

PROCEEDINGS OF THE CITY COUNCIL OF BOSSIER CITY
STATE OF LOUISIANA TAKEN AT THE REGULAR MEETING
MAY 5, 2015

The City Council of the City of Bossier City, State of Louisiana, met in regular session in Council Chambers, 620 Benton Road, Bossier City, Louisiana, May 5, 2015, at 3:00 PM

Invocation was given by Council Member Jeffery Darby

Pledge of Allegiance led by Council Member Jeff Free

Roll Call as follows:

Present: Honorable Councilor Timothy Larkin, President, Honorable Councilors, David Montgomery, Jr, Jeffery Darby, Don Williams, Jeff Free and Thomas Harvey

Absent: Honorable Councilor Scott Irwin

Also Present: Mayor Lorenz Walker, City Attorney Jimmy Hall and City Clerk Phyllis McGraw

By: Mr. Williams

Motion to approve the minutes of the April 21, 2015, Regular Council Meeting and dispense with the reading.

Seconded by Mr. Free

No comment

Vote in favor of motion is unanimous

By: Mr. Montgomery, Jr.

Motion to amend agenda to include item #14 under New Business - Adopt a Resolution that the City of Bossier City joins the President of the United States of America in proclaiming May 22, 2015, as National Maritime Day and calls upon the Citizens of Bossier Parish to celebrate this observance.

Seconded by Mr. Darby

No comment

Vote in favor of motion is unanimous

By: Mr. Montgomery, Jr.

Motion to amend agenda to include item #15 under New Business - Stephanie Blaze - Utilities Issue.

Seconded by Mr. Free

No comment

Vote in favor of motion is unanimous

By: Mr. Montgomery, Jr.

Motion to approve agenda as amended.

Seconded by Mr. Free

No comment

Vote in favor of motion is unanimous

Ceremonial Matters:

None

Committee Reports:

none

Unfinished Business:

The following Ordinance offered and adopted:

ORDINANCE NO. 43 OF 2015

AN ORDINANCE TO APPROPRIATE \$100,000.00 FROM THE 2014 SEWER BOND FUND TO RELOCATE AN EXISTING SEWER FORCE MAIN TO FACILITATE A PARISH ROAD AND DRAINAGE PROJECT AT SWAN LAKE ROAD AND AIRLINE DRIVE.

WHEREAS, Bossier Parish Police Jury will be performing road work and drainage improvements along Swan Lake Road at Airline Drive, and

WHEREAS, said work will conflict with an existing 6 inch sewer force main line, requiring relocation of said line off of the bridge, and

WHEREAS, the relocation will require permitting, design, sub-surface exploration, and construction of a new line.

NOW THEREFORE, BE IT ORDAINED by the City Council of Bossier City,

Louisiana, in regular session convened, that \$100,000.00 is appropriated from the 2014 Sewer Bond fund to relocate said 6 inch sewer force main line and provide for reconnections to existing lines.

BE IT FURTHER ORDAINED, that Mayor Lorenz “Lo” Walker is hereby authorized to sign any and all documents in connection with the furtherance of this ordinance.

The above and foregoing Ordinance was read in full at open and legal session convened, was on motion of Mr. Thomas Harvey, and seconded by Mr. Don Williams, and adopted on the 5th day of May, 2015, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Larkin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Harvey

NAYS: none

ABSENT: Mr. Irwin

ABSTAIN: none

Timothy Larkin, Council President

Phyllis McGraw, City Clerk

The following Ordinance offered and adopted:

Ordinance No. 44 Of 2015

AN ORDINANCE AUTHORIZING MAYOR LORENZ WALKER TO EXECUTE THE ATTACHED COOPERATIVE ENDEAVOR AGREEMENT TO ESTABLISH THE LOCATION OF THE SHERIFFS OFFICE BACK UP RADIO SYSTEM, AT THE CITY OF BOSSIER CITY EMERGENCY OPERATION CENTER

WHEREAS, The Emergency Operations Facility established for Bossier City Police and Fire will be even more effective with the presence of the Sheriff’s Office in the event of a disaster;

NOW, THEREFORE BE IT ordained by the City Council of Bossier City, Louisiana, in regular session convened, that Mayor Lorenz Walker is hereby authorized to execute the attached Cooperative Endeavor Agreement between the City of Bossier City and the Bossier Parish Sheriff.

