

PROCEEDINGS OF THE CITY COUNCIL OF BOSSIER CITY
STATE OF LOUISIANA TAKEN AT A REGULAR MEETING
OCTOBER 5, 2021

The City Council of the City of Bossier City, State of Louisiana, met in Regular session in Council Chambers, 620 Benton Road, Bossier City, Louisiana, October 5, 2021 at 3:00 PM

Invocation was given by Council Member Jeffery Darby

Pledge of Allegiance led by Council Member Vince Maggio

Roll Call as follows:

Present: Honorable, President Don Williams., Honorable Councilors David Montgomery, Jr., Chris Smith, Scott Irwin, Jeffery Darby, Jeff Free and Vince Maggio

Also Present: Mayor, Thomas Chandler, City Attorney, Charles Jacobs and City Clerk, Phyllis McGraw

City Clerk, Phyllis McGraw, read statement about decorum during meeting and public participation in the meeting.

By: Mr. Irwin

Motion to approve Minutes of the September 21, 2021, Regular Meeting and dispense with the reading

Seconded by Mr. Darby

No comment

Vote in favor of motion is unanimous

By: Mr. Irwin

Motion to approve Agenda

Seconded by Mr. Darby

No comment

Vote in favor of motion is unanimous

Ceremonial Matters - Hurricane Ida Response– Mayor and Council thanked the officers that volunteered after Hurricane Ida to go to Lafourche Parish and assist as needed. There were 30 officers and they returned from their last rotation September 19, 2021.

Unfinished Business –

The following Ordinance offered and adopted:

Ordinance No. 111 Of 2021

ADOPT AN ORDINANCE TO PURCHASE AN UPGRADE FOR THE WATER DEPARTMENT'S CUSTOMER SERVICE CURRENT BILLING SOFTWARE AT A COST OF \$47,000.00 TO COME FROM THE WATER CONTINGENCY FUND

WHEREAS, the City is recommending upgrading the current billing software to ensure systems stay current.

WHEREAS, \$47,000.00 will come from the *Water Contingency Fund*.

NOW, THEREFORE, BE IT ORDAINED by the City Council of Bossier City, Louisiana, in regular session convened, that the Bossier City Council does hereby approve an

ordinance to appropriate \$47,000.00 to come from the *Water Contingency Fund* to purchase an upgrade for the Water Department's Customer Service current billing software.

The above and foregoing Ordinance was read in full at open and legal session convened, was on motion of Mr. Scott Irwin, and seconded by Mr. Don Williams, and adopted on the 5th, day of October, 2021, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Smith, Mr. Irwin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Maggio

NAYS: none

ABSENT: none

ABSTAIN: none

Don Williams, President

Phyllis McGraw, City Clerk

The following Ordinance offered and adopted:

Ordinance No. 112 Of 2021

ADOPT AN ORDINANCE TO FUND REPLACEMENT OF THE COLEMAN STREET SEWER MAIN AT A COST OF \$30,000.00 TO COME FROM THE SEWER CONTINGENCY FUND AND TO ENTER INTO A CONTRACT WITH LAWLER CONSTRUCTION

WHEREAS, the City is recommending replacing sewer main on Coleman Street.

WHEREAS, \$30,000.00 will come from the Sewer Contingency Fund.

NOW, THEREFORE, BE IT ORDAINED by the City Council of Bossier City, Louisiana, in regular session convened, that the Bossier City Council does hereby approve an ordinance to appropriate \$30,000.00 to come from the *Sewer Contingency Fund* to replace sewer main on Coleman Street.

The above and foregoing Ordinance was read in full at open and legal session convened, was on motion of Mr. Don Williams, and seconded by Mr. Jeff Free, and adopted on the 5th, day of October, 2021, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Smith, Mr. Irwin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Maggio
NAYS: none
ABSENT: none
ABSTAIN: none

Don Williams, President

Phyllis McGraw, City Clerk

The following Ordinance offered and adopted:

ORDINANCE NO. 113 OF 2021

AN ORDINANCE TO ESTABLISH THE BROOKSHIRE GROCERY ARENA REGION.

WHEREAS, the Brookshire Grocery Arena contemplates festivals and activities in the area; and

WHEREAS, the pedestrian nature of the outside grounds of the Brookshire Grocery Arena contemplates the ability of individuals to move through the festival area with alcoholic beverages in designated plastic containers;

NOW, THEREFORE, BE IT ORDAINED, by the City Council of the City of Bossier City, in regular session convened, does hereby establish the certain designated areas of the outside grounds of the Brookshire Grocery Arena described in Exhibit “A” attached hereto.

BE IT FURTHER ORDAINED that in these certain designated areas of the outside grounds of the Brookshire Grocery Arena Section 6-8 of the Bossier City Code of Ordinances is hereby amended to include Section 10:

(10) The provisions of this section shall not apply to persons consuming alcoholic beverages in designated containers on any public street, sidewalk or public area located within the outside grounds of the Brookshire Grocery Arena as described in the map designated as Exhibit “A” attached hereto.

- I. Permitting
 - (a) In order to qualify for a permit in the region under the provisions of this section the applicant shall be a city licensee that is authorized by the City to sell alcoholic beverages at retail for on-premises consumption; and

- (b) No adverse criminal, quasi-criminal, or administrative action shall be pending or shall have been taken in the immediately preceding 12-month period against the city licensee or its owner related to the retention of the license or the operation of the city licensed premises.
- (c) A city licensee that meets the qualifications of sections (a) and (b) may apply to the BCPD for a permit.

