

**BOSSIER CITY MUNICIPAL
FIRE & POLICE CIVIL SERVICE BOARD
PO BOX 5337
BOSSIER CITY, LOUISIANA 71171-5337
PHONE: 318/741-8621
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**WILLIAM SCHWARTZ
CHAIRMAN**

**KAREN MAXWELL
SECRETARY**

**CIVIL SERVICE BOARD MEETING
NOVEMBER 10, 2021
9:00 AM
FIRE DEPARTMENT CONFERENCE ROOM
620 BENTON ROAD
BOSSIER CITY, LOUISIANA 71111**

ON NOVEMBER 10, 2021, THE BOSSIER CITY MUNICIPAL FIRE AND POLICE CIVIL SERVICE BOARD HELD A BOARD MEETING AT THE BOSSIER FIRE DEPARTMENT ON 620 BENTON ROAD, BOSSIER CITY, LA

MINUTES

I. CALL TO ORDER AND ROLL CALL 9:00 AM

BILL SCHWARTZ CHAIRMAN CALLS THE MEETING TO ORDER AT 9:00 AM

**MEMBERS PRESENT: BILL SCHWARTZ, CHAIRMAN/CLBM
JASON SHELTON FDBM
SGT. CHARLIE BRIDGES PDBM
CHARLIE DAVIS, GABM
LOU CHANDLER, CLMB
OTHERS PRESENT: KAREN MAXWELL, BOARD SECRETARY**

II. APPROVAL OF AGENDA FOR NOVEMBER 10, 2021

BY: CAPT. SHELTON

MOTION MADE TO APPROVE THE AGENDA FOR NOVEMBER 10, 2021

**SECOND BY: SGT. BRIDGES
COMMENTS: NONE
VOTING IN FAVOR: ALL**

III. APPROVAL OF BOARD MINUTES OF OCTOBER 21, 2021

BY: CAPT. SHELTON

**MOTION MADE TO APPROVE AND DISPENSE WITH THE READING OF OCTOBER 21, 2021
BOARD MEETING**

**SECOND BY: SGT. BRIDGES
COMMENTS: NONE
VOTING IN FAVOR: ALL**

IV. OLD BUSINESS

POLICE DEPARTMENT

NONE

FIRE DEPARTMENT

NONE

V. NEW BUSINESS

POLICE DEPARTMENT

1. APPROVAL OF PERSONNEL ACTION FORMS

BY SGT. BRIDGES

MOTION MADE TO APPROVE PERSONNEL ACTION FORMS

SECOND: CAPT SHELTON

COMMENTS: NONE

VOTING IN FAVOR: ALL

APPROVED PERSONAL ACTION FORMS:

BALLARD, CONNER	SICK LEAVE (DUTY INJURY)
BOOKER, KENDALE	PROBATIONAL POLICE OFFICER
BISACCIO, JEREMY	CONFIRMATION
ENGI, RUSSELL	PROBATIONAL POLICE OFFICER
ENGLISH, MARTHA	TERMINATION OF SICK LEAVE
FANNING, GEORGE	TERMINATION OF SICK LEAVE
FIELDS, STEVEN	SICK LEAVE
FIELDS, STEVEN	TERMINATION OF SICK LEAVE
HARRIS, JASMINE	PROBATIONAL
REED, TRISTAN	PROBATIONAL
REYES, ALEX	PROBATIONAL
RUSSELL, CORA	RESIGNATION
SHERRELL, ZACHARY	PROBATIONAL POLICE OFFICER
SOELTER, ROBERT	CONFIRMATION
WARE, MONTRELL	PROBATIONAL POLICE OFFICER

2. APPROVAL OF APPLICANT REQUESTING THEIR GRADE TRANSFER FOR POLICE COMMUNICATIONS OFFICER BE REPORTED TO THIS JURISDICTION.

BY: SGT BRIDGES

MOTION MADE TO APPROVE GRADE TRANSFER TO POLICE COMMUNICATION OFFICER BE REPORTED TO THIS JURISDICTION.

SECOND BY: CAPT SHELTON

COMMENTS: NONE

VOTING IN FAVOR: ALL

APPROVED GRADE TRANSFER:

NAME:	HARRIS, JASMINE
SCORE:	92
JURISDICTION TESTED:	MONROE
DATE CERTIFIED:	OCTOBER 19, 2021

FIRE DEPARTMENT

1. APPROVAL OF PERSONNEL ACTION FORMS FROM THE FIRE DEPARTMENT

BY: CAPT. SHELTON

**MOTION MADE TO APPROVE THE PERSONNEL ACTION FORMS
FROM THE FIRE DEPARTMENT**

SECOND BY: SGT. BRIDGES

COMMENTS: NONE

VOTING IN FAVOR: ALL

APPROVED PERSONNEL ACTION FORMS:

BOCKHAUS, BLAIR

BURRUS, CHRISTIAN

CLARK, JARROD

CUNNINGHAM, VICTORIA

MCCOY, MACK

CONFIRMATION

RESIGNATION

CONFIRMATION

NAME CHANGE

CONFIRMATION

2. APPROVAL OF APPLICANTS REQUESTING THEIR GRADE RESULTS FOR FIRE COMMUNICATON OFFICER BE REPORTED TO THIS JURISDICTION

******THERE ARE NONE******

THE BOARD WENT INTO EXECUTIVE SESSION CONCERNING AN ISSUE RELATING TO CHIEF SHANE MCWILLIAMS AT 9:20 AM AND RETURNED AT 10:20.

- VI. MOTION WAS MADE BY SGT. CHARLES BRIDGES TO HAVE A PUBLIC HEARING ON DECEMBER 1, 2021 FOR INVESTIGATION VIOLATION OF BOSSIER CITY FIRE AND POLICE SERVICE BOARD RULE XII (A)(4) BY THE APPOINTING AUTHORITY AS IT RELATES TO CHIEF SHANE MCWILLIAMS.**

SECOND BY: CAPT SHELTON

COMMENTS: NONE

VOTING IN FAVOR: ALL

- VII. MOTION WAS MADE BY SGT. BRIDGES TO HAVE AN INVESTIGATION CONDUCTED BY THE BOSSIER CITY POLICE INTERNAL AFFAIRS DEPARTMENT INTO THE POSSIBLE POLITICAL VIOLATIONS CONCERNING SUBSTITUTE POLICE CHIEF CHRISTOPHER ESTESS AND REPORT FINDINGS TO THE CIVIL SERVICE BOARD.**

SECOND BY: CAPT. SHELTON

COMMENTS: NONE

VOTING IN FAVOR: ALL

WITH THERE BEING NO FURTHER BUSINESS BEFORE THE BOARD AT THIS TIME, THIS MEETING IS ADJOURNED AT: 10:35

**KAREN MAXWELL, SECRETARY
BOSSIER CITY MUNICIPAL FIRE AND
POLICE CIVIL SERVICE BOARD**