

**BOSSIER CITY MUNICIPAL
FIRE & POLICE CIVIL SERVICE BOARD
PO BOX 5337
BOSSIER CITY, LOUISIANA 71171-5337
PHONE: 318/741-8621
FAX: 318/741-8893**

**WILLIAM SCHWARTZ
CHAIRMAN**

**KAREN MAXWELL
SECRETARY**

**CIVIL SERVICE BOARD MEETING
AUGUST 26, 2021
9:00 AM
FIRE DEPARTMENT COMPLEX
TRAINING ROOM
620 BENTON ROAD
BOSSIER CITY, LOUISIANA 71111**

ON AUGUST 26, 2021, THE BOSSIER CITY MUNICIPAL FIRE AND POLICE CIVIL SERVICE BOARD HELD A BOARD MEETING AT THE BOSSIER FIRE DEPARTMENT ON 620 BENTON ROAD, BOSSIER CITY, LA

MINUTES

I. CALL TO ORDER AND ROLL CALL 9:00 AM

BILL SCHWARTZ CHAIRMAN CALLS THE MEETING TO ORDER AT 9:00 AM

**MEMBERS PRESENT: BILL SCHWARTZ, CHAIRMAN/CLBM
CAPT. JASON SHELTON
SGT. CHARLIE BRIDGES PDBM
CHARLIE DAVIS, GABM
LOU CHANDLER, CLMB**

**OTHERS PRESENT: C. THEODORE ALPAUGH, III – ATTORNEY FOR MCWILLIAMS
EDWIN H. BYRD, III – ATTORNEY FOR BOSSIER CITY
CECIL CAMPBELL – ATTORNEY FOR CIVIL SERVICE BOARD
KAREN MAXWELL, BOARD SECRETARY**

II. APPROVAL OF AGENDA FOR AUGUST 26, 2021

BY: CAPT SHELTON

MOTION MADE TO APPROVE THE AGENDA FOR AUGUST 26, 2021

**SECOND BY: SGT. BRIDGES
COMMENTS: NONE
VOTING IN FAVOR: ALL**

III. APPROVAL OF BOARD MINUTES OF JUNE 23, 2021

BY: CAPT. SHELTON

MOTION MADE TO APPROVE AND DISPENSE WITH THE READING OF JUNE 23, 2021 BOARD MEETING

SECOND BY: SGT. BRIDGES
COMMENTS: NONE
VOTING IN FAVOR: ALL

IV. OLD BUSINESS

POLICE DEPARTMENT

NONE

FIRE DEPARTMENT

NONE

V. NEW BUSINESS

POLICE DEPARTMENT

1. APPROVAL OF PERSONNEL ACTION FORMS

BY: SGT. BRIDGES

MOTION MADE TO APPROVE THE PERSONNEL ACTION FORMS FROM THE POLICE DEPARTMENT

SECOND BY: CAPT. SHELTON
COMMENTS: NONE
VOTING IN FAVOR: ALL

APPROVED PERSONNEL ACTION FORMS:

| | |
|---------------------|-------------------------------|
| BROWN, RONALD | SICK LEAVE |
| BROWN, RONALD | TERMINATION OF SICK LEAVE |
| COLE, TRACY | SICK LEAVE |
| ESTESS, CHRISTOPHER | SUBSTITUTE APPOINTMENT |
| ESTESS, CHRISTOPHER | PAY CHANGE |
| HARDISON, KELVIN | RESIGNATION |
| HARRIS, JASMINE | PROVISIONAL APPT. RENEWAL |
| HARVEY, TYESHOM | CONFIRMATION |
| HYLBERT, APRIL | CONFIRMATION |
| KUNCE, MEIKEL | CONFIRMATION |
| LEWIS, AARON | SICK LEAVE |
| LEWIS, AARON | TERMINATION OF SICK LEAVE |
| MCDONALD, KAREN | CONFIRMATION |
| MCWILLIAMS, PATRICK | ADMINISTRATIVE LEAVE WITH PAY |
| NUNNNERY, RICHARD | RETIREMENT |
| PLUMMER, JAYME | SICK LEAVE |
| POLLITT, RICHARD | CONFIRMATION |
| PONDER, TRACI | SICK LEAVE |
| REED, SHATARIA | CONFIRMATION |
| REYES, ALEX | PROVISIONAL APPOINTMENT |
| SMITH, ANTAEUS | RESIGNATION |
| SWAN, NICOLE | SICK LEAVE |

2. APPROVAL OF APPLICANT REQUESTING THEIR GRADE TRANSFER FOR POLICE COMMUNICATIONS OFFICER BE REPORTED TO THIS JURISDICTION.

