

PROCEEDINGS OF THE CITY COUNCIL OF BOSSIER CITY  
STATE OF LOUISIANA TAKEN AT A REGULAR MEETING  
MAY 17, 2022

The City Council of the City of Bossier City, State of Louisiana, met in Regular session in Council Chambers, 620 Benton Road, Bossier City, Louisiana, May 17, 2022 at 3:00 PM

Invocation was given by Council Member Jeffery Darby

Pledge of Allegiance led by Council Member David Montgomery, Jr.

Roll Call as follows:

Present: Honorable, President Don Williams, Honorable Councilors David Montgomery, Jr., Chris Smith, Brian Hammons, Jeffery Darby, Jeff Free and Vince Maggio

Also Present: Mayor, Thomas Chandler, City Attorney, Charles Jacobs and City Clerk, Phyllis McGraw

City Clerk, Phyllis McGraw, read statement about decorum during meeting and public participation in the meeting.

By: Mr. Smith

Motion to amend the May 3, 2022 Regular Council Meeting Minutes to reflect Mr. Maggios vote in favor on the Agenda item called - Introduce an Ordinance amending Ordinance 31 of 2021 increasing the appropriated amount by \$400,000.00 using the American Rescue Plan Act Grant to extend the nonfiltration Pilot Study and Mr. Maggio voted and not Mr. Harvey as voting in favor of Agenda Item called - introduce an Ordinance authorizing the attached amendment with Manchac Consulting Group, Inc. to provide Engineering Services for the City of Bossier City.

Seconded by Mr. Williams

No comment

Vote in favor of motion is unanimous

By: Mr. Smith

Motion to approve minutes from the May 3, 2022, Regular Council meeting as amended dispense with the reading.

Seconded by Mr. Williams

No comment

Vote in favor of motion is unanimous

By: Mr. Williams

Motion to amend Agenda to make item #5 under Unfinished Business an introduction and not final adoption.

Seconded by: Mr. Darby

No comment

Vote in favor of motion is unanimous

By Mr. Williams

Motion to approve Agenda as amended

Seconded by Mr. Smith

No comment

Vote in favor of motion is unanimous

**Ceremonial Matters/Recognition of Guests-**

Bossier Fire Departmen presented a Citizens Life Saving Award to SRO Sheriff's Deputy Matt Reger for performing the Heimlich Maneuver on his school's bookkeeper last month, saving her life.

**Unfinished Business –**

The following Ordinance offered and adopted:

**ORDINANCE NO. 64 OF 2022**

**ADOPT AN ORDINANCE TO AMEND ORDINANCE 92 OF 2020 TO COVER THE INCREASE IN CONSTRUCTION COSTS FOR THE HIGHWAY 71 STREET LIGHTING PROJECT PHASE II PROJECT FOR A TOTAL OF \$681,782 TO COME FROM THE PARKWAY CAPITAL PROJECTS FUND.**

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**WHEREAS;** Ordinance 92 of 2020 approved \$436,782 as the required match for the State of Louisiana's Facility Planning and Control Capital Outlay Funding for the Highway 71 Street Lighting Project Phase II; and

**WHEREAS;** the State of Louisiana's Facility Planning and Control Capital Outlay Funding contribution is \$644,625.00; and

**WHEREAS;** the original designers Opinion of Probable Cost dated October 2020 was for a total of \$1,062,612.98; and

**WHEREAS;** the designers final Opinion of Probable Cost is for a total of \$1,202,705.90; and

**WHEREAS;** Ordinance 31 of 2022 approved an additional \$145,000 to cover the increase in the Opinion of Probable Cost; and

**WHEREAS;** the apparent low bidder for the project came in at a total of \$1,285,491.00; and

**WHEREAS;** an additional \$100,000 from the Parkway Capital Projects Fund is needed to cover the increase in project costs to allow the project to be advertised for bids.

**NOW, THEREFORE, BE IT ORDAINED,** in regular session convened that the City Council of Bossier City, Louisiana, that \$100,000 is hereby appropriated from the Parkway Capital Projects Fund to be used for construction costs.

**BE IT FURTHER ORDAINED,** that the Mayor is authorized to sign any and all documents in connection with the furtherance of this Ordinance.

**BE IT FURTHER ORDAINED,** that the 2022 Parkway Capital Projects Fund Budget is hereby amended to increase expenditures for the State of Louisiana's Facility Planning and Control Capital Outlay Funding for the Highway 71 Street Lighting Project Phase II by \$100,000 and decrease Fund Balance by \$100,000.

