

PROCEEDINGS OF THE CITY COUNCIL OF BOSSIER CITY
STATE OF LOUISIANA TAKEN AT A SPECIAL MEETING
JANUARY 11, 2022

The City Council of the City of Bossier City, State of Louisiana, met in Special session in Council Chambers, 620 Benton Road, Bossier City, Louisiana, January 11, 2022 at 3:00 PM

Invocation was given by Fire Chaplain Justin Haigler

Pledge of Allegiance led by Council Member Chris Smith

Roll Call as follows:

Present: Honorable, President Don Williams, Honorable Councilors Chris Smith, Brian Hammons, David Montgomery, Jr. Jeff Free and Vince Maggio

Absent: Mr. Jeffery Darby

Also Present: Mayor, Thomas Chandler, City Attorney, Charles Jacobs and City Clerk, Phyllis McGraw

City Clerk, Phyllis McGraw, read statement about decorum during meeting and public participation in the meeting.

By: Mr. Smith

Motion to approve minutes from the December 21, 2021, Regular Council meeting and dispense with the reading.

Seconded by Mr. Free

No comment

Vote in favor of motion is unanimous

By: Mr. Smith

Motion to approve Agenda

Seconded by Mr. Williams

No comment

Vote in favor of motion is unanimous

Ceremonial Matters/Recognition

Lynn Bryan, Director – Keep Bossier Beautiful updated the Council and Administration on projects from 2021 and what plans are so far for 2022.

David “Rocky” Rockett, Jr. – Greater Bossier Economic Development Foundation spoke on the need to purchase additional property for the Industrial Development Park for light industrial needs and outlined a proposed parcel.

Unfinished Business –

The following Ordinance offered and adopted:

ORDINANCE NO. 1 OF 2022

AN ORDINANCE TO APPROVE REPORT OF CHANGE ORDER 2 FOR THE SWAN LAKE BALLFIELD RESTROOMS (CLIFFORD ALMOND), WITH AN INCREASE OF \$50,675.50, FOR A TOTAL CONTRACT PRICE OF \$556,127.50.

WHEREAS; the Swan Lake Ballfield Restrooms project is requiring a new lift station to be built as well as a new 2-inch Force Main; and

WHEREAS; said lift station would require an additional \$27,224.00; and

WHEREAS; the new 2-inch Force Main would be an additional \$10,389.00 added to the contract price, for a total contract of \$556,127.50 for this project; and

WHEREAS; the roof deck was changed from 22 GA Decking to 20 GA decking for an additional \$13,062.50; and

WHEREAS; Ordinance 23 of 2021 appropriated \$600,000 for the Swan Lake Ballfield Restrooms; and

WHEREAS; additional funding is needed to complete the project; and

WHEREAS; there is a surplus of funds remaining in Ordinance 125 of 2020 for Swan Lake Ballfield Improvements.

NOW, THEREFORE, BE IT ORDAINED, in special session convened that the Bossier City Council does hereby appropriate an additional \$10,000 to come from the 2021 Sales Tax Capital Improvement Budget for Swan Lake Ballfield Improvements and approve report of Change Order 2 for the Swan Lake Ballfield Restrooms (Clifford Almond), with an increase of \$50,675.50, for a total contract price of \$556,127.50, and an additional eighty-four (84) days; and

BE IT FURTHER ORDAINED, that the Mayor is hereby authorized to sign any and all instruments in connection with the furtherance of this Ordinance.

The above and foregoing Ordinance was read in full at open and legal session convened, was on motion of Mr. Jeff Free and seconded by Mr. Vince Maggio, and adopted on the 11th day of January, 2022, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Smith, Mr. Hammons, Mr. Williams, Mr. Free and Mr. Maggio

NAYS: none

ABSENT: Mr. Darby

ABSTAIN: none

Don Williams, President

Phyllis McGraw, City Clerk

Agenda Item called – Adopt an Ordinance appropriate \$70,000.00 from Fund 495-2015 LCDA Bond to contract with Tyler Technologies Inc. to provide additional software configuration and training.

Discussion that this would now be completely online system.

The following Ordinance offered and adopted:

ORDINANCE NO. 2 OF 2022

ADOPT AN ORDINANCE APPROPRIATE \$70,000.00 FROM FUND 495-2015 LCDA BOND TO CONTRACT WITH TYLER TECHNOLOGIES INC TO PROVIDE ADDITIONAL SOFTWARE CONFIGURATION AND TRAINING.

WHEREAS; there is a surplus of funds in Fund 495-2015 LCDA Bond; and

WHEREAS; there is a need for additional software configuration and training and this would allow of on-site training; and

WHEREAS; Tyler Technologies., proposes to perform additional software configuration and on-site training for the fee of \$70,000.00; and

NOW, THEREFORE, BE IT RESOLVED, in special session convened that the City Council of Bossier City, Louisiana, does hereby appropriate \$70,000.00 from Fund 495-2015 LCDA Bond to contract with Tyler Technologies., to provide additional software configuration and training.

The above and foregoing Ordinance was read in full at open and legal session convened, was on motion of Mr. Brian Hammons, and seconded by Mr. Don Williams, and adopted on the 11th day of January, 2022, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Smith, Mr. Hammons, Mr. Williams, Mr. Free and Mr. Maggio

NAYS: none

ABSENT: Mr. Darby

ABSTAIN: none

Don W. Williams, President

Phyllis McGraw, City Clerk

The following Ordinance offered and adopted:

ORDINANCE NO. 3 OF 2022

AN ORDINANCE TO DECLARE THE COMPLETION OF THE BARKSDALE WATER MAIN ABANDONMENT PROJECT BY PULLEY CONSTRUCTION, INC. AT A TOTAL CONSTRUCTION COST OF \$283,422.93, INCLUDING CHANGE ORDER NO. 1 IN THE AMOUNT OF \$56,972.93; AND TO AMEND ORDINANCE 126 OF 2019 LEAVING A SURPLUS OF FUNDING FOR IT'S BALANCE

WHEREAS; Ordinance 126 of 2019 approved the 2020 Utilities Capital Improvement funds, which included \$1,270,510.00 for Dept. 64 Water Maintenance, and \$1,000,000 was to be used for distribution system pressure and flow improvements; and

WHEREAS; unexpended and unencumbered capital improvements funds do not lapse until appropriation is accomplished or three (3) fiscal years have lapsed; and

WHEREAS; \$728,330.51 is obligated, including the Barksdale Water Main Abandonment Project in the amount of \$226,450, leaving a balance of \$271,669.49 unencumbered in the line item; and

WHEREAS; Barksdale Water Main Abandonment Project is now complete and reconciliation of final quantities requires a closeout change order in the amount of \$56,972.93;

WHEREAS; the remaining unencumbered funds are to be used to supplement Change Order No. 1, afterwards leaving a \$214,696.56 to go back into fund balance; and

WHEREAS; a deduction of twenty (20) days needs to be removed from the Contract via Change Order No. 1; and

NOW, THEREFORE, BE IT RESOLVED, in special session convened that the City Council of Bossier City, Louisiana, does hereby declare the completion of the Barksdale Water Main Abandonment Project with a total construction cost of \$283,422.93, and to amend their contract with Pulley Construction, Inc. for an increase in price of \$56,972.93 and decrease of (20) days. The remaining surplus funds in Ordinance 126 of 2019 are to be used towards distribution system pressure and flow improvements.

The above and foregoing Report was read in full at open and legal session convened, was on motion of Mr. Don Williams, and seconded by Mr. Chris Smith, and adopted on the 11th day of January, 2022, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Smith, Mr. Hammons, Mr. Williams, Mr. Free and Mr. Maggio

NAYS: none

ABSENT: Mr. Darby

ABSTAIN: none

Don Williams, President

Phyllis McGraw, City Clerk

The following Ordinance offered and adopted:

Ordinance No. 4 Of 2022

AN ORDINANCE TO REPLACE CHLORINE SCRUBBER MEDIA FOR BOSSIER'S WATER TREATMENT FACILITY AT A COST OF \$80,000.00 TO COME FROM WATER CAPITAL & CONTINGENCY FUND.

WHEREAS, chlorine scrubber media evaluations are performed to determine the strength of the media; and

WHEREAS, this evaluation determined that the media strength is diminishing indicating the need for replacement; and

WHEREAS, the Utility Department hereby request \$80,000.00 to be appropriated from the Water Capital & Contingency Fund for replacement of this Media.

NOW, THEREFORE, BE IT ORDAINED by the City Council of Bossier City, Louisiana, in regular session convened, that the Bossier City Council does hereby appropriate \$80,000.00 to come from the Water Capital & Contingency Fund for the replacement of the chlorine scrubber media at Bossier's Water Treatment Facility and authorizes the City to enter into contracts as required for completion of work.

The above and foregoing Ordinance was read in full at open and legal session convened, was on motion of Mr. Chris Smith, and seconded by Mr. Vince Maggio, and adopted on the 11th day of January, 2022, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Smith, Mr. Hammons, Mr. Williams, Mr. Free and Mr. Maggio

NAYS: none

ABSENT: Mr. Darby

ABSTAIN: none

Don Williams, President

Phyllis McGraw, City Clerk

The following Ordinance offered and adopted:

ORDINANCE NO. 5 OF 2022

ADOPT AN ORDINANCE TO AMEND THE RIVERBOAT CAPITAL PROJECTS FUND 2021 BUDGET TO APPROPRIATE \$175,000 FOR CONSTRUCTION AND RIGHT OF WAY ACQUISITION FOR DRAINAGE IMPROVEMENTS ALONG PARKWAY DRIVE AND THE ELM GROVE DITCH.

WHEREAS; an underground drainage pipe originating at the Union Pacific Railroad Right of Way near the old fire station on Parkway Drive and runs to the east; and

WHEREAS; the referenced pipe has been the focus of DOTD and potentially causing DOTD drainage structures to hold water in the U.S. Highway 71 Right of Way; and

WHEREAS; DOTD has requested that the City perform improvements to the drainage pipe to improve the drainage in this area and into the Elm Grove Ditch; and

WHEREAS; solutions are needed to relieve this area; and

WHEREAS; funds are needed for improving the referenced drainage pipe; and

WHEREAS; Ordinance 87 of 2021 appropriated \$9,300 for design fees; and

WHEREAS; Nixon Engineering Solutions has provided an Opinion of Probable Cost of the project which is available in the Riverboat Gaming Capital Projects fund.

NOW, THEREFORE, BE IT ORDAINED, in special session convened that the City Council of Bossier City, Louisiana, authorizes the Mayor to appropriate \$175,000.00 to come from the Riverboat Gaming Capital Projects fund to be used to construction and R.O.W. acquisition for the U.S. Highway 71 / Elm Grove Ditch Improvements.

BE IT FURTHER ORDAINED, that the Mayor is authorized to sign any and all documents in connection with the furtherance of this Ordinance.

BE IT FURTHER ORDAINED, that the 2021 Riverboat Capital Projects Fund Budget is hereby amended to increase expenditures for the Parkway Drive – Elm Grove Ditch Improvements project by \$175,000 and decrease Fund Balance by \$175,000.

The above and foregoing Ordinance was read in full at open and legal session convened, was on motion of Mr. Chris Smith, and seconded by Mr. Brian Hammons, and adopted on the 11th day of January, 2022, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Smith, Mr. Hammons, Mr. Williams, Mr. Free and Mr. Maggio

NAYS: none

ABSENT: Mr. Darby

ABSTAIN: none

Don Williams, President

Phyllis McGraw, City Clerk

The following Ordinance offered and adopted:

Ordinance No. 6 Of 2022

AN ORDINANCE AUTHORIZING MAYOR THOMAS H. CHANDLER TO EXECUTE THE ATTACHED LOUISIANA TECHNICAL RESEARCH INSTITUTE (LTRI) JOINT COOPERATIVE ENDEAVOR AGREEMENT WITH LEASE BETWEEN THE CITY OF BOSSIER CITY, LOUISIANA TECH UNIVERSITY AND/OR ITS AFFILIATES AND THE PARISH OF BOSSIER.

WHEREAS, the Louisiana Technical Research Institute (LTRI) building is nearing completion; and

WHEREAS, Louisiana Tech University and its affiliates require execution of a Joint Cooperative Endeavor Agreement with Lease to expend funds in its possession for completion of construction; and

WHEREAS, the ultimate goal of this project has and continues to be to allow Louisiana Tech to staff said Institute and building with appropriate personnel and entities to provide for engineering and cyber innovation research; and

WHEREAS, the Joint Cooperative Endeavor Agreement with Lease executed for said purposes will provide significant economic development opportunities for the City of Bossier and employment opportunities for the citizens of the City of Bossier and the Parish;

NOW, THEREFORE, BE IT ORDAINED, by the City Council of Bossier City, Louisiana, in special session convened, that Mayor Thomas H. Chandler is hereby authorized to execute the attached Joint Cooperative Endeavor Agreement with lease, complete in all its terms and provisions on behalf of the City of Bossier City.

The above and foregoing Ordinance was read in full at open and legal session convened, was on motion of Mr. Don Williams, and seconded by Mr. Chris Smith, and adopted on the 11th day of January, 2022, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Smith, Mr. Hammons, Mr. Darby, Mr. Williams, Mr. Free and Mr. Maggio
NAYS: none
ABSENT: none
ABSTAIN: none

Don Williams, President

Phyllis McGraw, City Clerk

The following Ordinance offered and adopted:

ORDINANCE NO. 7 OF 2022

ADOPT AN ORDINANCE AUTHORIZING MAYOR TOMMY CHANDLER TO EXECUTE THE ATTACHED ACCESS AND MAINTENANCE AGREEMENT WITH BROOKSHIRE GROCERY COMPANY FOR MAINTENANCE AND ACCESS FOR A PROPOSED DRAINAGE LINE

WHEREAS; Brookshire Grocery Company is currently constructing a new store located East of and adjoining Airline Drive, and South of Wemple Road in Bossier City, Bossier Parish, Louisiana; and

WHEREAS; an existing drainage ditch will be relocated and improved as part of the proposed construction; and

WHEREAS; the Bossier Parish Police Jury was originally granted an Access and Maintenance Agreement for the above described property as per Book 1629, Page 830 filed in the Bossier Parish Courthouse; and

WHEREAS; the City of Bossier City annexed the above referenced property via Ordinance 146 of 2020; and

WHEREAS; the City of Bossier City wishes to maintain the proposed improved drainage line as defined in the attached agreement and needs permission from Brookshire Grocery Company to enter the Property to access, inspect and maintain the drainage line; and

WHEREAS; Brookshire Grocery Company has proposed the attached Access and Maintenance Agreement.

NOW, THEREFORE, BE IT ORDAINED, in special session convened that the City Council of Bossier City, Louisiana, does hereby authorize the Mayor to enter into the attached Access and Maintenance Agreement with Brookshire Grocery Company.

BE IT FURTHER ORDAINED, that the Mayor is authorized to sign any and all documents in connection with the furtherance of this Ordinance.

The above and foregoing Ordinance was read in full at open and legal session convened, was on motion of Mr. Chris Smith, and seconded by Mr. Don Williams, and adopted on the 11th day of January, 2022, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Smith, Mr. Hammons, Mr. Darby, Mr. Williams, Mr. Free and Mr. Maggio
NAYS: none
ABSENT: none
ABSTAIN: none

Don Williams, President

Phyllis McGraw, City Clerk

New Business –

Agenda Item – Adopt Zoning Ordinance for Melissa Cantrell – 3408 Industrial Drive, Bossier City

Discussion about location and why this is required

The following ordinance offered and adopted:

ORDINANCE NO. 8 OF 2022

AN ORDINANCE AMENDING ORDINANCE NO. 133 OF 2018, BY CHANGING THE ZONING CLASSIFICATION OF A CERTAIN TRACT OF LAND FROM I-1 (LIGHT INDUSTRIAL) TO B-3 (GENERAL BUSINESS), 1.7 ACRES, MORE OR LESS, LOT 2, ROY SUBDIVISION, BOSSIER CITY, LOUISIANA.

SECTION 1. BE IT ORDAINED by the City Council of Bossier City, Louisiana, in special session convened, that Ordinance No. 133 of 2018 of the City Council of the City of Bossier City, Louisiana, is hereby amended to provide that the zoning classification is hereby changed from I-1 (Light Industrial) to B-3 (General Business), for the following:

1.7 acres, more or less, Lot 2, Roy Subdivision, Bossier City, Louisiana

Motion was made by Mr. Chris Smith and seconded by Mr. Don Williams

to adopt the above ordinance. Upon the following vote, the ordinance was duly adopted on the 11th day of January, 2022, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Smith, Mr. Hammons, Mr. Williams, Mr. Free and Mr. Maggio

NAYS: none

ABSENT: Mr. Darby

ABSTAIN: none

DON WILLIAMS, PRESIDENT

PHYLLIS MCGRAW, CITY CLERK

C-69-21

Agenda Item – Adopt Zoning Ordinance for Lilliana Aveja, Mi Mercadito, LLC, 1630 Barksdale Blvd, Bossier City

Discussion about location of business

The following ordinance offered and adopted:

ORDINANCE NO. 9 OF 2022

AN ORDINANCE APPROVING A CONDITIONAL USE FOR THE SALE OF LOW CONTENT ALCOHOL FOR ON PREMISE CONSUMPTION AT A RESTAURANT, MI MERCADITO , LOCATED AT 1630 BARKSDALE BOULEVARD, BOSSIER CITY, LOUISIANA.

WHEREAS; Lilliana Aveja, Mi Mercadito, LLC, has applied to the Bossier City-Parish Metropolitan Planning Commission for Conditional Use Approval for the retail sale of low content alcohol, for on premise consumption, at a restaurant located at 1630 Barksdale Boulevard, Bossier City, Louisiana.

WHEREAS; a public hearing for the Conditional Use application was held on December 13, 2021; and

WHEREAS; The Planning Department has submitted the results of said public hearing to the Mayor and the City Council of the City of Bossier City.

THE CITY COUNCIL OF THE CITY OF BOSSIER CITY HEREBY ORDAINS:

SECTION 1. That the Conditional Use for retail sales of low content alcohol for on premise consumption at 1630 Barksdale Boulevard, Bossier City, Louisiana is hereby approved.

Motion was made by Mr. Chris Smith and seconded by Mr. Vince Maggio to adopt the above ordinance. Upon the following vote, the ordinance was duly adopted on the 11th day of January, 2022, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Smith, Mr. Hammons, Mr. Williams, Mr. Free and Mr. Maggio

NAYS: none

ABSENT: Mr. Darby

ABSTAIN: none

DON WILLIAMS, PRESIDENT

PHYLLIS MCGRAW, CITY CLERK

C-76-21

Agenda Item – Adopt Zoning Ordinance for Jay Shah and Hiten Patel, Vimal Hospitality, 1001 Gould Drive, Bossier City

Discussion about location and security from nightclub next door. School Board transportation approves as a stop.

The following ordinance offered and adopted:

ORDINANCE NO. 10 OF 2022

AN ORDINANCE APPROVING A CONDITIONAL USE ON A TRACT OF LAND ZONED B-3 (GENERAL BUSINESS) LOCATED AT 1001 GOULD DRIVE, BOSSIER CITY, LOUISIANA FOR A MULTI FAMILY DWELLING.

WHEREAS; Jay Shah and Hiten Patel, Vimal Hospitality, LLC, have applied to the Bossier City-Parish Metropolitan Planning Commission for Conditional Use approval classified as a Multi

Family Dwelling in the Unified Development Code and being located at 1001 Gould Drive, Bossier City, LA; and

WHEREAS; a public hearing for the Conditional Use application was held on December 13, 2021; and

WHEREAS; the Planning Department has submitted the results of said public hearing to the Mayor and the City Council of the City of Bossier City; and

WHEREAS; the Conditional Use approval shall expire after One (1) year from the date of approval unless the project has begun or the applicant re-submits a complete Conditional Use review application to the MPC.

THE CITY COUNCIL OF THE CITY OF BOSSIER CITY HEREBY ORDAINS:

SECTION 1. That the Conditional Use, for Jay Shah and Hiten Pate, Vimal Hospitality, LLC, located at 1001 Gould Drive, Bossier City, LA 71111, is hereby approved.

Motion was made by Mr. Don Williams and seconded by Mr. Jeff Free

to adopt the above ordinance. Upon the following vote, the ordinance was duly adopted this 11th day of January, 2022.

AYES: Mr. Montgomery, Jr., Mr. Smith, Mr. Williams, Mr. Free and Mr. Maggio

NAYS: Mr. Hammons

ABSENT: Mr. Darby

ABSTAIN: none

DON WILLIAMS, PRESIDENT

PHYLLIS McGRAW, CITY CLERK

C-66-21

By: Mr. Williams

Motion to introduce an Ordinance to declare the completion of the Elsa Jane Drainage Repair Project by Pulley Construction, Inc. at a total construction cost of \$535,000.00, including Change Order 1, in the amount of \$35,000.00 to amend the Ordinance 69 of 2021.

Seconded by Mr. Maggio

Discussion about need for change order

Vote in favor of motion is unanimous

By: Mr. Williams

Motion to introduce an Ordinance amending the 2022 Sales Tax Capital Improvement Budget to provide an appropriation of \$66,000 to replace the wireless systems for City Hall, Public Service Complex, Public Safety Training Facility and Civic Center.

Seconded by Mr. Smith

Discussion about age of current equipment and the need for upgrade

Vote in favor of motion is unanimous

By: Mr. Hammons

Motion to introduce an Ordinance appropriating Thirty Thousand Dollars (\$30,000) from the 2022 General Fund/ Fund Balance to hire Gary D. Joiner, PH.D. with Precision Cartographics as Redistricting Service Provider for the City of Bossier City and authorizing Mayor Thomas H. Chandler to execute the attached contract.

Seconded by Mr. Williams

No comment

Vote in favor of motion is unanimous

The following Resolution offered and adopted:

RESOLUTION 1 Of 2021

**A RESOLUTION AUTHORIZING THE HIRING OF FOUR (4) POLICE OFFICERS
FOR THE BOSSIER CITY POLICE DEPARTMENT.**

WHEREAS, Ordinance No. 21 of 2019 implemented a requirement assuring that the City department budgets not be exceeded by any hiring of any personnel; and

WHEREAS, the Hiring of One due to resignation and Three due to staffing K-9 unit

WHEREAS, the administration and the department assures that all current budgets have been verified and that no authorized salary has been exceeded; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of Bossier City, Louisiana, in special session convened, that the administration is authorized to proceed with hiring procedures for the fulfillment of this position.

The above and foregoing Resolution was read in full at open and legal session convened, was on motion of Mr. Jeff Free, and seconded by Mr. Vince Maggio, and adopted on the 11th day of January, 2022, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Smith, Mr. Hammons, Mr. Williams, Mr. Free and Mr. Maggio

NAYS: none

ABSENT: Mr. Darby

ABSTAIN: none

Don Williams, President

Phyllis McGraw, City Clerk

Agenda item called – Adopt a Resolution authorizing Carol Andersen to execute the attached Alcoholic Beverage Concession contract between the Bossier City Civic Center and Thrifty Liquor.

Discussion about the extension

The following Resolution offered and adopted:

Resolution No. 2 Of 2022

**A RESOLUTION AUTHORIZING CAROL ANDERSEN TO EXECUTE THE ATTACHED
ALCOHOLIC BEVERAGE CONCESSION CONTRACT BETWEEN THE BOSSIER CITY
CIVIC CENTER AND THRIFTY LIQUOR.**

WHEREAS, the previous contract expired December 31, 2021 and new contract is needed;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of Bossier City, Louisiana, in regular session convened, that the Bossier City Council does hereby authorize Carol Andersen to execute the attached Contract marked as Exhibit “A”.

The above and foregoing Resolution was read in full at open and legal session convened, was on motion of Mr. Jeff Free, and seconded by Mr. Don Williams, and adopted on the 11th day of January, 2022, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Smith, Mr. Hammons, Mr. Williams, Mr. Free and Mr. Maggio

NAYS: none

ABSENT: Mr. Darby

ABSTAIN: none

Don Williams, President

Phyllis McGraw, City Clerk

Agenda item called – Adopt a Resolution authorizing the hiring of two (2) Police Officers for the Bossier City Police Department

Discussion on the reason so many are no longer in service and the time required to train new officers

The following Resolution offered and adopted:

RESOLUTION 3 Of 2022

A RESOLUTION AUTHORIZING THE HIRING OF TWO (2) POLICE OFFICERS FOR THE BOSSIER CITY POLICE DEPARTMENT.

WHEREAS, Ordinance No. 21 of 2019 implemented a requirement assuring that the City department budgets not be exceeded by any hiring of any personnel; and

WHEREAS, the Hiring of One due to resignation and One due to retirement

WHEREAS, the administration and the department assures that all current budgets have been verified and that no authorized salary has been exceeded; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of Bossier City, Louisiana, in special session convened, that the administration is authorized to proceed with hiring procedures for the fulfillment of this position.

The above and foregoing Resolution was read in full at open and legal session convened, was on motion of Mr. Jeff Free, and seconded by Mr. Chris Smith, and adopted on the 11th day of January, 2022, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Smith, Mr. Hammons, Mr. Williams, Mr. Free and Mr. Maggio

NAYS: none

ABSENT: Mr. Darby

ABSTAIN: none

Don Williams, President

Phyllis McGraw, City Clerk

Agenda item called – Adopt a Resolution adopting the Louisiana Compliance Questionnaire for Audit Engagements of Government Agencies and the City’s answers thereto.

Discussion on what this Resolution is exactly

The following Resolution offered and adopted:

RESOLUTION NO. 4 OF 2022

A RESOLUTION ADOPTING THE LOUISIANA COMPLIANCE QUESTIONNAIRE FOR AUDIT ENGAGEMENTS OF GOVERNMENT AGENCIES AND THE CITY’S ANSWERS THERETO

WHEREAS, the Louisiana Compliance Questionnaire is a required part of a financial audit of Louisiana state and local government agencies; and

WHEREAS, the completed and signed questionnaire must be presented to and adopted by the governing body, of the organization by means of a formal resolution in an open meeting; and

WHEREAS, the completed and signed questionnaire and a copy of the adoption instrument must be given to the auditor at the beginning of the audit.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Bossier City, Louisiana, in special session convened, that the Louisiana Compliance Questionnaire covering the period of 1-1-2021 through 12-31-2021, and the City’s answers thereto, all of which are on file with the City Clerk, are hereby adopted. A copy of the questionnaire and answers will be furnished to the City’s auditors, Heard, McElroy & Vestal, LLC.

The above and foregoing Resolution, read in full at open and legal session convened, was on motion of Mr. Don Williams and seconded by Mr. Chris Smith, and adopted on the 11th day of January, 2022, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Smith, Mr. Hammons, Mr. Williams, Mr. Free and Mr. Maggio

NAYS: none

ABSENT: Mr. Darby

ABSTAIN: none

Don Williams, President

Phyllis McGraw, City Clerk

Agenda item called – Adopt a Resolution to approve the use of Bossier City water to serve a proposed commercial development at Airline Drive and Swan Lake Road.

Discussion about item and impact fees

The following Resolution offered and adopted:

RESOLUTION 5 Of 2022

A RESOLUTION TO APPROVE THE USE OF CITY WATER TO SERVE A PROPOSED COMMERCIAL DEVELOPMENT AT AIRLINE DRIVE AND SWAN LAKE ROAD.

WHEREAS; There is a proposed Willis Knighton commercial development located outside the Bossier City limits; and

WHEREAS; it is requested for permission for the City of Bossier City to serve the development with water; and

WHEREAS; all permit fees, impact fees, and all other rules and regulations shall apply; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of Bossier City, Louisiana, in special session convened, that the Bossier City Council resolves to approve the use of city water to serve the proposed Willis Knighton Commercial Development;

The above and foregoing Resolution was read in full at open and legal session convened, was on motion of Mr. Chris Smith, and seconded by Mr. Vince Maggio, and adopted on the 11th day of January, 2022, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Smith, Mr. Hammons, Mr. Williams, Mr. Free and Mr. Maggio

NAYS: none

ABSENT: Mr. Darby

ABSTAIN: none

Don Williams, President

Phyllis McGraw, City Clerk

The following Resolution offered and adopted:

RESOLUTION NO. 6 OF 2022

A RESOLUTION AUTHORIZING THE HIRING OF AN ACCOUNTS CLERK II IN ADVANCE OF A RETIREMENT IN THE CUSTOMER SERVICE DEPARTMENT TO ALLOW FOR SUFFICIENT TRAINING OF A REPLACEMENT

WHEREAS, the Customer Service Department will have an available position effective April 1, 2022 due to retirement of an employee; and

WHEREAS, this retirement provides for an opportunity to hire a replacement; and

WHEREAS, hiring a replacement up to four weeks in advance of the retirement will allow for sufficient training and adequate transfer of knowledge; and

WHEREAS, this action is not expected to result in an overage to the existing budget; and

NOW, THEREFORE, BE IT FURTHER ORDAINED by the City Council of Bossier City, Louisiana, in special session convened, that the administration is authorized to hire an Accounts Clerk II, up to four weeks in advance of a scheduled retirement in the Customer Service Department, with no amendment to the existing budget.

The above and foregoing Resolution, read in full at open and legal session convened, was on motion of Mr. Don Williams and seconded by Mr. Chris Smith, and adopted on the 11th day of January, 2022, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Smith, Mr. Hammons, Mr. Williams, Mr. Free and Mr. Maggio

NAYS: none

ABSENT: Mr. Darby

ABSTAIN: none

Don Williams, President

Phyllis McGraw, City Clerk

By: Mr. Williams

Motion to approve Patrick Wesley as the joint representative to the Shreveport-Bossier Sports Commission, appointment effective January 1, 2022 and expires December 31, 2023.

Seconded by Mr. Maggio

Discussion about this position and need for more information on future appointments and the need to have those appointments to give an update on their boards periodically.

Vote in favor of motion is unanimous

There being no further business to come before this Council, the meeting adjourned at 3:49 PM by Mr. Williams

Respectfully submitted:

Phyllis McGraw
City Clerk

Publish: January 19, 2021
Bossier Press Tribune