

**BOSSIER CITY MUNICIPAL  
FIRE & POLICE CIVIL SERVICE BOARD  
PO BOX 5337  
BOSSIER CITY, LOUISIANA 71171-5337  
PHONE: 318/741-8330  
FAX: 318/741-8339**

**WILLIAM SCHWARTZ  
CHAIRMAN**

**KAREN MAXWELL  
SECRETARY**

**CIVIL SERVICE BOARD MEETING  
OCTOBER 12, 2022  
9:00 AM  
CITY COUNCIL CHAMBERS  
CITY HALL  
620 BENTON ROAD  
BOSSIER CITY, LOUISIANA 71111**

**ON OCTOBER 12, THE BOSSIER CITY MUNICIPAL FIRE AND POLICE CIVIL SERVICE BOARD HELD A BOARD MEETING AT CITY COUNCIL CHAMBERS, CITY HALL AT 620 BENTON ROAD, BOSSIER CITY, LA**

**MINUTES**

**I. CALL TO ORDER AND ROLL CALL 9:00 AM**

**BILL SCHWARTZ CHAIRMAN CALLS THE MEETING TO ORDER AT 9:00 AM**

**MEMBERS PRESENT: BILL SCHWARTZ, CHAIRMAN/CLBM  
CAPT. JASON SHELTON FDBM  
SGT. CHARLIE BRIDGES PDBM  
STEPHEN MORAN, GABM  
LOU CHANDLER, CLMB  
OTHERS PRESENT: CECIL CAMPBELL BOARD ATTORNEY  
MICHAEL LOWE ATTORNEY  
PAM BREEDLOVE ATTORNEY  
KAREN MAXWELL, BOARD SECRETARY**

**II. APPROVAL OF AGENDA FOR OCTOBER 12, 2022**

**BY: BILL SCHWARTZ**

**MOTION MADE TO APPROVE THE AGENDA FOR OCTOBER 12, 2022**

**SECOND BY: CAPT SHELTON  
COMMENTS: NONE  
VOTING IN FAVOR: ALL**

**III. APPROVE AND DISPENSE WITH READING OF BOARD MINUTES OF SEPTEMBER 21, 2022**

**BY: BILL SCHWARTZ**

**MOTION MADE TO APPROVE AND DISPENSE WITH THE READING OF MINUTES OF  
SEPTEMBER 21, 2022**

SECOND BY: CAPT SHELTON  
COMMENTS: NONE  
VOTING IN FAVOR: ALL

IV. OLD BUSINESS

POLICE DEPARTMENT

1. APPROVAL OF EXAM RESULTS FOR SECRETARY TO THE POLICE CHIEF

BY: SGT. BRIDGES

MOTION MADE TO APPROVE THE EXAM RESULTS OF SECRETARY TO THE POLICE CHIEF

SECOND: CAPT. SHELTON  
COMMENTS: NONE  
VOTING IN FAVOR: ALL

FIRE DEPARTMENT

1. APPROVAL OF EXAM RESULTS FOR FIRE INFORMATION TECHNOLOGY ANALYST

BY: CAPT. SHELTON

APPROVAL OF EXAM RESULTS FOR FIRE INFORMATION TECHNOLOGY ANALYST

SECOND: SGT. BRIDGES  
COMMENTS: NONE  
VOTING IN FAVOR: ALL

V. NEW BUSINESS

POLICE DEPARTMENT

1. APPROVAL OF PERSONNEL ACTION FORMS

BY SGT. BRIDGES

MOTION MADE TO APPROVE PERSONNEL ACTION FORMS

SECOND: CAPT SHELTON  
COMMENTS: NONE  
VOTING IN FAVOR: ALL

APPROVED PERSONAL ACTION FORMS:

BLOUNT, JAMES  
BOYETT, CHAD  
CHANDLER, KALEB  
ESTESS, CHRISTOPHER  
ESTESS, CHRISTOPHER  
HERNANDEZ, BRANDI  
HOLLINS, CHAD  
MITCHELL, GAVIN  
OWENS, SHE'KNEQUA  
SANFORD, HAROLD  
SANFORD, HAROLD