The above and foregoing Ordinance was read in full at open and legal session convened, was on motion of Mr. Don Williams, and seconded by Mr. Jeff Free, and adopted on the 5th day of May, 2015, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Larkin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Harvey

NAYS: none

ABSENT: Mr. Irwin

ABSTAIN: none

Timothy Larkin, Council President

Phyllis McGraw, City Clerk

The following Ordinance offered and adopted:

ORDINANCE NO. 45 OF 2015

AN ORDINANCE TO APPROPRIATE \$2.4 MILLION TO COME FROM THE RIVERBOAT CAPITAL PROJECTS FUND TO BE USED TO CONTRACT WITH NTB ASSOCIATES AND SUPPORTING CONSULTANTS TO PROVIDE ADDITIONAL ENGINEERING DESIGN FOR THE PARKWAY NORTHERN EXTENSION (FORMERLY HAMILTON ROAD IMPROVEMENTS PHASE I) AND TO PROVIDE FOR RIGHT-OF-WAY ACQUISITIONS AS WILL BE REQUIRED FOR HIGHWAY CONSTRUCTION.

WHEREAS, Bossier City entered into an agreement with Louisiana D.O.T.D. originally dated August 10, 2001, Federal Aid Project No. STP-0801(519) to construct the Hamilton Road Improvements using United States Highway Trust Funds under administration of LA D.O.T.D.; and

WHEREAS, the Bossier City Council has elected to opt out of the United States Highway Trust Funding and to fund the project using an alternate source of funding and has also elected to terminate the City/State D.O.T.D. agreement; and

WHEREAS, the Hamilton Road Extension Phase I alignment has been altered such that Parkway Northern Extension is a more suitable name for the project with the alternate alignment shown on a map which is attached to and is a part of this ordinance; and

WHEREAS, the Bossier City Council adopts the alignment as shown on the attached map; and

WHEREAS, one million dollars shall be used to initiate right-of-way property acquisitions and \$1.4 million shall be used to contract with NTB Associates and other supporting consultants for Preliminary Engineering Design. Additional right-of-way funding will be required to complete all right-of-way purchases and additional funding will be required to 100% complete engineering design.

NOW, THEREFORE, BE IT ORDAINED that the Bossier City Council of the City of Bossier City, in regular session convened, does hereby appropriate \$2.4 million to come from the Riverboat Capital Projects Fund to be used to contract with NTB Associates and supporting consultants to provide additional engineering design for the Parkway Northern Extension (formerly Hamilton Road Improvements Phase I) and to provide for right-of way acquisitions as will be required for highway construction.

BE IT FURTHER ORDAINED, that the Mayor is authorized to sign any and all documents in connection with the furtherance of this Ordinance.

The above and foregoing Ordinance, read in full at open and legal session convened, was

on motion of Mr. David Montgomery, Jr. and seconded by Mr. Jeff Free, and adopted on the 5th day of May, 2015, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Larkin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Harvey

NAYS: none

ABSENT: Mr. Irwin

ABSTAIN: none

Timothy Larkin, Council President

Phyllis McGraw, City Clerk

New Business:

By: Mr. Darby

Motion to introduce an Ordinance appropriating \$100,000 from the 2015 Sales Tax Capital Improvement Fund to conduct a Pilot Study with body-worn cameras (BWC) by the Bossier City Police Department.

Seconded by Mr. Montgomery, Jr.

No comment

Vote in favor of motion is unanimous

By: Mr. Williams

Motion to introduce an Ordinance declaring a used Jacobsen Three Wheeled Field Groomer assigned to the Recreation Department surplus to the needs of the City and donating it to Houghton Dixie League.

Seconded by Mr. Montgomery, Jr.

No comment
Vote in favor of motion is unanimous

By: Mr. Williams

Motion to introduce an Ordinance levying a tax of 22.75 Mills on all taxable property within the limits of the City of Bossier City, Louisiana for the Year 2015, and providing the manner of assessment and collection thereof.