II. Regulations

- (a) It shall be unlawful for any permittee to sell, barter, give or otherwise dispense alcoholic beverages under the provisions of this section between the hours of 2:00 a.m. to 10:00 a.m. each day of the week.
- (b) It shall be unlawful for any person to possess or consume alcoholic beverages in any parking area in the region.
- (c) It shall be unlawful for any permittee to allow any person to leave the premises with an alcoholic beverage except in a non-glass container not exceeding a volume of 16 fluid ounces which is provided to a customer by the permittee bearing the name or logo of the establishment and that has been approved for use by the Bossier City Police Department.
- (d) It shall be unlawful for any person to possess or consume alcoholic beverages from any container in the region other than a non-glass container received from a permittee bearing the name or logo of the establishment from which it was received.
- (e) It shall be unlawful for any person to re-use or to knowingly allow the re-use of an approved container for an alcoholic beverage and nothing in this section shall be construed to authorize the same.
- (f) It shall be unlawful for any person to possess, dispense or consume any alcohol in the region from an ice chest, vehicle, recreational vehicle or in any other manner except from a licensed permittee in the approved container provided by the permittee.
- (g) It shall be unlawful to use any recreational vehicle, tent, truck or other facility within the region for tailgating, serving, consuming or possessing alcoholic beverages except by licensed permittees from the licensed retail premises.
- (h) Nothing in this section shall be construed to authorize any person to violate the open container law of the City of Bossier City.
- (i) Nothing in this section shall be construed to authorize any person to violate the state and city laws against underage drinking.

BE IT FURTHER ORDAINED that during festival events that have projected capacity to warrant it, traffic control devices shall be utilized to control traffic on the thoroughfares and on the grounds of Brookshire Grocery Arena.

BE IT FURTHER ORDAINED that vendors may be allowed to sell alcoholic beverages from carts on mobile stations in the said designated area if licensed to do so by the Bossier City Police Department.

The above and foregoing Ordinance, read in full at open and legal session convened, was on motion of Mr. Scott Irwin, seconded by Mr. Chris Smith, and adopted on the 5th, day of October, 2021, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Smith, Mr. Irwin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Maggio

NAYS: none

ABSENT: none

ABSTAIN: none

Don Williams, President

Phyllis McGraw, City Clerk

The following Ordinance offered and adopted:

ORDINANCE NO. 114 OF 2021

**AN ORDINANCE AUTHORIZING AND APPROVING THE
ENGAGEMENT OF BINGHAM ARBITRAGE REBATE SERVICES, INC.
TO PROVIDE PROFESSIONAL ARBITRAGE REBATE SERVICES TO
THE CITY OF BOSSIER CITY.**

WHEREAS, Bingham Arbitrage Rebate Services, Inc., has conducted arbitrage rebate services for the City's outstanding bond issues that require ongoing arbitrage compliance reporting in previous years; and

WHEREAS, the City is required to have arbitrage rebate calculations for outstanding bond issues that require ongoing arbitrage compliance reporting annually until such time the calculations are no longer required;

NOW, THEREFORE, BE IT ORDAINED, that the City Council of Bossier City, in regular session convened, that the Director of Finance, is hereby authorized to execute a contract with Bingham Arbitrage Rebate Services, Inc. and said contract is hereby approved.

The above and foregoing Ordinance, read in full at open and legal session convened, was on motion of Mr. Don Williams and seconded by Mr. Chris Smith, and adopted on the 5th, day of October, 2021, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Smith, Mr. Irwin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Maggio

NAYS: none

ABSENT: none

ABSTAIN: none

Don Williams, President

Phyllis McGraw, City Clerk

The following Ordinance offered and adopted:

ORDINANCE NO. 115 OF 2021

ADOPT AN ORDINANCE TO APPROPRIATE FUNDS TO COVER CONSTRUCTION COSTS FOR IMPROVEMENTS TO THE BOSSIER ARTS COUNCIL BUILDING FOR A TOTAL OF \$500,000 TO COME FROM THE HOTEL/MOTEL FUND.

WHEREAS; the City of Bossier City owns the building located at 630 Barksdale Boulevard; and

WHEREAS; the Bossier Arts Council is currently occupying this building; and

WHEREAS; the Bossier Arts Council is dedicated to promoting, supporting, and providing cultural events and programming in order to enhance the quality of life and to develop a cultural identity for Bossier Parish; and

WHEREAS; the building is in need of improvements and repairs; and

WHEREAS; funds are needed for improving building; and

WHEREAS; Mike McSwain Architect, LLC proposes to design the necessary improvements described above for a fee of \$41,003.51 which is available in the Hotel/Motel Fund; and

WHEREAS; the estimated construction costs for the proposed improvements are \$450,000 which is available in the Hotel/Motel Fund.

NOW, THEREFORE, BE IT ORDAINED, in regular session convened that the City Council of Bossier City, Louisiana, that \$500,000 is hereby appropriated from the Hotel/Motel Fund to be used for professional services and construction for the improvements noted above.

BE IT FURTHER ORDAINED, that the Mayor is authorized to sign any and all documents in connection with the furtherance of this Ordinance.

The above and foregoing Ordinance was read in full at open and legal session convened, was on motion of Mr. David Montgomery, Jr., and seconded by Mr. Scott Irwin, and adopted on the 5th, day of October, 2021, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Smith, Mr. Irwin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Maggio

NAYS: none

ABSENT: none

ABSTAIN: none

Don Williams, President

Phyllis McGraw, City Clerk

The following Ordinance offered and adopted:

ORDINANCE NO. 116 OF 2021

ADOPT AN ORDINANCE TO APPROPRIATE FUNDS TO COVER CONSTRUCTION COSTS FOR IMPROVEMENTS TO THE LEFT TURN LANES LOCATED AT LOUISIANA HIGHWAY 3 AND INTERSTATE HIGHWAY 220 FOR A TOTAL OF \$450,000 TO COME FROM THE RIVERBOAT GAMING TRUST FUND.

