

**BOSSIER CITY MUNICIPAL  
FIRE & POLICE CIVIL SERVICE BOARD  
PO BOX 5337  
BOSSIER CITY, LOUISIANA 71171-5337  
PHONE: 318/698-7335  
FAX: 318/741-8893**

**JAMES HUCKABAY  
CHAIRMAN**

**BARBARA MURRAY  
SECRETARY**

**CIVIL SERVICE BOARD MEETING  
MAY 27, 2015  
9:00 AM  
BOSSIER CITY POLICE DEPARTMENT  
2<sup>ND</sup> FLOOR, ADMINISTRATIVE CONFERENCE ROOM  
620 BENTON ROAD  
BOSSIER CITY, LOUISIANA 71111**

**ON MAY 27, 2015, THE BOSSIER CITY MUNICIPAL FIRE AND POLICE CIVIL SERVICE BOARD MET AT THE BOSSIER CITY POLICE DEPARTMENT, 2<sup>ND</sup> FLOOR ADMINISTRATIVE CONFERENCE ROOM, 620 BENTON ROAD, BOSSIER CITY, LOUISIANA.**

**AGENDA**

**I. CALL TO ORDER 9:00 AM**

**VICE CHAIRMAN JASON SHELTON CALLS THE MEETING TO ORDER AT 9:00 AM**

**MEMBERS PRESENT: JASON SHELTON, VICE CHAIRMAN/FDBM  
OFFICER CHARLES BRIDGES, PDBM  
WILLIAM SCHWARTZ, CLBM  
LOU CHANDLER, CLBM**

**MEMBERS ABSENT: JAMES HUCKABAY, CHAIRMAN/GBBM**

**OTHERS PRESENT: BARBARA MURRAY, SECRETARY  
FIRE CHIEF BRAD ZAGONE**

**II. APPROVAL OF AGENDA FOR MAY 27, 2015**

**OFFICER BRIDGES STATES HE WOULD LIKE TO AMEND THE AGENDA BY ADDING A LETTER FROM POLICE CHIEF McWILLIAMS, DATED MAY 22, 2015, REQUESTING THE BOARD ADVERTISE FOR POLICE CAPTAIN AND A LETTER FROM FIRE CHIEF ZAGONE, DATED MAY 27, 2015, REQUESTING THE BOARD ADVERTISE FOR ASSISTANT CHIEF OF EMERGENCY MEDICAL SERVICES**

**BY OFFICER BRIDGES**

**MOTION MADE TO AMEND THE AGENDA FOR MAY 27, 2015,  
BY ADDING THE LETTER FROM CHIEF McWILLIAMS  
REQUESTING THE BOARD ADVERTISE FOR POLICE CAPTAIN  
AND THE LETTER FROM CHIEF ZAGONE REQUESTING THE  
BOARD ADVERTISE FOR ASSISTANT CHIEF OF EMS**

**SECOND BY MR. SCHWARTZ  
COMMENTS: NONE**

**VOTING IN FAVOR: MR. SHELTON, MR. CHANDLER, MR. SCHWARTZ, OFFICER BRIDGES**

**BY OFFICER BRIDGES**

**MOTION MADE TO APPROVE THE AMENDED AGENDA  
FOR MAY 27, 2015.**

SECOND BY MR. CHANDLER  
COMMENTS: NONE  
VOTING IN FAVOR: MR. SHELTON, MR. CHANDLER, MR. SCHWARTZ, OFFICER BRIDGES

III. APPROVAL OF MINUTES OF MARCH 18, 2015, AND SPECIAL MEETING OF APRIL 23, 2015  
BY OFFICER BRIDGES

MOTION MADE TO DISPENSE WITH THE READING OF THE  
MINUTES OF MARCH 18, 2015, AND APRIL 23, 2015, AND  
APPROVE AS WRITTEN

SECOND BY MR. CHANDLER  
COMMENTS: NONE  
VOTING IN FAVOR: MR. SHELTON, MR. SCHWARTZ, MR. CHANDLER, OFFICER BRIDGES

IV. OLD BUSINESS

POLICE DEPARTMENT

1. APPROVAL OF APPLICATIONS FOR POLICE OFFICER

OFFICER BRIDGES STATES THIS BOARD ADVERTISED FOR POLICE OFFICER APRIL 1-MAY 1, 2015.

