

**BOSSIER CITY MUNICIPAL
FIRE & POLICE CIVIL SERVICE BOARD
PO BOX 5337
BOSSIER CITY, LOUISIANA 71171-5337
PHONE: 318/741-8621
FAX: 318/741-8893**

**WILLIAM SCHWARTZ
CHAIRMAN**

**KAREN MAXWELL
SECRETARY**

**CIVIL SERVICE BOARD MEETING
MAY 4, 2022
9:00 AM
POLICE DEPARTMENT CONFERENCE ROOM
620 BENTON ROAD
BOSSIER CITY, LOUISIANA 71111**

ON MAY 4, 2022, THE BOSSIER CITY MUNICIPAL FIRE AND POLICE CIVIL SERVICE BOARD HELD A BOARD MEETING AT THE BOSSIER POLICE DEPARTMENT CONFERENCE ROOM AT 620 BENTON ROAD, BOSSIER CITY, LA

MINUTES

I. CALL TO ORDER AND ROLL CALL 9:00 AM

BILL SCHWARTZ CHAIRMAN CALLS THE MEETING TO ORDER AT 9:00 AM

**MEMBERS PRESENT: BILL SCHWARTZ, CHAIRMAN/CLBM
JASON SHELTON FDBM
SGT. CHARLIE BRIDGES PDBM
STEPHEN MORAN, GABM
LOU CHANDLER, CLMB
OTHERS PRESENT: MICHAEL LOWE, ATTORNEY
CHRISTOPHER DAVIS
KAREN MAXWELL, BOARD SECRETARY**

II. APPROVAL OF AGENDA FOR MAY 4, 2022

BY: CAPT. SHELTON

MOTION MADE TO APPROVE THE AGENDA FOR MAY 4, 2022

**SECOND BY: SGT. BRIDGES
COMMENTS: NONE
VOTING IN FAVOR: ALL**

III. APPROVAL AND DISPENSE WITH READING OF BOARD MINUTES OF APRIL 8, 2022

BY: CAPT. SHELTON

MOTION MADE TO APPROVE AND DISPENSE WITH THE READING OF MINUTES OF APRIL 8, 2022 BOARD MEETING

SECOND BY: SGT. BRIDGES
COMMENTS: NONE
VOTING IN FAVOR: ALL

IV. OLD BUSINESS

POLICE DEPARTMENT

1. APPROVAL TO RESEND THE ACTION TAKEN AT THE APRIL 8, 2022 BOARD MEETING TO APPROVE A COMMUNICATION OFFICER APPLICATION FOR SHANICE DAVIS.

BY SGT. BRIDGES

MOTION MADE TO RESEND THE ACTION TAKEN AT THE APRIL 8, 2022 BOARD MEETING TO APPROVE A COMMUNICATION OFFICER APPLICATION FOR SHANICE DAVIS.

SECOND: CAPT SHELTON
COMMENTS: SEE BELOW
VOTING IN FAVOR: ALL

STEVE MORAN ASKED WHY THE BOARD WAS RESENDING THE INITIAL ACTION.

***THE APPLICATION FOR SHANICE DAVIS WAS FOR JAILER. SHE HAS A CURRENT JAILER SCORE OF 83%. IT WILL EXPIRE ON APRIL 21, 2023. SHE TOOK THE TEST IN BOSSIER. ***

FIRE DEPARTMENT

NONE

V. NEW BUSINESS

POLICE DEPARTMENT

1. APPROVAL OF PERSONNEL ACTION FORMS

BY SGT. BRIDGES

MOTION MADE TO APPROVE PERSONNEL ACTION FORMS

SECOND: CAPT SHELTON
COMMENTS: NONE
VOTING IN FAVOR: ALL

APPROVED PERSONAL ACTION FORMS:

