

Budget Summary

	<u>2016</u>	<u>2017</u>	<u>% Change</u>
General Fund	\$ 49,317,942	49,322,849	0.01%
Water & Sewer	12,714,525	10,799,405	-15.06%
Public Health and Welfare Services	5,901,751	6,000,348	1.67%
Alternative Fuel Stations	1,005,100	841,100	-16.32%
Sales Tax	127,516,839	117,508,929	-7.85%
Property Tax	14,332,500	14,554,200	1.55%
Civic Center	1,041,451	860,084	-17.41%
Fire Improvements & Operations	2,785,020	2,682,619	-3.68%
Jail & Municipal Buildings	1,725,000	1,725,000	0.00%
Streets & Drainage	2,600,000	2,600,000	0.00%
Riverboat Gaming Trust	0	0	0.00%
Public Health and Safety Trust	50	100	100.00%
Hotel/Motel Taxes	1,825,000	1,772,000	-2.90%
Emergency Medical Services	6,373,379	6,550,790	2.78%
Arena Operations	<u>2,981,870</u>	<u>3,056,804</u>	<u>2.51%</u>
Less Inter Fund Transfers	(36,423,407)	(37,560,778)	3.12%
Total	\$ <u>193,697,020</u>	<u>180,713,450</u>	<u>-6.70%</u>

Manning Levels By Fund

	<u>2016</u>	<u>2017</u>
General Fund	542	544
Water & Sewer	135	80
Public Services and Sanitation Fund	34	34
Sales Tax	12	12
Civic Center	8	8
Elected	10	10
Metropolitan Planning Commission (MPC)	<u>6</u>	<u>7</u>
Total	<u>747</u>	<u>695</u>

**General Fund
Summary of Revenues
& Expenses**

<u>Revenues</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>Actual YTD 6/30/16</u>	<u>Remainder of 2016</u>	<u>Total 2016 Estimated</u>	<u>Proposed 2017 Budget</u>
Taxes	\$ 39,284,588	40,869,678	9,975,851	29,839,889	39,815,740	40,509,770
Licenses & Permits	3,543,408	3,629,000	2,910,929	776,071	3,687,000	3,687,000
Intergovernmental	353,327	290,000	24,192	255,808	280,000	290,000
Fines & Interest	868,253	900,000	319,918	580,082	900,000	900,000
Gaming Revenues	768,721	935,000	343,876	421,124	765,000	775,000
State Supplemental Pay	1,734,406	1,828,020	867,309	948,589	1,815,898	1,819,740
Miscellaneous	<u>1,431,712</u>	<u>1,375,000</u>	<u>664,664</u>	<u>778,336</u>	<u>1,443,000</u>	<u>1,398,000</u>
Total Revenues	<u>47,984,415</u>	<u>49,826,698</u>	<u>15,106,739</u>	<u>33,599,899</u>	<u>48,706,638</u>	<u>49,379,510</u>
Transfers in	21,400	21,400	0	21,400	21,400	21,400
Transfer out						
Appropriation of Fund Balance	<u>0</u>	<u>0</u>			<u>0</u>	<u>0</u>
Total Revenues and Transfers	\$ <u>48,005,815</u>	<u>49,848,098</u>	<u>15,106,739</u>	<u>33,621,299</u>	<u>48,728,038</u>	<u>49,400,910</u>
<u>Expenses</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>Actual YTD 6/30/16</u>	<u>Remainder of 2016</u>	<u>Total 2016 Estimated</u>	<u>Proposed 2017 Budget</u>
General Government	\$ 11,334,326	12,143,875	5,576,132	6,004,593	11,580,725	11,822,862
Public Safety	30,297,646	31,903,998	14,997,507	15,383,933	30,381,440	32,199,854
Highway & Streets	336,557	457,528	159,611	228,231	387,842	456,374
Parks & Recreation	2,527,876	2,647,377	1,238,612	1,241,679	2,480,291	2,612,620
City Court	806,103	835,282	426,156	417,540	843,696	874,336
City Marshal	1,088,502	1,107,599	568,118	531,819	1,099,937	1,122,920
Metropolitan Planning Commission	<u>198,940</u>	<u>222,283</u>	<u>111,141</u>	111,142	<u>222,283</u>	<u>233,883</u>
Total	<u>46,589,950</u>	<u>49,317,942</u>	<u>23,077,277</u>	<u>23,918,937</u>	<u>46,996,214</u>	<u>49,322,849</u>
Excess Revenue over Expenses	\$ <u>1,415,865</u>	<u>530,156</u>	<u>-7,970,538</u>	<u>9,702,362</u>	<u>1,731,824</u>	<u>78,061</u>

**Major Revenue Sources
(Narrative)**

**General Fund
Fund Balance
Summary**

Fund Balance as of 1/1/16	\$	10,353,122
Estimated Revenues 2016		48,728,038
Total Available Funds in 2016		59,081,160
Estimated Expenditures in 2016		46,996,214
Estimated Fund Balance 1/1/17	\$	<u>12,084,946</u>