Seconded by Mr. Free

No comment

Vote in favor of motion is unanimous

By: Mr. Montgomery, Jr.

Motion to introduce an Ordinance authorizing the City of Bossier City, Louisiana, to incur debt and to borrow from the Louisiana Local Government Environmental Facilities and Community Development Authority not exceeding \$35,000,000 to mature not later than thirty (30) years from date of original issue, at a rate or rates not exceeding five (5%) percent per Annum, for the purpose of redevelopment of Downtown Bossier City, Louisiana; and providing for other matters in connection with the foregoing.

Seconded by Mr. Darby

No comment

Vote in favor of motion is unanimous

By: Mr. Montgomery, Jr.

Motion to introduce an Ordinance to declare certain movable equipment owned by City of Bossier City as surplus to the City's need and provide for salvage and disposal according to law.

Seconded by Mr. Williams

No comment

Vote in favor of motion is unanimous

The following Resolution offered and adopted:

RESOLUTION NO. 40 OF 2015

A RESOLUTION TO HIRE ONE FOREMAN I TO REPLACE VACANT POSITION IN PARKS AND RECREATION. (Mike Wood Park)

WHEREAS, the City Council of the City of Bossier City authorizes the Hiring of one Foreman I to replace vacant position in Parks and Recreation.

NOW, THEREFORE, BE IT ORDAINED that the City Council of the City of Bossier City, in regular session convened, does hereby authorize the hiring of one Foreman I to replace vacant position in Parks and Recreation.

The above and foregoing Resolution, read in full at open and legal session convened, was on motion of Mr. Don Williams and seconded by Mr. Jeffery Darby, and adopted on the 5th day of May, 2015, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Larkin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Harvey

NAYS: none

ABSENT: Mr. Irwin

ABSTAIN: none

Timothy Larkin, Council President

Phyllis McGraw, City Clerk

The following Resolution offered and adopted:

Resolution No. 41 Of 2015

**A RESOLUTION AUTHORIZING THE HIRING OF AN ACCOUNT CLERK I
IN THE WATER BILLING DEPARTMENT CUSTOMER SERVICE**

WHEREAS, one Account Clerk I has resigned in the Water Billing Department Customer Service and it is necessary to hire another Account Clerk I; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of Bossier City, Louisiana, in regular and legal session convened, that the administration is authorized to hire an Account Clerk I in the Water Billing Department Customer Service.

The above and foregoing Resolution was read in full at open and legal session convened, was on motion of Mr. Jeffery Darby, and seconded by Mr. Thomas Harvey, and adopted on the 5th day of May, 2015, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Larkin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Harvey

NAYS: none

ABSENT: Mr. Irwin

ABSTAIN: none

Timothy Larkin, Council President

Phyllis McGraw, City Clerk

The following Ordinance offered and adopted:

RESOLUTION NO. 42 OF 2016

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A RENEWAL AGREEMENT WITH THE LOUISIANA DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT FOR THE FISCAL YEAR ENDING JUNE 30, 2016, TO CONTROL WEEDS, CUT GRASS AND AND CONTROL LITTER ON ALL ROADS OR STREETS WHICH FORM A CONTINUATION OF THE STATE HIGHWAY SYSTEM.

BE IT RESOLVED, by the City Council of the City of Bossier City in regular session convened, that Mayor Lorenz Walker, is hereby authorized to sign a renewal agreement with the Louisiana Department of Transportation and Development for the fiscal year ending June 30, 2016, to control weeds, cut grass and control litter on all roads or streets which form a continuation of the State Highway System.

The above and foregoing Resolution was read in full at open and legal session convened, was on motion of Mr. Don Williams and seconded by Mr. Jeff Free, and adopted on the 5th day of May, 2015, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Larkin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Harvey

NAYS: none

ABSENT: Mr. Irwin

ABSTAIN: none

Timothy Larkin, Council President

Phyllis McGraw, City Clerk

Resolution #43 of 2015

A RESOLUTION ADOPTING THE CITY OF BOSSIER CITY'S CURRENT INVESTMENT POLICY IN ACCORDANCE WITH LA. REVISED STATUTE R.S. 33:2955 (D) AND SECTION 16.02 (J) OF THE BOSSIER CITY CHARTER.