The above and foregoing Ordinance was read in full at open and legal session convened, was on motion of Mr. Brian Hammons, and seconded by Mr. Chris Smith, and adopted on the 17<sup>th</sup>, day of May, 2022, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Smith, Mr. Hammons, Mr. Darby, Mr. Williams, Mr. Free and Mr. Maggio

NAYS: none

ABSENT: none

ABSTAIN: none

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Don Williams, President

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Phyllis McGraw, City Clerk

The following Ordinance offered and adopted:

**ORDINANCE NO. 65 OF 2022**

**AN ORDINANCE ALLOCATING \$50,000 FOR THE PROCUREMENT AND IMPLEMENTAION OF ENHANCED BACKFLOW PREVENTION AND CROSS-CONNECITON CONTROL SYSTEM USING THE PARKWAY CAPITAL PROJECT FUND TO COVER ALL PROJECT COSTS.**

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**WHEREAS;** the City of Bossier City passed Ordinance 79 of 2010 dealing with backflow prevention and cross-contamination requirements for the City's water system; and

**WHEREAS;** Section 114-73.b of this ordnance (customer requirements), outlines the customers responsibilities associated with the installation, ownership, operation, and maintenance of backflow prevention devises; and

**WHEREAS;** in accordance with LAC 51:XII.344.B, the City developed a backflow prevention and cross-connection control plan outlining the policies and procedures used by the City to verify that its customers comply with mandatory containment practices stipulated in the subject Ordinance; and

**WHEREAS;** the backflow prevention and cross-connection control system will ensure the City remains compliant with backflow prevention and cross contamination requirements based on the Louisiana Administrative Code enforced by the Louisiana Department of Health; and

**WHEREAS;** the system will include the procurement of software and initial publishing and postage fees and expenses; and

**WHEREAS;** The total anticipated costs of implementation is \$50,000.00;

**NOW, THEREFORE, BE IT RESOLVED,** in regular session convened that the City Council of Bossier City, Louisiana, authorizes the Mayor to appropriate \$50,000.00 to come from the Parkway Capital Project fund to be used for the purpose of the procurement and implementation of an enhanced backflow prevention and cross contamination system; and authorizes the City to enter into any necessary contracts for completion of the work.

**BE IT FURTHER ORDAINED,** that the Mayor is authorized to sign any and all documents in connection with the furtherance of this Ordinance.

The above and foregoing Ordinance was read in full at open and legal session convened, was on motion of Mr. Don Williams, and seconded by Mr. Chris Smith, and adopted on the 17<sup>th</sup>, day of May, 2022, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Smith, Mr. Hammons, Mr. Darby, Mr. Williams, Mr. Free and Mr. Maggio

NAYS: none

ABSENT: none

ABSTAIN: none

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Don Williams, President

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Phyllis McGraw, City Clerk

Agenda Item called – Adopt an Ordinance to declare the completion of the East Texas Industrial, Airline Sewer Rehabilitation Project by Horseshoe Construction, Inc. at a total construction cost of \$1,095,100.69, including Change Order No. 1 and to amend Ordinance 71 of 2020 leaving a surplus of funding to supplement the Sewer Capital & Contingency Fund.

Resident Cary Chandler spoke on issue

The following Ordinance offered and adopted:

**ORDINANCE NO. 66 OF 2022**

**AN ORDINANCE TO DECLARE THE COMPLETION OF THE EAST TEXAS, INDUSTRIAL, AIRLINE SEWER REHABILITATION PROJECT BY HORSESHOE CONSTRUCTION, INC. AT A TOTAL CONSTRUCTION COST OF \$1,095,100.69, INCLUDING CHANGE ORDER NO. 1 AND TO AMEND ORDINANCE 71 OF 2020 LEAVING A SURPLUS OF FUNDING TO SUPPLEMENT THE SEWER CAPITAL & CONTINGENCY FUND.**

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**WHEREAS;** Ordinance No. 71 of 2020 appropriated \$1,214,000.00 to complete various sewer main improvements across Bossier City, LA.

