

**BOSSIER CITY MUNICIPAL  
FIRE & POLICE CIVIL SERVICE BOARD  
PO BOX 5337  
BOSSIER CITY, LOUISIANA 71171-5337  
PHONE: 318/741-8621  
FAX: 318/741-8893**

**WILLIAM SCHWARTZ  
CHAIRMAN**

**KAREN MAXWELL  
SECRETARY**

**CIVIL SERVICE BOARD MEETING  
OCTOBER 21, 2021  
9:00 AM  
POLICE DEPARTMENT CONFERENCE ROOM  
620 BENTON ROAD  
BOSSIER CITY, LOUISIANA 71111**

**ON OCTOBER 21, 2021, THE BOSSIER CITY MUNICIPAL FIRE AND POLICE CIVIL SERVICE BOARD HELD A BOARD MEETING AT THE BOSSIER POLICE DEPARTMENT ON 620 BENTON ROAD, BOSSIER CITY, LA**

**MINUTES**

**I. CALL TO ORDER AND ROLL CALL 9:00 AM**

**BILL SCHWARTZ CHAIRMAN CALLS THE MEETING TO ORDER AT 9:00 AM**

**MEMBERS PRESENT: BILL SCHWARTZ, CHAIRMAN/CLBM  
JASON SHELTON FDBM  
SGT. CHARLIE BRIDGES PDBM  
CHARLIE DAVIS, GABM  
LOU CHANDLER, CLMB  
OTHERS PRESENT: KAREN MAXWELL, BOARD SECRETARY**

**II. APPROVAL OF AGENDA FOR OCTOBER 21, 2021**

**BY: CAPT. SHELTON**

**MOTION MADE TO APPROVE THE AGENDA FOR OCTOBER 21, 2021**

**SECOND BY: SGT. BRIDGES  
COMMENTS: NONE  
VOTING IN FAVOR: ALL**

**III. APPROVAL OF BOARD MINUTES OF SEPTEMBER 22, 2021**

**BY: CAPT. SHELTON**

**MOTION MADE TO APPROVE AND DISPENSE WITH THE READING OF SEPTEMBER 22, 2021  
BOARD MEETING**

**SECOND BY: SGT. BRIDGES  
COMMENTS: NONE  
VOTING IN FAVOR: ALL**

**IV. OLD BUSINESS**

**POLICE DEPARTMENT**

**1. APPROVAL OF PROMOTIONAL EXAM RESULTS FOR THE BOSSIER CITY POLICE DEPARTMENT**

**BY: SGT BRIDGES**

**MOTION MADE TO APPROVE PROMOTIONAL EXAM RESULTS FOR THE BOSSIER CITY POLICE DEPARTMENT**

**SECOND BY: CAPT. SHELTON**

**COMMENTS: NONE**

**VOTING IN FAVOR: ALL**

**2. APPROVAL OF JAILER I EXAM RESULTS FOR THE BOSSIER CITY POLICE DEPARTMENT**

**BY: SGT. BRIDGES**

**MOTION MADE TO APPROVE THE JAILER I EXAM RESULTS FOR THE BOSSIER CITY POLICE DEPARTMENT.**

**SECOND BY: CAPT. SHELTON**

**COMMENTS: NONE**

**VOTING IN FAVOR: ALL**

**FIRE DEPARTMENT**

**NONE**

**V. NEW BUSINESS**

**POLICE DEPARTMENT**

**1. APPROVAL OF PERSONNEL ACTION FORMS**

**BY SGT. BRIDGES**

**MOTION MADE TO APPROVE PERSONNEL ACTION FORMS**

**APPROVED PERSONAL ACTION FORMS:**

**COLE, TRACY  
ENGLISH, MARTHA  
FAYARD, MELVIN  
LEWIS, AARON  
REED, TRISTAN  
REED, TRISTAN  
REYES, ALEX**

**TERMINATION OF SICK LEAVE  
SICK LEAVE  
RESIGNATION  
RESIGNATION  
PROVISIONAL APPT. RENEWAL  
PROBATIONAL  
PROBATIONAL**

**2. APPROVAL OF APPLICANT REQUESTING THEIR GRADE TRANSFER FOR POLICE COMMUNICATIONS OFFICER BE REPORTED TO THIS JURISDICTION.**

**\*\*\*\*THERE ARE NONE\*\*\*\***

**FIRE DEPARTMENT**

**1. APPROVAL OF PERSONNEL ACTION FORMS FROM THE FIRE DEPARTMENT**

BY: CAPT. SHELTON

MOTION MADE TO APPROVE THE PERSONNEL ACTION FORMS  
FROM THE FIRE DEPARTMENT

SECOND BY: SGT. BRIDGES

COMMENTS: NONE

VOTING IN FAVOR: ALL

APPROVED PERSONNEL ACTION FORMS:

MILLER, JESSICA

PROBATIONAL

2. APPROVAL OF APPLICANTS REQUESTING THEIR GRADE RESULTS FOR FIRE COMMUNICATON OFFICER BE REPORTED TO THIS JURISDICTION

\*\*\*\*THERE ARE NONE\*\*\*\*

WITH THERE BEING NO FURTHER BUSINESS BEFORE THE BOARD AT THIS TIME, THIS MEETING IS ADJOURNED AT: 9:20



KAREN MAXWELL, SECRETARY  
BOSSIER CITY MUNICIPAL FIRE AND  
POLICE CIVIL SERVICE BOARD