

BOSSIER CITY MUNICIPAL  
FIRE & POLICE CIVIL SERVICE BOARD  
P.O. BOX 5337  
BOSSIER CITY, LA. 71171-5337  
TELEPHONE: (318) 698-7335  
FAX: (318) 741-8893

**NOTICE OF CIVIL SERVICE BOARD MEETING  
APRIL 13, 2016, 9:00 AM  
BOSSIER CITY POLICE DEPARTMENT  
2<sup>ND</sup> FLOOR CONFERENCE ROOM  
620 BENTON ROAD  
BOSSIER CITY, LA. 71111**

**CIVIL SERVICE BOARD MEETING  
APRIL 13, 2016  
9:00 AM  
BOSSIER CITY POLICE DEPARTMENT  
2<sup>ND</sup> FLOOR CONFERENCE ROOM  
620 BENTON ROAD  
BOSSIER CITY, LA. 71111**

**AGENDA**

- I. CALL TO ORDER 9:00 AM
- II. APPROVAL OF AGENDA FOR APRIL 13, 2016
- III. APPROVE AND DISPENSE WITH READING OF BOARD MINUTES OF MARCH 16, 2016
- IV. OLD BUSINESS

**POLICE DEPARTMENT**

1. APPROVAL OF APPLICATIONS FOR POLICE CAPTAIN

**FIRE DEPARTMENT**

1. APPROVAL OF APPLICATIONS FOR FIREFIGHTER

- V. NEW BUSINESS

**POLICE DEPARTMENT**

1. APPROVAL OF PERSONNEL ACTION FORMS
2. APPROVAL OF APPLICANTS REQUESTING THEIR EXAM RESULTS FOR POLICE OFFICER BE REPORTED TO THIS JURISDICTION
3. APPROVAL OF APPLICANTS REQUESTING THEIR EXAM RESULTS FOR POLICE COMMUNICATIONS OFFICER BE REPORTED TO THIS JURISDICTION
4. LETTER FROM CHIEF McWILLIAMS REQUESTING THE BOARD ADVERTISE FOR JAILER I, ADVERTISE APRIL 15, 2016, THROUGH MAY 16, 2016

5. **LETTER FROM CHIEF McWILLIAMS REQUESTING THE BOARD ADVERTISE FOR DEPUTY CHIEF OF POLICE, ADVERTISE APRIL 15, 2016, THROUGH MAY 16, 2016**

**FIRE DEPARTMENT**

1. **APPROVAL OF PERSONNEL ACTION FORMS**
2. **APPROVAL OF APPLICANTS REQUESTING THEIR EXAM RESULTS FOR FIREFIGHTER BE REPORTED TO THIS JURISDICTION**
3. **APPROVAL OF APPLICANTS REQUESTING THEIR EXAM RESULTS FOR FIRE COMMUNICATIONS OFFICER BE REPORTED TO THIS JURISDICTION**

**VI. ADJOURN**

**NOTICE: IN THE EVENT THIS MEETING CANNOT BE HELD IN IT'S ENTIRETY DUE TO LACK OF QUORUM OR TIME CONSTRAINTS, ITEMS WILL BE AUTOMATICALLY BE CARRIED OVER TO THE NEXT MEETING.**

**BOSSIER CITY MUNICIPAL  
FIRE & POLICE CIVIL SERVICE BOARD  
PO BOX 5337  
BOSSIER CITY, LOUISIANA 71171-5337  
PHONE: 318/698-7335  
FAX: 318/741-8893**

**JAMES HUCKABAY  
CHAIRMAN**

**BARBARA MURRAY  
SECRETARY**

**CIVIL SERVICE BOARD MEETING  
APRIL 13, 2016  
9:00 AM  
BOSSIER CITY POLICE DEPARTMENT  
2<sup>ND</sup> FLOOR CONFERENCE ROOM  
620 BENTON ROAD  
BOSSIER CITY, LOUISIANA 71111**