**WHEREAS;** an increase in contract price to Horseshoe Construction, Inc. via Change Order No. 1 in the amount of \$119,816.19 from additional scope of work and reconciling final project quantities was required;

**WHEREAS;** an increase of contract time of one hundred eighty (180) days will be included in Change Order No. 1;

**WHEREAS;** total project cost left a \$92,575.44 surplus of construction funds; and

**NOW, THEREFORE, BE IT ORDAINED,** in regular session convened that the City Council of Bossier City, Louisiana, does hereby declare the completion of the East Texas, Industrial, Airline Sewer Rehabilitation Project with a total construction cost of \$1,095,100.69, and to amend their contract with Horseshoe Construction, Inc. for an increase in price of \$119,816.19 and an increase of one hundred eighty (180) days. The remaining surplus funds in Ordinance 71 of 2020 are to be used to supplement the Sewer Capital & Contingency Fund.

The above and foregoing Report was read in full at open and legal session convened, was on motion of Mr. Chris Smith, and seconded by Mr. Vince Maggio, and adopted on the 17<sup>th</sup>, day of May, 2022, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Smith, Mr. Hammons, Mr. Darby, Mr. Williams, Mr. Free and Mr. Maggio  
NAYS: none  
ABSENT: none  
ABSTAIN: none

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Don Williams, President

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Phyllis McGraw, City Clerk

The following Ordinance offered and adopted:

**ORDINANCE NO. 67 OF 2022**

**ADOPT AN ORDINANCE TO APPROPRIATE FUNDS FOR IMPROVEMENTS TO THE LATERAL B-1 DRAINAGE CANAL FOR A TOTAL OF \$35,000 TO COME FROM THE SALES TAX CAPITAL IMPROVEMENT FUND AND TO AUTHORIZE THE MAYOR TO EXECUTE AN AGREEMENT WITH NIXON ENGINEERING SOLUTIONS.**

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**WHEREAS;** the Lateral B-1 Drainage Canal is a vital artery within the flood plains of the City of Bossier City; and

**WHEREAS;** the Lateral B-1 Drainage Canal suffers from instability and unchecked erosion of the channel embankments; and

**WHEREAS;** Nixon Engineering Solutions has provided a proposal to perform topographic survey, a no rise certification and schematic design for improvements to the Lateral B-1 Drainage Canal at a cost of \$33,736.

**NOW, THEREFORE, BE IT ORDAINED,** in regular session convened that the City Council of Bossier City, Louisiana, that \$35,000 is hereby appropriated from the Sales Tax Capital Improvement Fund and authorize the Mayor to execute an agreement with Nixon Engineering Solutions for a fee not to exceed \$33,736.00.

**BE IT FURTHER ORDAINED,** that the Mayor is authorized to sign any and all documents in connection with the furtherance of this Ordinance.

**BE IT FURTHER ORDAINED,** that the 2022 Sales Tax Capital Improvement Fund Budget is hereby amended to allocate for expenditures for engineering and surveying for improvements to the Lateral B-1 Drainage Canal by \$35,000 and decrease Fund Balance by \$35,000.

The above and foregoing Ordinance was read in full at open and legal session convened, was on motion of Mr. Jeffery Darby, and seconded by Mr. Chris Smith, and adopted on the 17<sup>th</sup>, day of May, 2022, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Smith, Mr. Hammons, Mr. Darby, Mr. Williams, Mr. Free and Mr. Maggio

NAYS: none

ABSENT: none

ABSTAIN: none

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Don Williams, President

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Phyllis McGraw, City Clerk

By: Mr. Hammons

Motion to introduce an Ordinance amending Ordinance 31 of 2021 increasing the appropriated amount by \$400,000.00 using the American Rescue Plan Act Grant to extend the nanofiltration Pilot Study.

Seconded by Mr. Smith

Comments from Council about understanding project better and DHH recommendations.

Resident Cary Chandler also spoke on item.

No further comment

Vote in favor of motion is unanimous

Agenda Item called – Adopt an Ordinance authorizing the attached amendment with Manchac Consulting Group, Inc. to provide Engineering Services for the City of Bossier City

Comments from Council Members, City Attorney and audience member David Crockett on item.