DURING THE ADVERTISING PERIOD EIGHTY-NINE (89) APPLICATIONS WERE RECEIVED. OF THE EIGHTY-NINE (89) APPLICATIONS EIGHTY-FOUR (84) MET ALL ADVERTISED REQUIREMENTS, LEAVING FIVE (5) IN QUESTION. TWO (2) APPLICATIONS WERE INCOMPLETE

ONE (1) APPLICATION LACKED A BIRTH CERTIFICATE.

ONE (1) APPLICATION LACKED A BIRTH CERTIFICATE, EDUCATIONAL REQUIREMENT AND DRIVERS LICENSE.

ONE (1) APPLICATION LACKED PROPER EDUCATIONAL REQUIREMENTS

THE EXAM DATE FOR POLICE OFFICER IS JUNE 17, 2015.

BY OFFICER BRIDGES

MOTION MADE TO APPROVE THE EIGHTY-FOUR (84)  
APPLICATIONS FOR POLICE OFFICER MEETING ALL  
ADVERTISED REQUIREMENTS AND REJECT THOSE NOT MEETING  
ADVERTISED REQUIREMENTS

SECOND BY MR. CHANDLER  
COMMENTS: NONE  
VOTING IN FAVOR: MR. SHELTON, MR. SCHWARTZ, MR. CHANDLER, OFFICER BRIDGES  
SEE ATTACHED ROLL CALL

APPLICANTS REJECTED BY THE BOARD:

GARRETT, BRANDON L.  
HALL, LYNNTONIOLL R.  
HAYNES, TOBIAS A.  
KAREEM, ZAID I.

RANKINS, ADAM

DID NOT ATTACH EDUCATIONAL REQUIREMENT  
INCOMPLETE APPLICATION  
INCOMPLETE APPLICATION  
DID NOT ATTACH EDUCATIONAL REQUIREMENT,  
DRIVER'S LICENSE OR BIRTH CERTIFICATE  
DID NOT ATTACH EDUCATIONAL REQUIREMENT,  
DRIVER'S LICENSE OR BIRTH CERTIFICATE

**2. APPROVAL OF APPLICATIONS FOR JAILER I**

**THIS BOARD ADVERTISED FOR JAILER I APRIL 1-MAY 1, 2015. DURING THE ADVERTISING PERIOD TWENTY (20) APPLICATIONS WERE RECEIVED, ALL MEETING THIS BOARD'S ADVERTISED REQUIREMENTS.**

**THE EXAM DATE FOR JAILER I IS JUNE 17, 2015.**

**BY OFFICER BRIDGES**

**MOTION MADE TO APPROVE THE TWENTY (20) APPLICANTS FOR JAILER I, ALL MEETING THIS BOARD'S REQUIREMENTS.**

**SECOND BY MR. SCHWARTZ**

**COMMENTS: NONE**

**VOTING IN FAVOR: MR. SHELTON, MR. SCHWARTZ, MR. CHANDLER, OFFICER BRIDGES  
SEE ATTACHED ROLL CALL**

**3. APPROVAL TO HOLD A PUBLIC HEARING TO CONSIDER THE ADOPTION OF THE SENIORITY LIST FROM THE POLICE DEPARTMENT WITH UPDATES**

**THE POSTING NOTICES FOR THIS PUBLIC HEARING WERE POSTED APRIL 1-MAY 27, 2015. THE SENIORITY LIST HAS BEEN UPDATED DUE TO RETIREMENTS, PROMOTIONS ETC.**

**BY OFFICER BRIDGES**

**MOTION MADE TO HOLD THE PUBLIC HEARING TO CONSIDER THE ADOPTION OF THE SENIORITY LIST FROM THE POLICE DEPARTMENT WITH UPDATES.**

