

**BOSSIER CITY MUNICIPAL
FIRE & POLICE CIVIL SERVICE BOARD
PO BOX 5337
BOSSIER CITY, LOUISIANA 71171-5337
PHONE: 318/741-8330
FAX: 318/741-8339**

**JASON SHELTON
CHAIRMAN**

**KAREN MAXWELL
SECRETARY**

**CIVIL SERVICE BOARD MEETING
NOVEMBER 30, 2022
9:00 AM
CITY COUNCIL CHAMBERS
CITY HALL
620 BENTON ROAD
BOSSIER CITY, LOUISIANA 71111**

ON NOVEMBER 30, 2022 THE BOSSIER CITY MUNICIPAL FIRE AND POLICE CIVIL SERVICE BOARD HELD A BOARD MEETING AT CITY COUNCIL CHAMBERS, CITY HALL AT 620 BENTON ROAD, BOSSIER CITY, LA

MINUTES

I. CALL TO ORDER AND ROLL CALL 9:00 AM

CAPT. JASON SHELTON CALLS THE MEETING TO ORDER AT 9:00 AM

MEMBERS PRESENT:	CAPT. JASON SHELTON FDBM SGT. CHARLIE BRIDGES PDBM STEPHEN MORAN, GABM LOU CHANDLER, CLMB JAMES NEWMAN CLMB
OTHERS PRESENT:	KAREN MAXWELL, BOARD SECRETARY

II. APPROVAL OF AGENDA FOR NOVEMBER 30, 2022

BY: CAPT. SHELTON

MOTION MADE TO APPROVE THE AGENDA FOR NOVEMBER 30, 2022

**SECOND BY: SGT. BRIDGES
COMMENTS: NONE
VOTING IN FAVOR: ALL**

III. APPROVE AND DISPENSE WITH READING OF BOARD MINUTES OF OCTOBER 12, 2022

BY: CAPT. SHELTON

**MOTION MADE TO APPROVE AND DISPENSE WITH THE READING OF MINUTES OF
OCTOBER 12, 2022**

**SECOND BY: SGT. BRIDGES
COMMENTS: NONE
VOTING IN FAVOR: ALL**

IV. SWEARING IN OF A NEW BOARD MEMBER DUE TO A RESIGNATION

BY CAPT. SHELTON

MOTION MADE TO SWEAR IN JAMES A. NEWMAN AS A NEW BOARD MEMBER

SECOND BY: SGT BRIDGES

COMMENTS: NONE

VOTING IN FAVOR: ALL

JAMES NEWMAN WAS SWORN IN TO REPLACE WILLIAM SCHWARTZ WHO RESIGNED DUE TO HEALTH ISSUES.

V. ELECTION OF A NEW CHAIRMAN AND VICE CHAIRMAN

BY: CAPT. SHELTON

MOTION MADE TO ELECT A NEW CHAIRMAN AND NEW VICE CHAIRMAN

SECOND BY: SGT. BRIDGES

COMMENTS: NONE

VOTING IN FAVOR: ALL

CAPT. JASON SHELTON WAS ELECTED AS NEW CHAIRMAN AND STEVE MORAN AS NEW VICE CHAIRMAN.

VI. OLD BUSINESS

POLICE DEPARTMENT

1. APPROVAL OF APPLICATIONS AND ROLL CALL FOR POLICE COMMUNICATION OFFICER

BY: SGT. BRIDGES

MOTION MADE TO APPROVE APPLICATIONS AND ROLL CALL FOR POLICE COMMUNICATION OFFICER

SECOND: LOU CHANDLER

COMMENTS: NONE

VOTING IN FAVOR: ALL

2. APPROVAL OF APPLICATIONS AND ROLL CALL FOR JAILER I

BY: SGT. BRIDGES

MOTION MADE TO APPROVE APPLICATIONS AND ROLL CALL FOR JAILER I

SECOND: LOU CHANDLER

COMMENTS: NONE

VOTING IN FAVOR: ALL

3. APPROVAL OF APPLICATIONS FOR INFORMATION TECHNOLOGY SPECIALIST

BY: SGT. BRIDGES

MOTION MADE TO APPROVE APPLICATIONS FOR INFORMATION TECHNOLOGY SPECIALIST

**SECOND: LOU CHANDLER
COMMENTS: NONE
VOTING IN FAVOR: ALL**

FIRE DEPARTMENT

1. APPROVAL OF APPLICATIONS AND ROLL CALL FOR FIRE TRAINING OFFICER

BY: STEVE MORAN

MOTION MADE TO APPROVE APPLICATIONS AND ROLL CALL FOR FIRE TRAINING OFFICER.

**SECOND: LOU CHANDLER
COMMENTS: NONE
VOTING IN FAVOR: ALL**

2. APPROVAL OF APPLICATIONS FOR PROMOTIONAL POSITIONS

BY: STEVE MORAN

MOTION MADE TO APPROVE THE APPLICATIONS FOR PROMOTIONAL POSITIONS.