**The following Ordinance offered and adopted:**

**Ordinance No. 68 Of 2022**

**AN ORDINANCE AUTHORIZING THE ATTACHED AMENDMENT WITH MANCHAC CONSULTING GROUP, INC. TO PROVIDE ENGINEERING SERVICES FOR THE CITY OF BOSSIER CITY.**

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**WHEREAS**, the City of Bossier City is in need of technical expertise regarding many ongoing projects; and

**WHEREAS**, Manchac Consulting Group, Inc. has significant working knowledge of all major projects in the City of Bossier City; and

**WHEREAS**,

attached hereto as Exhibit “K” is “Amendment No. 6” to the P3 contract; and

**WHEREAS**, Manchac Consulting Group, Inc., through its designated representative Benjamin C. Rauschenbach, P.E. shall serve as the interim head of the City’s Engineering Department together with all the duties and responsibilities as set forth in Chapter 9, Engineering Department of the City Charter until such time that the City of Bossier City through its Mayor and City Council appoints a City Engineer; and

**WHEREAS**, the compensation for those services shall be \$20,000.00 monthly beginning November 2021 through May 2024.

**NOW, THEREFORE BE IT ORDAINED** by the City Council of Bossier City, Louisiana, in regular session convened that the Bossier City Council does hereby authorize an amendment to the P3 contract with Manchac Consulting Group, Inc., as set forth in “Amendment No. 6” attached hereto as Exhibit “K” and Manchac Consulting Group, Inc.

BE IT FURTHER ORDAINED that \$20,000.00 is hereby transferred from the General Fund to provide for the referenced service on a monthly basis beginning November 2021 through May 2024 and that Mayor Thomas H. Chandler is authorized to execute any and all documents in conjunction therewith.

The above and foregoing Ordinance was read in full at open and legal session convened, was on motion of Mr. David Montgomery, Jr., and seconded by Mr. Jeff Free, and adopted on the 17th, day of May, 2022, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Darby, Mr. Williams, Mr. Free and Mr. Maggio

NAYS: Mr. Smith and Mr. Hammons

ABSENT: none

ABSTAIN: none

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Don Williams, President

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Phyllis McGraw, City Clerk

The following Ordinance offered and adopted:

**ORDINANCE NO. 69 OF 2022**

**AN ORDINANCE AUTHORIZING THE RECLASSIFICATION OF THE PART-TIME PROPERTY STANDARDS CLERK POSITION IN THE ENGINEERING DEPARTMENT TO A FULL-TIME CROSS CONTAMINATION MANAGER IN THE PERMITS AND INSPECTIONS DIVISION RESULTING IN AN INCREASE TO THE OPERATING BUDGET OF \$42,740.82 TO BE COVERED BY REVENUES FROM PERMIT FEES.**

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**WHEREAS;** Ordinance No. 21 of 2018 implemented a requirement assuring that the City department budgets not be exceeded by hiring of any personnel; and

**WHEREAS;** the Property Standards Clerk Position will be reclassified as a Cross Contamination Manager adding to the current responsibilities of this position to include all field and office duties required to successfully manage and implement all cross contamination activities within Bossier's water system as assigned by the Director of Permits in cooperation with the City Engineer; and

**WHEREAS;** the reclassification of this position is being established in accordance with LAC 51:XII.344.B, to ensure the City remains compliant with backflow prevention and cross contamination requirements based on the Louisiana Administrative Code enforced by the Louisiana Department of Health; and

**WHEREAS;** the added responsibilities of this position justifies an increase in compensation due to the position being full time increasing the current budgeted amount from \$12,259.18 to \$55,000.00 which includes insurance and benefits; and

**WHEREAS;** all the aforementioned adjustments in the budgeted amount of this position will be covered by revenues from permit fees.

**NOW, THEREFORE, BE IT ORDAINED,** in regular session convened that the City Council of Bossier City, Louisiana, hereby authorizes the Engineering Department to change the

classification of the Property Standards Clerk position to a Cross Contamination Manager position by shifting the current budget allocation of \$12,259.18 in the Engineering Department personnel budget over to the Permits and Inspections Division and increasing the Permits and Inspection Division's personnel budget by \$42,740.82, utilizing revenues from permit fees to make up the increase in personnel costs needed to fully fund this position as described.

The above and foregoing Ordinance was read in full at open and legal session convened, was on motion of Mr. Don Williams, and seconded by Mr. David Montgomery, Jr., and adopted on the 17<sup>th</sup>, day of May, 2022, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Smith, Mr. Hammons, Mr. Darby, Mr. Williams, Mr. Free and Mr. Maggio

NAYS: none

ABSENT: none

ABSTAIN: none

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Don Williams, President

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Phyllis McGraw, City Clerk

#### **New Business –**

By: Mr. Montgomery, Jr.