**SECOND BY MR. SCHWARTZ**

**COMMENTS: NONE**

**VOTING IN FAVOR: MR. SHELTON, MR. SCHWARTZ, MR. CHANDLER, OFFICER BRIDGES**

**4. PUBLIC HEARING TO CONSIDER THE ADOPTION OF THE SENIORITY LIST FROM THE POLICE DEPARTMENT WITH UPDATES**

**BY OFFICER BRIDGES**

**MOTION MADE TO APPROVE THE SENIORITY LIST FROM THE POLICE DEPARTMENT WITH UPDATES**

**SECOND BY MR. SCHWARTZ**

**COMMENTS: NONE**

**VOTING IN FAVOR: MR. SHELTON, MR. SCHWARTZ, MR. CHANDLER, OFFICER BRIDGES  
SEE ATTACHMENT**

**5. APPROVAL OF EXAM RESULTS FOR POLICE SERGEANT**

**THE CIVIL SERVICE EXAM FOR POLICE SERGEANT WAS ADMINISTERED IN BOSSIER CITY APRIL 13, 2015.**

**BY OFFICER BRIDGES**

**MOTION MADE TO APPROVE THE EXAM RESULTS FOR POLICE SERGEANT AS PRESENTED BY THE OFFICE OF STATE EXAMINER**

**SECOND BY MR. SCHWARTZ**

**COMMENTS: NONE**

**VOTING IN FAVOR: MR. SHELTON, MR. SCHWARTZ, MR. CHANDLER, OFFICER BRIDGES  
SEE ATTACHMENT**

**6. APPROVAL OF EXAM RESULTS FOR POLICE LIEUTENANT**

**THE CIVIL SERVICE EXAM FOR POLICE LIEUTENANT WAS ADMINISTERED IN BOSSIER CITY  
APRIL 14, 2015.**

**BY OFFICER BRIDGES**

**MOTION MADE TO APPROVE THE EXAM RESULTS FOR  
POLICE LIEUTENANT AS PRESENTED BY THE OFFICE OF  
STATE EXAMINER**

**SECOND BY MR. SCHWARTZ**

**COMMENTS: NONE**

**VOTING IN FAVOR: MR. SHELTON, MR. SCHWARTZ, MR. CHANDLER, OFFICER BRIDGES  
SEE ATTACHMENT**

**7. APPROVAL OF EXAM RESULTS FOR POLICE CAPTAIN**

**THE CIVIL SERVICE EXAM FOR POLICE CAPTAIN WAS ADMINISTERED IN BOSSIER CITY APRIL  
13, 2015.**

**BY OFFICER BRIDGES**

**MOTION MADE TO APPROVE THE EXAM RESULTS FOR  
POLICE CAPTAIN AS PRESENTED BY THE OFFICE OF  
STATE EXAMINER**

**SECOND BY MR. SCHWARTZ**

**COMMENTS: NONE**

**VOTING IN FAVOR: MR. SHELTON, MR. SCHWARTZ, MR. CHANDLER, OFFICER BRIDGES  
SEE ATTACHMENT**

**8. APPROVAL OF EXAM RESULTS FOR JAILER II**

**THE CIVIL SERVICE EXAM FOR JAILER II WAS ADMINISTERED IN BOSSIER CITY APRIL 14, 2015.**

**BY OFFICER BRIDGES**

**MOTION MADE TO APPROVE THE EXAM RESULTS FOR  
JAILER II AS PRESENTED BY THE OFFICE OF STATE  
EXAMINER**

**SECOND BY MR. SCHWARTZ**

**COMMENTS: NONE**

**VOTING IN FAVOR: MR. SHELTON, MR. SCHWARTZ, MR. CHANDLER, OFFICER BRIDGES  
SEE ATTACHMENT**

**9. APPROVAL OF EXAM RESULTS FOR DEPUTY CHIEF OF POLICE**

**THE CIVIL SERVICE EXAM FOR DEPUTY CHIEF OF POLICE WAS ADMINISTERED IN BOSSIER  
CITY APRIL 15, 2015.**

**BY OFFICER BRIDGES**

**MOTION MADE TO APPROVE THE EXAM RESULTS FOR  
DEPUTY CHIEF OF POLICE AS PRESENTED BY THE OFFICE  
OF STATE EXAMINER**

**SECOND BY MR. SCHWARTZ**

**COMMENTS: NONE**

**VOTING IN FAVOR: MR. SHELTON, MR. SCHWARTZ, MR. CHANDLER, OFFICER BRIDGES  
SEE ATTACHMENT**

**FIRE DEPARTMENT**

- 1. APPROVAL TO HOLD A PUBLIC HEARING TO CONSIDER THE ADOPTION OF THE SENIORITY LIST FROM THE FIRE DEPARTMENT WITH UPDATES**

**THE SENIORITY LIST AND PUBLIC HEARING NOTICES WERE POSTED APRIL 1, 2015, THROUGH  
MAY 27, 2015.**

**THE SENIORITY LIST HAS BEEN UPDATED DUE TO PROMOTIONS, RETIREMENTS ETC.**

**BY OFFICER BRIDGES**

**MOTION MADE TO HOLD THE PUBLIC HEARING TO  
CONSIDER THE ADOPTION OF THE SENIORITY LIST FROM  
THE FIRE DEPARTMENT WITH UPDATES.**