I. Introduction

In accordance with the provision of R.S. 33:2955 (D) and the authority of Section 16.02 (J) of the Charter of the City of Bossier City, the Director of Finance is authorized and required to make rules and regulations and to establish administrative policies and procedures relating to the cash management and investment policies of the City.

It is anticipated that this policy statement will be reviewed and evaluated on a regular basis, to ensure that the policies and procedures expressed herein are responsive to the prevailing cash management and investment environment. This policy statement must, therefore, be appropriately amended, expanded, or purged on continuing basis.

II. General Policies

In general, the City Of Bossier shall operate under the "Prudent Person" rule, exercising judgment and care, under the circumstances prevailing, which people of ordinary prudence would employ in the management of their own affairs - not in regard to speculation, but as to the permanent disposition of their funds, considering both income and safety of capital.

The assets of the City Of Bossier shall be held in trust by the fiduciary

(fiduciaries) designated by the City Of Bossier.

This policy is not intended to remain static. Normally, the City Of Bossier will review this policy at least annually and, if deemed advisable, recommend changes. Recommendations from outside professionals leading to improvements in policies, procedures, and operations are always welcome.

OBJECTIVES

The primary investment objective of the City Of Bossier is to ensure that the Current and future obligations are adequately funded in a cost effective manner. The goals of this investment policy shall be (1) safety of principal, (2) liquidity, and (3) yield. Preservation of capital and the realization of sufficient total return to ensure the ongoing financial integrity of the funds are essential. Preservation of capital encompasses two goals:

Managing the risk of loss of principal for the fund as a whole.

Managing the erosion of principal value through inflation.

The City Of Bossier shall establish internal controls for any derivatives in use to ensure that the risks inherent in derivatives are adequately managed. For purposes of this policy, "derivative" means any financial instrument created from or whose value depends on the value of one or more underlying assets or indexes of asset value.

RESPONSIBILITY

The investment of funds shall be managed by the Comptroller, subject to the approval of the Director of Finance, and may be accomplished by the selection of an investment manager (s). The selection must be approved by the City Council in accordance with the criteria established by the Director of Finance. The investment manager (s) must acknowledge in writing his obligations as a fiduciary responsible for the investment of the City Of Bossier assets.

Prospective investment managers shall be registered investment advisors with the Securities and Exchange Commission under the Investment Act of 1940 or bank trust departments regulated by the Office of the Comptroller of the Currency.

GUIDELINES

The assets of the City Of Bossier shall be invested, as provided in R.S.33:2955 (A) (1), as amended, in following:

1. Direct U.S. Treasury obligations, the principal and interest of which are fully guaranteed by the U.S. government.
2. Bonds, debentures, notes or other evidence of indebtedness issued or guaranteed by federal agencies and provided such obligations are backed by the full faith and credit of the U.S., including U.S. Export Import Bank, Farmers Home Administration, Federal Financing Bank, Federal Housing Administration Debentures, General Services Administration, Government National Mortgage Association (guaranteed mortgage-backed bonds and guaranteed pass-through obligations), U.S. Maritime Administration (guaranteed Title XI financing), and U.S. Department of Housing and Urban Development.
3. Bonds, debentures, notes, or other evidence of indebtedness issued or guaranteed by U.S. government instrumentalities, which are federally sponsored, including Federal Home Loan Bank System, Federal Home Loan Mortgage Corporation, Federal National Mortgage Association, Student Loan Marketing Association, and Resolution Funding Corporation.
4. Direct security repurchase agreements of any federal bank entry only securities enumerated in paragraphs (1) through (3) above. "Direct security repurchase agreement" means an agreement under which the political subdivision buys, holds for a specified time, and then sells back those securities and obligations enumerated in paragraphs (1) through (3).
5. Time certificates of deposit of state banks organized under the laws of Louisiana, or national banks having their principal offices in the state of Louisiana, savings accounts or shares of savings and loan associations and savings banks, or share accounts and share certificates accounts of federally or state chartered credit unions issuing time certificate of deposit, provided that the rate of interest paid for time certificates of deposit shall be not less than fifty basis points below the prevailing market interest rate on direct obligations of the U.S. Treasury with a similar length of maturity. Funds invested in accordance with this paragraph shall not exceed at any time the amount insured by the Federal Deposit Insurance Corporation in any one bank, or in any one savings and loan association, or by the National Credit Union Administration in any one credit union, unless the uninsured portion is collateralized by the pledge of securities in the manner provided in R.S. 39:1221.
6. Mutual or trust fund institutions which are registered with the Securities and Exchange Commission under the Securities Act of 1933 and the Investment Act of 1940, and which have underlying investments consisting solely of and limited to securities of the U.S. government or its agencies. Investment of funds in mutual or trust fund institutions shall be limited to 25% of the monies considered available for investment as provided by R.S. 33:2955(A) (2). The Attorney General has determined that only mutual funds created as a Massachusetts business trust are acceptable investments (Op. Atty. Gen. 88-546 (A)).

7. Bonds, debentures, notes, or other evidence of indebtedness issued by the State of Louisiana or any of its political subdivisions with the exception of those of the City of Bossier City. The indebtedness shall have a long-term rating of Baa3 or higher by Moody's Investor Service, a long-term rating of BBB- or higher by the Standard and Poor Corporation or a long-term rating of BBB- or higher by Fitch, Inc., or a short-term rating of M1G1 or VM1G1 by Moody's Investors Service, a short-term rating of A-1 or A-1+ by Standard & Poor's, or a short-term rating of F1 or F1+ by Fitch, Inc, and have a final maturity of no more than five years, except that such five year limitation shall not apply to (a) funds held by a trustee, escrow agent, paying agent, or other third party custodian in connection with a bond issue or (b) investment of funds held by either a hospital service district, a governmental 501(c)(3), or a public trust authority.

8. Bonds, debentures, notes, or other indebtedness issued by a state of the United States of America other than Louisiana or any such state's political subdivisions provided that all of the following conditions are met: (i) The indebtedness has a minimum rating of A3 or Higher by Moody's Investors Service or a rating of A- or higher by the Standard and Poor Corporation or a rating of A- or higher by Fitch, Inc., or a short-term rating of M1G1 or VM1G1 by Moody's Investor Service, a short-term rating of A-1 of A-1+ by Standard & Poor's, or a short-term rating of F1 or F1+ by Fitch, Inc. (ii) The indebtedness has a final maturity of no more than five years, except that such five year limitation shall not apply to funds held by a trustee, escrow agent, paying agent, or other third-party custodian in connection with a bond issue nor to investment of funds held by either a hospital service district, a governmental 501(c)(3) organization, or a public trust authority, (iii) Prior to purchase of any such indebtedness and at all times during which such indebtedness is owned, the purchasing Louisiana political subdivision retains the services of an investment advisor registered with the United States Security and Exchange Commission.

The City of Bossier City shall also include in the footnotes to the Consolidated Annual Financial Report the disclosures required by Governmental Accounting Standards Board Statements 3 and 40. These footnotes shall address the common deposit and investments risks related to credit risk, concentration of credit risk, interest rate risk and foreign currency risk.

BE IT RESOLVED that the Investment Policy referenced herein is hereby adopted.

The above and foregoing resolution read in full at open and legal session

convened, was on motion of Mr. David Montgomery, Jr., seconded by

Mr. Don Williams, and adopted on the 5th day of May, 2015, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Larkin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Harvey

NAYS: none

ABSENT: Mr. Irwin

ABSTAIN: none

Timothy Larkin, Council President

Phyllis McGraw, City Clerk

By: Mr. Montgomery, Jr.

Motion to approve Report of Change Order for Fire Station No. 1 Renovations and Additions an increase of \$279,537.23. Total cost of contract with increase \$2,944,537.23.

Seconded by Mr. Williams

No comment

Vote in favor of motion is unanimous

By: Mr. Free

Motion to reappoint Walter Bigby as a Representative for the Cypress Black Bayou Recreation and Water Conservation District Board of Commissioners. Reappointment effective July 31, 2015 and expires July 31, 2020.

Seconded by Mr. Montgomery, Jr.

No comment

Vote in favor of motion is unanimous

By: Mr. Harvey

Motion to approve in accordance with Louisiana Revised Statute 43: [4]; select Bossier Press Tribune as the City of Bossier City's Official Journal for a one year period effective June 1, 2015 through June 1, 2016.

Seconded by Mr. Free

No comment

Vote in favor of motion is unanimous

The following Resolution offered and adopted:

Resolution No. 44 Of 2015

**A RESOLUTION AUTHORIZING THE REPLACEMENT OF ONE CIVIC CENTER
EVENT COORDINATOR POSITION**

WHEREAS, it is necessary to replace one Event Coordinator at the Civic Center; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of Bossier City, Louisiana, in regular and legal session convened, that the administration is authorized to replace one Event Coordinator position at the civic center.

The above and foregoing Resolution was read in full at open and legal session convened, was on motion of Mr. Don Williams, and seconded by Mr. Thomas Harvey, and adopted on the 5th day of May, 2015, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Larkin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Harvey

NAYS: none

ABSENT: Mr. Irwin

ABSTAIN: none

Timothy Larkin, Council President

Phyllis McGraw, City Clerk

The following Resolution offered and adopted:

Resolution No. 45 Of 2015

RESOLUTION THAT THE CITY OF BOSSIER CITY JOINS THE PRESIDENT OF THE UNITED STATES OF AMERICA IN PROCLAIMING MAY 22, 2015, AS NATIONAL MARITIME DAY AND CALLS UPON THE CITIZENS OF BOSSIER PARISH TO CELEBRATE THIS OBSERVANCE.

National Maritime Day

Resolution

WHEREAS, on May 22, 1819, the steamship *The Savannah* set sail from Savannah, Georgia on the first successful transoceanic voyage under steam propulsion, thus making a material contribution to the advancement of ocean transportation, and

WHEREAS, on May 20, 1933, the Senate and House of Representatives of the United States of America in Congress assembled and approved that May 22 of each year shall be designated and known as National Maritime Day, and

WHEREAS, during WW II in what became the world's largest sealift operation, more than 250,000 members of the American Merchant Marine served their country, with more than 6,700 giving their lives, hundreds being detained as prisoners of war and more than 800 ships being sunk or damaged, and

WHEREAS, waterways have enabled much of the commerce that has expanded America's economy, sprouted cities near waterways and facilitated vast domestic and international commerce crucial to our economy today, and

WHEREAS, merchant mariners have served America with distinction throughout our history, but especially at critical moments of war and natural disaster, and

WHEREAS, the United States Merchant Marine and thousands of other workers in our Nation's maritime industry continue to make immeasurable contributions to our economic strength and our ongoing efforts to build a more peaceful world, and

WHEREAS, the United States Merchant Marine also shepherds the safe passage of American goods, move exports to customers around the world, support the flow of domestic commerce on our maritime highways, strengthen our Nation's economy, bolster job creation and, along with the transportation industry, employ Americans on ships and tugs, and in ports, like our Port of Caddo Bossier, and

WHEREAS, it is the desire of the City of Bossier City to increase the awareness of the maritime industry within Bossier Parish.

NOW, THEREFORE BE IT RESOLVED THAT the City of Bossier City joins the President of the United States of America in proclaiming May 22, 2015, as National Maritime Day and calls upon the citizens of Bossier Parish to celebrate this observance.

This Resolution was adopted this 5th day of May, 2015 in a duly noted meeting of the Bossier City Council at which a quorum was present.

The above and foregoing Resolution was read in full at open and legal session convened, was on motion of Mr. Jeffery Darby, and seconded by Mr. David Montgomery, Jr., and adopted on the 5th day of May, 2015, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Larkin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Harvey

NAYS: none

ABSENT: Mr. Irwin

ABSTAIN: none

Timothy Larkin, Council President

Phyllis McGraw, City Clerk

Agenda Item Stephanie Blaze, 2408 Brookhaven Dr., Bossier City, LA.

Ms. Blaze requested that Ordinances reflect Utilities Department Check Writing Policy. Council thanked her for her formal presentation but advised her to speak with the Mayor's office due to it's an Administrative Policy Issue and not Council Issue.

There being no further business to come before this Council, meeting adjourned at 3:31 PM by Mr. Larkin

Respectfully submitted:

**Phyllis McGraw
City Clerk**

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