Motion to introduce an Ordinance authorizing addition of one Auto Mechanic I position in the Fleet Services Department and amending the General Fund Budget.

Seconded by Mr. Maggio

No comment

Vote in favor of motion is unanimous

By: Mr. Montgomery, Jr.

Motion to introduce an Ordinance to transfer \$10,000 from the Police Department to the Public Affairs Department in the 2022 General Fund Budget to hire a part time temporary Media Relations Manager.

Seconded by Mr. Smith

Discussion from Council and Chief Estess on this issue

No further comment

Vote in favor of motion is unanimous

By: Mr. Williams

Motion to introduce an Ordinance authorizing Carol Andersen to execute the attached Alcoholic Beverage Contract between the Bossier City Civic Center and Thrifty Liquor.

Seconded by Mr. Maggio

Discussion from Council Members on this issue.

No further comment

Vote in favor of motion is unanimous

#### **Res 52 of 2022**

#### **A RESOLUTION RECOGNIZING MAY 22, 2022, AS NATIONAL MARITIME DAY**

**WHEREAS**, on May 22, 1819, the steamship *The Savannah* set sail from Savannah, Georgia on the first successful transoceanic voyage under steam propulsion, thus making a material contribution to the advancement of ocean transportation; and



**WHEREAS**, on May 20, 1933, the Senate and House of Representatives of the United States of America assembled and designated May 22nd of each year as National Maritime Day; and

**WHEREAS**, during WW II in what became the world's largest sealift operation, more than 250,000 members of the American Merchant Marines served their country, with over 6,700 losing their lives, hundreds being detained as prisoners of war and in excess of 800 ships being sunk or damaged; and

**WHEREAS**, waterways have greatly contributed to expanding America's economy, developing cities near waterways and facilitating vast domestic and international commerce crucial to our economy today; and

**WHEREAS**, merchant mariners have served America with distinction throughout our history, but especially at critical moments of war and natural disaster; and

**WHEREAS**, the United States Merchant Marines and thousands of other workers in our Nation's maritime industry continue to make immeasurable contributions to our economic strength and ongoing efforts to build a more peaceful world; and

**WHEREAS**, the United States Merchant Marines also shepherd the safe passage of American goods, move exports to customers around the world, support the flow of domestic commerce on our maritime highways, strengthen our Nation's economy, bolster job creation, and, along with the transportation industry, employ Americans on ships and tugs, and in ports, like our Port of Caddo Bossier; and

**WHEREAS**, it is the desire of the City of Bossier City to increase the awareness of the maritime industry within our City and the State of Louisiana.

**NOW, THEREFORE BE IT RESOLVED THAT** the Bossier City Council and the Mayor joins the President of the United States of America in proclaiming May 22, 2022, as National Maritime Day and calls upon the citizens of the City of Bossier City to celebrate this observance.

The above and foregoing Resolution was read in full at open and legal session convened, was on motion of Mr. Jeff Free and seconded by Mr. Don Williams, and adopted on the 17<sup>th</sup>, day of May, 2022, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Smith, Mr. Hammons, Mr. Darby, Mr. Williams, Mr. Free and Mr. Maggio

NAYS: none

ABSENT: none

ABSTAIN: none

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Don Williams, President

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Phyllis McGraw, City Clerk

**The following Resolution offered and adopted:**

**RESOLUTION NO. 53 OF 2022**

**A RESOLUTION AUTHORIZING THE HIRING OF ONE (1) FIRE INFORMATION TECHNOLOGY ANALYST DUE TO VACANCY FROM RESIGNATION:**

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**WHEREAS**, Ordinance No. 2 of 2010 implemented a hiring freeze requiring Bossier City Council approval for the hiring of any personnel;

**WHEREAS**, one vacancy exist in the Fire Department due to Resignation and filling this position will allow operations to continue;

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of Bossier City, Louisiana, in regular and legal session convened, that the administration is authorized to replace one (1) Fire Information Technology Analyst position.

The above and foregoing Resolution was read in full at open and legal session convened, was on motion of Mr. Chris Smith, and second by Mr. David Montgomery, Jr., and adopted on the 17<sup>th</sup>, day of May, 2022, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Smith, Mr. Hammons, Mr. Darby, Mr. Williams, Mr. Free and Mr. Maggio

NAYS: none

ABSENT: none

ABSTAIN: none

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Don Williams, President

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Phyllis McGraw, City Clerk

Agenda Item called – Adopt a Resolution authorizing the reclassification of two part-time Event Coordinators in the Bossier Civic Center from full time to part time and authorize the hiring of two part-time Event Coordinators for the Bossier Civic Center.

