

**BOSSIER CITY MUNICIPAL
FIRE & POLICE CIVIL SERVICE BOARD
PO BOX 5337
BOSSIER CITY, LOUISIANA 71171-5337
PHONE: 318/741-8621
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**WILLIAM SCHWARTZ
CHAIRMAN**

**KAREN MAXWELL
SECRETARY**

**CIVIL SERVICE BOARD MEETING
JUNE 15, 2022
9:00 AM
POLICE DEPARTMENT CONFERENCE ROOM
620 BENTON ROAD
BOSSIER CITY, LOUISIANA 71111**

ON JUNE 15, 2022, THE BOSSIER CITY MUNICIPAL FIRE AND POLICE CIVIL SERVICE BOARD HELD A BOARD MEETING AT THE BOSSIER POLICE DEPARTMENT CONFERENCE ROOM AT 620 BENTON ROAD, BOSSIER CITY, LA

MINUTES

I. CALL TO ORDER AND ROLL CALL 9:00 AM

BILL SCHWARTZ CHAIRMAN CALLS THE MEETING TO ORDER AT 9:00 AM

**MEMBERS PRESENT: BILL SCHWARTZ, CHAIRMAN/CLBM
SGT. CHARLIE BRIDGES PDBM
STEPHEN MORAN, GABM
LOU CHANDLER, CLMB**

**OTHERS PRESENT: MICHAEL LOWE – ATTORNEY
AMY BRAINARD – ATTORNEY
AARON GREEN – ATTORNEY
RICHARD RAY – CITY ATTORNEY
AMANDA NOTTINGHAM
KAREN MAXWELL, BOARD SECRETARY**

II. APPROVAL OF AGENDA FOR JUNE 15, 2022

BY: SGT. BRIDGES

MOTION MADE TO APPROVE THE AGENDA FOR JUNE 15, 2022

**SECOND BY: LOU CHANDLER
COMMENTS: NONE
VOTING IN FAVOR: ALL**

III. APPROVAL AND DISPENSE WITH READING OF BOARD MINUTES OF MAY 4, 2022

BY: SGT. BRIDGES

**MOTION MADE TO APPROVE AND DISPENSE WITH THE READING OF MINUTES OF
MAY 4, 2022 BOARD MEETING**

**SECOND BY: LOU CHANDLER
COMMENTS: NONE
VOTING IN FAVOR: ALL**

IV. OLD BUSINESS

POLICE DEPARTMENT

NONE

FIRE DEPARTMENT

NONE

V. NEW BUSINESS

POLICE DEPARTMENT

1. APPROVAL OF PERSONNEL ACTION FORMS

BY SGT. BRIDGES

MOTION MADE TO APPROVE PERSONNEL ACTION FORMS

**SECOND: LOU CHANDLER
COMMENTS: NONE
VOTING IN FAVOR: ALL**

APPROVED PERSONAL ACTION FORMS:

BANDY, SEAN	PROMOTION
BOOKER, MICHAEL	CONFIRMATION
EAGLE, ALVIN	CONFIRMATION
GUERIN, REGINA	PROBATIONAL
HARDIN, KEITH	TERMINATION
HERNANDEZ, BRANDI	PROVISIONAL
JACKSON, DONALD	RESIGNATION
MATHEWS, LEANDER	TERMINATION OF SICK LEAVE
MATHEWS, LEANDER	RETIREMENT
MCGEE, RIGHARD	RECONFIRM
OWENS, MARK	CONFIRMATION
POSEY, JONATHAN	POLICE OFFICER RECRUIT
POUDRIER, SHAWN	PROMOTION
PROVOST, JOHN	PROMOTION
SMITH, TINA	CONFIRMATION
TIMMS, HUNTER	RESIGNATION
WARREN, TYRONE	CONFIRMATION

2. APPROVAL OF APPLICATION FOR POLICE COMMUNICATION OFFICER

BY SGT. BRIDGES

MOTION MADE TO APPROVE THE APPLICATION FOR POLICE COMMUNICATION OFFICER

THERE ARE NONE

- 3. APPROVAL TO RESCIND THE LETTER OF REPRIMAND ISSUED TO SGT. SCOTT WELL ON APRIL 11, 2022 AND APPROVED BY THE BOARD ON MAY 4, 2022.**

BY: SGT. BRIDGES

MOTION MADE TO RESCIND THE LETTER OF REPRIMAND ISSUED TO SGT. SCOTT WELLS APRIL 11, 2022 AND APPROVED BY THE BOARD ON MAY 4, 2022.

