

**BOSSIER CITY MUNICIPAL  
FIRE & POLICE CIVIL SERVICE BOARD  
PO BOX 5337  
BOSSIER CITY, LOUISIANA 71171-5337  
PHONE: 318/741-8621  
FAX: 318/741-8893**

**WILLIAM SCHWARTZ  
CHAIRMAN**

**KAREN MAXWELL  
SECRETARY**

**CIVIL SERVICE BOARD MEETING  
SEPT. 22, 2021  
9:00 AM  
FIRE DEPARTMENT COMPLEX  
TRAINING ROOM  
620 BENTON ROAD  
BOSSIER CITY, LOUISIANA 71111**

**ON SEPT. 22, 2021, THE BOSSIER CITY MUNICIPAL FIRE AND POLICE CIVIL SERVICE BOARD HELD A BOARD MEETING AT THE BOSSIER FIRE DEPARTMENT ON 620 BENTON ROAD, BOSSIER CITY, LA**

**MINUTES**

**I. CALL TO ORDER AND ROLL CALL 9:00 AM**

**BILL SCHWARTZ CHAIRMAN CALLS THE MEETING TO ORDER AT 9:00 AM**

**MEMBERS PRESENT: BILL SCHWARTZ, CHAIRMAN/CLBM  
JASON SHELTON FDBM  
SGT. CHARLIE BRIDGES PDBM  
CHARLIE DAVIS, GABM  
LOU CHANDLER, CLMB**

**OTHERS PRESENT: CECIL CAMPBELL – ATTORNEY FOR CIVIL SERVICE BOARD  
AARON L. GREEN – ATTORNEY FOR CHRISTOPHER DAVIS  
PAMELA R. JONES – ATTORNEY FOR CHRISTIAN BURRUS  
KAREN MAXWELL, BOARD SECRETARY**

**II. APPROVAL OF AGENDA FOR SEPTEMBER 22, 2021**

**BY: CAPT. SHELTON**

**MOTION MADE TO APPROVE THE AGENDA FOR SEPTEMBER 22, 2021**

**SECOND BY: SGT. BRIDGES  
COMMENTS: NONE  
VOTING IN FAVOR: ALL**

**III. APPROVAL OF BOARD MINUTES OF AUGUST 26, 2021**

**BY: CAPT. SHELTON**

**MOTION MADE TO APPROVE AND DISPENSE WITH THE READING OF AUGUST 26, 2021 BOARD MEETING**

SECOND BY: SGT. BRIDGES  
COMMENTS: NONE  
VOTING IN FAVOR: ALL

IV. OLD BUSINESS

POLICE DEPARTMENT

NONE

FIRE DEPARTMENT

NONE

V. NEW BUSINESS

POLICE DEPARTMENT

1. APPROVAL OF PERSONNEL ACTION FORMS

\*\*\*\*\*THERE ARE NONE\*\*\*\*\*

2. APPROVAL OF APPLICANT REQUESTING THEIR GRADE TRANSFER FOR POLICE COMMUNICATIONS OFFICER BE REPORTED TO THIS JURISDICTION.

\*\*\*\*THERE ARE NONE\*\*\*\*

FIRE DEPARTMENT

1. APPROVAL OF PERSONNEL ACTION FORMS FROM THE FIRE DEPARTMENT

BY: CAPT. SHELTON

MOTION MADE TO APPROVE THE PERSONNEL ACTION FORMS FROM THE FIRE DEPARTMENT

SECOND BY: SGT. BRIDGES  
COMMENTS: NONE  
VOTING IN FAVOR: ALL

APPROVED PERSONNEL ACTION FORMS:

ASHBY, JOSHUA  
BASS, SAMUEL  
BURRUS, CHRISTIAN  
CHANLER, MATTHEW  
FURR, ROBERT  
GRIFFIN, SHELDON  
GUELL, STEPHEN  
GUELL, STEPHEN  
LOWRIE, ANTHONY  
MCVEY, KYLEE  
ROWELL, JENNIFER  
ROWELL, JENNIFER  
SEXTON, HEATH  
THOMPSON, TRACY  
VOET, BRYAN