Discussion from Council and Ms. Andersen, Civic Center Director on this item.

**The following Resolution offered and adopted:**

**RESOLUTION 54 Of 2022**

**A RESOLUTION AUTHORIZING THE RECLASSIFICATION OF TWO PART-TIME EVENT COORDINATORS IN THE BOSSIER CIVIC CENTER FROM FULL TIME TO PART TIME AND AUTHORIZES THE HIRING OF TWO PART-TIME EVENT COORDINATORS FOR THE BOSSIER CIVIC CENTER.**

**WHEREAS**, Ordinance No. 76 of 2019 implemented a budgetary control requiring a resolution to be approved by the Bossier City Council prior to the hiring or employment of any individual receiving wages, compensation, or remuneration for any labor including temporary or contractual employment ; and

**WHEREAS**, Currently the Civic Center budget classifies two Civic Center Event Coordinator positions as full time. This resolution changes the positions from full time to part time with a pay rate of \$15 per hour; and

**WHEREAS**, two vacancies exist in the Civic Center due to resignations; and

**WHEREAS**, the administration and the department assures that all current budgets have been verified and that no authorized salary has been exceeded.

**NOW, THEREFORE**, be it ordained the administration is hereby authorized to reclassify Event Coordinators in Bossier Civic Center from full time to part time and to hire two part time Event Coordinators for the Bossier Civic Center due to resignations.

The above and foregoing Resolution was read in full at open and legal session convened, was on motion of Mr. Don Williams, and seconded by Mr. Jeff Free, and adopted on the 17<sup>th</sup>, day of May, 2022, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Smith, Mr. Hammons, Mr. Darby, Mr. Williams, Mr. Free and Mr. Maggio

NAYS: none

ABSENT: none

ABSTAIN: none

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Don Williams, President

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Phyllis McGraw, City Clerk

The following Resolution offered and adopted:

**RESOLUTION 55 OF 2022**

A RESOLUTION AUTHORIZING THE HIRING OF AN OFFICE MANAGER  
IN THE PUBLIC UTILITIES DEPARTMENT

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**WHEREAS**, Ordinance No. 76 of 2019 implemented a requirement assuring that the City department budgets not be exceeded by any hiring of any personnel; and

**WHEREAS**, the position of Office Manager is vacant due to retirement; and

**WHEREAS**, the administration and the department assures that all current budgets have been verified and that no authorized salary has been exceeded; and

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of Bossier City, Louisiana, in regular session convened, that the administration is authorized to proceed with hiring procedures for the fulfillment of this position.

The above and foregoing Resolution was read in full at open and legal session convened, was on motion of Mr. David Montgomery, Jr. and seconded by Mr. Vince Maggio, and adopted on the 17<sup>th</sup>, day of May, 2022, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Smith, Mr. Hammons, Mr. Darby, Mr. Williams, Mr. Free and Mr. Maggio

NAYS: none

ABSENT: none

ABSTAIN: none

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Don Williams, President

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Phyllis McGraw, City Clerk

Agenda Item called – Adopt a Resolution to establish a six-month trial for South Bossier Routes with Sportran.

Dinereo Washington, Sportran spoke on item.

**The following Resolution offered and adopted:**

**Resolution No. 56 Of 2022**

**A RESOLUTION TO ESTABLISH A SIX MONTH TRIAL  
FOR SOUTH BOSSIER ROUTES WITH SPORTRAN**

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**WHEREAS**, on August 27, 1975, the City of Shreveport and the City of Bossier City entered into an agreement for Shreveport to provide bus transit service to the City of Bossier City; and

**WHEREAS**, pursuant to the agreement “Shreveport shall provide bus transit service in Bossier in an efficient and economical manner over such routes and at such rates of fare and in accordance with such service standards as may be authorized, approved and directed from time to time by Bossier, it being understood that as between the parties to this Agreement, Bossier has the sole authority as to the rates and charges to be extracted from the public for use of the services referred to in this Agreement and as to the routes to be operated and the service to be rendered in Bossier subject to such regulatory jurisdiction as may otherwise be established by the statutes of the State of Louisiana, local ordinances or Federal laws, with the exception that both parties shall mutually agree regarding the service to be rendered to Barksdale Air Force Base.”; and

**WHEREAS**, SPORTRAN currently provides service to routes within Bossier City pursuant to that agreement but there is no service to South Bossier City;

**WHEREAS**, the City of Bossier City has agreed to a six (6) month trial plan for twelve (12) bus stops along proposed route in South Bossier City as follows:

Stop #7354	Barksdale Boulevard & McDonald Street
Stop #7783	Barksdale Plaza
Stop #7355	Walmart/Kroger Shady Grove (Outbound)
Stop #7349	Brookshire Grocery Arena/Walker Park
Stop #7350	Bloom at Bossier
Stop #7351	Cornerstone Bossier
Stop #7352	Christus Primary Bossier
Stop #7353	Brookshire/CVS
Stop #7802	River Crest Center

Stop #7815      Jamestown Apartments  
Stop #7342      Parkway High School  
Stop #7348      Kroger/Walmart Shady Grove (Inbound)

**WHEREAS**, the parties have agreed that the route will discontinue on November 30, 2022, unless extended or made permanent by agreement of the City of Bossier City;

**WHEREAS**, SPORTRAN shall bear the cost and shall be responsible for placement and/or removal of signage related to the South Bossier Route and shall, prior to the placement of any sign in the City of Bossier City, consult with the Department of Permits and Inspections with the City of Bossier City for any permits necessary, and shall further, prior to the placement of any signs, consult with any other agency including, but not limited to, any permits required by the Louisiana Department of Transportation and Development;

**WHEREAS**, the parties have agreed that due to the elimination of other stops the addition of the South Bossier route will not result in any additional compensation paid by the City of Bossier City under the current agreement;

**NOW, THEREFORE BE IT RESOLVED** by the City Council of Bossier City, Louisiana, in regular session convened that the South Bossier Routes for Sportran listed above are hereby established for a trial period of six (6) months to expire on November 30, 2022, unless extended by the City Council of Bossier City.

The above and foregoing Resolution was read in full at open and legal session convened, was on motion of Mr. Brian Hammons, and seconded by Mr. Don Williams, and adopted on the 17<sup>th</sup>, day of May, 2022, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Smith, Mr. Hammons, Mr. Darby, Mr. Williams, Mr. Free and Mr. Maggio

NAYS: none

ABSENT: none

ABSTAIN: none

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Don Williams, President

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Phyllis McGraw, City Clerk

Agenda Item called - Adopt a Resolution for Public Works to transfer a Laborer I in Streets and Drainage to Street Sweeping & Grass Cutting and transfer a Laborer I in Solid Waste to Streets and Drainage.

Discussion on item from Council and Wade Rich, Public Works Director.

**The following Resolution offered and adopted:**

**RESOLUTION 57 Of 2022**

**A RESOLUTION FOR PUBLIC WORKS TO TRANSFER A LABORER I IN STREETS AND DRAINAGE TO STREET SWEEPING & GRASS CUTTING AND TRANSFER A LABORER I IN SOLID WASTE TO STREETS AND DRAINAGE**

**WHEREAS**, Ordinance No. 2 of 2010 implemented a hiring freeze requiring Bossier City Council approval for the hiring of any personnel and Ordinance No. 21 of 2018 implemented a requirement assuring that the City department budgets not be exceeded by the hiring of any personnel and other action prohibiting the hiring of any employee receiving pay without council approval; and

**WHEREAS**, transfers are needed to fulfill work duties; and

**WHEREAS**, the administration and the department assures that all current budgets have been verified and that no authorized salary has been exceeded; and

**NOW, THEREFORE**, Public Works is hereby authorized to transfer to fulfill work duties.

The above and foregoing Resolution was read in full at open and legal session convened, was on motion of Mr. Chris Smith, and seconded by Mr. Vince Maggio, and adopted on the 17<sup>th</sup>, day of May, 2022, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Smith, Mr. Hammons, Mr. Darby, Mr. Williams, Mr. Free and Mr. Maggio

NAYS: none

ABSENT: none

ABSTAIN: none

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Don Williams, President

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Phyllis McGraw, City Clerk

**The following Resolution offered and adopted:**

**RESOLUTION 58 Of 2022**

**A RESOLUTION FOR PUBLIC WORKS TO TRANSFER A LABORER I IN STREET SWEEPING & GRASS CUTTING TO A LABORER II IN STREETS AND DRAINAGE AND TRANSFER A LABORER II IN STREET SWEEPING AND GRASS CUTTING TO A LABORER I IN SOLID WASTE. LABORER I TRANSFER AND PAY CHANGE/TITLE CHANGE**

**WHEREAS**, Ordinance No. 2 of 2010 implemented a hiring freeze requiring Bossier City Council approval for the hiring of any personnel and Ordinance No. 21 of 2018 implemented a

requirement assuring that the City department budgets not be exceeded by the hiring of any personnel and other action prohibiting the hiring of any employee receiving pay without council approval; and

**WHEREAS**, transfers are needed to fulfill work duties; and to backfill any positions created by promotion.

**WHEREAS**, the administration and the department assures that all current budgets have been verified and that no authorized salary has been exceeded; and

**NOW, THEREFORE**, Public Works is hereby authorized to transfer to fulfill work duties and to backfill any positions created by promotion.

The above and foregoing Resolution was read in full at open and legal session convened, was on motion of Mr. David Montgomery, Jr., and seconded by Mr. Chris Smith and adopted on the 17<sup>th</sup>, day of May, 2022, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Smith, Mr. Hammons, Mr. Darby, Mr. Williams, Mr. Free and Mr. Maggio

NAYS: none

ABSENT: none

ABSTAIN: none

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Don Williams, President

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Phyllis McGraw, City Clerk

Agenda item called - Adopt a Resolution repealing Resolution No. 57 and No. 69 of 2021.

Discussion from Council and City Attorney, Charles Jacobs on item.

**The following Resolution offered and adopted:**

**Resolution No. 59 Of 2022**

**A RESOLUTION REPEALING RESOLUTION NO. 57 AND NO. 69 OF 2021.**

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**WHEREAS**, the City Council of the City of Bossier City passes Resolution No. 57 of 2021 as modified by Resolution No. 69 of 2021 concerning certain restrictions of the purchase of certain City vehicles; and

**WHEREAS**, the City of Bossier continues to experience supply chain problems and concerns affecting order dates (and the ever constant fluctuation of availability of necessary departmental City vehicles); and

**WHEREAS**, the above supply chain concerns and problems have made it impractical from a logistical and timely ordering standpoint to wait the necessary two weeks between Council meetings in order to obtain City Council approval (pursuant to resolution) for the ordering and purchase of said necessary vehicles; and

**WHEREAS**, various City departments have previously budgeted for purchases of necessary vehicles;

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of Bossier City that the aforementioned Resolution No. 57 of 2021 and Resolution No. 69 of 2021 are hereby repealed and dissolved.

**NOW, BE IT, FURTHER RESOLVED**, that no City department may order and/or purchase any such vehicles without certification from the Director of Fleet Services (currently Rodney Oar) stating that the purchase of any such vehicle has been previously provided for within the existing budget of the ordering/purchasing department and further subject to final approval of the Mayor of the City of Bossier City (currently the Honorable Thomas H. Chandler).

The above and foregoing Resolution was read in full at open and legal session convened, was on motion of Mr. David Montgomery, Jr., and seconded by Mr. Don Williams, and adopted on the 17th, day of May, 2022, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Smith, Mr. Hammons, Mr. Darby, Mr. Williams, Mr. Free and Mr. Maggio

NAYS: none

ABSENT: none

ABSTAIN: none

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Don Williams, President

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Phyllis McGraw, City Clerk

By: Mr. Smith

Motion to cancel May 31, 2022, City Council Meeting.

Seconded by Mr. Free

Comments on item

No further comment

Vote in favor of motion is unanimous

## **Reports**



Finance Director, Angela Williamson went over Monthly Finance Report noting Gaming decreased by 7 % but Sales taxes were up by 6.7%. Discussion from Council and Police Chief Estess on Police Department manning.

Clinton Patrick, Engineering Department went over Monthly Project Report noting that several projects are nearing completion. Questions from Council on various items including red light synchronization. He also reported that Benton Road at I-220 improvements were completed and lights were operational.

City Attorney Jacobs report that City still waiting on Ethics Meeting concerning Dale Teutsch contract and should be heard at their June meeting.

Mayor Chandler recognized National Police Week and thanked them for their service. He also recognized long term employees celebrating work anniversary's.

There being no further business to come before this Council, the meeting adjourned at 3:53PM by Mr. Williams

**Respectfully submitted:**

**Phyllis McGraw**

**City Clerk**

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