**SECOND BY MR. SCHWARTZ**

**COMMENTS: NONE**

**VOTING IN FAVOR: MR. SHELTON, MR. SCHWARTZ, MR. CHANDLER, OFFICER BRIDGES**

- 2. PUBLIC HEARING TO CONSIDER THE ADOPTION OF THE SENIORITY LIST FROM THE FIRE DEPARTMENT WITH UPDATES**

**BY OFFICER BRIDGES**

**MOTION MADE TO ADOPT THE SENIORITY LIST FROM  
THE FIRE DEPARTMENT WITH UPDATES.**

**SECOND BY MR. SCHWARTZ**

**COMMENTS: NONE**

**VOTING IN FAVOR: MR. SHELTON, MR. SCHWARTZ, MR. CHANDLER, OFFICER BRIDGES  
SEE ATTACHMENT**

- 3. APPROVAL OF EXAM RESULTS FOR CHIEF OF FIRE PREVENTION**

**THE CIVIL SERVICE EXAMINATION FOR CHIEF OF FIRE PREVENTION WAS ADMINISTERED IN  
BOSSIER CITY APRIL 14, 2015.**

**BY OFFICER BRIDGES**

**MOTION MADE TO APPROVE THE EXAM RESULTS FOR  
CHIEF OF FIRE PREVENTION AS PRESENTED BY THE  
OFFICE OF STATE EXAMINER**

**SECOND BY MR. SCHWARTZ**

**COMMENTS: NONE**

**VOTING IN FAVOR: MR. SHELTON, MR. SCHWARTZ, MR. CHANDLER, OFFICER BRIDGES  
SEE ATTACHMENT**

**4. APPROVAL OF EXAM RESULTS FOR ASSISTANT CHIEF OF FIRE PREVENTION**

**THE CIVIL SERVICE EXAMINATION FOR ASSISTANT CHIEF OF FIRE PREVENTION WAS  
ADMINISTERED IN BOSSIER CITY APRIL 14, 2015.**

**BY OFFICER BRIDGES**

**MOTION MADE TO APPROVE THE EXAM RESULTS FOR  
ASSISTANT CHIEF OF FIRE PREVENTION AS PRESENTED  
BY THE OFFICE OF STATE EXAMINER**

**SECOND BY MR. SCHWARTZ**

**COMMENTS: NONE**

**VOTING IN FAVOR: MR. SHELTON, MR. SCHWARTZ, MR. CHANDLER, OFFICER BRIDGES  
SEE ATTACHMENT**

**5. APPROVAL OF EXAM RESULTS FOR CHIEF OF EMERGENCY MEDICAL SERVICES**

**DUE TO NO ONE CURRENTLY SERVING IN THE CAPACITY OF ASSISTANT CHIEF OF EMS THIS  
BOARD WAIVED THE REQUIREMENT TO CONFIRMED SUPERVISOR OF EMS, AND MEETING ALL  
OTHER REQUIREMENTS.**

**THE CIVIL SERVICE EXAMINATION FOR CHIEF OF EMS WAS CONDUCTED IN BOSSIER CITY  
APRIL 14, 2015.**

**BY OFFICER BRIDGES**

**MOTION MADE TO APPROVE THE EXAM RESULTS FOR CHIEF  
OF EMS AS PRESENTED BY THE OFFICE OF STATE EXAMINER**

**SECOND BY MR. SCHWARTZ**

**COMMENTS: NONE**

**VOTING IN FAVOR: MR. SHELTON, MR. SCHWARTZ, MR. CHANDLER, OFFICER BRIDGES  
SEE ATTACHMENT**

**6. APPROVAL OF EXAM RESULTS FOR ASSISTANT CHIEF OF MAINTENANCE**

**THE CIVIL SERVICE EXAMINATION FOR ASSISTANT CHIEF OF MAINTENANCE WAS  
ADMINISTERED IN BOSSIER CITY APRIL 14, 2015.**

**BY OFFICER BRIDGES**

**MOTION MADE TO APPROVE THE EXAM RESULTS FOR ASSISTANT  
CHIEF OF MAINTENANCE AS PRESENTED BY THE OFFICE OF STATE  
EXAMINER**