WHEREAS; the intersection of Louisiana Highway 3 and Interstate Highway 220 could use improvements in traffic storage and/or capacity; and

WHEREAS; the Bossier Parish Police Jury has engaged with Civil Design Group to lengthen the left turn lanes located at this intersection on the North and South bound turn lanes; and

WHEREAS; the City of Bossier City agrees that these improvements will assist in the traffic flow of Louisiana Highway 3; and

WHEREAS; the City of Bossier City agrees to fund up to fifty percent (50%) based upon the designers estimate of \$650,000; and

WHEREAS; the City of Bossier City will need to perform a traffic study and signal improvements after completion of the work ; and

NOW, THEREFORE, BE IT ORDAINED, in regular session convened that the City Council of Bossier City, Louisiana, that \$450,000 is hereby appropriated from the Riverboat Gaming Trust Fund to be used for a 50% contribution to the project for construction costs and a future traffic study.

BE IT FURTHER ORDAINED, that the Mayor is authorized to sign any and all documents in connection with the furtherance of this Ordinance.

The above and foregoing Ordinance was read in full at open and legal session convened, was on motion of Mr. Chris Smith, and seconded by Mr. Vince Maggio, and adopted on the 5th, day of October, 2021, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Smith, Mr. Irwin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Maggio

NAYS: none

ABSENT: none

ABSTAIN: none

Don Williams, President

Phyllis McGraw, City Clerk

Agenda item called – Adopt an Ordinance authorizing Mayor Thomas H. Chandler to execute the attached Alcoholic Beverage Concession Contract between the Bossier Civic Center and Thrifty Liquor.

Mr. Montgomery questioned how this was negotiated and were others approached for interest. Mr. Jacobs stated just a renewal of previous contract.

By: Mr. Montgomery, Jr.

Motion to continue this item until the October 19, 2021 meeting.

Seconded by Mr. Irwin

No further comment

Vote in favor of motion is unanimous

The following Ordinance offered and adopted:

Ordinance No. 117 Of 2021

**AN ORDINANCE AUTHORIZING MAYOR THOMAS H. CHANDLER TO ACQUIRE
PROPERTY ON BEHALF OF THE CITY OF BOSSIER AND TO EXECUTE ANY
DOCUMENTS IN FUTUREANCE THEREOF FOR ANY CITY, STATE, OR FEDERAL
FUNDED ROAD AND UTILITY PROJECTS**

WHEREAS, the City of Bossier City benefits from the development of infrastructure, which alleviates traffic congestion and encourages great economy and efficiency; and

WHEREAS, the City of Bossier City engages in endeavors to improve roads and utilities that are funded in part by the City, State, or Federal Government; and

WHEREAS, the citizens of the City of Bossier will benefit from these City, State, and Federal funded road and utility projects by improving traffic and infrastructure across the City.

NOW, THEREFORE, BE IT ORDAINED, that Mayor Thomas H. Chandler is hereby authorized to execute any documents related to property acquisitions necessary for City, State, or Federal funded road and utility projects.

If any provision or item of this Agreement or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications and to this end the provisions of the Agreement are hereby declared severable.

BE IT FURTHER ORDAINED that the City of Bossier City authorizes the City Attorney to take whatever action necessary in furtherance of these City, State, or Federal funded road and utility projects.

The above and foregoing Ordinance was read in full at open and legal session convened, was on motion of Mr. David Montgomery, Jr., and seconded by Mr. Chris Smith, and adopted on the 5th, day of October, 2021, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Smith, Mr. Irwin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Maggio

NAYS: none
ABSENT: none
ABSTAIN: none

Don Williams, President

Phyllis McGraw, City Clerk

Agenda Item called – Adopt an Ordinance authorizing the release of the full sum of Three Million Two Hundred Ninety-two Thousand, Two Hundred Seventy-four Dollars from Shuttered Venue Operators Grant.

Mr. Darby asked if the job fair associated with the grant could also include City vacancies. Rebecca Bonnevier with GSM Global will check into it.

The following Ordinance offered and adopted:

Ordinance No. 118 Of 2021

AN ORDINANCE AUTHORIZING THE RELEASE OF THE FULL SUM OF THREE MILLION TWO HUNDRED NINETY-TWO THOUSAND TWO HUNDRED SEVENTY-FOUR DOLLARS (\$3,292,274) FROM SHUTTERED VENUE OPERATORS GRANT

WHEREAS, the City of Bossier has received certain funds pursuant to the Shuttered Venue Operators Grant (herein after referred to as SVOG); said funds being authorized to be used for said items repairs, materials projects and/or works listed in Exhibits A & B as attached hereto and incorporated herein; and

WHEREAS, pursuant to the terms of the SVOG, said designated funds must be fully expended and spent by December 31, 2021; and

NOW, THEREFORE, BE IT ORDAINED, by the City Council of Bossier City, Louisiana, in regular session convened, that the City of Bossier City releases any such surplus funds to be used and expended for any such purpose, items, repairs, materials, projects, and/or works necessary and/or appropriate as needed to maintain said arena and as authorized by the terms and provisions of the SVOG.