SUBSTITUTE APPOINTMENT  
PROMOTION  
TERMINATION  
RESIGNATION  
CONFIRMATION  
SUBSTITUTE APPOINTMENT  
PROMOTION  
TERMINATION OF SUB. APPT.  
SICK LEAVE (EXTENDED)  
RESIGNATION  
PROVISIONAL APPOINTMENT  
PROBATIONAL  
CONFIRMATION  
RESIGNATION  
SUBSTITUTE APPOINTMENT

2. APPROVAL OF APPLICANTS REQUESTING THEIR GRADE RESULTS FOR FIRE COMMUNICATON OFFICER BE REPORTED TO THIS JURISDICTION

\*\*\*\*THERE ARE NONE\*\*\*\*

3. APPROVAL OF RESULTS OF THE FIRE INFORMATION TECHNOLOGY ANALYST EXAMINATION DATED AUGUST 9, 2021

BY: CAPT. SHELTON

MOTION MADE TO APPROVE THE RESULTS OF THE FIRE INFORMATION TECHNOLOGY ANALYST EXAMINATION DATED AUGUSTS 9, 2021

MILLER, JESSICA

ELIGIBLE

SECOND: SGT. BRIDGES

COMMENTS: NONE

VOTING IN FAVOR: ALL

#### VI. APPEAL REQUESTS

1. CONSIDER LETTER FROM SGT. CHRISTOPHER DAVIS DATED JULY 13, 2021, REQUESTING AN APPEAL HEARING – REASSIGNMENT FROM WHITE COLLAR CRIMES TO PATROL DIVISION, DOCKETT #002-2021

BY: CAPT. SHELTON

MAKE A MOTION TO CONSIDER LETTER FROM SGT. CHRISTOPHER DAVIS REQUESTING AN APPEAL HEARING – REASSIGNMENT FROM WHITE COLLAR CRIMES TO PATROL DIVISION, DOCKETT #002-2021

ATTORNEY FOR CHRISTOPHER DAVIS SPOKE GIVING HIS REASONS WHY AN APPEAL HEARING SHOULD BE GRANTED.

ATTORNEY FOR THE CITY SPOKE GIVING HIS REASONS WHY THE REQUEST FOR AN APPEAL HEARING SHOULD BY DENIED.

THERE WAS A MOTION TO GO INTO EXECUTIVE SESSION

THE BOARD WENT INTO EXECUTIVE SESSION AT 9:30 RETURNED AT 10:05

THE REQUEST FOR AN APPEAL HEARING WAS DENIED BY A VOTE OF 3 – 2

THE VOTING WENT AS FOLLOWS:

BILL SCHWARTZ – NO

JASON SHELTON – NO

CHARLES BRIDGES – YES

LOU CHANDLER – NO

CHARLIE DAVIS - YES

2. CONSIDER LETTER FROM FIREFIGHTER CHRISTIAN BURRUS DATED SEPTEMBER 1, 2021 REQUESTING AN APPEAL HEARING - INVESTIGATION OF DISCIPLINARY ACTION AND TERMINATION, DOCKETT #003-2021

**BY: CAPT. SHELTON**

**MAKE A MOTION TO CONSIDER LETTER FROM FIREFIGHTER CHRISTIAN BURRUS  
REQUESTING AN APPEAL HEARING – INVESTIGATION OF DISCIPLINARY ACTION  
AND TERMINATION**

**SECOND BY: SGT. BRIDGES  
COMMENTS: NONE  
ALL IN FAVOR: ALL**

**THE BOARD HEARD FROM BOTH ATTORNEY'S. IT WAS THEN DECIDED THAT THERE  
WAS FURTHER INVESTIGATION THAT WAS NEEDED AS WELL AS CERTAIN DOCUMENTATION  
THAT SHOULD BE PROVIDED. BY AGREEMENT BETWEEN BOTH ATTORNEY'S THIS  
LETTER FOR AN APPEAL HEARING WOULD BE REVISITED IN NOVEMBER AT A YET TO BE  
DETERMINED DATE. IF DOCUMENTATION WAS STILL NOT AVAILABLE AT THAT TIME,  
THIS REQUEST WOULD BE HEARD IN JANUARY 2022.**

**WITH THERE BEING NO FURTHER BUSINESS BEFORE THE BOARD AT THIS TIME, THIS MEETING  
IS ADJOURNED AT: 10:10**

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**KAREN MAXWELL, SECRETARY  
BOSSIER CITY MUNICIPAL FIRE AND  
POLICE CIVIL SERVICE BOARD**