REINSTATEMENT  
REINSTATEMENT  
PROBATIONAL OFFICER  
TERM. ADMIN. LEAVE W/PAY  
SICK LEAVE  
TERMINATION  
PROBATIONAL OFFICER  
RESIGNATION  
PROBATIONAL OFFICER  
TERM. ADMINISTRATIVE LEAVE  
RETIREMENT

**2. APPROVAL OF APPLICATION FOR POLICE COMMUNICATION OFFICER**

**BY SGT. BRIDGES**

**MOTION MADE TO APPROVE THE APPLICATION FOR POLICE COMMUNICATION OFFICER**

**THERE ARE NONE**

**3. APPROVAL OF APPLICATION WITH TEST SCORE FOR JAILER I**

**BY SGT. BRIDGES**

**MOTION MADE TO APPROVE APPLICATION WITH TEST SCORE FOR JAILER I**

**SECOND: CAPT. SHELTON  
COMMENTS: NONE  
VOTING IN FAVOR: ALL**

**4. APPROVAL OF LETTER FROM CHIEF HAUGEN REQUESTING WE ADVERTISE FOR THE POSITION OF POLICE INFORMATION TECNOLOGY SPECIALIST**

**BY: SGT. BRIDGES**

**MOTION MADE TO APPROVE THE LETTER FROM CHIEF HAUGEN REQUESTING WE ADVERTISE FOR THE POSITION OF POLICE INFORMATION TECHNOLOGY SPECIALIST**

**SECOND: CAPT SHELTON  
COMMENTS: NONE  
VOTING IN FAVOR: ALL**

**FIRE DEPARTMENT**

**1. APPROVAL OF PERSONNEL ACTION FORMS**

**BY: CAPT SHELTON**

**MOTION MADE TO APPROVE PERSONNEL ACTION FORMS**

**SECOND BY: SGT BRIDGES  
COMMENTS: NONE  
VOTING IN FAVOR: ALL**

**APPROVED PERSONNEL ACTION FORMS:**

**ASBELL, DANNY  
SCHAUB, KRISTOPHER**

**RETIREMENT  
PROBATIONAL**

**2. APPROVAL OF APPLICANTS REQUESTING THEIR GRADE RESULTS FOR FIRE COMMUNICATON OFFICER**

**\*\*\*\*THERE ARE NONE\*\*\*\***

**VI. APPROVAL TO CONSIDER THE REQUEST FROM CHRIS ESTESS REGARDING AN APPEAL REQUEST.**

**BY: SGT. BRIDGES**

**MOTION MADE TO CONSIDER THE REQUEST FROM CHRIS ESTESS REGARDING AN APPEAL HEARING**

**MICHAEL LOWE, ATTORNEY FOR THE CITY AND PAM BREEDLOVE, ATTORNEY FOR CHRIS ESTESS WERE PRESENT.**

**MICHAEL LOWE LAID THE FOUNDATION FOR THE REQUEST TO BE DENIED, STATING THAT IT WAS NOT POSSIBLE FOR CHRIS ESTESS NOT TO HAVE KNOWN THAT THE MEETING ON SEPT. 16, 2022 WAS GOING TO TAKE PLACE AT THE COUNCIL CHAMBER REGARDING HIS REMOVAL FROM THE OFFICE OF POLICE CHIEF.**

**MS. BREEDLOVE INFORMED THE BOARD THAT CHRIS ESTESS WAS OUT OF TOWN AND DID NOT RECEIVE NOTICE FROM THE MAYOR REGARDING THE SEPT. 16<sup>TH</sup> MEETING.**

**AFTER HEARING FROM BOTH ATTORNEYS AND QUESTIONS BEING ASKED, THE BOARD VOTED UNANIMOUSLY TO DENY THE REQUEST FOR AN APPEAL HEARING.**

**BY: SGT. BRIDGES**

**MOTION MADE TO DENY THE REQUEST BY CHRIS ESTESS FOR AN APPEAL HEARING**

**SECOND BY: CAPT. SHELTON**

**NONE:**

**VOTING IN FAVOR: ALL**

**WITH THERE BEING NO FURTHER BUSINESS BEFORE THE BOARD AT THIS TIME, THIS MEETING IS ADJOURNED AT: 10:00 AM**

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**KAREN MAXWELL, SECRETARY  
BOSSIER CITY MUNICIPAL FIRE AND  
POLICE CIVIL SERVICE BOARD**