WHEREAS, there exists the possibility of a shortfall of funds necessary to complete certain items, repairs, materials, projects, and/or works designated in Exhibits A & B as attached hereto due to a higher than estimated cost; and

BE IT FURTHER ORDAINED, that the City of Bossier City will transfer, should a shortfall occur, a sum not to exceed the amount of TWO HUNDRED THOUSAND EIGHT

HUNDRED SEVENTY-SIX DOLLARS (\$200,876) to be further expended and spent as previously designated for said purpose in 2021 City of Bossier budget in order to satisfy any potential lack of funding. It is hereby ordained and understood that the City of Bossier City shall in no way be obligated to expend said \$200,876 sum or any portion thereof unless and until the City of Bossier is satisfied that any such above described shortfall exists.

The above and foregoing Ordinance was read in full at open and legal session convened, was on motion of Mr. David Montgomery, Jr, and seconded by Mr. Chris Smith, and adopted on the 5th, day of October, 2021, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Smith, Mr. Irwin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Maggio
NAYS: none
ABSENT: none
ABSTAIN: none

Don Williams, President

Phyllis McGraw, City Clerk

New Business –

Agenda Item called – Adopt Zoning Ordinance for Julie Sullivan, JMS Bar, LLC. Mr. Williams asked why the change if the bar was already there. Carlotta Brown with MPC stated when ownership changed they found it was a non-conforming use and this would clear up any issues and appease banks.

The following ordinance offered and adopted:

ORDINANCE NO. 119 OF 2021

AN ORDINANCE AMENDING ORDINANCE NO. 133 OF 2018, BY CHANGING THE ZONING CLASSIFICATION FROM B-2 (LIMITED BUSINESS) TO B-3 (GENERAL BUSINESS) ON A CERTAIN TRACT OF LAND, .22 ACRES BEING LOTS 4,5,6,7 AIRPORT ANNEX, BOSSIER CITY, LOUISIANA, FOR AN EXISTING BAR, D'SHAYS LOUNGE.

SECTION 1. BE IT ORDAINED by the City Council of Bossier City, Louisiana, in regular session convened, that Ordinance No. 133 of 2018 of the City Council of the City of Bossier City, Louisiana, is hereby amended to provide that the zoning classification is hereby changed from B-2 (Limited Business) to B-3 (General Business) , for the following:

LOTS 4,5,6,7 AIRPORT ANNEX and municipally known as 2704 Barksdale Boulevard, Bossier City, Louisiana

Motion was made by Mr. David Montgomery, Jr. and seconded by Mr. Jeff Free to adopt the above ordinance. Upon the following vote, the ordinance was duly

adopted on the 5th, day of October, 2021, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Smith, Mr. Irwin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Maggio

NAYS: none

ABSENT: none

ABSTAIN: none

Don Williams, President

Phyllis McGraw, City Clerk

C-36-21

The following ordinance offered and adopted:

ORDINANCE NO. 120 OF 2021

AN ORDINANCE AMENDING ORDINANCE NO. 133 OF 2018, BY CHANGING THE ZONING CLASSIFICATION OF A CERTAIN TRACT OF LAND FROM R-A (RESIDENTIAL AGRICULTURE) TO B-2 (LIMITED BUSINESS), 7.452 ACRES, MORE OR LESS, BEING LOTS 1 AND 3 OF SUPREME SWEET SUBDIVISION, BOSSIER CITY, LOUISIANA, FOR THE EXISTING WILLIS KNIGHTON MEDICAL FACILITY.

SECTION 1. BE IT ORDAINED by the City Council of Bossier City, Louisiana, in regular session convened, that Ordinance No. 133 of 2018 of the City Council of the City of Bossier City, Louisiana, is hereby amended to provide that the zoning classification is hereby changed from R-A (Residential Agriculture) to B-2 (Limited Business), for the following:

Lots, 1, and 3 of Supreme Sweet Subdivision, Bossier City, Louisiana

Motion was made by Mr. Jeff Free and seconded by Mr. David Montgomery, Jr.

to adopt the above ordinance. Upon the following vote, the ordinance was duly adopted on the 5th, day of October, 2021, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Smith, Mr. Irwin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Maggio

NAYS: none

ABSENT: none

ABSTAIN: none

Don Williams, President

Phyllis McGraw, City Clerk

C-41-21

The following ordinance offered and adopted:

ORDINANCE NO. 121 OF 2021

AN ORDINANCE APPROVING A CONDITIONAL USE FOR THE SALE OF HIGH AND LOW CONTENT ALCOHOL FOR ON PREMISE CONSUMPTION AT A RESTAURANT LOCATED AT 4600 EAST TEXAS STREET, BOSSIER CITY, LOUISIANA.

WHEREAS; Andrew Head, H&H Hospitality Group dba Fuzzy's Taco Shop, has applied to the Bossier City-Parish Metropolitan Planning Commission for Conditional Use Approval for the retail sale of high and low content alcohol, for on premise consumption, at a restaurant located at 4600 East Texas Street, Bossier City, Louisiana.

WHEREAS; a public hearing for the Conditional Use application was held on September 13, 2021; and

WHEREAS; The Planning Department has submitted the results of said public hearing to the Mayor and the City Council of the City of Bossier City.

THE CITY COUNCIL OF THE CITY OF BOSSIER CITY HEREBY ORDAINS:

SECTION 1. That the Conditional Use for retail sales of high and low content alcohol for on premise consumption at 4600 East Texas Street, Bossier City, Louisiana is hereby approved.

