

**BOSSIER CITY MUNICIPAL
FIRE & POLICE CIVIL SERVICE BOARD
PO BOX 5337
BOSSIER CITY, LOUISIANA 71171-5337
PHONE: 318/741-8615
FAX: 318/741-8690**

**WILLIAM SCHWARTZ
CHAIRMAN**

**KAREN MAXWELL
SECRETARY**

**CIVIL SERVICE BOARD MEETING
SEPTEMBER 21, 2022
9:00 AM
CITY COUNCIL CHAMBERS
CITY HALL
620 BENTON ROAD
BOSSIER CITY, LOUISIANA 71111**

ON SEPTEMBER 21, 2022, THE BOSSIER CITY MUNICIPAL FIRE AND POLICE CIVIL SERVICE BOARD HELD A BOARD MEETING AT CITY COUNCIL CHAMBERS, CITY HALL AT 620 BENTON ROAD, BOSSIER CITY, LA

MINUTES

I. CALL TO ORDER AND ROLL CALL 9:00 AM

BILL SCHWARTZ CHAIRMAN CALLS THE MEETING TO ORDER AT 9:00 AM

**MEMBERS PRESENT: BILL SCHWARTZ, CHAIRMAN/CLBM
CAPT. JASON SHELTON FDBM
SGT. CHARLIE BRIDGES PDBM
STEPHEN MORAN, GABM
LOU CHANDLER, CLMB**

**OTHERS PRESENT: KATHERINE GILMER – ATTORNEY (CHAD BOYETT)
S. RANDELL KEENE – ATTORNEY (JAMES BLOUNT)
KAREN MAXWELL, BOARD SECRETARY**

II. APPROVAL OF AGENDA FOR SEPTEMBER 21, 2022

BY: BILL SCHWARTZ

MOTION MADE TO APPROVE THE AGENDA FOR SEPTEMBER 21, 2022

**SECOND BY: CAPT SHELTON
COMMENTS: NONE
VOTING IN FAVOR: ALL**

III. APPROVAL AND DISPENSE WITH READING OF BOARD MINUTES OF AUGUST 31, 2022 AND SEPTEMBER 16, 2022.

BY: BILL SCHWARTZ

MOTION MADE TO APPROVE AND DISPENSE WITH THE READING OF MINUTES OF AUGUST 31, 2022 AND SEPTEMBER 16, 2022 BOARD MEETING

**SECOND BY: CAPT SHELTON
COMMENTS: NONE
VOTING IN FAVOR: ALL**

IV. OLD BUSINESS

POLICE DEPARTMENT

NONE

FIRE DEPARTMENT

NONE

V. NEW BUSINESS

POLICE DEPARTMENT

1. APPROVAL OF PERSONNEL ACTION FORMS

BY SGT. BRIDGES

MOTION MADE TO APPROVE PERSONNEL ACTION FORMS

**SECOND: CAPT SHELTON
COMMENTS: NONE
VOTING IN FAVOR: ALL**

APPROVED PERSONAL ACTION FORMS:

**CASTILLO, CHRISTIAN
CROOK, RONALD
EINERSON, KONNOR
ESTESS, CHRISTOPHER
ESTESS, CHRISTOPHER
HAUGEN, DANIEL
MOSES, TYLER
SANFORD, REBECCA
WARREN, JASON
WEBBER, DONNA**

**RESIGNATION
REINSTATEMENT (PERM)
RESIGNATION
ADMINISTRATIVE LEAVE W/PAY
TERMINATION
PRBATIONAL POLICE CHIEF
RESIGNATION
REINSTATEMENT (PERM)
MILITARY LEAVE WITH PAY
REINSTATEMENT (PERM)**

2. APPROVAL OF APPLICATION FOR POLICE COMMUNICATION OFFICER

BY SGT. BRIDGES

**MOTION MADE TO APPROVE THE APPLICATION FOR POLICE
COMMUNICATION OFFICER**

THERE ARE NONE

**3. APPROVAL OF REMOVAL OF NAMES FROM THE ELIGIBILITY LIST FOR THE POSITIONS
OF JAILER I AND POLICE COMMUNICATION OFFICER.**

BY SGT. BRIDGES

**MOTION MADE TO APPROVE REMOVAL OF NAMES FROM THE ELIGIBILITY
LIST FOR THE POSITIONS OF JAILER I AND COMMUNICATION OFFICER.**

**SECOND: CAPT. SHELTON
COMMENTS: NONE
VOTING IN FAVOR: ALL**

4. APPROVAL OF LETTER FROM CHIEF ESTESS REQUESTING WE ADVERTISE FOR THE POSITIONS OF JAILER I AND COMMUNICATION OFFICER

BY: SGT BRIDGES

MOTION MADE TO APPROVE THE LETTER FROM CHIEF ESTESS REQUESTING WE ADVERTISE FOR THE POSITIONS OF JAILER I AND COMMUNICATION OFFICER.