**SECOND BY MR. CHANDLER**

**COMMENTS: NONE**

**VOTING IN FAVOR: MR. SHELTON, MR. SCHWARTZ, MR. CHANDLER, OFFICER BRIDGES  
SEE ATTACHMENT**

**V. NEW BUSINESS**

**POLICE DEPARTMENT**

**1. APPROVAL OF PERSONNEL ACTION FORMS**

**BY OFFICER BRIDGES**

**MOTION MADE TO APPROVE THE PERSONNEL ACTION FORMS  
FROM THE POLICE DEPARTMENT**

**SECOND BY MR. CHANDLER**

**COMMENTS: NONE**

**VOTING IN FAVOR: MR. SHELTON, MR. SCHWARTZ, MR. CHANDLER, OFFICER BRIDGES  
SEE ATTACHMENT**

**PERSONNEL ACTION FORMS APPROVED:**

<b>ANDERSON, MELISSA E.</b>	<b>RESIGNATION</b>
<b>ANDERSON, MELISSA E.</b>	<b>PROBATIONAL PCO</b>
<b>CHAPMAN, ANGELIA M.</b>	<b>RESIGNATION</b>
<b>GRAY, CHAD N.</b>	<b>POLICE OFFICER RECRUIT</b>
<b>JENSEN, NICOLE A.</b>	<b>NAME CHANGE TO NICOLE SWAN</b>
<b>JOHNSON, JORDAN D.</b>	<b>PROBATIONAL POLICE OFFICER</b>
<b>KOWLAZEK, BRANDON L.</b>	<b>POLICE OFFICER RECRUIT</b>
<b>SHORTLE, MICHAEL J.</b>	<b>POLICE OFFICER RECRUIT</b>
<b>SHULL, KELLY A.</b>	<b>NAME CHANGE TO KELLY SEWELL</b>
<b>STEWART, JAMES W.</b>	<b>RE-CONFIRMATION</b>
<b>WASHINGTON, DESHIMA D.</b>	<b>RESIGNATION</b>
<b>WHEATLEY, LAMOND O.</b>	<b>PROBATIONAL POLICE OFFICER</b>
<b>WORLEY, DARYL W.</b>	<b>RE-CONFIRMATION</b>

**2. LETTER FROM CHIEF McWILLIAMS REQUESTING THE BOARD ADVERTISE FOR POLICE  
COMMUNICATIONS OFFICER**

**OFFICER BRIDGES STATES HE HAS RECEIVED A LETTER FROM CHIEF McWILLIAMS, DATED  
MARCH 18, 2015, REQUESTING THE BOARD ADVERTISE FOR POLICE COMMUNICATIONS  
OFFICER.**

**BY OFFICER BRIDGES**

**MOTION MADE TO ACCEPT CHIEF McWILLIAMS REQUEST AND  
ADVERTISE FOR POLICE COMMUNICATIONS OFFICER JUNE 1-  
JULY 1, 2015**

**SECOND BY MR. SCHWARTZ**

**COMMENTS: NONE**

**VOTING IN FAVOR: MR. SHELTON, MR. SCHWARTZ, MR. CHANDLER, OFFICER BRIDGES  
SEE ATTACHMENT**

**THE ADVERTISING PERIOD WILL BE JUNE 1-JULY 1, 2015**

**3. APPROVAL OF APPLICANTS REQUESTING THEIR TEST RESULTS FOR POLICE OFFICER BE  
REPORTED TO THIS JURISDICTION**

**OFFICER BRIDGES STATES HE HAS FOUR (4) APPLICANTS REQUESTING THEIR TEST RESULTS  
FOR POLICE OFFICER BE REPORTED TO THIS JURISDICTION. ALL APPLICANTS MEET THIS  
BOARD'S REQUIREMENTS.**

BY OFFICER BRIDGES

MOTION MADE TO APPROVE THE FOUR (4) APPLICANTS REQUESTING  
THEIR TEST RESULTS FOR POLICE OFFICER BE REPORTED TO  
THIS JURISDICTION

SECOND BY MR. SCHWARTZ

COMMENTS: NONE

VOTING IN FAVOR: MR. SHELTON, MR. SCHWARTZ, MR. CHANDLER, OFFICER BRIDGES

APPROVED APPLICANTS:

NAME: COLLINS, STEFFONE M.  
TEST SCORE: 75  
DATE SCORE CERTIFIED: MARCH 6, 2014  
JURISDICTION TESTED IN: PINEVILLE

NAME: DAVIS, CLAUDE M.  
TEST SCORE: 79  
DATE SCORE CERTIFIED: APRIL 15, 2015  
JURISDICTION TESTED IN: BASTROP

NAME: MASTRODOMENICO, ADAM L.  
TEST SCORE: 95  
DATE SCORE CERTIFIED: APRIL 15, 2015  
JURISDICTION TESTED IN: BASTROP

NAME: VETKOETTER, MICHAEL E.  
TEST SCORE: 83  
DATE SCORE CERTIFIED: APRIL 14, 2015  
JURISDICTION TESTED IN: MONROE

4. APPROVAL OF APPLICANTS REQUESTING THEIR TEST RESULTS FOR POLICE  
COMMUNICATIONS OFFICER BE REPORTED TO THIS JURISDICTION