**SECOND: LOU CHANDLER
COMMENTS: NONE
VOTING IN FAVOR: ALL**

***** The Board received a letter from Chief Estess on May 11, 2022, stating that he would like To rescind the letter of reprimand issued to Officer Scott Wells on April 11, 2022 and remove It from his file. *****

- 4. APPROVAL TO SET A DATE FOR AN APPEAL HEARING FOR OFFICER KEITH HARDIN DOCKETT # 005-2022**

BY: SGT. BRIDGES

MAKE A MOTION TO SET AN APPEAL HEARING DATE FOR OFFICER KEITH HARDIN DOCKETT #005-2022

**SECOND: LOU CHANDLER
COMMENTS: NONE
VOTING IN FAVOR: ALL**

***** ATTORNEYS LOWE AND BRAINARD AGREED TO POSTPONE THE APPEAL HEARING DATE FOR 60 DAYS. AUGUST 24, 31 AND SEPTEMBER 21 WERE MENTIONED AS ACCEPTABLE. THE BOARD WILL CHECK THEIR SCHEDULES AND THE ATTORNEYS WILL BE NOTIFIED OF APPEAL HEARING DATE.**

- 5. APPROVAL TO SET AN APPEAL HEARING DATE FOR CHRISTOPHER DAVIS DOCKETT #003-2022**

BY: SGT. BRIDGES

MAKE A MOTION TO SET AN APPEAL HEARING DATE FOR CHRISTOPHER DAVIS DOCKETT #003-2022

**SECOND: LOU CHANDLER
COMMENTS: NONE
VOTING IN FAVOR: ALL**

***** ATTORNEYS LOWE AND GREEN SUGGESTED DATES OF AVAILABILITY. THE BOARD WILL CHECK THEIR SCHEDULES AND THE ATTORNEYS WILL BE NOTIFIED OF APPEAL HEARING DATE.**

- 6. APPROVAL OF APPLICATION FOR SECRETARY TO THE POLICE CHIEF**

BY: SGT. BRIDGES

MAKE A MOTION TO APPROVE THE APPLICATION FOR SECRETARY TO THE POLICE CHIEF.

**SECOND: LOU CHANDLER
COMMENTS: NONE
VOTING IN FAVOR: ALL**

***** THE APPLICATION WAS FOR BRANDI HERNANDEZ WHO HAS BEEN HIRED PROVISIONALY.**

7. APPROVAL TO CALL FOR AN EXAM FOR THE POSITION OF SECRETARY TO THE POLICE CHIEF

BY: SGT. BRIDGES

MAKE A MOTION TO CALL FOR AN EXAM FOR THE POSITION OF SECRETARY TO THE POLICE CHIEF

**SECOND: LOU CHANDLER
COMMENTS: NONE
VOTING IN FAVOR: ALL**

***** THE BOARD WILL ADVERTISE FOR THIS POSITION FROM JUNE 20 THROUGH JUNE 30, 2022**

FIRE DEPARTMENT

1. APPROVAL OF PERSONNEL ACTION FORMS

BY: SGT. BRIDGES

MOTION MADE TO APPROVE PERSONNEL ACTION FORMS

**SECOND BY: LOU CHANDLER
COMMENTS: NONE
VOTING IN FAVOR: ALL**

APPROVED PERSONNEL ACTION FORMS:

**ASHBY, JOSHUA
BADIALI, JONATHON
CAIN, CAMERON
CLOINGER, CONNOR
COLEMAN, RYAN
COLLINS, BRYAN
EALY, ANTHONY
ELLIOTT, HAROLD
FLORES, ELISEO
GRANTHAM, PEYTON
HOLLIS, HUNTER
MCCOY, CHARLES
MCWILLIAMS, WILLIAM
MILLER, JESSICA
PATTON, AUSTIN
ROBERSON, REESE
SAVELL, JASON
SELF, CORY
STONE, DACOVAN**

**SICK LEAVE (EXTENDED)
SUBSTITUTE APPOINTMENT
CONFIRMATION
FIREFIGHTER RECRUIT
FIREFIGHTER RECRUIT
FIREFIGHTER RECRUIT
CONFIRMATION
CONFIRMATION
FIREFIGHTER RECRUIT
FIREFIGHTER RECRUIT
FIREFIGHTER RECRUIT
RESIGNATION
CONFIRMATION
RESIGNATION
CONFIRMATION
FIREFIGHTER RECRUIT
FIREFIGHTER RECRUIT
CONFIRMATION
FIREFIGHTER RECRUIT**

2. APPROVAL OF APPLICANTS REQUESTING THEIR GRADE RESULTS FOR FIRE COMMUNICATON OFFICER

******THERE ARE NONE******

3. APPROVAL OF LETTER FROM FIRE CHIEF ZAGONE REQUESTING AN EXAM FOR FIRE INFORMATION TECHNOLOGY ANALYST

BY: SGT. BRIDGES

MOTION MADE TO APPROVE THE LETTER FROM FIRE CHIEF ZAGONE REQUESTING AN EXAM FOR FIRE INFORMATION TECHNOLOGY ANALYST

SECOND BY: LOU CHANDLER

COMMENTS: NONE

VOTING IN FAVOR: ALL

***** THE BOARD WILL ADVERTISE FOR THIS POSITION JUNE 20 THROUGH JULY 8, 2022**

WITH THERE BEING NO FURTHER BUSINESS BEFORE THE BOARD AT THIS TIME, THIS MEETING IS ADJOURNED AT: 9:30

**KAREN MAXWELL, SECRETARY
BOSSIER CITY MUNICIPAL FIRE AND
POLICE CIVIL SERVICE BOARD**