u>5,527,980</u>	<u>5,527,980</u>	<u>5,516,700</u>
Parkway 1/2%				
01 Parkway Refunding Bonds	0	0	0	0
97 Parkway Refunding Bonds	<u>810,100</u>	<u>809,025</u>	<u>809,025</u>	<u>0</u>
Total	<u>810,100</u>	<u>809,025</u>	<u>809,025</u>	<u>0</u>
Total Debt	\$ <u>6,236,610</u>	<u>6,337,005</u>	<u>6,337,005</u>	<u>5,516,700</u>
Orig. 1/2 % Capital Imp.. Fund	\$ 3,462,836	3,646,520	3,646,520	3,841,300
P'way Capital Imp/Operations Fund	<u>4,079,246</u>	<u>4,365,475</u>	<u>4,365,475</u>	<u>5,358,000</u>
Total Capital Improvements	\$ <u>7,542,082</u>	<u>8,011,995</u>	<u>8,011,995</u>	<u>9,199,300</u>
General Fund P'way 1/2% reded.	\$ 4,000,000	4,000,000	4,000,000	4,000,000
General Fund Fire & Police	8,889,345	9,174,500	9,174,500	9,358,000
General Fund for salaries other than Fire & Police	<u>2,577,910</u>	<u>2,745,053</u>	<u>2,745,053</u>	<u>2,799,910</u>
Total General Fund	\$ <u>15,467,255</u>	<u>15,919,553</u>	<u>15,919,553</u>	<u>16,157,910</u>

**CONSOLIDATED SALES TAX
(CONTINUED)**

Police Pension Fund	\$	2,222,336	2,752,350	2,752,350	2,807,400
Fire Pension Fund		6,667,009	6,422,150	6,422,150	6,550,600
General Fund		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Pension Fund	\$	<u>8,889,345</u>	<u>9,174,500</u>	<u>9,174,500</u>	<u>9,358,000</u>
Transfer to Jail/Mun. Bldg. Fund	\$	1,777,869	1,598,657	1,598,657	1,630,630
Transfer to Streets/Drainage		2,044,550	2,256,930	2,256,930	2,302,070
Transfer to Fire Operations/Improv		<u>2,489,017</u>	<u>2,573,860</u>	<u>2,573,860</u>	<u>2,625,390</u>
Total	\$	<u>6,311,436</u>	<u>6,429,447</u>	<u>6,429,447</u>	<u>6,558,090</u>
Total Internal Distributions		<u>44,446,728</u>	<u>45,872,500</u>	<u>45,872,500</u>	<u>46,790,000</u>
Total Distributions	\$	<u>117,324,004</u>	<u>122,193,640</u>	<u>121,013,456</u>	<u>121,519,544</u>

**SALES TAX FUND-800
BUDGET WORKSHEET
2014**

<u>ADMINISTRATION-81</u>	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Estimate</u>	<u>Proposed 2014 Budget</u>
Salaries	\$ 427,986	443,115	425,600	436,334
Overtime	1,873	2,500	2,500	2,500
Part Time	0	0	0	0
FICA and Medicare	30,402	34,090	32,750	33,571
Retirement	34,187	35,450	36,387	39,270
Group Insurance	70,284	82,000	86,525	91,718
Unemployment	0	0	0	0
Computer Accessories	0	1,500	1,500	1,500
General Office Supplies	2,303	3,000	3,000	3,000
Printing	5,027	5,000	5,000	5,000
Postage	23,921	25,000	25,000	24,000
Books & Periodicals	0	400	400	400
Memberships/Subscriptions	335	500	500	500
General Operating Supplies	4,690	5,500	5,500	5,000
Fuel & Oil	2,684	3,000	3,000	3,000
Communications/Telephone	1,976	2,500	2,500	2,500
Communications/ Mobile Phone Service	0	0	0	0
Wireless Laptops	2,932	3,200	3,000	3,000
Administration Charges	25,000	25,000	25,000	25,000
Repair & Maintenance Equipment	30	250	250	250
Vehicle Maintenance	1,694	3,000	3,000	2,500
Travel & Training	11,479	12,000	12,000	12,000
Professional Services - Audit Fees	94,147	165,000	165,000	150,000
Professional Services - Consultants	9,256	7,500	8,500	8,500
Professional Services - Legal Fees	-2,536	8,000	8,000	8,000
General Insurance	20,000	23,000	23,000	23,000
Computer Software	21,680	25,000	25,000	25,000
Computer Charges	15,000	15,000	15,000	15,000
Legal Ads	1,554	2,500	2,500	2,500
Equipment Rental	3,464	4,500	4,500	4,500
Other Expenses	864	750	750	500
Office Equipment	250	5,000	2,500	5,000
Capital Outlay	8,044	7,500	7,500	7,500
Capital Outlay - Vehicles	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	\$ <u>818,526</u>	<u>950,755</u>	<u>935,662</u>	<u>940,543</u>
Authorized Positions	12	12	12	12