OFFICER BRIDGES STATES THERE ARE NO APPLICANTS

5. POST AND SET PUBLIC HEARING DATE TO CONSIDER THE ADOPTION OF REVISIONS  
TO THE CIVIL SERVICE CLASS PLAN FOR POLICE OFFICER BY DELETING THE FOLLOWING  
QUALIFICATION REQUIREMENT:

“PRIOR TO BEGINNING WORK IN THE CLASS, MUST OBTAIN A VALID LOUISIANA DRIVER’S  
LICENSE”

OFFICER BRIDGES STATES THERE IS A QUALIFICATION REQUIREMENT IN THIS CLASS  
PLAN WHICH STATES, “MUST POSSESS A VALID DRIVER’S LICENSE” WHICH IS IN ALL OTHER  
CLASS PLANS FOR THE POLICE DEPARTMENT.

BY OFFICER BRIDGES

MOTION MADE TO POST AND SET A PUBLIC HEARING DATE OF JULY  
15, 2015, AT 9:00 AM, IN THE BOSSIER CITY COUNCIL CHAMBERS, TO  
CONSIDER THE ADOPTION OF REVISIONS TO THE CIVIL SERVICE  
CLASS PLAN FOR POLICE OFFICER BY DELETING THE QUALIFICATION  
REQUIREMENT, “PRIOR TO BEGINNING WORK IN THE CLASS, MUST  
OBTAIN A VALID LOUISIANA DRIVER’S LICENSE”.

**SECOND BY MR. SCHWARTZ**

**COMMENTS: NONE**

**VOTING IN FAVOR: MR. SHELTON, MR. SCHWARTZ, MR. CHANDLER, OFFICER BRIDGES  
SEE ATTACHMENT**

**TO BE POSTED JUNE 1, 2015, THROUGH JULY 27, 2015**

**FIRE DEPARTMENT**

**1. APPROVAL OF PERSONNEL ACTION FORMS**

**BY OFFICER BRIDGES**

**MOTION MADE TO APPROVE THE PERSONNEL ACTION FORMS  
FROM THE FIRE DEPARTMENT**

**SECOND BY MR. CHANDLER**

**COMMENTS: NONE**

**VOTING IN FAVOR: MR. SHELTON, MR. SCHWARTZ, MR. CHANDLER, OFFICER BRIDGES**

**PERSONNEL ACTION FORMS APPROVED:**

**COBURN, ROBERT G.  
CRAWFORD, CHARLES L.  
LEWIS, ALBERT L.  
SMITH, SCOTT K.**

**CONFIRMATION FIRE CAPTAIN  
PROBATIONAL FIRE CAPTAIN  
CONFIRMATION DISTRICT FIRE CHIEF  
PROBATIONAL DISTRICT FIRE CHIEF**

**2. APPROVAL OF APPLICANTS REQUESTING THEIR TEST RESULTS FOR FIREFIGHTER BE  
REPORTED TO THIS JURISDICTION**

**OFFICER BRIDGES STATES THE BOARD HAS RECEIVED ONE (1) APPLICANT REQUESTING THEIR  
TEST RESULTS FOR FIREFIGHTER BE REPORTED TO THIS JURISDICTION. THIS APPLICANT MET  
ALL BOARD REQUIREMENTS.**

**BY OFFICER BRIDGES**

**MOTION MADE TO APPROVE THE APPLICANTS REQUESTING  
THEIR TEST RESULTS FOR FIREFIGHTER BE REPORTED TO  
THIS JURISDICTION**

**SECOND BY MR. CHANDLER**

**COMMENTS: NONE**

**VOTING IN FAVOR: MR. SHELTON, MR. SCHWARTZ, MR. CHANDLER, OFFICER BRIDGES**

**APPROVED APPLICANTS:**

**NAME: POTTS, TYLER P.  
TEST SCORE: 87  
DATE SCORE CERTIFIED: JANUARY 13, 2015  
JURISDICTION TESTED IN: MONROE**

**3. APPROVAL OF APPLICANTS REQUESTING THEIR TEST RESULTS FOR FIRE  
COMMUNICATIONS OFFICER BE REPORTED TO THIS JURISDICTION**