**APRIL 13, 2016, THE BOSSIER CITY MUNICIPAL FIRE AND POLICE CIVIL SERVICE BOARD MET AT THE BOSSIER CITY POLICE DEPARTMENT, 2<sup>ND</sup> FLOOR CONFERENCE ROOM, 620 BENTON ROAD, BOSSIER CITY, LOUISIANA.**

**AGENDA**

**I. CALL TO ORDER 9:00 AM**

**VICE CHAIRMAN JASON SHELTON CALLS THE MEETING TO ORDER AT 9:00 AM**

**MEMBERS PRESENT: JASON SHELTON, VICE CHAIRMAN/FDBM  
WILLIAM SCHWARTZ, CLBM  
CHARLES BRIDGES, PDBM  
LOU CHANDLER, CLBM  
MEMBERS ABSENT: JAMES HUCKABAY, CHAIRMAN/GBBM  
OTHERS PRESENT: BARBARA MURRAY, SECRETARY**

**II. APPROVAL OF AGENDA FOR APRIL 13, 2016**

**BY OFFICER BRIDGES**

**MOTION MADE TO APPROVE THE AGENDA FOR APRIL 13, 2016**

**SECOND BY MR. CHANDLER**

**COMMENTS: NONE**

**VOTING IN FAVOR: MR. SHELTON, MR. SCHWARTZ, OFFICER BRIDGES, MR. CHANDLER**

**III. APPROVE AND DISPENSE WITH READING OF BOARD MINUTES OF MARCH 16, 2016**

**BY OFFICER BRIDGES**

**MOTION MADE TO APPROVE AND DISPENSE WITH READING  
OF BOARD MINUTES OF MARCH 16, 2016**

**SECOND BY MR. CHANDLER**

**COMMENTS: NONE**

**VOTING IN FAVOR: MR. SHELTON, MR. SCHWARTZ, OFFICER BRIDGES, MR. CHANDLER**

IV. OLD BUSINESS

POLICE DEPARTMENT

1. APPROVAL OF APPLICATIONS FOR POLICE CAPTAIN

THIS BOARD ADVERTISED FOR POLICE CAPTAIN MARCH 7, 2016, THROUGH APRIL 6, 2016.  
THIS EXAM IS SCHEDULED FOR MAY 24, 2016.  
DURING THE ADVERTISING PERIOD SIX (6) APPLICATIONS WERE RECEIVED, ALL MEETING THIS  
BOARD'S REQUIREMENTS.

BY OFFICER BRIDGES

MOTION MADE TO APPROVE THE APPLICATIONS  
FOR POLICE CAPTAIN

SECOND BY MR. CHANDLER

COMMENTS: NONE

VOTING IN FAVOR: MR. SHELTON, MR. SCHWARTZ, OFFICER BRIDGES, MR. CHANDLER  
SEE ATTACHED ROLL CALL

FIRE DEPARTMENT

1. APPROVAL OF APPLICATIONS FOR FIREFIGHTER

THIS BOARD ADVERTISED FOR FIREFIGHTER MARCH 7, 2016, THROUGH APRIL 6, 2016.  
THIS EXAM IS SCHEDULED FOR MAY 24, 2016.  
DURING THE ADVERTISING PERIOD NINETY (90) APPLICATIONS WERE RECEIVED. OF THE NINETY  
(90) APPLICATIONS RECEIVED EIGHTY-SEVEN (87) MET ALL ADVERTISED REQUIREMENTS. THREE  
(3) OF THE APPLICATIONS RECEIVED DID NOT MEET THE BOARD'S REQUIREMENTS.

BY OFFICER BRIDGES

MOTION MADE TO APPROVE EIGHTY-SEVEN (87)  
APPLICANTS FOR FIREFIGHTER MEETING THIS BOARD'S  
REQUIREMENTS.