GOALS

The duties of this Division are to collect sales and use taxes for Bossier City, Haughton, Benton, Plain Dealing, and the Bossier Parish School Board, the Bossier Parish Police Jury, and the Bossier Parish Sheriff.

**Property Tax
Budget Worksheet
2014**

	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Estimate</u>	Proposed 2014 Budget
Total Assessed Valuation	\$ 549,829,600	562,000,000	562,000,000	570,000,000
Rate per \$1,000	X <u>22.75</u>	X <u>22.75</u>	X <u>22.75</u>	X <u>22.75</u>
Gross Tax Levy	\$ <u>11,865,455</u>	<u>12,785,500</u>	<u>12,785,500</u>	<u>12,967,500</u>
Distribution				
General Fund				
Op/Maintenance Fire/Police 2.75	\$1,434,286	1,545,500	1,545,500	1,567,500
General Operation of City 5.57	2,905,081	3,130,340	3,130,340	3,174,900
Op/Maintenance Fire/Police 5.98	3,118,919	3,360,760	3,360,760	3,408,600
Op/Maintenance Fire/Police 8.45	<u>4,407,169</u>	<u>4,748,900</u>	<u>4,748,900</u>	<u>4,816,500</u>
General Fund Total	<u>\$11,865,455</u>	<u>12,785,500</u>	<u>12,785,500</u>	<u>12,967,500</u>

**Civic Center-230
Budget Worksheet
2014**

	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Estimate</u>	<u>Proposed 2014 Budget</u>
<u>CIVIC CENTER-230</u>				
Commercial Events	\$ 112,010	130,000	120,000	130,000
Non-Commercial Events	219,753	200,000	180,000	200,000
Conventions	0	0	0	0
Trade Shows	0	0	0	0
Non-Profit Events	0	0	0	0
Consumer Shows	0	0	0	0
Other Income	96	200	200	200
City Sponsored	2,466	1,500	1,500	1,500
Concessions	33,917	30,000	30,000	30,000
Interest Earned	4,489	7,500	5,000	5,000
Total Revenues	\$ <u>372,731</u>	<u>369,200</u>	<u>336,700</u>	<u>366,700</u>
Salaries	\$ 286,236	287,172	264,220	277,617
Overtime	1,964	8,000	2,500	5,000
Part-time	2,610	5,000	3,000	5,000
FICA and Medicare Insurance	21,229	22,964	20,635	22,003
Retirement	22,802	22,974	22,495	24,986
Group Insurance	58,344	57,400	57,570	61,025
Unemployment	0	2,500	2,500	2,500
General Office Supplies	249	500	300	500
Computer Supplies	0	50	50	50
Postage	355	500	400	500
Books & Periodicals	0	0	0	0
Memberships/Subscriptions	519	450	445	450
General Operating Supplies	14,146	22,000	15,000	22,000
Fuel & Oil	3,193	4,000	4,000	4,000
Uniforms	2,066	4,500	2,500	4,500
Concession Supplies	13,199	12,000	12,000	12,000
Electricity	185,483	184,000	160,000	160,000
Gas	3,738	14,000	10,000	14,000
Water & Sewer	10,011	13,000	5,000	8,000
Communications/Telephone	5,289	5,500	5,500	5,500
Mobile Phone Service	1,133	1,200	1,500	1,600
Other Communications Services	4,399	4,800	4,800	4,800
Advertising/Legal Notices	2,400	3,500	3,500	3,500
Administration Charges	15,000	18,000	18,000	18,000
Computer Software	1,041	1,100	1,041	1,100
Computer Charges	14,400	14,400	14,400	14,400
Rent On Equipment	9,006	9,700	9,700	9,850
Building Maintenance	12,629	19,000	15,000	19,000
Equipment Maintenance	709	5,000	5,000	5,000
Vehicle Maintenance	1,300	3,500	3,000	3,500
Travel & Training	\$ 3,252	4,500	3,700	4,500

