

**BOSSIER CITY MUNICIPAL
FIRE & POLICE CIVIL SERVICE BOARD
PO BOX 5337
BOSSIER CITY, LOUISIANA 71171-5337
PHONE: 318/741-8621
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**WILLIAM SCHWARTZ
CHAIRMAN**

**KAREN MAXWELL
SECRETARY**

**CIVIL SERVICE BOARD MEETING
APRIL 8, 2022
9:00 AM
POLICE DEPARTMENT CONFERENCE ROOM
620 BENTON ROAD
BOSSIER CITY, LOUISIANA 71111**

ON APRIL 8, 2022, THE BOSSIER CITY MUNICIPAL FIRE AND POLICE CIVIL SERVICE BOARD HELD A BOARD MEETING AT THE BOSSIER POLICE DEPARTMENT CONFERENCE ROOM AT 620 BENTON ROAD, BOSSIER CITY, LA

MINUTES

I. CALL TO ORDER AND ROLL CALL 9:00 AM

BILL SCHWARTZ CHAIRMAN CALLS THE MEETING TO ORDER AT 9:00 AM

**MEMBERS PRESENT: BILL SCHWARTZ, CHAIRMAN/CLBM
JASON SHELTON FDBM
SGT. CHARLIE BRIDGES PDBM
STEPHEN MORAN, GABM
LOU CHANDLER, CLMB**

**OTHERS PRESENT: MAYOR CHANDLER
CHARLES JACOBS
RICHARD RAY
AMANDA NOTTINGHAM
KAREN MAXWELL, BOARD SECRETARY**

II. APPROVAL OF AGENDA FOR APRIL 8, 2022

BY: CAPT. SHELTON

MOTION MADE TO APPROVE THE AGENDA FOR APRIL 8, 2022

**SECOND BY: SGT. BRIDGES
COMMENTS: NONE
VOTING IN FAVOR: ALL**

III. APPROVAL AND DISPENSE WITH READING OF BOARD MINUTES OF MARCH 16, 2022

BY: CAPT. SHELTON

MOTION MADE TO APPROVE AND DISPENSE WITH THE READING OF MINUTES OF MARCH 16, 2022 BOARD MEETING

SECOND BY: SGT. BRIDGES

COMMENTS: NONE

VOTING IN FAVOR: ALL

IV. OLD BUSINESS

POLICE DEPARTMENT

NONE

FIRE DEPARTMENT

NONE

V. NEW BUSINESS

POLICE DEPARTMENT

1. APPROVAL OF PERSONNEL ACTION FORMS

BY SGT. BRIDGES

MOTION MADE TO APPROVE PERSONNEL ACTION FORMS

SECOND: CAPT SHELTON

COMMENTS: NONE

VOTING IN FAVOR: ALL

APPROVED PERSONAL ACTION FORMS:

BALLARD, CONNER	CONFIRMATION
BENNETT, WILLIAM	RETIREMENT
BRADFORD, MARLVIN	CONFIRMATION
COCHERELL, SIERA	CONFIRMATION
EDWARDS, MARGARET	CONFIRMATION
GAYDOS, JEFFREY	RETIREMENT
GRANT, YANI	PROBATIONAL
GRIFFITH, BRIAN	TERM. SICK LEAVE
MATHEWS, LEANDER	SICK LEAVE
ROBERTSON, PAUL	PROBATIONAL
SCAGLIONE, KRISTIAN	CONFIRMATION
THOMPSON, ZACHARY	PROBATIONAL

2. APPROVAL OF APPLICATION FOR POLICE COMMUNICATION OFFICER

BY SGT. BRIDGES

MOTION MADE TO APPROVE THE APPLICATION FOR POLICE COMMUNICATION OFFICER

**SECONED BY: CAPT SHELTON
COMMENTS: NONE
VOTING IN FAVOR: ALL**

THE APPLICATION IS FOR SHANICE DAVIS WHO HAS A CURRENT SCORE

3. APPROVAL OF TEST SCORES FOR THE POLICE CHIEF'S EXAM

BY SGT. BRIDGES

MOTION MADE TO APPROVE THE TEST SCORES FOR POLICE CHIEF EXAM

**SECOND BY: CAPT. SHELTON
COMMENTS: SEE BELOW
VOTING IN FAVOR: ALL**

CHAIRMAN BILL SCHWARTZ OPENED THE ENVELOPE FROM BATON ROUGE AND THE SCORES WERE READ ALOUD. MAYOR CHANDLER WAS PRESENT AND HAD A FEW QUESTIONS REGARDING THE OPENING OF THE SCORES. CHAIRMAN BILL SCHWARTZ RESPONDED WITH THE THE REASONING AND RULES BEHIND THE OPENING OF THE SCORES AT THE MEETING.

FIRE DEPARTMENT

1. APPROVAL OF PERSONNEL ACTION FORMS

BY: CAPT. SHELTON

MOTION MADE TO APPROVE PERSONNEL ACTION FORMS

**SECOND BY: SGT. BRIDGES
COMMENTS: NONE
VOTING IN FAVOR: ALL**

APPROVED PERSONNEL ACTION FORMS:

**APPERLEY, ROBERT
AVERY, JOEL**

**RESIGNATION
RESIGNATION**

2. APPROVAL OF APPLICANTS REQUESTING THEIR GRADE RESULTS FOR FIRE COMMUNICATON OFFICER

******THERE ARE NONE******

3. APPROVAL OF APPLICATIONS FOR SECRETARY TO THE FIRE CHIEF AND FIRE RECORDS CLERK.

BY: CAPT SHELTON

MOTION MADE TO APPROVE THE APPLICATIONS FOR SECRETARY TO THE FIRE CHIEF AND FIRE RECORDS CLERK

**SECOND BY: SGT. BRIDGES
COMMENTS: NONE
VOTING IN FAVOR: ALL**

WE ADVERTISED FOR BOTH POSITIONS MARCH 21, 2022 THROUGH MARCH 31, 2022. WE RECEIVED (2) APPLICATIONS FOR SECRETARY TO THE FIRE CHIEF AND (3) FOR FIRE RECORDS CLERK.

WITH THERE BEING NO FURTHER BUSINESS BEFORE THE BOARD AT THIS TIME, THIS MEETING IS ADJOURNED AT: 9:20

**KAREN MAXWELL, SECRETARY
BOSSIER CITY MUNICIPAL FIRE AND
POLICE CIVIL SERVICE BOARD**