ESTESS, CHRISTOPHER
ESTESS, CHRISTOPHER
JOHNSON, JAMES
MCCLURE, HAILEY
SPRAGGINS, CHARLES
SOELTER, ROBERT
WELLS, SCOTT

PROVISIONAL APPT.
PROBATIONAL
RETIREMENT
PROBATIONAL
RESIGNATION
SUSPENSION
WRITTEN REPRIMAND

2. APPROVAL OF APPLICATION FOR POLICE COMMUNICATION OFFICER

BY SGT. BRIDGES

MOTION MADE TO APPROVE THE APPLICATION FOR POLICE COMMUNICATION OFFICER

THERE ARE NONE

3. APPROVAL TO SET APPEAL HEARING DATES FOR CHRISTOPHER DAVIS DOCKETT #003-2022 AND SCOTT WELLS DOCKETT #004-2022

BY SGT. BRIDGES

MOTION MADE TO APPROVE APPEAL HEARING DATES FOR CHRISTOPHER DAVIS DOCKETT #003-2022 AND SCOTT WELLS DOCKETT #004-2022

**SECOND BY: CAPT. SHELTON
COMMENTS: SEE BELOW
VOTING IN FAVOR: ALL**

MICHEL LOWE SPOKE TO THE BOARD CONCERNING BOTH APPEAL REQUESTS. MOTIONS WERE MADE TO ADDRESS THE CURRENT ISSUES.

BY: SGT. BRIDGES

MAKE A MOTION TO SET THE HEARING DATE FOR CHRISTOPHER DAVIS DOCKETT #003-2022 FOR JUNE 15, 2022

**SECOND BY: CAPT. SHELTON
COMMENTS: NONE
VOTING IN FAVOR: ALL**

BY: SGT. BRIDGES

MAKE A MOTION TO POSTPONE SETTING A HEARING DATE FOR SCOTT WELLS DOCKETT #004-2022.

**SECOND BY: CAPT SHELTON
COMMENTS: SEE BELOW
VOTING IN FAVOR: ALL**

BOTH ATTORNEY'S WERE IN AGREEMENT TO POSTPONE SETTING THE HEARING DATE. MICHAEL LOWE WAS PRESENT AND MATTHEW NOWLIN BY EMAIL.

FIRE DEPARTMENT

1. APPROVAL OF PERSONNEL ACTION FORMS

BY: CAPT. SHELTON

MOTION MADE TO APPROVE PERSONNEL ACTION FORMS

**SECOND BY: SGT. BRIDGES
COMMENTS: NONE
VOTING IN FAVOR: ALL**

APPROVED PERSONNEL ACTION FORMS:

**BAMBURG, GARY
BELL, JOSHUA**

**TERM. OF SICK LEAVE
SUBSTITUTE APPOINTMENT**

BOCKHAUS, BEAU
BUTLER, MANDI
CRAWFORD, CHARLES
CRAWFORD, CHARLES
FORD, GAYLA
GOBERT, JEREMY
HARPER, KERRY
HESTER, LARRY
KELLOGG, CLAYTON
MAGGIO, MICHAEL
MAGGIO, MICHAEL
RINGGOLD, AMIE
SMITH, CORY
SMITH, CORY
SPROLES, DAVID
SPROLES, DAVID
VAILES, KEONTE
WILLIAMS, SARAH

CONFIRMATION
CONFIRMATION
TERM. SUBSTITUTE APPT.
PROBATIONAL
RETIREMENT
TERM. SUBSTITUTE APPT.
TERM. SUBSTITUTE APPT.
RETIREMENT
SUBSTITUTE APPOINTMENT
TERM. SUBSTITUTE APPT.
PROBATIONAL
PROVISIONAL
TERM. SUBSTITUTE APPT.
PROBATIONAL
SUBSTITUTE APPOINTMENT
TERM. SUBSTITUTE APPT.
RESIGNATION
NAME CHANGE

2. APPROVAL OF APPLICANTS REQUESTING THEIR GRADE RESULTS FOR FIRE COMMUNICATON OFFICER

******THERE ARE NONE******

WITH THERE BEING NO FURTHER BUSINESS BEFORE THE BOARD AT THIS TIME, THIS MEETING IS ADJOURNED AT: 9:20

**KAREN MAXWELL, SECRETARY
BOSSIER CITY MUNICIPAL FIRE AND
POLICE CIVIL SERVICE BOARD**