		<u>2012</u> <u>Actual</u>	<u>2013</u> <u>Budget</u>	<u>2013</u> <u>Estimate</u>	<u>Proposed</u> <u>2014</u> <u>Budget</u>
<u>CIVIC CENTER-230</u>					
Professional Services	\$	2,000	2,000	2,000	2,000
Contract Services		0	250	250	250
General Insurance		21,850	24,000	24,000	24,000
Other Equipment		12,697	5,000	5,000	6,000
Office Equipment		0	1,000	500	1,000
Building & Improvements		13,657	156,000	160,544	20,000
Other Expenses		0	1,500	1,000	1,500
Capital Outlay		<u>0</u>	<u>45,000</u>	<u>0</u>	<u>0</u>
Total Expenditures	\$	<u>746,906</u>	<u>985,960</u>	<u>861,050</u>	<u>769,631</u>
Excess (Deficiency) of Revenues Over Expenditures		(374,175)	(616,760)	(524,350)	(402,931)
Operating Transfer In		<u>400,000</u>	<u>535,000</u>	<u>425,000</u>	<u>400,000</u>
Fund Bal. at Beginning of Year	\$	<u>988,261</u>	<u>987,993</u>	<u>1,014,086</u>	<u>914,736</u>
Fund Balance at End of Year	\$	<u>1,014,086</u>	<u>906,233</u>	<u>914,736</u>	<u>911,805</u>
Authorized Positions		8	8	8	8

GOALS

To serve the local economy by attracting conventions, trade shows, exhibits, banquets, expositions consumer shows, public attractions, and other events determined to be in the City's best interest.
To support the citizens of our City, educational institutions, and our business community.

**Alternative Fuel Fund-625
Budget Worksheet
2014**

	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Estimate</u>	<u>Proposed 2014 Budget</u>
Alternative Fuel Stations				
CNG Fuel - Hwy 80	\$ 366,073	300,000	300,000	310,000
CNG Fuel - Hwy 71	297,065	220,000	220,000	225,000
E85 Fuel - Hwy 80	977,802	1,000,000	1,000,000	1,000,000
E85 Fuel - Hwy 71	487,664	625,000	625,000	625,000
Interest Earned	776	1,000	1,000	1,000
Fuel Rebates - CNG	0	0	0	0
Other Income	<u>432</u>	<u>500</u>	<u>500</u>	<u>500</u>
Total Revenues	\$ <u>2,129,812</u>	<u>2,146,500</u>	<u>2,146,500</u>	<u>2,161,500</u>
Highway 80 Station				
Credit Card Fees	\$ 30,929	36,000	26,000	30,000
General Operating Supplies	387	1,000	1,000	1,000
Fuel & Oil	0	1,500	1,500	1,500
CNG Fuel Cost	154,529	150,000	150,000	155,000
E85 Fuel Cost	950,957	880,000	880,000	880,000
Electricity	16,866	18,000	18,000	18,000
Water & Sewer	4,827	6,000	5,000	6,000
Communications - Telephone	702	1,200	1,200	1,200
Building Repair and Maintenance	18,113	25,000	25,000	25,000
Equipment Repair and Maintenance	29,858	25,000	25,000	25,000
General Insurance	0	20,000	20,000	20,000
Administration Charges	0	10,000	10,000	10,000
Computer Charges	0	12,000	12,000	12,000
Highway 71 Station				
Credit Card Fees	18,356	20,000	20,000	20,000
General Operating Supplies	327	1,000	1,000	1,000
Fuel & Oil	2,380	3,000	3,000	3,000
CNG Fuel Cost	121,785	110,000	110,000	112,000
E85 Fuel Cost	468,995	550,000	550,000	550,000
Electricity	17,160	18,000	18,000	18,000
Water & Sewer	2,520	2,500	2,500	2,500
Communications - Telephone	953	1,200	1,200	1,200
Building Repair and Maintenance	21,834	25,000	25,000	25,000
Equipment Repair and Maintenance	25,881	25,000	25,000	25,000
General Insurance	<u>0</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>
Total Expenses	\$ <u>1,887,359</u>	<u>1,961,400</u>	<u>1,950,400</u>	<u>1,962,400</u>
Net Income/(Loss)	\$ <u>242,453</u>	<u>185,100</u>	<u>196,100</u>	<u>199,100</u>
Transfer to General Fund	\$ 0	11,400	11,400	11,400
Capital Outlay Projects	0	0	0	0
Net Income after Transfer	\$ <u>242,453</u>	<u>173,700</u>	<u>184,700</u>	<u>187,700</u>