****THERE ARE NONE****

FIRE DEPARTMENT

1. APPROVAL OF PERSONNEL ACTION FORMS FROM THE FIRE DEPARTMENT

BY: CAPT. SHELTON

**MOTION MADE TO APPROVE THE PERSONNEL ACTION FORMS
FROM THE FIRE DEPARTMENT**

SECOND BY: SGT. BRIDGES

COMMENTS: NONE

VOTING IN FAVOR: ALL

APPROVED PERSONNEL ACTION FORMS:

| | |
|---------------------|------------------------|
| ALLEN, JAY | CONFIRMATION |
| ARNETTE, JONATHAN | PROBATIONAL PROMOTION |
| ARNETTE, CHADWICK | SUBSTITUTE APPT. |
| CARRIER, JOHN | CONFIRMATION |
| COBURN, ROBERT | PROBATIONAL PROMOTION |
| CHANLER, MATTHEW | CONFIRMATION |
| ELLIOTT, HAROLD | PROBATIONAL PROMOTION |
| FLOURNOY, ROBERT | CONFIRMATION |
| FRAZIER, JAMES | CONFIRMATION |
| GAMEL, TAYLOR | CONFIRMATION |
| GUELL, STEPHEN | TERM. SUBSTITUTE APPT. |
| GUELL, STEPHEN | SUBSTITUTE APPT. |
| HESTER, LARRY | CONFIRMATION |
| KNIGHTON, RANDALL | TERM. SUBSTITUTE APPT. |
| KNIGHTON, RANDALL | PROBATIONAL PROMOTION |
| LEFLETT, TANNER | FIREFIGHTER RECRUIT |
| LEWIS, CURTIS | CONFIRMATION |
| MCCOY, MACK | TERM. MILITARY LEAVE |
| MONTGOMERY, MICHAEL | CONFIRMATION |
| MONTGOMERY, MICHAEL | RETIREMENT |
| NAQUIN, AVERY | CONFIRMATION |
| SANDERS, WILLIAM | CONFIRMATION |
| SHELTON, JONATHAN | SICK LEAVE EXTENDED |
| WEESE, TANYA | CONFIRMATION |
| WEESE, TANYA | RETIREMENT |
| WILLIAMS, RAYMOND | PROBATIONAL PROMOTION |
| WYNN, CHAD | CONFIRMATION |

2. APPROVAL OF APPLICANTS REQUESTING THEIR GRADE RESULTS FOR FIRE COMMUNICATION OFFICER BE REPORTED TO THIS JURISDICTION

BY: CAPT. SHELTON

**MOTION MADE TO APPROVE APPLICANTS REQUESTING THEIR GRADE RESULTS FOR
FIRE COMMUNICATION OFFICER**

SECOND BY: SGT. BRIDGES

COMMENTS: NONE

VOTING IN FAVOR: ALL

NAME: JORDAN KERR
JURISDICTION TESTED IN: SHREVEPORT
DATE CERTIFIED: APRIL 14, 2021
SCORE: 84

NAME: JENNIFER ROWELL
JURISDICTION TESTED IN: OSE REGIONAL TESTING
DATE CERTIFIED: JULY 30, 2021
SCORE: 98

V1. APPEAL REQUESTS

1. ~~CONSIDER LETTER FROM SGT. CHRISTOPHER DAVIS DATED JULY 13, 2021, REQUESTING AN APPEAL HEARING — TRANSFER FROM WHITE COLLAR CRIMES TO PATROL DIVISION DOCKET #002-2021~~

*** THIS APPEAL REQUEST HAS BEEN POSTPONED TO A LATER DATE-***

2. CONSIDER LETTER FROM POLICE CHIEF SHANE MCWILLIAMS DATED JULY 14, 2021, REQUESTING AN APPEAL HEARING – REASSIGNMENT AND ELIMINATION OF SUPERVISORY DUTIES, DOCKETT #003-2021

BY: CAPT. SHELTON

MAKE A MOTION TO CONSIDER THE LETTER FROM POLICE CHIEF SHANE MCWILLIAMS REQUESTING AN APPEAL HEARING – REASSIGNMENT AND ELIMINATION OF SUPERVISORY DUTIES, DOCKETT #003-2021

SECOND BY: SGT. BRIDGES
COMMENTS: NONE
ALL IN FAVOR: ALL

THE BOARD WENT INTO EXECUTIVE SESSION AT 9:05 AM TO DISCUSS THE REQUEST. THEY RETURNED AT APPROXIMETLY 9:20 AM. THE BOARD GRANTED THE REQUEST FOR AN APPEAL HEARING. WITH THE APPROVAL OF BOTH ATTORNEYS, THE DATE FOR THE APPEAL HEARING WILL BE DECIDED AT A LATER DATE.

WITH THERE BEING NO FURTHER BUSINESS BEFORE THE BOARD AT THIS TIME, THIS MEETING IS ADJOURNED AT: 9:20

KAREN MAXWELL, SECRETARY
BOSSIER CITY MUNICIPAL FIRE AND
POLICE CIVIL SERVICE BOARD