**SECOND: LOU CHANDLER
COMMENTS: NONE
VOTING IN FAVOR: ALL**

FIRE DRIVER, FIRE CAPTAIN, DISTRICT FIRE CHIEF, CHIEF OF TRAINING, CHIEF OF EMS, ASSIST. CHIEF OF FIRE PREVENTION, ASSIST. CHIEF OF TRAINING, ASSIST. FIRE CHIEF, FIRE COMMUNICATION SUPERVISOR, DEPUTY FIRE CHIEF, ASSIST. CHIEF OF EMS, DIRECTOR OF COMMUNICATIONS

VII. NEW BUSINESS

POLICE DEPARTMENT

1. APPROVAL OF PERSONNEL ACTION FORMS

BY SGT. BRIDGES

MOTION MADE TO APPROVE PERSONNEL ACTION FORMS

**SECOND: LOU CHANDLER
COMMENTS: NONE
VOTING IN FAVOR: ALL**

APPROVED PERSONAL ACTION FORMS:

**ANTHONY, MATTHEW
ANTHONY, MATTHEW
BENTLEY, LORI
BLOUNT, JAMES
BODDIE, CLAY
BOOKER, KENDALE
BOOTHE, STEPHEN
BOYD, MATTHEW
ENGL, RUSSELL
GRAPPE, STEPHEN**

**RESIGNATION
SICK LEAVE
NAME CHANGE
PROMOTION
PROMOTION
CONFIRMATION
PROMOTION
CONFIRMATION
CONFIRMATION
CONFIRMATION**

GUERIN, REGINA
HYLBERT, APRIL
JOHNSON, KENNETH
KENNEDY, JEREMY
LACY, NICHOLAS
REED, SHATARIA
REED, TRISTAN
REYES, ALEX
SHERRELL, ZACHARY
SHORT, ROY
SUNDQUIST, KAYCEE
THOMAS, SHANKEITHA
VALDEZ, KIMBERLY
WARE, MONTRELL
WELCH, MATTHEW
WELCH, MATTHEW

RESIGNATION
SICK LEAVE
PROMOTION
PROMOTION
RESIGNATION
SICK LEAVE
CONFIRMATION
CONFIRMATION
CONFIRMATION
PROMOTION
NAME CHANGE
CONFIRMATION
CONFIRMATION
CONFIRMATION
SICK LEAVE
TERM. SICK LEAVE

2. APPROVAL OF GRADE TRANSFERS FOR POLICE COMMUNICATION OFFICER

BY: SGT. BRIDGES

MOTION MADE TO APPROVE GRADE TRANSFERS FOR POLICE COMMUNICATION OFFICER.

SECOND: LOU CHANDLER

COMMENTS: NONE

VOTING IN FAVOR: ALL

**NAME: ASSIM ABDULSATTAR
JURISDICTION: SHREVEPORT
CONFIRMED: AUGUST 23, 2022**

**NAME: KRISTINA TAYLOR
JURISDICTION: NATCHITOCHEs
CONFIRMED: OCTOBER 26, 2022**

FIRE DEPARTMENT

1. APPROVAL OF PERSONNEL ACTION FORMS

BY: STEVE MORAN

MOTION MADE TO APPROVE PERSONNEL ACTION FORMS

SECOND BY: LOU CHANDLER

COMMENTS: NONE

VOTING IN FAVOR: ALL

APPROVED PERSONNEL ACTION FORMS:

ARNETTE, CHADWICK
BELL, JOSHUA
BELL, JOSHUA
CLOINGER, CONNOR
COLEMAN, RYAN
DUNN, SPENCER
DYSON, MORGAN
FLORES, ELISEO
GRANTHAM, PEYTON
HENDERSON, TAD
HOLLIS, HUNTER
KELLOG, CLAYTON

TERM. SICK LEAVE
TERM. SUBSTITUTE APPT.
SICK LEAVE EXTENDED
PROBATIONAL FIREFIGHTER
PROBATIONAL FIREFIGHTER
TERM. SUBSTITUTE APPT.
TERM. SUBSTITUTE APPT.
PROBATIONAL FIREFIGHTER
PROBATIONAL FIREFIGHTER
SUBSTITUTE APPT. 30 DAYS
PROBATIONAL FIREFIGHTER
SUBSTITUTE APPT. 30 DAYS

**MORTIMORE, ERICK
PATTON, AUSTIN
RAMBIN, CHAD
ROBERSON, REESE
SAVELL, JASON
SAVELL, JASON
STONE, DACOVAN
TAYLOR, MICHEAL
WANIEWSKI, JACOB
WANIEWSKI, JACOB**

**PROBATIONAL
RESIGNATION
SUBSTITUTE APPT. 30 DAYS
PROBATIONAL FIREFIGHTER
PROBATIONAL FIREFIGHTER
RESIGNATION
PROBATIONAL FIREFIGHTER
SICK LEAVE EXTENDED
FIREFIGHTER RECRUIT
PROBATIONAL FIREFIGHTER**

2. APPROVAL OF APPLICANTS REQUESTING THEIR GRADE RESULTS FOR FIRE COMMUNICATON OFFICER

******THERE ARE NONE******

3. APPROVAL OF LETTER FROM CHIEF ZAGONE REQUESTING AN EXAM FOR FIRE PREVENTION OFFICER.

BY: STEVE MORAN

MOTION MADE TO APPROVE THE LETTER FROM CHIEF ZAGONE REQUESTING AN EXAM FOR FIRE PREVENTION OFFICER.

SECOND BY: LOU CHANDLER

COMMENTS: NONE

VOTING IN FAVOR: ALL

WITH THERE BEING NO FURTHER BUSINESS BEFORE THE BOARD AT THIS TIME, THIS MEETING IS ADJOURNED AT: 9:45 AM

**KAREN MAXWELL, SECRETARY
BOSSIER CITY MUNICIPAL FIRE AND
POLICE CIVIL SERVICE BOARD**