**1991 FIRE IMPROVEMENT & OPERATIONS-240
BUDGET WORKSHEET
2014**

	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Estimate</u>	Proposed 2014 <u>Budget</u>
<u>1991 FIRE IMPROVEMENT & OPERATIONS-240</u>				
Transfer From Sales Tax	\$ 2,473,808	2,573,860	2,573,860	2,625,390
Interest Earned	943	5,000	5,000	2,500
Total Revenues	\$ <u>2,474,751</u>	<u>2,578,860</u>	<u>2,578,860</u>	<u>2,627,890</u>
Transfer to General Fund	<u>2,568,860</u>	<u>2,928,860</u>	<u>2,918,860</u>	<u>2,625,390</u>
Total Expenditures	\$ <u>2,568,860</u>	<u>2,928,860</u>	<u>2,918,860</u>	<u>2,625,390</u>
Excess (Deficiency) of Revenues Over Expenditures	-94,109	-350,000	-340,000	2,500
Fund Bal. at Beginning of Year	\$ <u>438,845</u>	<u>443,845</u>	<u>344,736</u>	<u>4,736</u>
Fund Balance at End of Year	\$ <u>344,736</u>	<u>93,845</u>	<u>4,736</u>	<u>7,236</u>

**1991 JAIL & MUNICIPAL BUILDING-250
BUDGET WORKSHEET
2014**

	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Estimate</u>	Proposed 2014 Budget
<u>JAIL & MUNICIPAL BUILDING-250</u>				
Transfer from Sales Tax	\$ 1,767,005	1,598,657	1,598,657	1,630,630
Interest	43,921	65,000	65,000	65,000
Total Revenues	\$ <u>1,810,926</u>	<u>1,663,657</u>	<u>1,663,657</u>	<u>1,695,630</u>
Transfer to Gen. Fund for Jail/Bldg	\$ 600,000	600,000	600,000	600,000
Transfer to Gen. Fund for Jailers				
Salaries	425,000	750,000	750,000	750,000
Building Repairs/Improvements	345,162	250,000	250,000	250,000
Total Expenditures	\$ <u>1,370,162</u>	<u>1,600,000</u>	<u>1,600,000</u>	<u>1,600,000</u>
Excess (Deficiency) of Revenues Over Expenditures	440,764	63,657	63,657	95,630
Fund Bal. at Beginning of Year	\$ <u>7,328,181</u>	<u>7,342,752</u>	<u>7,768,945</u>	<u>7,832,602</u>
Fund Balance at End of Year	\$ <u>7,768,945</u>	<u>7,406,409</u>	<u>7,832,602</u>	<u>7,928,232</u>

1991 STREETS AND DRAINAGE-260
BUDGET WORKSHEET
2014

		<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Estimate</u>	<u>Proposed 2014 Budget</u>
<u>STREETS & DRAINAGE-260</u>					
Transfer from Sales Tax Fund	\$	2,032,056	2,256,930	2,256,930	2,302,070
Interest		<u>12,717</u>	<u>35,000</u>	<u>35,000</u>	<u>25,000</u>
Total Revenues	\$	<u>2,044,773</u>	<u>2,291,930</u>	<u>2,291,930</u>	<u>2,327,070</u>
Capital Outlay	\$	0	0	0	0
Transfer General Fund Op/Mtn Available for Streets/Drainage		<u>600,000</u> <u>1,326,117</u>	<u>600,000</u> <u>2,000,000</u>	<u>600,000</u> <u>2,000,000</u>	<u>600,000</u> <u>2,000,000</u>
Total Expenditures	\$	<u>1,926,117</u>	<u>2,600,000</u>	<u>2,600,000</u>	<u>2,600,000</u>
Excess(Deficiency)of Revenues Over Expenditures	\$	118,656	(308,070)	(308,070)	(272,930)
Fund Bal. at Beginning of Year	\$	<u>2,181,598</u>	<u>1,220,417</u>	<u>2,300,254</u>	<u>1,992,184</u>
Fund Balance at End of Year	\$	<u>2,300,254</u>	<u>912,347</u>	<u>1,992,184</u>	<u>1,719,254</u>