SECOND BY MR. CHANDLER

COMMENTS: NONE

VOTING IN FAVOR: MR. SHELTON, MR. SCHWARTZ, OFFICER BRIDGES, MR. CHANDLER  
SEE ATTACHED ROLL CALL

BY OFFICER BRIDGES

MOTION MADE TO REJECT THE APPLICANTS NOT  
MEETING THIS BOARD'S REQUIREMENTS

SECOND BY MR. CHANDLER

COMMENTS: NONE

VOTING IN FAVOR: MR. SHELTON, MR. SCHWARTZ, MR. CHANDLER, OFFICER BRIDGES

APPLICANTS NOT APPROVED:

ANTHONY, IAN A.

NO PROOF OF EDUCATIONAL REQUIREMENT ATTACHED  
NO BIRTH CERTIFICATE ATTACHED

GUIMBELLOT, JUSTIN G.  
PARKER, TYLER M.

NO PROOF OF EDUCATIONAL REQUIREMENT ATTACHED  
NO PROOF OF EDUCATIONAL REQUIREMENT ATTACHED  
NO BIRTH CERTIFICATE ATTACHED  
NO DRIVER'S LICENSE ATTACHED

V. NEW BUSINESS

POLICE DEPARTMENT

1. APPROVAL OF PERSONNEL ACTION FORMS

THERE ARE NO PERSONNEL ACTION FORMS FROM THE POLICE DEPARTMENT

2. APPROVAL OF APPLICANTS REQUESTING THEIR EXAM RESULTS FOR POLICE OFFICER BE REPORTED TO THIS JURISDICTION

BY OFFICER BRIDGES

MOTION MADE TO APPROVE THE APPLICANTS REQUESTING  
THEIR EXAM RESULTS FOR POLICE OFFICER BE REPORTED  
TO THIS JURISDICTION

SECOND BY MR. CHANDLER

COMMENTS: NONE

VOTING IN FAVOR: MR. SHELTON, MR. SCHWARTZ, OFFICER BRIDGES, MR. CHANDLER

APPROVED APPLICANTS:

NAME: BAILEY, BRANDON  
EXAM SCORE: 96  
JURISDICTION TESTED IN: SHREVEPORT  
DATE EXAM CERTIFIED: DECEMBER 14, 2015

NAME: BRYANT, BRANDON  
EXAM SCORE: 84  
JURISDICTION TESTED IN: BASTROP  
DATE EXAM CERTIFIED: MARCH 23, 2016

NAME: CASTILLO, CHRISTIAN C.  
EXAM SCORE: 95  
JURISDICTION TESTED IN: BATON ROUGE  
DATE EXAM CERTIFIED: MARCH 17, 2016

NAME: JOHNSON, YON DARIUS  
EXAM SCORE: 83  
JURISDICTION TESTED IN: MONROE  
DATE EXAM CERTIFIED: DECEMBER 29, 2015

NAME: LEE, ALEXANDER  
EXAM SCORE: 94  
JURISDICTION TESTED IN: HAMMOND  
DATE EXAM CERTIFIED: MARCH 30, 2016

3. APPROVAL OF APPLICANTS REQUESTING THEIR EXAM RESULTS FOR POLICE COMMUNICATIONS OFFICER BE REPORTED TO THIS JURISDICTION

BY OFFICER BRIDGES

MOTION MADE TO APPROVED THE APPLICANTS REQUESTING  
THEIR EXAM RESULTS FOR POLICE COMMUNICATIONS OFFICER  
BE REPORTED TO THIS JURISDICTION

SECOND BY MR. CHANDLER

COMMENTS: NONE

VOTING IN FAVOR: MR. SHELTON, MR. SCHWARTZ, MR. CHANDLER, OFFICER BRIDGES

APPROVED APPLICANTS:

NAME: HAYES, RICHARD E.  
EXAM SCORE: 96  
JURISDICTION TESTED IN: BATON ROUGE  
DATE EXAM CERTIFIED: MARCH 17, 2016

4. LETTER FROM CHIEF McWILLIAMS REQUESTING THE BOARD ADVERTISE FOR JAILER I,  
ADVERTISE APRIL 15, 2016, THROUGH MAY 16, 2016