Motion was made by Mr. Jeff Free and seconded by Mr. Chris Smith

to adopt the above ordinance. Upon the following vote, the ordinance was duly adopted on the 5th, day of October, 2021, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Smith, Mr. Irwin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Maggio

NAYS: none

ABSENT: none

ABSTAIN: none

Don Williams, President

Phyllis McGraw, City Clerk

C-47-21

The following Ordinance offered and adopted:

Ordinance No. 122 Of 2021

AN ORDINANCE TO DECLARE THAT AN EMERGENCY EXIST THAT AFFECTS PROPERTY, PUBLIC HEALTH AND SAFETY DUE TO THE NATIONAL AMMUNITION SHORTAGE AND APPROPRIATING TWENTY THOUSAND DOLLARS (\$20,000.00) FROM THE GENERAL FUND – FUND BALANCE TO PURCHASE AMMUNITION FOR THE BOSSIER CITY POLICE DEPARTMENT.

WHEREAS, an emergency exists in the City of Bossier City which affects property, public health, and safety due to the national ammunition shortage; and

WHEREAS, due to the COVID pandemic; ammunition production time is 14 months; and

WHEREAS, the Bossier City Police Department is at serious risk of not having ammunition available for annual P.O.S.T. qualifications

NOW, THEREFORE, BE IT ORDAINED, by the City Council of Bossier City, Louisiana, in regular session convened, that an emergency exists that affects property, public health and safety due to the national ammunition shortage and twenty thousand dollars (\$20,000.00) be appropriated from the General Fund – Fund Balance to purchase ammunition for the Bossier City Police Department.

BE IT FURTHER ORDAINED, that the monies will be paid back to the General Fund – Fund Balance once the 2022 Police Capital Budget is in place.

The above and foregoing Ordinance was read in full at open and legal session convened, was on motion of Mr. Chris Smith, and seconded by Mr. David Montgomery, Jr., and adopted on the 5th, day of October, 2021, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Smith, Mr. Irwin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Maggio
NAYS: none
ABSENT: none
ABSTAIN: none

Don Williams, President

Phyllis McGraw, City Clerk

The following Ordinance offered and adopted:

ORDINANCE NO. 123 OF 2021

ADOPT AN ORDINANCE DECLARING THAT AN EMERGENCY DOES EXIST IN THE CITY OF BOSSIER CITY WHICH AFFECTS THE PUBLIC HEALTH, SAFETY, AND WELFARE OF THE CITIZENS OF BOSSIER CITY AT THE BROOKSHIRE GROCERY ARENA PROPERTY AND ALLOCATING \$1,080,000 FROM THE SHUTTERED VENUE OPERATORS GRANT FOR USE TO MAKE THE NEEDED IMPROVEMENTS AND AUTHORIZES THE CITY TO ENTER INTO A CONTRACT WITH KEVIN BRYAN ARCHITECT, LLC FOR THE COMPLETION OF THE DESIGN AND CONSTRUCTION ADMINISTRATION WORK ASSOCIATED WITH THIS EFFORT; AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH.

WHEREAS; there is an emergency in the City of Bossier City which affects the public health, safety, and welfare of the citizens of Bossier City at the Brookshire Grocery Arena property; and

WHEREAS; the City of Bossier City owns the Brookshire Grocery Arena located at 2000 Brookshire Arena Drive, Bossier City, LA 71112; and

WHEREAS; the building is in urgent need of improvements and repairs; and

WHEREAS; funds have been made available to complete this work through the Shuttered Venue Operators Grant; and

WHEREAS; Kevin Bryan Architect, LLC proposes to design the necessary improvements, including construction administration tasks as required for a fee of \$88,553.00 which is available in the Shuttered Venue Operators Grant; and

WHEREAS; the estimated project costs for the proposed improvements, including design, construction, and construction administration are \$1,080,000 which is available in the Shuttered Venue Operators Grant.

NOW, THEREFORE, BE IT ORDAINED, by the City Council of Bossier City, Louisiana, in regular session convened, that the Bossier City Council does hereby declare that an emergency exists; said emergency being that said arena is in urgent need of repair and general maintenance in order to ensure the health, safety and welfare of the patrons thereto and to further ensure a prompt response to the condition of said arena; and appropriates an \$1,080,000.00 to come from the Shuttered Venue Operators Grant for this declared emergency and authorizes the City to enter into a contract with Kevin Bryan Architect, LLC for completion of the required design and construction administration services and providing for other matters in connection therewith.

BE IT FURTHER ORDAINED, that the Mayor is authorized to sign any and all documents in connection with the furtherance of this Ordinance.

The above and foregoing Ordinance was read in full at open and legal session convened, was on motion of Mr. Scott Irwin, and seconded by Mr. Chris Smith, and adopted on the 5th, day of October, 2021, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Smith, Mr. Irwin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Maggio

NAYS: none

ABSENT: none

ABSTAIN: none

Don Williams, President

Phyllis McGraw, City Clerk

By: Mr. Smith

Motion to recognizing the attached list of Bossier City Marshal vehicles surplus to the needs of the City of Bossier City.

Seconded by: Mr. Maggio

No comment

Vote in favor of motion is unanimous

By: Mr. Free

Motion to introduce an Ordinance re-appropriate \$6,000.00 from Fund 497-2017 Sales Tax Bond (Innovation Drive) to contract with Neel-Schaffer Inc. to provide a Speed Study along Swan Lake Road between U.S. 80 and Modica Lott Road.

Seconded by: Mr. Maggio

No comment

Vote in favor of motion is unanimous

By: Mr. Irwin

Motion to introduce an Ordinance to re-appropriate \$21,000.00 from Fund 497-2017 Sales Tax Bond (Innovation Drive) to contract with Civil Design Group, LLC to provide a Traffic Study for turn lanes located on Barksdale Blvd to Violet Avenue.