**OFFICER BRIDGES STATES THIS BOARD HAS RECEIVED ONE (1) APPLICANT REQUESTING THEIR  
TEST RESULTS FOR FIRE COMMUNICATIONS OFFICER BE REPORTED TO THIS JURISDICTION.**

**BY OFFICER BRIDGES**

**MOTION MADE TO APPROVE THE APPLICANT REQUESTING  
THEIR TEST RESULTS FOR FIRE COMMUNICATIONS OFFICER  
BE REPORTED TO THIS JURISDICTION**

**SECOND BY MR. CHANDLER**

**COMMENTS: NONE**

**VOTING IN FAVOR: MR. SHELTON, MR. SCHWARTZ, MR. CHANDLER, OFFICER BRIDGES**

**APPROVED APPLICANT:**

**NAME: MOSLEY, BRENDA  
TEST SCORE: 82  
DATE SCORE CERTIFIED: JANUARY 27, 2015  
JURISDICTION TESTED IN: ST. BERNARD PARISH FIRE DISTRICT**

- 4. LETTER FROM CHIEF ZAGONE REQUESTING THE BOARD ADVERTISE FOR SUPERVISOR OF EMERGENCY MEDICAL SERVICE**

**BY OFFICER BRIDGES**

**MOTION MADE TO ACCEPT CHIEF ZAGONE'S LETTER AND  
ADVERTISE FOR SUPERVISOR OF EMS, JUNE 1-JULY 1, 2015.**

**SECOND BY MR. SCHWARTZ**

**COMMENTS: NONE**

**VOTING IN FAVOR: MR. SHELTON, MR. SCHWARTZ, MR. CHANDLER, OFFICER BRIDGES  
SEE ATTACHMENT**

- 5. POST AND SET PUBLIC HEARING DATE TO CONSIDER AMENDMENTS TO CURRENT QUALIFICATION REQUIREMENTS TO THE CIVIL SERVICE CLASS PLANS OF DEPUTY FIRE CHIEF, ASSISTANT CHIEF OF EMS AND ASSISTANT CHIEF OF FIRE PREVENTION:**

**CURRENT QUALIFICATION REQUIREMENT:**

**"MUST POSSESS A VALID LOUISIANA DRIVER'S LICENSE"**

**PROPOSED AMENDED QUALIFICATION REQUIREMENT:**

**"MUST POSSESS A VALID DRIVER'S LICENSE"**

**FIRE CHIEF ZAGONE REQUESTS THE BOARD TAKE NO ACTION ON THE CLASS PLAN FOR DEPUTY FIRE CHIEF AT THIS TIME DUE TO THE FACT HE HAS CONCERNS WITH THE DISTANCE SOMEONE IN THIS CLASS MIGHT HAVE TO TRAVEL IN CASE OF AN EMERGENCY. HE STATES HE WOULD LIKE MORE TIME TO CONSIDER AMENDING THIS CLASS PLAN AND WILL GET BACK TO THE BOARD AT A LATER DATE.**

**BY OFFICER BRIDGES**

**MOTION MADE TO POSTPONE HOLDING A PUBLIC HEARING  
TO CONSIDER AMENDING THE CURRENT QUALIFICATION  
REQUIREMENT "MUST POSSESS A VALID LOUISIANA DRIVER'S  
LICENSE" FOR THE CIVIL SERVICE CLASS PLAN FOR DEPUTY FIRE  
CHIEF**

**SECOND BY MR. SCHWARTZ**

COMMENTS: NONE

VOTING IN FAVOR: MR. SHELTON, MR. SCHWARTZ, MR. CHANDLER, OFFICER BRIDGES

BY OFFICER BRIDGES

MOTION MADE TO POST AND HOLD A PUBLIC HEARING JULY 15, 2015, AT 9:00 AM, IN THE BOSSIER CITY COUNCIL CHAMBERS, 620 BENTON ROAD, TO CONSIDER THE ADOPTION OF AMENDMENTS TO THE CURRENT QUALIFICATION REQUIREMENTS TO THE CIVIL SERVICE CLASS PLAN FOR ASSISTANT CHIEF OF EMERGENCY MEDICAL SERVICES AND ASSISTANT CHIEF OF FIRE PREVENTION:

CURRENT QUALIFICATION REQUIREMENT:

“MUST POSSESS A VALID LOUISIANA DRIVER’S LICENSE”

PROPOSED AMENDED QUALIFICATION REQUIREMENT:

“MUST POSSESS A VALID DRIVER’S LICENSE”