**SECOND: CAPT SHELTON
COMMENTS: NONE
VOTING IN FAVOR: ALL**

FIRE DEPARTMENT

1. APPROVAL OF PERSONNEL ACTION FORMS

BY: CAPT BRIDGES

MOTION MADE TO APPROVE PERSONNEL ACTION FORMS

**SECOND BY: SGT BRIDGES
COMMENTS: NONE
VOTING IN FAVOR: ALL**

APPROVED PERSONNEL ACTION FORMS:

**KELLOG, CLAYTON
MORGAN, CHRISTOPHER
MORTIMORE, ERICK
RINGGOLD, AMIE
SANDERS, WILLIAM
SHELTON, KYRA**

**TERM. OF SUB. APPT.
TERM. OF SUB. APPT.
PROVISIONAL APPT. (RENEWAL)
PROBATIONAL
TERM. SICK LEAVE
PROBATIONAL**

2. APPROVAL OF APPLICANTS REQUESTING THEIR GRADE RESULTS FOR FIRE COMMUNICATON OFFICER

******THERE ARE NONE******

3. APPROVAL OF LETTER FROM CHIEF ZAGONE REQUESTING THE BOARD CALL FOR AN EXAM FOR FIRE TRAINING OFFICER.

BY: CAPT SHELTON

MOTION MADE TO APPROVE THE LETTER FROM CHIEF ZAGONE REQUESTING THE BOARD CALL FOR AN EXAM FOR FIRE TRAINING OFFICER

***** WE WILL ADVERTISE TO THIS FROM OCT. 10 THROUGH OCT. 21, 2022**

**SECOND BY: SGT. BRIDGES
COMMENTS: NONE
VOTING IN FAVOR: ALL**

4. APPROVAL TO CALL FOR PROMOTIONAL EXAMS FOR THE FIRE DEPARTMENT.

BY CAPT. SHELTON

**MOTION MADE TO CALL FOR PROMOTIONAL EXMAS FOR THE
FIRE DEPARTMENT.**

***** WE WILL ADVERTISE FROM OCT. 17 THROUGH NOV. 18, 2022**

**SECOND BY: SGT BRIDGES
COMMENTS: NONE
VOTING IN FAVOR: ALL**

VI. APPROVAL TO HEAR THE APPEAL REQUEST FOR KEITH HARDIN DOCKETT #005-2022

BY: SGT. BRIDGES

**MOTION MADE TO HEAR THE APPEAL REQUEST FOR KEITH HARDIN
DOCKETT #005-2022**

**SECOND BY CAPT. SHELTON
COMMENTS: NONE
VOTING IN FAVOR: ALL**

**THE BOARD RECEIVED A LETTER FROM THE ATTORNEY OF KEITH HARDIN
REQUESTING WITHDRAWAL OF THE APPEAL.**

VII. APPROVAL TO HEAR THE APPEAL REQUEST FOR JAMES BLOUNT DOCKETT #006-2022

BY: SGT. BRIDGES

**MOTIN MADE TO HEAR THE APPEAL REQUEST FOR JAMES BLOUNT DOCKETT
#006-2022.**

**SECOND BY: CAPT. SHELTON
COMMENTS: NONE
VOTING IN FAVOR: ALL**

VII. APPROVAL TO HEAR THE APPEAL REQUEST FOR CHAD BOYETT DOCKETT #007-2022

BY: SGT. BRIDGES

**MOTION MADE TO HEAR THE APPEAL REQUEST FOR CHAD BOYETT DOCKETT
#007-2022**

**SECOND BY: CAPT. SHELTON
COMMENTS: NONE
VOTING IN FAVOR: ALL**

**ATTORNEY'S FOR BOTH BLOUNT AND BOYETT ADDRESSED THE BOARD REGARDING
THEIR CLIENTS. THEY BOTH REQUESTED THAT APPEAL REQUESTS BE REMOVED
FROM THE AGENDA.**

BY: SGT BRIDGES

**MOTION MADE TO REMOVE THE APPEAL REQUESTS OF JAMES BLOUNT
AND CHAD BOYETT FROM THE AGENDA.**

**SECOND: BY CAPT. SHELTON
COMMENTS: NONE
VOTING IN FAVOR: ALL**

**WITH THERE BEING NO FURTHER BUSINESS BEFORE THE BOARD AT THIS TIME, THIS MEETING
IS ADJOURNED AT: 9:20**

**KAREN MAXWELL, SECRETARY
BOSSIER CITY MUNICIPAL FIRE AND
POLICE CIVIL SERVICE BOARD**