Seconded by: Mr. Montgomery, Jr.

No comment

Vote in favor of motion is unanimous

By: Mr. Williams

Motion to introduce an Ordinance authorizing Mayor Thomas H. Chandler to execute the attached Cooperative Endeavor Agreement between the City of Bossier City and the Louisiana Department of the Treasury and the State of Louisiana.

Seconded by: Mr. Maggio

No comment

Vote in favor of motion is unanimous

By: Mr. Montgomery, Jr.

Motion to introduce an Ordinance authorizing the City of Bossier City, State of Louisiana, to proceed with a not to exceed \$125,000,000 financing through the Louisiana Local Governmental Facilities and Community Development Authority for the purpose of refunding certain bonds of the authority; and providing for other matters in connection therewith.

Seconded by: Mr. Irwin

Mr. Smith questioned rates of the Louisiana Local Governmental Facilities and Community Development Authority, Mr. Montgomery advised where rates could be found for comparison.

No further comment

Vote in favor of motion is unanimous

By: Mr. Montgomery, Jr.

Motion to introduce an Ordinance authorizing the issuance of not exceeding Fifteen Million Dollars (\$15,000,000) of taxable Public Improvement Sales Tax Refunding Bonds and not exceeding Seventy-Five Million Dollars (\$75,000,000) of Public Improvement Sales Tax Revenue Bonds of the City of Bossier City, State of Louisiana; providing for the sale of such bonds; and providing for other matters in connection therewith.

Seconded by: Mr. Maggio

No comment

Vote in favor of motion is unanimous

The following Resolution offered and adopted:

RESOLUTION NO. 106 OF 2021

**A RESOLUTION AUTHORIZING THE HIRING OF A TAX AUDITOR
DUE TO A RESIGNATION IN THE SALES TAX DEPARTMENT**

WHEREAS, the Sales Tax Department has an available position due to a resignation of an employee; and

WHEREAS, this resignation provides for an opportunity to hire a replacement; and

WHEREAS, this action will have no impact on the existing budget; and

NOW, THEREFORE, BE IT FURTHER ORDAINED by the City Council of Bossier City, Louisiana, in regular session convened, that the administration is authorized to hire a Tax Auditor, due to a resignation in the Sales Tax Department, with no impact to the existing budget.

The above and foregoing Resolution, read in full at open and legal session convened, was on motion of Mr. Jeffery Darby and seconded by Mr. David Montgomery, Jr., and adopted on the 5th, day of October, 2021, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Smith, Mr. Irwin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Maggio

NAYS: none

ABSENT: none

ABSTAIN: none

Don Williams, President

Phyllis McGraw, City Clerk

The following Resolution offered and adopted:

RESOLUTION NO. 107 OF 2021

**A RESOLUTION AUTHORIZING THE HIRING OF A METER READER
DUE TO A RESIGNATION IN CUSTOMER SERVICE DEPARTMENT**

WHEREAS, the Customer Service Department has an available position due to a resignation of an employee; and

WHEREAS, this resignation provides for an opportunity to hire a replacement; and

WHEREAS, this action will have no impact on the existing budget; and

NOW, THEREFORE, BE IT FURTHER ORDAINED by the City Council of Bossier City, Louisiana, in regular session convened, that the administration is authorized to hire a Meter Reader, due to a resignation in the Customer Service Department, with no impact to the existing budget.

The above and foregoing Resolution, read in full at open and legal session convened, was on motion of Mr. Jeffery Darby and seconded by Mr. Vince Maggio, and adopted on the 5th, day of October, 2021, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Smith, Mr. Irwin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Maggio

NAYS: none

ABSENT: none

ABSTAIN: none

Don Williams, President

Phyllis McGraw, City Clerk

The following Resolution offered and adopted:

Resolution No. 108 Of 2021

A RESOLUTION AUTHORIZING THE HIRING OF ONE DEPUTY DUE TO RESIGNATION IN THE BOSSIER CITY MARSHAL OFFICE.

WHEREAS, Ordinance No. 21 of 2018 implemented a requirement assuring that the City department budgets not be exceeded by any hiring of personnel; and

WHEREAS, the position of deputy is vacant due to a resignation; and

WHEREAS, the administration and department assures that current budgets have been verified and that no authorized salary has been exceeded.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Bossier City, Louisiana, in regular session convened, that the administration can proceed with hiring for the fulfillment of this position.

The above and foregoing Resolution was read in full at open and legal session convened, was on motion of Mr. Don Williams, and seconded by Mr. Vince Maggio, and adopted on the 5th, day of October, 2021, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Smith, Mr. Irwin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Maggio

NAYS: none

ABSENT: none

ABSTAIN: none

Don Williams, President

Phyllis McGraw, City Clerk

The following Resolution offered and adopted:

RESOLUTION NO. 109 OF 2021

**A RESOLUTION AUTHORIZING THE HIRING OF A METER READER
DUE TO A RESIGNATION IN CUSTOMER SERVICE DEPARTMENT**

WHEREAS, the Customer Service Department has an available position due to a resignation of an employee; and

WHEREAS, this resignation provides for an opportunity to hire a replacement; and

WHEREAS, this action will have no impact on the existing budget; and

NOW, THEREFORE, BE IT FURTHER ORDAINED by the City Council of Bossier City, Louisiana, in regular session convened, that the administration is authorized to hire a Meter Reader, due to a resignation in the Customer Service Department, with no impact to the existing budget.