SECOND BY MR. SCHWARTZ

COMMENTS: NONE

VOTING IN FAVOR: MR. SHELTON, MR. SCHWARTZ, MR. CHANDLER, OFFICER BRIDGES  
SEE ATTACHMENT

TO BE POSTED JUNE 1, 2015, THROUGH JULY 15, 2015

VI. OTHER BUSINESS

1. LETTER FROM MS. TERRI STANDIFORD WITH THE OFFICE OF STATE EXAMER, DATED APRIL 21, 2015, RECOMMENDING THIS BOARD CONSIDER ABOLISHING THE CIVIL SERVICE CLASS PLAN FOR ASSISTANT CHIEF OF EMERGENCY MEDICAL SERVICES

MS. STANDIFORD’S LETTER IS ENTERED INTO THE RECORD BY SECRETARY MURRAY.

MR. SHELTON STATES HE HAS SPOKEN WITH FIRE CHIEF ZAGONE AND AT THIS TIME CHIEF ZAGONE PREFERS THE CLASS PLAN FOR ASSISTANT CHIEF OF EMS NOT BE ABOLISHED DUE TO THE POSSIBILITY OF FILLING THE POSITION IN THE FUTURE.

NO FURTHER ACTION IS TAKEN ON THIS MATTER AT THIS TIME.

VII. APPEAL HEARING

1. SET APPEAL HEARING DATE FOR FORMER POLICE OFFICER LARRY HAWKINS, REMANDED TO THIS BOARD BY THE 26<sup>TH</sup> JDC-TO CONSIDER SEPTEMBER 16, 2015, AS POSSIBLE HEARING DATE

BOARD MEMBERS ARE ADVISED ALL PARTIES WILL BE AVAILABLE SEPTEMBER 16, 2015.

BY OFFICER BRIDGES

MOTION MADE TO SET THE HEARING DATE FOR FORMER POLICE OFFICER LARRY HAWKINS FOR SEPTEMBER 16, 2015 AT 9:00 AM IN THE BOSSIER CITY COUNCIL CHAMBERS.

SECOND BY MR. CHANDLER

COMMENTS: NONE  
VOTING IN FAVOR: MR. SHELTON, MR. SCHWARTZ, MR. CHANDLER, OFFICER BRIDGES

VIII. ADD ON

1. LETTER FROM POLICE CHIEF McWILLIAMS DATED MAY 22, 2015, REQUESTING THIS BOARD ADVERTISE FOR POLICE CAPTAIN AND CHIEF ZAGONE'S LETTER, DATED MAY 27, 2015, REQUESTING THE BOARD ADVERTISE FOR ASSISTANT CHIEF OF EMERGENCY MEDICAL SERVICES

BY OFFICER BRIDGES

MOTION MADE TO ACCEPT CHIEF McWILLIAMS LETTER  
DATED MAY 22, 2015, AND ADVERTISE FOR POLICE CAPTAIN

SECOND BY MR. CHANDLER

COMMENTS: NONE  
VOTING IN FAVOR: MR. SHELTON, MR. SCHWARTZ, MR. CHANDLER, OFFICER BRIDGES  
SEE ATTACHMENTS

THE ADVERTISING PERIOD WILL BE JUNE 1-JULY 1, 2015

BY OFFICER BRIDGES

MOTION MADE TO ACCEPT CHIEF ZAGONE'S LETTER  
DATED MAY 27, 2015, REQUESTING THE BOARD ADVERTISE  
FOR ASSISTANT CHIEF OF EMS

SECOND BY MR. CHANDLER

COMMENTS: NONE  
VOTING IN FAVOR: MR. SHELTON, MR. SCHWARTZ, MR. CHANDLER, OFFICER BRIDGES

THE ADVERTISING PERIOD WILL BE JUNE 1-JULY 1, 2015

NOTE: DUE TO THERE BEING AN ACTIVE ELIGIBILITY LIST FOR ASSISTANT CHIEF OF EMERGENCY MEDICAL SERVICES THIS ADVERTISEMENT IS WITHDRAWN.

IX. ADJOURN

WITH THERE BEING NO FURTHER BUSINESS BEFORE THE BOARD AT THIS TIME, WITH A MOTION, SECOND AND CARRIED UNANIMOUSLY, THIS MEETING IS ADJOURNED AT 9:15 AM.

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BARBARA MURRAY, SECRETARY  
BOSSIER CITY MUNICIPAL FIRE AND POLICE CIVIL SERVICE BOARD

CC: OFFICE OF THE MAYOR  
OFFICE OF THE STATE EXAMINER

ENCL: