

**BOSSIER CITY MUNICIPAL  
FIRE & POLICE CIVIL SERVICE BOARD  
PO BOX 5337  
BOSSIER CITY, LOUISIANA 71171-5337  
PHONE: 318/741-8621  
FAX: 318/741-8893**

**WILLIAM SCHWARTZ  
CHAIRMAN**

**KAREN MAXWELL  
SECRETARY**

**CIVIL SERVICE BOARD MEETING  
JANUARY 26, 2022  
9:00 AM  
POLICE DEPARTMENT CONFERENCE ROOM  
620 BENTON ROAD  
BOSSIER CITY, LOUISIANA 71111**

**ON JANUARY 26, 2022, THE BOSSIER CITY MUNICIPAL FIRE AND POLICE CIVIL SERVICE BOARD HELD A BOARD MEETING AT THE BOSSIER POLICE DEPARTMENT CONFERENCE ROOM AT 620 BENTON ROAD, BOSSIER CITY, LA**

**MINUTES**

**I. CALL TO ORDER AND ROLL CALL 9:00 AM**

**BILL SCHWARTZ CHAIRMAN CALLS THE MEETING TO ORDER AT 9:00 AM**

**MEMBERS PRESENT: BILL SCHWARTZ, CHAIRMAN/CLBM  
JASON SHELTON FDBM  
SGT. CHARLIE BRIDGES PDBM  
CHARLIE DAVIS, GABM  
LOU CHANDLER, CLMB**

**OTHERS PRESENT: KAREN MAXWELL, BOARD SECRETARY  
MICHAEL LOWE – ATTORNEY FOR BOSSIER CITY  
AARON GREEN – ATTORNEY FOR CHAD WYNN  
ERON BRAINARD – ATTORNEY FOR CHRISTOPHER MORGAN  
DEPUTY FIRE CHIEF PENNELL - BC FIRE DEPT.  
DEPUTY FIRE CHIEF MADDEN – BC FIRE DEPT.**

**II. APPROVAL OF AGENDA FOR JANUARY 26, 2022**

**BY: CAPT. SHELTON**

**MOTION MADE TO APPROVE THE AGENDA FOR JANUARY 26, 2022**

**SECOND BY: SGT. BRIDGES**

**COMMENTS: NONE**

**VOTING IN FAVOR: ALL**

**III. APPROVAL AND DISPENSE WITH READING OF BOARD MINUTES OF NOVEMBER 10 AND DECEMBER 1, 2021**

**BY: CAPT. SHELTON**

**MOTION MADE TO APPROVE AND DISPENSE WITH THE READING OF MINUTES OF NOVEMBER 10 AND DECEMBER 1, 2021 BOARD MEETING**

**SECOND BY: SGT. BRIDGES  
COMMENTS: NONE  
VOTING IN FAVOR: ALL**

**IV. OLD BUSINESS**

**POLICE DEPARTMENT**

**NONE**

**FIRE DEPARTMENT**

**NONE**

**V. NEW BUSINESS**

**POLICE DEPARTMENT**

**1. APPROVAL OF PERSONNEL ACTION FORMS**

**BY SGT. BRIDGES**

**MOTION MADE TO APPROVE PERSONNEL ACTION FORMS**

**SECOND: CAPT SHELTON  
COMMENTS: NONE  
VOTING IN FAVOR: ALL**

**APPROVED PERSONAL ACTION FORMS:**

<b>ANTHONY, MATTHEW</b>	<b>PROBATIONAL POLICE OFFICER</b>
<b>BALLARD, CONNER</b>	<b>TERM. OF SICK LEAVE</b>
<b>BLYTH, ZACHARY</b>	<b>RESIGNATION</b>
<b>BOYD, MATTHEW</b>	<b>PROBATIONAL POLICE OFFICER</b>
<b>BRAGG, MATTHEW</b>	<b>RESIGNATION</b>
<b>ENGLISH, MARTHA</b>	<b>SICK LEAVE</b>
<b>ENGLISH, MARTHA</b>	<b>TERM. OF SICK LEAVE</b>
<b>ESTESS, CHRISTOPHER</b>	<b>PROVISIONAL APPOINTMENT</b>
<b>GRAPPE, STEPHEN</b>	<b>PROBATIONAL POLICE OFFICER</b>
<b>GRAY, BILLY</b>	<b>SICK LEAVE</b>
<b>HARRIS, JASMINE</b>	<b>ABSENT W/O LEAVE AND PAY</b>
<b>HARRIS, JASMINE</b>	<b>RESIGNATION</b>
<b>HUNT, DION</b>	<b>SICK LEAVE (DUTY INJURY)</b>
<b>HUNT, DION</b>	<b>TERM. OF SICK LEAVE</b>
<b>LEATHERWOOD, APRIL</b>	<b>RESIGNATION</b>
<b>MCWILLIAMS, PATRICK</b>	<b>RETIREMENT</b>
<b>PERRY, MICHAEL</b>	<b>SICK LEAVE</b>
<b>PRIM, ROBERT</b>	<b>POLICE OFFICER RECRUIT</b>
<b>PRIM, ROBERT</b>	<b>RESIGNATION</b>
<b>PLUMMER, JAMIE</b>	<b>TERM. OF SICK LEAVE</b>
<b>SCHAFFER, NICHOLAS</b>	<b>RESIGNATION</b>
<b>SWAN, NICOLE</b>	<b>TERM. OF SICK LEAVE</b>
<b>THOMAS, SHANKEITHA</b>	<b>PROBATIONAL POLICE OFFICER</b>
<b>TIMMS, HUNTER</b>	<b>TERM. OF MILITARY LEAVE W/O PAY</b>
<b>VALDEZ, KIMBERLY</b>	<b>PROBATIONAL POLICE OFFICER</b>
<b>WEST, KEANDRA</b>	<b>WRITTEN REPRIMAND</b>
<b>WEST, KEANDRA</b>	<b>SUSPENSION</b>

**2. APPROVAL OF APPLICANTS REQUESTING THEIR EXAM RESULTS FOR COMMUNICATIONS OFFICER BE REPORTED TO THIS JURISDICTION.**

**\*\*\*THERE ARE NONE\*\*\***

**3. APPROVAL OF POLICE COMMUNICATION OFFICER APPLICATION**

**BY: SGT BRIDGES**

**MOTION MADE TO APPROVE POLICE COMMUNICATION OFFICER APPLICATION**

**SECOND BY: CAPT SHELTON**

**COMMENTS: NONE**

**VOTING IN FAVOR: ALL**

**\*\*\*THE APPLICANT IS ZACHARY THOMPSON WHO HAD RESIGNED 10-23-19 HE HAS REAPPLIED AND IS RETURNING TO WORK. I WAS INFORMED THAT HE COULD RETURN TO WORK WITHOUT RETAKING THE EXAM.\*\*\***

**4. APPROVAL OF LETTER FROM INTERIM CHIEF ESTESS REQUESTING WE ADVERTISE FOR POLICE COMMUNICATION OFFICER.**

**BY: SGT. BRIDGES**

**MOTION MADE TO APPROVE LETTER FROM INTERIM CHIEF ESTESS REQUESTING WE ADVERTISE FOR POLICE COMMUNICATION OFFICER.**

**SECOND BY: CAPT SHELTON**

**COMMENTS: NONE**

**VOTING IN FAVOR: ALL**

**5. APPROVAL OF LETTER FROM MAYOR CHANDLER REQUESTING WE CALL FOR AN EXAM FOR POLICE CHIEF**

**BY SGT. BRIDGES**

**MOTION MADE TO APPROVE LETTER FROM MAYOR CHANDLER REQUESTING WE CALL FOR AN EXAM FOR POLICE CHIEF.**

**SECOND BY: CAPT SHELTON**

**COMMENTS: NONE**

**VOTING IN FAVOR: ALL**

**6. APPROVAL TO APPROVE AND POST THE SENIORITY LIST FOR THE POLICE DEPARTMENT**

**BY: SGT. BRIDGES**

**MOTION MADE TO APPROVE AND POST THE SENIORITY LIST FOR THE POLICE DEPARTMENT**

**SECOND BY: CAPT. SHELTON**

**COMMENTS: NONE**

**VOTING IN FAVOR: ALL**

**FIRE DEPARTMENT**

**1. APPROVAL OF PERSONNEL ACTION FORMS FROM THE FIRE DEPARTMENT**

**BY: CAPT. SHELTON**

**MOTION MADE TO APPROVE THE PERSONNEL ACTION FORMS  
FROM THE FIRE DEPARTMENT**

**SECOND BY: SGT. BRIDGES**

**COMMENTS: NONE**

**VOTING IN FAVOR: ALL**

**APPROVED PERSONNEL ACTION FORMS:**

<b>ASHBY, JOSHUA</b>	<b>TERM. OF SUBSTITUTE APPT.</b>
<b>ASHBY, JOSHUA</b>	<b>PROMOTION (PROBATIONAL)</b>
<b>AVERY, JOEL</b>	<b>PROBATIONAL</b>
<b>BAMBURG, GARY</b>	<b>SICK LEAVE EXTENDED</b>
<b>CRAWFORD, CHARLES</b>	<b>SUBSTITUTE APPT. 30 DAYS OR MORE</b>
<b>DOWDEN, PHILLIP</b>	<b>PROBATIONAL</b>
<b>DYSON, MORGAN</b>	<b>SUBSTITUTE APPT. 30 DAYS OR MORE</b>
<b>ELLIOT, HAROLD</b>	<b>SUBSTITUTE APPOINTMENT</b>
<b>ELLIOT, HAROLD</b>	<b>TERM. SUBSTITUTE APPOINTMENT</b>
<b>ELLIOT, HAROLD</b>	<b>SUBSTITUTE APPT. 30 DAYS OR MORE</b>
<b>GOBERT, JEREMY</b>	<b>SUBSTITUTE APPT. 30 DAYS OR MORE</b>
<b>GRANTHAM, RUSSELL</b>	<b>CONFIRMATION</b>
<b>HALE, MATTHEW</b>	<b>CONFIRMATION</b>
<b>HARPER, KERRY</b>	<b>SUBSTITUTE APPT. 30 DAYS OR MORE</b>
<b>KEELER, JOSHUA</b>	<b>PROBATIONAL</b>
<b>LAUTERBACH, MATTHEW</b>	<b>SICK LEAVE EXTENDED</b>
<b>LEFLETT, TANNER</b>	<b>PROBATIONAL</b>
<b>LEFLETT, PEYTON</b>	<b>PROBATIONAL</b>
<b>MAGGIO, MICHAEL</b>	<b>SICK LEAVE EXTENDED</b>
<b>MAGGIO, MICHAEL</b>	<b>TERMINATION OF SICK LEAVE</b>
<b>MAGGIO, MICHAEL</b>	<b>SUBSTITUTE APPT. 30 DAYS OR MORE</b>
<b>MCCOY, MACK</b>	<b>SICK LEAVE EXTENDED</b>
<b>MORGAN, CHRISTOPHER</b>	<b>TERMINATION</b>
<b>MYERS, SHAKIAH</b>	<b>SICK LEAVE</b>
<b>POWELL, DAVID</b>	<b>CONFIRMATION</b>
<b>PRESLEY, CHAD</b>	<b>SUBSTITUTE APPT. 30 DAYS OR MORE</b>
<b>SHELTON, JASON</b>	<b>SICK LEAVE (EXTENDED)</b>
<b>SHELTON, JASON</b>	<b>TERMINATION OF SICK LEAVE</b>
<b>SIMMONS, SAM</b>	<b>PROBATIONAL</b>
<b>SMITH, CORY</b>	<b>SUBSTITUTE APPT.</b>
<b>SMITH, CORY</b>	<b>TERMINATION OF SUBSTITUTE APPT.</b>
<b>SMITH, CORY</b>	<b>SUBSTITUTE APPT. 30 DAYS OR MORE</b>
<b>VAILES, KEONTE</b>	<b>PROBATIONAL</b>
<b>VOET, BRYAN</b>	<b>TERM. OF SUBSTITUTE APPT.</b>
<b>VOET, BRYAN</b>	<b>PROMOTION (PROBATIONAL)</b>
<b>WAGGONER, THOMAS</b>	<b>CONFIRMATION</b>
<b>WORLEY, BRYSON</b>	<b>PROBATIONAL</b>
<b>WYNN, CHAD</b>	<b>TERMINATION</b>

**2. APPROVAL OF APPLICANTS REQUESTING THEIR GRADE RESULTS FOR FIRE COMMUNICATON  
OFFICER BE REPORTED TO THIS JURISDICTION**

**\*\*\*\*THERE ARE NONE\*\*\*\***

**3. APPROVAL TO APPROVE AND POST THE SENIORITY LIST FOR THE FIRE DEPARTMENT**

**BY: CAPT. SHELTON**

**MOTION MADE TO APPROVE AND POST THE SENIORITY LIST FOR THE FIRE DEPARTMENT.**

**SECOND: SGT. BRIDGES**

**COMMENTS: NONE**

**VOTING IN FAVOR: ALL**

**4. APPROVAL TO SET APPEAL HEARING DATES FOR CHRISTOPHER MORGAN DOCKETT #001—2022 AND CHAD WYNN DOCKETT #002-2022.**

**CHAIRMEN SCHWARTZ GAVE THE FLOOR TO THE ATTORNEYS:**

**MICHAEL LOWE STATED: I HAVE TALKED WITH THE FIRE CHIEF, THE CITY AND ATTORNEY BRAINARD AND ATTORNEY GREEN. WE THINK THAT WE HAVE THE OPTION TO PRESENT A SINGLE ISSUE TO THE BOARD AND THAT IS A REVIEW OF THE DISCIPLINE IMPOSED AND A REAQUEST FROM BOTH EMPLOYEES THAT THE DISCIPLINE BE REDUCED.**

**THE CITY IS NOT INTERESTED IN PUTTING UP AN OPPOSITION OR HAVING A FULL BLOWN HEARING ON THAT ISSUE. WE ARE PERFECTLY PREPARED TO GIVE THAT ISSUE TO THE BOARD AND WHATEVER YOU WANT TO DO WITH THAT ISSUE, WE WILL ACCEPT IT. I THINK THAT THIS IS A VIABLE ALTERNATIVE TO HAVING THE APPEAL REQUEST.**

**THE LAWYERS FOR BOTH EMPLOYEES SPOKE THAT THEY WERE IN AGREEMENT WITH THE STATEMENTS AND PROPOSAL FROM MICHAEL LOWE.**

**BY: CAPT. SHELTON**

**A MOTION WAS MADE FOR THE BOARD TO GO INTO EXECUTIVE SESSION**

**SECOND: SGT. BRIDGES**

**COMMENTS: NONE**

**VOTING IN FAVOR: ALL**

**THE BOARD WENT INTO EXECUTIVE SESSION AT 9:30**

**MOTION MADE TO GO BACK INTO REGULAR SESSION AT 9:45 BY: CAPT. SHELTON**

**SECOND BY: SGT. CHARLES BRIDGES**

**VOTING IN FAVOR: ALL**

**BY CAPT. SHELTON**

**MOTION MADE TO AMEND THE AGENDA TO TAKE UP THE EMPLOYEES APPEAL RQUESTS, LIMITED TO A REVIEW OF THE DISCIPLINE IMPOSED AND THE REQUEST FROM THE EMPLOYEES THAT THE DISCIPLINE BE REDUCED.**

**SECOND: SGT BRIDGES**

**COMMENTS: AAA**

**VOTING IN FAVOR: ALL**

**CAPT. SHELTON:**

**MAKE A MOTION THAT BOTH EMPLOYEES' DISCIPLINE BE REDUCED FROM TERMINATION TO A 54 DAY SUSPENSION WITHOUT PAY AND RANDOM DRUG SCREENS FOR ONE YEAR.**

**THE MOTION PASSED UNANIMOUSLY.**

**WITH THERE BEING NO FURTHER BUSINESS BEFORE THE BOARD AT THIS TIME, THIS MEETING  
IS ADJOURNED AT: 9:55**

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**KAREN MAXWELL, SECRETARY  
BOSSIER CITY MUNICIPAL FIRE AND  
POLICE CIVIL SERVICE BOARD**