The above and foregoing Resolution, read in full at open and legal session convened, was on motion of Mr. Jeffery Darby and seconded by Mr. Don Williams, and adopted on the 5th, day of October, 2021, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Smith, Mr. Irwin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Maggio

NAYS: none

ABSENT: none

ABSTAIN: none

Don Williams, President

Phyllis McGraw, City Clerk

The following Resolution offered and adopted:

RESOLUTION 110 OF 2021

**A RESOLUTION AUTHORIZING THE HIRING OF A UTILITY
WORKER IN THE LIFT STATION DIVISION FOR THE PUBLIC UTILITIES
DEPARTMENT**

WHEREAS, Ordinance No. 21 of 2018 implemented a requirement assuring that the City department budgets not be exceeded by any hiring of any personnel; and

WHEREAS, the position of utility worker is vacant due to termination; and

WHEREAS, the administration and the department assures that all current budgets have been verified and that no authorized salary has been exceeded; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of Bossier City, Louisiana, in regular session convened, that the administration is authorized to proceed with hiring procedures for the fulfillment of this position.

The above and foregoing Resolution was read in full at open and legal session convened, was on motion of Mr. Don Williams and seconded by Mr. Jeffery Darby, and adopted on the 5th, day of October, 2021, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Smith, Mr. Irwin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Maggio

NAYS: none

ABSENT: none

ABSTAIN: none

Don Williams, President

Phyllis McGraw, City Clerk

Agenda Item called: Adopt a Resolution authorizing Amanda Nottingham, in her capacity as Chief Administrative Officer to make any and all claims for any and all unclaimed property of whatever nature and kind on behalf of the City of Bossier and/or its various divisions and departments.

Mr. Darby asked for clarification on this Resolution. Mr. Jacobs reported that there was unclaimed property for various City Departments at the State level and this would give Ms. Nottingham authority to sign to get those funds for the City.

The following Resolution offered and adopted:

Resolution No. 111 Of 2021

A RESOLUTION AUTHORIZING AMANDA NOTTINGHAM, IN HER CAPACITY AS CHIEF ADMINISTRATIVE OFFICER TO MAKE ANY AND ALL CLAIMS FOR ANY AND ALL UNCLAIMED PROPERTY, OF WHATEVER NATURE AND KIND ON BEHALF OF THE CITY OF BOSSIER AND/OR ITS VARIOUS DIVISIONS AND DEPARTMENTS.

WHEREAS, the LA Department of the Treasury, Unclaimed Property Division has in its possession certain unclaimed funds and/or property belonging to the City of Bossier; and

WHEREAS, said Department requires “notarized corporate resolution verifying your authority to sign on behalf of your company” i.e. a resolution approved by the City Council of

Bossier City authorizing a City representative to make a formal claim for said property on behalf of the City of Bossier and/or its various departments; and

WHEREAS, Amanda Nottingham in her role as Chief Administrative Officer is the proper representative of the City of Bossier to make such formal claim;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Bossier, in regular session convened, that Amanda Nottingham acting in her capacity as the Chief Administrative Officer of the City of Bossier has full, plenary, and complete authority to make any and all claims for any and all unclaimed property, of any nature and kind, on behalf of the City of Bossier and/or its various divisions and departments.

NOW, THEREFORE, BE IT FUTHER RESOLVED, by the City Council of the City of Bossier, in regular session convened, that Mayor Thomas H. Chandler is hereby authorized to execute any further documentation i.e. said required corporate resolution authorizing Amanda Nottingham, in her capacity as Chief Administrative Officer to make any and all claims for any and all unclaimed property, of whatever nature and kind on behalf of the City of Bossier and/or its various divisions and departments.

The above and foregoing Resolution was read in full at open and legal session convened, was on motion of Mr. Chris Smith, and seconded by Mr. Vince Maggio, and adopted on the 5th, day of October, 2021, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Smith, Mr. Irwin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Maggio

NAYS: none

ABSENT: none

ABSTAIN: none

Don Williams, President

Phyllis McGraw, City Clerk

Agenda Item called: Adopt a Resolution amending Resolution No. 82 of 2021 to amend the legal description of the East Bank Cultural District.

Mr. Darby asked what changed from last one and would this change Alcohol Area? Ms. Brown reported that there were some properties left off map when first one was done and that this would correct that. She also reported that there would be no change to the Alcohol district.

The following Resolution offered and adopted:

Resolution No. 112 Of 2021

**A RESOLUTION AMENDING RESOLUTION NO. 82 OF 2021 TO AMEND THE
LEGAL DESCRIPTION OF THE OF THE EAST BANK CULTURAL DISTRICT**

WHEREAS, the City of Bossier inadvertently failed to include a certain tract and/or portion of immovable property intended to be included in the East Bank Cultural District; and

WHEREAS, the amended legal description is as follows and to include the map listed as Exhibit "A":