**RIVERBOAT GAMING SPECIAL REVENUE FUND - 810
BUDGET WORKSHEET
2014**

	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Estimate</u>	Proposed 2014 Budget
<u>RIVERBOAT GAMING TRUST - 810</u>				
Estimated Interest Earned	\$ 173,098	415,000	175,000	175,000
Receivable collections	0	0	0	0
Other Income	0	0	0	0
Transfer from Riverboat Gaming	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Revenues	\$ <u>173,098</u>	<u>415,000</u>	<u>175,000</u>	<u>175,000</u>
Expenses	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures	\$ <u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Excess(Deficiency)of Revenues				
Over Expenditures	173,098	415,000	175,000	175,000
Transfer to General Fund	<u>0</u>	<u>0</u>	<u>0</u>	<u>(307,553)</u>
Net	\$ <u>173,098</u>	<u>415,000</u>	<u>175,000</u>	<u>(132,553)</u>
Fund Balance at Beginning of Year	30,086,029	30,501,029	30,259,127	30,434,127
Fund Balance at End of Year	\$ <u>30,259,127</u>	<u>30,916,029</u>	<u>30,434,127</u>	<u>30,301,574</u>

PUBLIC SAFETY AND HEALTH FUND - 820
BUDGET WORKSHEET
2014

	<u>2012</u> <u>Actual</u>	<u>2013</u> <u>Budget</u>	<u>2013</u> <u>Estimate</u>	<u>Proposed</u> <u>2014</u> <u>Budget</u>
<u>PUBLIC HEALTH & SAFETY - 820</u>				
Estimated Interest Earned	\$ 103,689	225,000	125,000	135,000
Receivable collections	1,500	2,000	2,000	2,000
Other Income	0	0	0	0
Transfer from Riverboat Gaming	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Revenues	\$ <u>105,189</u>	<u>227,000</u>	<u>127,000</u>	<u>137,000</u>
Expenses	<u>160</u>	<u>250</u>	<u>250</u>	<u>250</u>
Total Expenditures	\$ <u>160</u>	<u>250</u>	<u>250</u>	<u>250</u>
Excess(Deficiency)of Revenues Over Expenditures	105,029	226,750	126,750	136,750
Transfer to General Fund	<u>(225,000)</u>	<u>(225,000)</u>	0	<u>(250,000)</u>
Net	\$ <u>(119,971)</u>	<u>1,750</u>	<u>126,750</u>	<u>(113,250)</u>
Fund Balance at Beginning of Year	18,181,914	18,184,064	18,061,943	18,188,693
Fund Balance at End of Year	\$ <u>18,061,943</u>	<u>18,185,814</u>	<u>18,188,693</u>	<u>18,075,443</u>

**HOTEL/MOTEL TAXES-235
BUDGET WORKSHEET
2014**

	2012	2013	2013	Proposed
	<u>Actual</u>	<u>Budget</u>	<u>Estimate</u>	<u>2014</u>
				<u>Budget</u>
HOTEL/MOTEL TAXES				
Revenue from State	\$ 1,400,000	1,400,000	1,400,000	1,400,000
3/4% Occupancy Tax	830,467	975,000	850,000	850,000
Interest Earned	\$ <u>2,631</u>	<u>2,500</u>	<u>2,500</u>	<u>2,500</u>
Total Revenue	\$ <u>2,233,098</u>	<u>2,377,500</u>	<u>2,252,500</u>	<u>2,252,500</u>
Debt Service	0	0	0	0
CenturyTel Equipment	<u>721,008</u>	<u>725,000</u>	<u>725,000</u>	<u>345,000</u>
Total Expenditures	\$ <u>721,008</u>	<u>725,000</u>	<u>725,000</u>	<u>345,000</u>
Excess(Deficiency)of Revenues Over Expenditures	\$ <u>1,512,090</u>	<u>1,652,500</u>	<u>1,527,500</u>	<u>1,907,500</u>
Audit Transfers Net				
Trf Out to CenturyTel(special events)*	0	0	0	0
Transfer Out to CenturyTel(cash flow)	(462,373)	(455,000)	(695,000)	(450,000)
Transfer Out to Civic Center	(400,000)	(535,000)	(425,000)	(400,000)
Transfer Out to Utility Debt Service	(1,000,000)	(1,000,000)	(1,000,000)	(1,000,000)
Transfer Out for Bass Masters Classic	(65,000)	0	0	0
Transfer Out for Traffic Study Traffic Street	0	0	0	0
Transfer Out Dixie Little League 2014	(5,000)	0	(10,000)	(50,000)
Transfer Out for KTBS Fireworks	0	0	0	0
Transfer Out for Sports Authority	(25,000)	(25,000)	(25,000)	(25,000)
Fund Balance at Beginning of Year	1,223,641	853,641	778,358	150,858
Fund Balance Reserved Centurytel				
Fund Balance at End of Year	\$ <u>778,358</u>	<u>491,141</u>	<u>150,858</u>	<u>133,358</u>

*May be used to attract special events, etc.

**EMERGENCY MEDICAL SERVICES-610
BUDGET WORKSHEET
2014**

REVENUES

<u>EMERGENCY MEDICAL SERV-610</u>	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Estimate</u>	<u>Proposed 2014 Budget</u>
Out of Town Fees	\$ 2,374,414	2,325,000	2,400,000	2,688,000
Ambulance Fees	3,133,825	3,200,000	3,200,000	3,200,000
Other Income	0	0	350,000	0
Penalties	64,613	65,000	68,000	68,000
State Supplemental Pay	290,710	294,840	294,840	299,700
Interest Earned	<u>2,918</u>	<u>0</u>	<u>1,800</u>	<u>1,500</u>
Total Revenues	\$ <u>5,866,480</u>	<u>5,884,840</u>	<u>6,314,640</u>	<u>6,257,200</u>

EXPENSES

Salaries	\$ 2,710,217	2,349,560	2,349,650	2,538,963
Out of Class pay	22,036	28,350	28,350	28,350
Overtime - Premium Hours	38,693	44,712	44,712	44,712
Holiday Pay	48,485	54,000	54,000	54,000
Educational Incentive Pay	0	0	0	0
Part Time	370	2,250	2,250	2,250
Regular Overtime - 24 Hours Shift	16,053	21,600	21,600	21,600
Part Time Civil Service Secretary	2,100	2,025	2,025	2,025
Specialized Training Pay	3,570	30,456	30,456	33,048
Emergency Med Tech Pay	554,300	479,400	478,400	498,000
FICA and Medicare Insurance	45,554	42,124	42,124	45,187
State Supplemental Pay	290,710	294,840	294,840	295,384
Unemployment	0	4,995	4,995	4,995
Retirement	734,303	711,877	745,600	894,935
Group Insurance	353,369	391,679	404,000	427,302
Vacation Accrual	-2,784	6,000	6,000	6,000
General Office Supplies	549	2,079	2,079	2,079
Computer Supplies	1,045	540	540	540
Printing	1,053	1,215	1,215	1,215
Postage	590	945	945	945
Books/Periodicals	3,798	4,131	4,131	1,890
Memberships/Subscriptions	259	1,620	1,620	1,620
General Operating Supplies	18,760	18,090	18,090	18,090
Fuel & Oil	74,627	60,291	60,291	60,291
First Aid Supplies	128,000	130,000	130,000	130,000
Film & Batteries	0	0	0	0
Uniforms	23,800	22,950	22,950	22,950
Laundering/Cleaning	1,400	2,160	2,160	2,160
Electricity	43,256	40,014	40,014	40,014
Gas	11,200	8,473	8,473	8,473
Water & Sewer	10,213	10,832	10,832	10,832
Communications/Telephone	16,800	16,200	16,200	16,200
Mobile Phone Service	7,289	4,320	4,320	4,320
Wireless Comm	7,812	7,560	7,560	7,560
Other Communications	16,800	16,200	16,200	16,200
Physicals/Vaccinations	6,869	4,050	7,500	4,050
Employee Health Services	2,506	4,050	4,050	4,050

**EMERGENCY MEDICAL SERVICES-610
BUDGET WORKSHEET
2014**

	2012	2013	2013	Proposed
	<u>Actual</u>	<u>Budget</u>	<u>Estimate</u>	<u>Budget</u>
Computer Software Maintenance contracts	84,000	66,560	66,560	66,560
General Administrative Charges	35,000	35,000	35,000	35,000
Administration Computer Charges	15,000	15,000	15,000	15,000
Garbage pick up *(medical waste)	10,123	8,900	9,615	9,615
Building Repair and Maintenance	12,040	11,610	11,610	11,610
Equipment Maintenance	13,580	13,500	13,500	13,500
Vehicle Maintenance	43,947	43,200	43,200	43,200
Travel & Training	22,400	20,520	20,520	20,520
Consultant Fees	5,937	0	0	0
Billing Services	194,288	185,000	185,000	194,288
General Insurance	156,000	175,000	175,000	175,000
Other Expenses	0	0	0	0
Depreciation	0	0	0	0
Bad Debt	<u>383,126</u>	<u>400,000</u>	<u>350,000</u>	<u>400,000</u>
Total Expenses	\$ <u>6,169,043</u>	<u>5,793,878</u>	<u>5,793,177</u>	<u>6,234,523</u>
Estimated Net Income	-302,563	90,962	521,463	22,677
Fund Balance at Beginning of Year	1,204,630	1,070,292	902,067	1,423,530
Fund Balance at End of Year	\$ <u>902,067</u>	<u>1,161,254</u>	<u>1,423,530</u>	<u>1,446,207</u>

**CENTURYLINK CENTER
BUDGETED INCOME STATEMENT
FOR THE YEAR ENDING DECEMBER 31, 2014**

	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Estimate</u>	Proposed 2014 Budget
<u>DIRECT EVENT INCOME</u>	83,911	241,133	226,245	157,731
<u>ANCILLARY INCOME</u>				
CONCESSIONS	446,768	426,326	444,734	479,819
MERCHANDISE	131,021	189,173	148,793	153,848
FACILITY FEE	<u>241,638</u>	<u>246,125</u>	<u>239,920</u>	<u>312,694</u>
TOTAL ANCILLARY	<u>819,427</u>	<u>861,624</u>	<u>833,447</u>	<u>946,361</u>
TOTAL EVENT INCOME	<u>903,338</u>	<u>1,102,757</u>	<u>1,059,692</u>	<u>1,104,092</u>
<u>OTHER INCOME</u>				
LUXURY SEATING	646,356	644,833	570,534	604,975
ADVERTISING	525,756	581,167	525,702	505,467
INTEREST INCOME	0	0	0	0
TICKET INCENTIVES	165,346	165,000	87,650	150,000
CLUB MEMBERSHIP FEES	21,479	35,000	27,560	40,035
MISCELLANEOUS	<u>36,431</u>	<u>7,500</u>	<u>25,146</u>	<u>27,500</u>
TOTAL	<u>1,395,368</u>	<u>1,433,500</u>	<u>1,236,592</u>	<u>1,327,977</u>
ADJUSTED GROSS INCOME	<u>2,298,706</u>	<u>2,536,257</u>	<u>2,296,284</u>	<u>2,432,069</u>
<u>INDIRECT EXPENSES</u>				
EXECUTIVE	192,985	203,177	173,492	161,679
FINANCE	186,457	199,635	195,643	203,116
MARKETING	146,639	181,934	162,907	173,076
OPERATIONS	1,211,521	1,284,216	1,208,869	1,225,584
BOX OFFICE	109,963	119,544	116,014	121,592
OVERHEAD	848,266	803,273	798,520	803,217
MANAGEMENT FEE	<u>191,904</u>	<u>195,168</u>	<u>195,168</u>	<u>198,681</u>
TOTAL EXPENDITURES	\$ <u>2,887,735</u>	<u>2,986,947</u>	<u>2,850,613</u>	<u>2,886,945</u>
Revenues Over (Under) Expe	\$ (589,029)	(450,690)	(554,329)	(454,876)
TRANSFER FROM CITY	\$ 462,373	450,000	695,000	450,000
Net Change in Fund Balance	\$ (126,656)	(690)	140,671	(4,876)
Calculated Incentive Fee	\$ 0	0	0	0
Beginning Fund Balance	\$ (5,976)	201	(132,632)	8,039
Ending Fund Balance	\$ (132,632)	(489)	8,039	3,163