BY OFFICER BRIDGES

MOTIN MADE TO ADVERTISE FOR JAILER I APRIL 15, 2016,  
THROUGH MAY 16, 2016

SECOND BY MR. CHANDLER

COMMENTS: NONE

VOTING IN FAVOR: MR. SHELTON, MR. SCHWARTZ, MR. CHANDLER, OFFICER BRIDGES  
SEE ATTACHMENT

5. LETTER FROM CHIEF McWILLIAMS REQUESTING THE BOARD ADVERTISE FOR DEPUTY  
CHIEF OF POLICE, ADVERTISE APRIL 15, 2016, THROUGH MAY 16, 2016

BY OFFICER BRIDGES

MOTION MADE TO ADVERTISE FOR DEPUTY CHIEF OF POLICE  
APRIL 15, 2016, THROUGH MAY 16, 2016.

SECOND BY MR. CHANDLER

COMMENTS: NONE

VOTING IN FAVOR: MR. SHELTON, MR. SCHWARTZ, MR. CHANDLER, OFFICER BRIDGES  
SEE ATTACHMENT

FIRE DEPARTMENT

1. APPROVAL OF PERSONNEL ACTION FORMS

BY OFFICER BRIDGES

MOTION MADE TO APPROVE THE PERSONNEL ACTION FORMS  
FROM THE FIRE DEPARTMENT

SECOND BY MR. CHANDLER

COMMENTS: NONE

VOTING IN FAVOR: MR. SHELTON, MR. SCHWARTZ, OFFICER BRIDGES, MR. CHANDLER  
SEE ATTACHMENT

APPROVED PERSONNEL ACTION FORMS:

BELL, JOSHUA W.	TERMINATION OF SUBSTITUTE APPOINTMENT
BELL, JOSHUA W.	PROBATIONAL FIRE DRIVER
BIRD, JOHN D.	TERMINATION OF SUBSTITUTE APPOINTMENT
BIRD, JOHN D.	PROBATIONAL ASSISTANT FIRE CHIEF
CASKEY, BUDDY	RETIREMENT
GASKIN, STEVEN C.	TERMINATION OF SUBSTITUTE APPOINTMENT
GASKIN, STEVEN C.	SUBSTITUTE APPOINTMENT
HARPER, KERRY L.	TERMINATION OF SUBSTITUTE APPOINTMENT
HARPER, KERRY L.	PROBATIONAL FIRE DRIVER
KEELER, DALE E.	TERMINATION OF SUBSTITUTE APPOINTMENT
KEELER, DALE E.	PROBATIONAL DISTRICT FIRE CHIEF
LEWIS, CURTIS J.	TERMINATION OF SUBSTITUTE APPOINTMENT
LEWIS, CURTIS J.	PROBATIONAL FIRE DRIVER
McCOY, MACK A.	CONFIRMATION
MAGGIO, MICHAEL B.	SUSPENSION (30 DAYS) DEMOTION TO FIREFIGHTER
MITCHELL, GARY L.	RETIREMENT
OES, MICHAEL C.	TERMINATION OF SUBSTITUTE APPOINTMENT
OES, MICHAEL C.	PROBATIONAL FIRE CAPTAIN
PILINSKI, JOHN R.	TERMINATION OF SUBSTITUTE APPOINTMENT
PILINSKI, JOHN R.	PROBATIONAL FIRE CAPTAIN
SOJOURNER, BRIAN C.	TERMINATION OF SUBSTITUTE APPOINTMENT
SOJOURNER, BRIAN C.	PROBATIONAL DISTRICT FIRE CHIEF
WILLIAMS, RAYMOND	SUBSTITUTE APPOINTMENT

2. APPROVAL OF APPLICANTS REQUESTING THEIR EXAM RESULTS FOR FIREFIGHTER BE REPORTED TO THIS JURISDICTION

BY OFFICER BRIDGES

MOTION MADE TO APPROVE THE APPLICANTS REQUESTING  
THEIR EXAM RESULTS FOR FIREFIGHTER BE REPORTED TO  
THIS JURISDICTION

SECOND BY MR. CHANDLER

COMMENTS: NONE

VOTING IN FAVOR: MR. SHELTON, MR. SCHWARTZ, OFFICER BRIDGES, MR. CHANDLER

APPROVED APPLICANTS:

NAME: BOYDSTUN, MATTHEW  
EXAM SCORE: 87  
JURISDICTION TESTED IN: SHREVEPORT  
DATE EXAM CERTIFIED: FEBRUARY 10, 2016

NAME: CLARK, RYAN  
EXAM SCORE: 93  
JURISDICTION TESTED IN: SHREVEPORT  
DATE EXAM CERTIFIED: FEBRUARY 10, 2016

EXAM SCORE: 84  
JURISDICTION TESTED IN: SHREVEPORT  
DATE EXAM CERTIFIED: FEBRUARY 10, 2016

NAME: HAYDEN, CALEB  
EXAM SCORE: 93  
JURISDICTION TESTED IN: SHREVEPORT  
DATE EXAM CERTIFIED: FEBRUARY 10, 2016

NAME: JOHNSON, REAGAN H.  
EXAM SCORE: 91  
JURISDICTION TESTED IN: DE SOTO FD#8  
DATE EXAM CERTIFIED: JUNE 9, 2015

NAME: JOHNSTON, MORGAN  
EXAM SCORE: 94  
JURISDICTION TESTED IN: SHREVEPORT  
DATE EXAM CERTIFIED: FEBRUARY 10, 2016

NAME: LAFITTE, JALISA  
EXAM SCORE: 82  
JURISDICTION TESTED IN: SHREVEPORT  
DATE EXAM CERTIFIED: FEBRUARY 10, 2016

NAME: LOGAN, ORLANDO M.  
EXAM SCORE: 88  
JURISDICTION TESTED IN: RUSTON  
DATE EXAM CERTIFIED: AUGUST 26, 2015

NAME: MINIX, DANIEL  
EXAM SCORE: 77  
JURISDICTION TESTED IN: DESOTO PFD #9  
DATE EXAM CERTIFIED: NOVEMBER 9, 2015

NAME: NEWSON, ZACHARY  
EXAM SCORE: 90  
JURISDICTION TESTED IN: ST. GEORGE FPD  
DATE EXAM CERTIFIED: SEPTEMBER 1, 2015

NAME: SNEED, RANDY  
EXAM SCORE: 90  
JURISDICTION TESTED IN: CADDO PARISH FD#3  
DATE EXAM CERTIFIED: SEPTEMBER 11, 2015

NAME: STINSON, BRAYLON  
EXAM SCORE: 82  
JURISDICTION TESTED IN: SHREVEPORT  
DATE EXAM CERTIFIED: FEBRUARY 10, 2016

NAME: WILSON, JOSHUA  
EXAM SCORE: 94  
JURISDICTION TESTED IN: CADDO FD#3  
DATE EXAM CERTIFIED: SEPTEMBER 11, 2015

3. APPROVAL OF APPLICANTS REQUESTING THEIR EXAM RESULTS FOR FIRE COMMUNICATIONS OFFICER BE REPORTED TO THIS JURISDICTION

NONE

VI. ADJOURN

BY OFFICER BRIDGES

MOTION MADE TO ADJOURN

SECOND BY MR. SCHWARTZ

COMMENTS: NONE

VOTING IN FAVOR: MR. SHELTON, MR. SCHWARTZ, OFFICER BRIDGES, MR. CHANDLER

WITH THERE BEING NO FURTHER BUSINESS BEFORE THE BOARD AT THIS TIME THIS MEETING IS  
ADJOURNED AT 9:12 AM.

  
BARBARA MURRAY, SECRETARY  
BOSSIER CITY MUNICIPAL FIRE AND  
POLICE CIVIL SERVICE BOARD

ENCL:

CC: OFFICE OF THE MAYOR  
OFFICE OF STATE EXAMINER