Commencing at the point of beginning being the centerlines intersecting a McCormick St and Barksdale BLVD, being located in Township 18N, Range 13W, and Section 29, lying within the city limits of Bossier City; run S 89° 21' 39"E a distance of 326.19 to the intersection of centerlines of Barksdale BLVD and Hamilton Rd, Thence run s 16° 56' 29" W to the intersection of centerline of Hamilton Rd and Delhi St, Thence run N 89° 21' 17" W 2,123.34 feet to the intersection of centerline of Delhi St and Arcadia St, Thence run N 0° 36' 50" E a distance of 312.98 feet, to the intersection of centerline of Arcadia St and Barksdale BLVD, Thence run N 89° 25' 37" W a distance of 280.19 feet, Thence Run S 80° 28' 56" W a distance of 30.28 feet, Thence run S 72° 48' 40" W a distance of 128.72 feet, Thence run N 24° 12' 13" W a distance of 41.16, Thence run N 29° 42' 14" W a distance of 346.28 feet, Thence run N 77° 33' 53" E a distance of 157.2 feet, Thence run S 89° 21' 19" E a distance of 9.41 feet, Thence run N 0° 39' 57" E a distance of 398.19 feet, to the centerline of Coleman St, Thence run N 89° 37' 59" W a distance of 313.80, Thence run S 89° 39' 46" W a distance of 182.15 feet, Thence run N 22° 42' 48" W a distance of 69.69, Thence run N 50° 23' 33" E a distance of 121.14 feet, Thence run N 39° 36' 26" W a distance of 25 Feet, Thence run along a curve to the right having a chord direction of N 54° 15' 54" E a radius of 5660.729 and a chord length of 1084.27 feet, Thence run N 63° 11' 4" E a distance of 67.90 feet, Thence run S 89° 48' 24" E a distance of 164.08 feet, Thence run S 89° 48' 24" E a distance of 683.8 feet, Thence run along a curve to the right said curve having a chord direction of S 67° 23' 17" E a chord length of 811.0 feet and a radius of 2066.760, Thence run S 48° 19' 41" E a distance of 50.79 Feet, Thence run S 0° 30' 21" W a distance of 483.79 to the intersection of centerlines of McCormick St and Coleman St, Thence run S 0° 33' 10" W a distance of 742.13 feet to the point of beginning.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Bossier, in regular session convened, that the legal description of Resolution 82 of 2021 is hereby amended to the above description and to include the map listed as Exhibit "A".

The above and foregoing Resolution was read in full at open and legal session convened, was on motion of Mr. Scott Irwin, and seconded by Mr. Jeff Free, and adopted on the 5th, day of October, 2021, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Smith, Mr. Irwin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Maggio
NAYS: none
ABSENT: none
ABSTAIN: none

Don Williams, President

Phyllis McGraw, City Clerk

By: Mr. Darby

Motion to approve appointment of Uelyss "Buddy" Reed, Jr. to replace Tommy Chandler as a commissioner of the Board of Commissioners for the Housing Authority of the City of Bossier City. Appointment effective October 5, 2021 and expires July 8, 2025.

Seconded by Mr. Smith

Mr. Williams thanked the Mayor for his past service on the board. Pastor Reed and Mr. Darby both also thanked the Mayor for his service and thanked the administration for the opportunity given to Pastor Reed to fill this position.

No further comment

Vote in favor of motion is unanimous

By: Mr. Darby

Motion to approve Parade Permit Fee Waiver for National Night Out, October 5, 2021

Seconded by Mr. Smith

No comment

Vote in favor of motion is unanimous

By: Mr. Smith

Motion to approve reappointment of Jeff Free as a representative for the Shreveport-Bossier Sports Commission. Appointment effective September 1, 2021 and expires August 30, 2025.

Seconded by Mr. Maggio

No comment

Motion carried with the following vote:

Yeas: Mr. Montgomery, Jr., Mr. Smith, Mr. Irwin, Mr. Darby, Mr. Williams and Mr. Maggio

Nays: none

Abstain: Mr. Free

Absent: none

By: Mr. Irwin

Motion to introduce an Ordinance authorizing Mayor Thomas H. Chandler to execute the attached Sponsorship Guide Sign Permit with DOTD listed as Exhibit "A" and appropriating funds not to exceed Fifteen Thousand Six Hundred Dollars and No/100 (\$15,600.00) from the Hotel/Motel Taxes Fund for replacement of signs relating to the Brookshire Grocery Arena.

Seconded by: Mr. Smith

Mr. Montgomery, Jr. is concerned about language State used in the permit documents, will work with City Attorney to investigate.

No further comment

Vote in favor of motion is unanimous

The following Resolution offered and adopted:

RESOLUTION 113 OF 2021

A RESOLUTION AUTHORIZING THE ENGAGEMENT OF AN EMPLOYMENT SERVICE FOR THE CONTRACTING OF 3 TEMPORARY CONTRACT WORKERS FOR THE UTILITY DEPARTMENT TO BE USED IN THE LIFT STATION DIVISION.

WHEREAS, Ordinance No. 21 of 2018 implemented a requirement assuring that the City department budgets not be exceeded by any hiring of any personnel; and

WHEREAS, the Bossier City Utility Department Lift Station Division has had a lack of quantity of applications as well as qualified applications; and

WHEREAS, the Bossier City Utility Department is hereby authorized to engage the use of an employment agency service for the fulfillment of these temporary worker positions for the Lift Station Division and the department assures that all current budgets have been verified and that no authorized funds will be exceeded; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of Bossier City, Louisiana, in regular session convened, that the administration is authorized to proceed with contracting procedures for the fulfillment of this position.

The above and foregoing Resolution was read in full at open and legal session convened, was on motion of Mr. Jeffery Darby and seconded by Mr. Vince Maggio, and adopted on the 5th, day of October, 2021, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Smith, Mr. Irwin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Maggio

NAYS: none

ABSENT: none

ABSTAIN: none

Don Williams, President

Phyllis McGraw, City Clerk

Mr. Williams reminded audience that tonight was National Night Out.

There being no further business to come before this Council, the meeting adjourned at 3:43 PM by Mr. Williams

Respectfully submitted:

Phyllis McGraw

City Clerk

Publish: October 13, 2021

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