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General Fund Budget Table

Expenses by Type Table

**General Fund
Budget Worksheet
2017**

<u>Revenues</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>Actual YTD 6/30/16</u>	<u>Remainder of 2016</u>	<u>Total 2016 Estimated</u>	<u>Proposed 2017 Budget</u>
Ad Valorem Taxes	\$ 13,796,705	14,332,500	0	14,332,500	14,332,500	14,554,200
Tax Penalty Interest	92,855	75,000	53,167	41,833	95,000	95,000
Sales Taxes	20,742,664	21,657,178	8,841,407	11,796,833	20,638,240	21,080,570
Utility Taxes	3,848,970	3,900,000	815,711	3,084,289	3,900,000	3,900,000
Telephone	76,936	90,000	18,640	66,360	85,000	85,000
Chain Store Tax	83,817	95,000	89,465	5,535	95,000	95,000
Taxi Franchise	0	0	0	0	0	0
Cable T.V.	642,641	720,000	157,461	512,539	670,000	700,000
Occupational Licenses	1,782,260	1,825,000	1,677,122	172,878	1,850,000	1,850,000
Bonded Contractor License	82,215	87,000	55,390	31,610	87,000	87,000
Insurance Licenses	796,205	795,000	782,894	42,106	825,000	825,000
Spec Funds from St of La. Traffic Signals	247,543	170,000	0	170,000	170,000	170,000
Beer Excise Tax	105,784	120,000	24,192	85,808	110,000	120,000
Liquor & Beer Licenses	74,060	72,000	68,324	6,676	75,000	75,000
Tobacco Tax	0	0	0	0	0	0
Louisiana Downs	41,456	65,000	16,066	23,934	40,000	40,000
Permit Fees	808,668	850,000	327,199	522,801	850,000	850,000
Louisiana Downs, Slots	372,390	510,000	160,784	214,216	375,000	375,000
Video Poker	354,875	360,000	167,026	182,974	350,000	360,000
Grant Income	139,605	140,000	48,002	91,998	140,000	140,000
FHA in Lieu of Taxes	25,000	72,000	50,083	79,917	130,000	80,000
General & Administrative	508,000	508,000	254,000	254,000	508,000	508,000
Public Safety Income	199,592	200,000	114,870	110,130	225,000	225,000
Engineering Fees	20,839	45,000	17,699	27,301	45,000	45,000
Parks & Recreation Income	231,259	250,000	131,065	118,935	250,000	250,000
Court Fines	868,253	900,000	319,918	580,082	900,000	900,000
Interest Earned	41,306	60,000	21,989	23,011	45,000	50,000
Transfer from River Boat Gaming Trust	0	0	0	0	0	0
Transfer from Public Health & Safety Trust	0	0	0	0	0	0
Transfer from Alternative Fuel Fund	21,400	21,400	21,400	0	21,400	21,400
Other Income	266,111	100,000	26,956	73,044	100,000	100,000
State Supplemental Pay	1,734,406	1,828,020	867,309	948,589	1,815,898	1,819,740
Appropriation of Fund Balance	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Revenues	\$ <u>48,005,815</u>	<u>49,848,098</u>	<u>15,128,139</u>	<u>33,599,899</u>	<u>48,728,038</u>	<u>49,400,910</u>

**General Fund
Budget Worksheet
2017**

	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>Actual YTD 6/30/16</u>	<u>Remainder of 2016</u>	<u>Total 2016 Estimated</u>	<u>Proposed 2017 Budget</u>
Department Totals						
City Council	\$ 258,083	265,239	128,998	138,303	267,301	271,070
Public Affairs	516,784	542,377	249,263	281,975	531,238	530,769
Finance Department	879,581	930,758	417,049	443,251	860,300	873,419
Purchasing Division	68,420	203,651	86,134	107,200	193,334	197,091
Human Resources Department	505,841	600,935	234,284	231,357	465,641	435,235
Legal Department	374,298	399,355	179,895	227,210	407,105	416,642
City Court	806,103	835,282	426,156	417,540	843,696	874,336
City Marshall	1,088,502	1,107,599	568,118	531,819	1,099,937	1,122,920
Community Development Department	209,450	229,170	107,901	113,409	221,310	229,973
Fleet Services Department	1,015,238	1,036,742	480,522	486,000	966,522	1,014,248
Municipal Building Department	1,883,639	1,951,814	986,844	925,419	1,912,263	1,924,649
Information Services Division	713,688	747,572	257,372	498,199	755,571	760,651
Engineering Department	718,730	751,467	363,086	360,360	723,446	1,045,898
Traffic Engineering Division	1,112,353	1,208,065	515,739	608,955	1,130,861	1,226,071
Permits & Inspections Division	1,058,119	1,088,231	499,129	483,596	982,725	719,004
Police Department	17,414,262	18,320,852	8,717,973	9,013,596	17,731,569	18,554,797
Fire Department	12,883,384	13,583,146	6,279,534	6,370,337	12,649,871	13,645,057
Public Works Administration	270,917	294,199	142,861	126,118	268,979	283,842
Street Division	336,557	457,528	159,611	228,231	387,842	456,374
Recreation Department	2,527,876	2,647,377	1,238,612	1,241,679	2,480,291	2,612,620
Payments to Governmental & Other Agencies	1,749,185	1,894,300	927,055	967,074	1,894,129	1,894,300
Transfer to Metropolitan Planning Commission	198,940	222,283	111,141	111,142	222,283	233,883
Other Transfers	<u>0</u>	<u>0</u>	<u>0</u>		<u>0</u>	<u>0</u>
Total Expenditures	\$ <u>46,589,950</u>	<u>49,317,942</u>	<u>23,077,277</u>	<u>23,912,770</u>	<u>46,996,214</u>	<u>49,322,849</u>
Revenues Over (Under) Expenses	<u>1,415,865</u>	<u>530,156</u>	<u>-7,949,138</u>	<u>9,687,129</u>	<u>1,731,824</u>	<u>78,061</u>
Fund Balance at Beginning of Year	<u>8,937,257</u>	<u>9,765,137</u>			<u>10,353,122</u>	<u>12,084,946</u>
Fund Balance at End of Year	\$ <u>10,353,122</u>	<u>10,295,293</u>			<u>12,084,946</u>	<u>12,163,007</u>

**General Fund
Budget Worksheet
2017**

<u>CITY COUNCIL-01</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>Actual YTD 6/30/16</u>	<u>Remainder of 2016</u>	<u>Total 2016 Estimated</u>	<u>Proposed 2017 Budget</u>
Salaries	\$ 128,291	129,075	61,047	68,028	129,075	129,075
FICA/Medicare	7,932	9,875	4,004	5,871	9,875	9,875
Retirement	4,840	5,489	2,478	2,876	5,354	5,750
Group Insurance	56,689	56,200	28,149	28,148	56,297	59,670
General Office Supplies	1,073	1,500	480	1,020	1,500	1,500
Computer Supplies	0	50	0	50	50	50
Postage	75	100	43	57	100	100
Books/Periodicals	1,663	3,500	1,380	2,120	3,500	3,500
Memberships/Subscriptions	295	1,000	370	630	1,000	1,000
Operating Supplies	3,706	3,000	294	2,706	3,000	3,000
Telephone Communications	3,718	3,600	2,012	1,588	3,600	3,600
Wireless Laptops	960	1,000	463	537	1,000	1,000
Advertising	14,304	14,000	9,140	5,860	15,000	15,000
Equipment Rental	3,587	3,600	1,813	1,787	3,600	3,600
Computer Software and Maintenance	8,225	8,500	8,606	994	9,600	9,600
Repair and Maintenance	780	250	0	250	250	250
Travel & Training	9,945	10,000	3,819	6,181	10,000	10,000
Professional Fees	0	0	0	0	0	0
General Insurance	12,000	14,000	4,900	9,100	14,000	14,000
Other Expenses	0	500	0	500	500	500
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	\$ <u>258,083</u>	<u>265,239</u>	<u>128,998</u>	<u>138,303</u>	<u>267,301</u>	<u>271,070</u>

Authorized Positions	8	8			8	8
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GOALS

To perform all specified duties as set forth in our City Charter.

**General Fund
Budget Worksheet
2017**

	2015 <u>Actual</u>	2016 <u>Budget</u>	Actual <u>YTD 6/30/16</u>	Remainder <u>of 2016</u>	Total 2016 <u>Estimated</u>	Proposed 2017 <u>Budget</u>
<u>PUBLIC AFFAIRS-02</u>						
Salaries	\$ 324,011	328,490	155,335	172,517	327,852	327,852
Overtime	0	0	0	0	0	0
Part-time	0	0	0	0	0	0
FICA and Medicare Insurance	23,972	25,130	12,191	12,890	25,081	25,081
Retirement	30,663	34,492	15,582	18,023	33,605	36,065
Group Insurance	37,142	36,815	18,428	13,822	32,250	29,321
General Office Supplies	1,539	1,500	1,182	318	1,500	1,500
Computer Supplies	0	100	0	100	100	100
Printing	0	250	0	250	250	250
Postage	392	500	204	296	500	500
Books/Periodicals	0	300	0	300	300	300
Memberships/Subscriptions	3,545	3,600	3,318	282	3,600	3,600
Operating Supplies	3,212	4,500	694	3,806	4,500	4,500
Fuel & Oil	332	1,500	136	1,364	1,500	1,500
Telephone	3,960	4,000	1,813	2,187	4,000	4,000
Mobile Phone Service	3,687	4,000	1,677	2,323	4,000	4,000
Wireless Laptops	2,401	2,500	1,157	1,343	2,500	2,500
Equipment Rental	4,677	5,000	2,480	2,520	5,000	5,000
Equipment Maintenance	0	200	0	200	200	200
Vehicle Maintenance	40	1,000	48	952	1,000	1,000
Travel & Training	2,261	10,000	412	4,588	5,000	5,000
General Insurance	23,000	25,000	8,750	16,250	25,000	25,000
Marketing & Promotional	0	0	0	0	0	0
Professional Lobbyist	48,000	48,000	24,000	24,000	48,000	48,000
Other Expenses	3,950	5,500	1,856	3,644	5,500	5,500
Office Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	\$ <u>516,784</u>	<u>542,377</u>	<u>249,263</u>	<u>281,975</u>	<u>531,238</u>	<u>530,769</u>
Authorized Positions	5	5			5	5

GOALS

To coordinate and maintain daily operations of City government in accordance with our City charter.

To provide information about the City and its services to citizens, community organizations and the general public, and to assist these parties in requests regarding the delivery of City Services.

To institute City wide programs designed to promote the most effective use of City assets.

**General Fund
Budget Worksheet
2017**

	2015	2016	Actual	Remainder	Total	Proposed
<u>FINANCE-03</u>	<u>Actual</u>	<u>Budget</u>	<u>YTD 6/30/16</u>	<u>of 2016</u>	<u>2016</u>	<u>2017</u>
					<u>Estimated</u>	<u>Budget</u>
Salaries	\$ 414,200	414,799	187,428	212,317	399,745	399,745
Overtime	0	0	0	0	0	0
Part-time	0	5,000	0	0	0	0
FICA and Medicare Insurance	30,753	32,115	14,856	15,725	30,581	30,581
Retirement	39,315	43,554	18,617	21,985	40,602	43,972
Group Insurance	38,413	38,090	17,820	20,352	38,172	40,421
General Office Supplies	6,080	7,000	3,751	3,249	7,000	7,000
Computer Supplies	0	1,000	0	1,000	1,000	1,000
Printing	5,732	4,500	3,629	871	4,500	4,500
Postage	26,578	27,000	13,739	13,261	27,000	27,000
Books & Periodicals	241	500	240	260	500	500
Membership/Subscriptions	1,890	2,200	1,570	630	2,200	2,200
Operating Supplies	7,172	8,000	2,718	5,282	8,000	8,000
Telephone	3,304	3,500	1,425	2,075	3,500	3,500
Mobile Phone Service	897	1,500	451	549	1,000	1,000
Wireless Communications(Laptop)	933	1,000	463	537	1,000	1,000
Legal Notices	6,180	7,000	7,178	2,822	10,000	7,500
Computer Software	32,935	35,000	35,477	523	36,000	36,000
Computer System	24,000	24,000	12,000	12,000	24,000	24,000
Equipment Maintenance	0	5,000	105	2,395	2,500	2,500
Equipment Rental	10,920	14,000	4,577	7,423	12,000	12,000
Travel & Training	874	5,000	80	4,920	5,000	5,000
Computer Consultant Fees	0	3,000	0	3,000	3,000	3,000
Professional Services/Audit	127,000	135,000	50,000	40,000	90,000	100,000
Professional Services/Actuarial	38,140	40,000	27,395	12,605	40,000	40,000
Preparation of Tax Rolls	28,442	35,000	0	35,000	35,000	35,000
General Insurance	35,000	37,000	12,950	24,050	37,000	37,000
Other Expenses	582	1,000	580	420	1,000	1,000
Other Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	\$ <u>879,581</u>	<u>930,758</u>	<u>417,049</u>	<u>443,251</u>	<u>860,300</u>	<u>873,419</u>
Authorized Positions	7	7			7	7

GOALS

To manage and report the City's financial affairs in accordance with the best recognized principles of government accounting.

To ensure that City employees are paid properly and in a timely manner.

To insure and protect the City and its employees against various risks and potential liability.

To provide health and retirement benefits to the City's active and retired employees.

To manage and control the City's fixed assets.

To safeguard the City's assets and monitor all disbursements.

To provide reliable, accurate, and timely financial data to the Mayor, City Council, City management, and operating Departments and Divisions on a regular basis.

To maintain vendor files, record revenue, prepare receipts and make journal entries.

To maintain separate books and accounts for all general, special, state, federal, & local monies.

**General Fund
Budget Worksheet
2017**

<u>PURCHASING-04</u>		<u>2015 Actual</u>	<u>2016 Budget</u>	<u>Actual YTD 6/30/16</u>	<u>Remainder of 2016</u>	<u>Total 2016 Estimated</u>	<u>Proposed 2017 Budget</u>
Salaries	\$	28,216	114,000	51,761	62,239	114,000	114,000
Overtime		0	0	0	0	0	0
FICA and Medicare Insurance		1,972	8,721	3,941	4,780	8,721	8,721
Retirement		0	11,970	5,094	6,253	11,347	12,540
Group Insurance		0	18,560	4,433	4,933	9,366	9,930
Unemployment		0	0	0	0	0	0
General Office Supplies		850	800	505	295	800	800
Computer Supplies		0	50	0	50	50	50
Printing		1,038	2,500	98	1,902	2,000	2,000
Postage		260	1,000	42	958	1,000	1,000
Books/Periodicals		0	300	0	300	300	300
Memberships		355	500	400	100	500	500
General Operating Supplies		1,047	1,000	599	401	1,000	1,000
Fuel & Oil		39	500	54	446	500	500
Communications/Telephone		6,065	6,000	2,689	3,511	6,200	6,200
Wireless Communication(Laptops)		480	1,000	231	769	1,000	1,000
Legal Notices		14	200	0	200	200	200
Equipment Rental		3,354	4,000	2,112	1,888	4,000	4,000
Computer Software		7,351	8,500	7,571	929	8,500	8,500
Equipment Maintenance		0	100	0	100	100	100
Vehicle Maintenance		687	750	124	626	750	750
Travel & Training		25	4,000	779	3,221	4,000	6,000
General Insurance		16,000	18,000	6,300	11,700	18,000	18,000
Other Expenses		667	1,200	-599	1,599	1,000	1,000
Capital Outlay		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	\$	<u>68,420</u>	<u>203,651</u>	<u>86,134</u>	<u>107,200</u>	<u>193,334</u>	<u>197,091</u>
Authorized Positions		2	2			2	2

GOALS

To establish, after consultation with the heads of the departments concerned, standard specifications for all supplies, materials and equipment required by city government.

To prescribe, with the approval of the Mayor, the time for making requisitions for such supplies, materials and equipment and the future period said requisitions are to cover.

To inspect, or cause to be inspected, all deliveries of supplies, materials and equipment purchased, and to cause tests to be made when necessary to determine their quality, quantity, and conformity with specifications.

To transfer, with the approval of the Council, to or between departments and agencies of the city, or to sell supplies, materials, and equipment determined after consultation with the head of the department concerned to be surplus, obsolete or unused.

To maintain an adequate system of accounting for all property received and issued in accordance with accepted principles for property and inventory control, and to maintain inventory of all movable property belonging to the City, as may be required by the Council.

To provide Administrative contract management for all Public Works, construction, procurement and professional contracts.

**General Fund
Budget Worksheet
2017**

<u>HUMAN RESOURCES-05</u>	2015 <u>Actual</u>	2016 <u>Budget</u>	Actual <u>YTD 6/30/16</u>	Remainder <u>of 2016</u>	Total 2016 <u>Estimated</u>	Proposed 2017 <u>Budget</u>
Salaries	\$ 294,301	353,916	138,908	125,673	264,581	220,486
Overtime	0	0	0	0	0	0
Part Time	0	2,500	0	0	0	2,500
FICA and Medicare Insurance	21,519	26,996	10,752	9,489	20,241	17,059
Retirement	27,851	36,627	13,470	13,727	27,197	24,254
Group Insurance	46,879	51,046	20,318	21,167	41,485	39,886
General Office Supplies	2,454	2,500	750	1,500	2,250	2,500
Computer Supplies	0	250	0	0	0	250
Printing	642	1,500	925	200	1,125	1,500
Postage	1,598	1,500	715	750	1,465	1,500
Membership/Subscriptions	10,785	10,000	3,058	5,501	8,559	10,000
Operating Supplies	2,639	4,000	201	1,800	2,001	4,000
Fuel & Oil	2,300	4,000	657	1,200	1,857	2,400
Communications/Telephone	3,230	3,400	1,419	1,800	3,219	3,400
Mobile Phones	683	800	1,224	300	1,524	1,000
Wireless Laptops	1,015	1,600	463	500	963	1,500
Employment Physicals	8,305	6,000	5,852	3,000	8,852	9,000
Public Records Checks	2,226	2,800	897	1,200	2,097	2,500
Legal Notices / Employment Adv	0	2,500	0	0	0	2,500
Equipment Rental	7,516	7,500	3,167	3,500	6,667	7,500
Computer Software	8,513	8,600	8,463	0	8,463	8,600
Equipment Maintenance	0	400	0	0	0	400
Vehicle Maintenance	1,073	1,500	295	800	1,095	1,500
Travel & Training	3,011	5,500	0	0	0	5,500
Consultant Fees - EAP	41,301	45,000	15,750	26,250	42,000	45,000
General Insurance	18,000	20,000	7,000	13,000	20,000	20,000
Other Expenses	0	500	0	0	0	500
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	\$ <u>505,841</u>	<u>600,935</u>	<u>234,284</u>	<u>231,357</u>	<u>465,641</u>	<u>435,235</u>
 Authorized Positions	 6	 6			 6	 5

GOALS

To provide personnel management support service and information to all operating and staff organizations and their employees.

To maintain the current classification plan and the pay with regular program of job audits and compensation studies.

To continue to establish and refine Personnel recruitment and selection procedures.

To Administer the City's Group Hospitalization, Life, and Dental Plans.

**General Fund
Budget Worksheet
2017**

<u>LEGAL DEPARTMENT-06</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>Actual YTD 6/30/16</u>	<u>Remainder of 2016</u>	<u>Total 2016 Estimated</u>	<u>Proposed 2017 Budget</u>
Salaries	\$ 251,189	256,483	121,264	135,219	256,483	256,483
FICA and Medicare Insurance	18,204	19,621	9,325	10,296	19,621	19,621
Retirement	23,771	26,931	12,160	14,771	26,931	28,214
Group Insurance	37,446	37,120	18,588	18,532	37,120	39,424
General Office Supplies	1,073	1,500	581	919	1,500	1,500
Computer Supplies	0	100	0	100	100	100
Postage	623	1,100	399	701	1,100	1,100
Books/Periodicals	11,737	10,000	6,135	11,865	18,000	24,000
Memberships/Subscriptions	361	500	50	450	500	500
General Operating Supplies	1,385	1,500	470	1,030	1,500	1,500
Communications/Telephone	1,521	1,500	758	842	1,600	1,600
Mobile Phones	1,838	1,500	759	791	1,550	1,600
Wireless Laptops	480	500	231	269	500	500
Legals	1,516	1,500	0	1,500	1,500	1,500
Equipment Rental	3,475	4,200	1,795	2,005	3,800	3,800
Equipment Maintenance	162	100	0	100	100	0
Travel & Training	1,541	10,000	766	9,234	10,000	10,000
Legal Fees	800	6,000	0	6,000	6,000	6,000
General Insurance	17,000	17,000	5,950	11,050	17,000	17,000
Other Expenses	0	1,200	0	1,200	1,200	1,200
Recording Fees	176	1,000	664	336	1,000	1,000
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	\$ <u>374,298</u>	<u>399,355</u>	<u>179,895</u>	<u>227,210</u>	<u>407,105</u>	<u>416,642</u>

Authorized Positions	4	4		4	4
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GOALS

To provide legal advice to the Mayor, City Council, and all other offices departments, divisions, commissions, boards, and agencies of City Government.

To handle all legal instruments to which the City is a party and in which it has an interest, and all litigation, including prosecution of ordinance violations in the City of Bossier City.

**General Fund
Budget Worksheet
2017**

<u>CITY COURT-07</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>Actual YTD 6/30/16</u>	<u>Remainder of 2016</u>	<u>Total 2016 Estimated</u>	<u>Proposed 2017 Budget</u>
Salaries	\$ 482,661	499,491	232,622	266,869	499,491	497,851
Court Supplemental Pay	77,100	84,000	39,300	44,700	84,000	84,000
Overtime	605	2,000	443	557	1,000	1,000
Part-time	14,630	15,500	7,340	8,160	15,500	15,500
FICA and Medicare Insurance	40,920	44,790	21,076	23,714	44,790	46,463
Retirement	63,395	61,270	32,318	39,588	71,906	73,565
Unemployment	0	1,000	0	1,000	1,000	1,000
Group Insurance	81,780	84,937	42,552	46,098	88,650	90,163
General Office Supplies	3,140	4,500	2,352	2,148	4,500	4,500
Computer Supplies	0	1,000	0	1,000	1,000	1,000
Printing	1,521	1,300	0	1,300	1,300	1,300
Postage	9,034	9,000	4,082	4,918	9,000	9,000
Books/Periodicals	23,788	24,000	9,228	14,772	24,000	24,000
General Operating Supplies	3,645	3,000	2,674	326	3,000	30,000
Communications/Telephone	2,853	2,800	1,237	1,563	2,800	2,800
Equipment Rental	7,855	9,000	3,840	5,160	9,000	9,000
Computer Software	27,500	30,000	0	25,000	25,000	25,000
Audit Fees	10,685	12,000	12,065	0	12,065	12,500
Consulting Fees	0	1,500	0	1,500	1,500	1,500
Storage Building Rental	5,628	5,100	2,366	2,734	5,100	5,100
Equipment Maintenance	0	1,000	0	1,000	1,000	1,000
General Insurance	33,000	35,000	12,250	22,750	35,000	35,000
Other Expenses	1,414	1,500	411	1,089	1,500	1,500
City Court Reimbursement	-85,051	(98,406)	0	-98,406	(98,406)	(98,406)
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	\$ <u>806,103</u>	<u>835,282</u>	<u>426,156</u>	<u>417,540</u>	<u>843,696</u>	<u>874,336</u>
Authorized Positions	13	13			13	13

GOALS

To properly dispose of all cases within the requirements of the law and to provide the service as defined by law.

To handle all cases which come before City Court.

To prepare, file and record all court related documents on civil claims.

To prepare court dockets, charge the fees prescribed by law and disburse the appropriate revenues.

To receive all criminal & traffic charges, to prepare all court dockets and to keep all criminal & traffic records.

To prepare bench warrants, other court related matters.

To receive and process fines levied in connection with traffic infractions.

Act 594 of 1986 placed the City Court and Marshal Office's funding totally from the City.

**General Fund
Budget Worksheet
2017**

<u>CITY MARSHAL-08</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>Actual YTD 6/30/16</u>	<u>Remainder of 2016</u>	<u>Total 2016 Estimated</u>	<u>Proposed 2017 Budget</u>
Salaries	\$ 639,113	723,899	331,868	381,211	713,079	701,600
Overtime	8,485	15,000	6,542	8,458	15,000	15,000
Part Time	0	0	0	0	0	0
Educational Incentive Pay	27,600	32,000	12,000	12,000	24,000	32,000
State Supplemental Pay	48,383	60,000	25,250	30,000	55,250	60,000
FICA and Medicare Insurance	53,318	59,433	28,831	32,930	61,761	61,860
Retirement	67,940	85,670	36,967	47,323	84,290	87,295
Group Insurance	119,641	111,950	60,677	65,733	126,410	128,665
Unemployment	0	2,500	0	2,500	2,500	2,500
General Office Supplies	861	1,000	321	679	1,000	1,000
Computer Supplies	226	500	50	450	500	500
Postage	2,298	2,500	732	1,768	2,500	2,500
Books/Periodicals	0	0	0	0	0	0
Membership/Subscriptions	0	0	0	0	0	0
General Operating Supplies	6,127	5,500	2,210	3,290	5,500	5,500
Fuel & Oil	16,165	28,000	7,438	10,562	18,000	20,000
Uniforms	1,689	2,000	0	2,000	2,000	2,000
Communications/Telephone	2,469	3,500	911	2,589	3,500	3,500
Mobile Phones	9,485	13,000	4,090	5,910	10,000	12,000
Other Communications	0	500	0	500	500	500
Wireless Laptops	8,562	10,000	4,631	5,369	10,000	10,000
Technical Services - Polygraph	0	0	0	0	0	0
Legal Notices	0	0	0	0	0	0
Computer Software	15,710	5,000	14,715	5,285	20,000	20,000
Equipment Rental	6,524	9,000	2,381	5,119	7,500	9,000
Equipment Maintenance	2,836	4,000	3,525	475	4,000	4,000
Vehicle Maintenance	9,755	10,000	5,083	4,917	10,000	11,000
Professional Services	8,315	9,000	8,345	655	9,000	9,000
General Insurance	33,000	33,000	11,551	21,449	33,000	33,000
Other Expenses	0	500	0	500	500	500
Grant Reimbursement	0	(119,853)	0	-119,853	(119,853)	(110,000)
Capital Outlay	0	0	0	0	0	0
Total	\$ <u>1,088,502</u>	<u>1,107,599</u>	<u>568,118</u>	<u>531,819</u>	<u>1,099,937</u>	<u>1,122,920</u>
Authorized Positions	15	15			15	15

GOALS

To execute court orders and mandates, make arrests, and preserve the peace according to RS 13:1881, Court and Judicial Procedures, State of Louisiana.

To locate persons needed in the execution of orders from the courts.

To collect garnishments, seizures and to make all disbursement.

To conduct all criminal, traffic and civil court sessions.

Collect Fines

**General Fund
Budget Worksheet
2017**

<u>COMMUNITY DEVELOPMENT-09</u>	2015 <u>Actual</u>	2016 <u>Budget</u>	Actual <u>YTD 6/30/16</u>	Remainder <u>of 2016</u>	Total 2016 <u>Estimated</u>	Proposed 2017 <u>Budget</u>
Salaries	\$ 124,456	127,079	60,082	66,997	127,079	127,079
Overtime	0	150	0	150	150	150
Part-time	0	6,500	0	3,000	3,000	6,500
FICA and Medicare Insurance	8,591	10,231	4,420	5,811	10,231	10,231
Retirement	11,778	13,345	6,025	6,989	13,014	13,980
Group Insurance	28,084	27,840	13,941	13,941	27,882	29,568
Unemployment	0	500	0	0	0	500
General Office Supplies	530	500	77	400	477	500
Computer Supplies	0	50	0	50	50	50
Postage	377	700	171	200	371	400
Books/Periodicals	0	100	0	100	100	100
Memberships/Subscriptions	1,295	1,250	1,090	200	1,290	1,290
General Operating Supplies	3,308	1,500	1,261	500	1,761	1,700
Fuel & Oil	1,420	3,000	558	800	1,358	2,000
Communications/Telephone	1,467	2,000	499	600	1,099	1,600
Advertising/Legals	1,656	2,500	934	934	1,868	2,400
Equipment Rental	2,760	4,000	1,612	1,612	3,224	3,500
Equipment Maintenance	62	75	0	75	75	75
Vehicle Maintenance	258	1,000	1,031	400	1,431	1,500
Computer Software Maintenance	250	750	0	750	750	750
Travel & Training	1,158	2,000	0	2,000	2,000	2,000
Audit Fees	12,000	12,000	12,000	0	12,000	12,000
General Insurance	10,000	12,000	4,200	7,800	12,000	12,000
Other Expenses	0	100	0	100	100	100
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	\$ <u>209,450</u>	<u>229,170</u>	<u>107,901</u>	<u>113,409</u>	<u>221,310</u>	<u>229,973</u>
Authorized Positions	3	3			3	3

GOALS

To supervise and coordinate all planning activities including: CDBG applications, neighborhood plans, all necessary meetings, hearings and workshops.

To coordinate all administrative support activities including: processing payment documents, contract documents, and monitor projects.

To improve approved rehabilitation home quality by preparing in depth work write ups to identify the specific scope and exact location of each item to be repaired together with cost estimates with specify quantity and quality of material.

To upgrade quality of home rehabilitation's by daily inspections of work in progress.

To establish a tracking system to insure rehabilitation work is completed on time.

To develop a sound and viable Community Development program through citizen input and proper planning.

To seek and apply for other funding sources to further neighborhood improvement, community and economic development.

**General Fund
Budget Worksheet
2017**

<u>FLEET SERVICES-10</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>Actual YTD 6/30/16</u>	<u>Remainder of 2016</u>	<u>Total 2016 Estimated</u>	<u>Proposed 2017 Budget</u>
Salaries	\$ 539,071	554,346	251,024	262,401	513,425	542,396
Overtime	27,279	30,000	11,770	18,230	30,000	30,000
Part-time	17,922	19,000	9,071	9,929	19,000	19,000
Tool Allowance	1,440	1,500	720	780	1,500	1,500
FICA and Medicare Insurance	43,560	46,271	21,345	21,796	43,141	45,357
Retirement	51,198	58,210	25,261	28,544	53,805	59,664
Group Insurance	130,283	129,990	60,487	55,639	116,126	118,806
Unemployment	0	2,000	0	2,000	2,000	2,000
General Office Supplies	742	1,200	578	622	1,200	1,200
Postage	55	400	15	385	400	400
General Operating Supplies	9,563	15,000	4,823	10,177	15,000	15,000
Fuel & Oil	15,001	28,000	6,198	11,802	18,000	20,000
Cleaning Supplies	0	25	0	25	25	25
First Aid Supplies	179	250	0	250	250	250
Uniforms	8,489	9,000	3,850	5,150	9,000	9,000
Electricity	41,267	40,000	21,388	20,612	42,000	45,000
Natural Gas	8,844	10,000	5,523	4,477	10,000	12,000
Water & Sewer	8,848	8,000	4,712	4,288	9,000	10,000
Communications/Telephone	3,257	3,200	1,434	1,866	3,300	3,300
Mobile Phones	2,061	1,800	786	1,214	2,000	2,000
Other Communications	389	800	188	412	600	600
Wireless Laptops	480	600	231	369	600	600
Equipment Rental	1,126	1,400	457	943	1,400	1,400
Computer Software	9,210	11,000	9,301	699	10,000	10,000
Building Maintenance	7,662	8,000	6,860	1,140	8,000	8,000
Equipment Maintenance	3,983	4,000	1,626	2,374	4,000	4,000
Vehicle Maintenance	13,510	10,000	4,116	5,884	10,000	10,000
Towing Charges	0	250	0	250	250	250
Travel & Training	100	1,500	0	1,500	1,500	1,500
Consultant Fees	0	0	0	0	0	0
General Insurance	33,000	35,000	12,583	22,417	35,000	35,000
Garage Default	36,719	5,000	16,175	-11,175	5,000	5,000
Other Expenses	0	1,000	0	1,000	1,000	1,000
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	\$ <u>1,015,238</u>	<u>1,036,742</u>	<u>480,522</u>	<u>486,000</u>	<u>966,522</u>	<u>1,014,248</u>
Authorized Positions	15	15			15	14

GOALS

To service, or secure services for all vehicles and equipment in need of repair.

To provide emergency road service.

To provide fueling service for all City vehicles.

To decrease the frequency of repairs per vehicle.

**General Fund
Budget Worksheet
2017**

<u>MUNICIPAL BUILDING-11</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>Actual YTD 6/30/16</u>	<u>Remainder of 2016</u>	<u>Total 2016 Estimated</u>	<u>Proposed 2017 Budget</u>
Salaries	\$ 274,048	279,607	131,665	140,343	272,008	279,607
Overtime	7,052	10,000	3,071	5,000	8,071	10,000
Part-time	17,584	20,000	8,221	7,000	15,221	18,000
FICA and Medicare Insurance	21,966	23,685	11,367	11,224	22,591	23,532
Retirement	25,915	29,359	13,256	15,379	28,635	30,757
Group Insurance	47,255	46,848	18,855	18,855	37,710	39,958
Unemployment	0	2,000	0	0	0	2,000
General Office Supplies	850	500	428	3,000	3,428	1,000
Computer Supplies	0	200	0	200	200	200
Postage	5	40	0	0	0	20
General Operating Supplies	7,796	25,000	2,624	4,000	6,624	10,000
Fuel & Oil	11,244	20,000	4,785	7,000	11,785	15,000
First Aid Supplies	58	75	0	0	0	75
Uniforms	1,879	2,000	2,008	92	2,100	2,000
Electricity	361,515	360,000	160,145	199,855	360,000	360,000
Natural Gas	10,657	22,000	4,292	4,508	8,800	12,000
Water & Sewer	99,667	85,000	21,894	63,106	85,000	85,000
Mobile Phone	5,113	6,000	2,306	3,694	6,000	6,000
Communications/Telephone	10,290	12,000	4,556	6,044	10,600	12,000
Other Communications	5,933	6,500	6,420	0	6,420	6,500
Wireless Laptops	480	500	231	269	500	500
Equipment Rental	18,059	22,000	4,856	13,144	18,000	18,000
Building Maintenance	889,850	875,000	556,521	378,479	935,000	900,000
Equipment Repair and Maintenance	22,711	35,000	7,636	8,364	16,000	30,000
Vehicle Maintenance	8,834	15,000	4,987	3,013	8,000	10,000
Travel-Educational	100	4,000	0	2,000	2,000	3,000
General Insurance	45,000	47,000	16,450	30,550	47,000	47,000
Other Expenses	-10,222	2,500	270	300	570	2,500
Capital Outlay	0	0	0	0	0	0
Total	\$ <u>1,883,639</u>	<u>1,951,814</u>	<u>986,844</u>	<u>925,419</u>	<u>1,912,263</u>	<u>1,924,649</u>
 Authorized Positions	 6	 6			 6	 6

GOALS

To provide plumbing, roofing, carpentry, electrical, air conditioning and heating, painting and equipment repair.

To protect the capital investment in City buildings.

To prevent emergencies causing down time in buildings, through preventive maintenance.

To maintain a high level of appearance for City buildings.

**General Fund
Budget Worksheet
2017**

	2015	2016	Actual	Remainder	Total	Proposed
<u>INFORMATION SERVICES-12</u>	<u>Actual</u>	<u>Budget</u>	<u>YTD 6/30/16</u>	<u>of 2016</u>	<u>2016</u>	<u>2017</u>
					<u>Estimated</u>	<u>Budget</u>
Salaries	\$ 349,569	353,503	166,540	186,963	353,503	352,603
Overtime	3,979	7,000	1,810	5,190	7,000	7,000
Part Time	0	0	0	0	0	0
FICA and Medicare Insurance	26,366	27,579	13,363	14,216	27,579	27,510
Retirement	32,310	37,120	16,720	19,394	36,114	38,790
Group Insurance	50,488	46,920	28,113	28,112	56,225	59,598
Unemployment	0	0	0	0	0	0
General Office Supplies	284	600	62	538	600	600
Computer Supplies	8,451	8,500	875	7,625	8,500	8,500
Postage	14	300	450	50	500	500
Freight	0	350	0	350	350	350
Books/Periodicals	0	600	0	600	600	600
Membership/Subscriptions	0	500	195	305	500	500
General Operating Supplies	17,809	19,000	6,719	12,281	19,000	19,000
Fuel & Oil	3,517	7,500	1,312	4,688	6,000	6,000
Communications/Telephone	27,469	26,000	14,084	12,916	27,000	27,000
Mobile Phone Service	7,900	8,000	2,694	5,306	8,000	8,000
Other Communications	11,991	13,000	6,002	6,998	13,000	13,000
Wireless Communications (Laptops)	3,441	4,000	1,620	2,380	4,000	4,000
Equipment & Computer Rental	126,251	122,000	46,450	75,550	122,000	122,000
Maintenance Contracts-Comp Stware	160,507	175,000	49,538	125,462	175,000	175,000
Vehicle Repair and Maintenance	6,259	3,500	1,049	2,451	3,500	3,500
Equipment Maintenance	53,039	50,000	6,101	43,899	50,000	50,000
Travel & Training	4,721	10,000	3,863	6,137	10,000	10,000
Consultant Fees	40,323	45,000	4,012	40,988	45,000	45,000
General Insurance	30,000	32,000	11,200	20,800	32,000	32,000
Other Expenses	400	1,000	300	700	1,000	1,000
Capital Outlay	0	0	0	0	0	0
Reimbursement for Services	<u>(251,400)</u>	<u>(251,400)</u>	<u>(125,700)</u>	<u>(125,700)</u>	<u>(251,400)</u>	<u>(251,400)</u>
Total	\$ <u>713,688</u>	<u>747,572</u>	<u>257,372</u>	<u>498,199</u>	<u>755,571</u>	<u>760,651</u>
Authorized Positions	7	7			7	7

GOALS

To provide the City with information systems that meet management requirements.

To insure that information access is controlled and kept secure.

To design and code computer programs.

To design manual and computer information processing systems.

To plan the City's long-range information requirements.

**General Fund
Budget Worksheet
2017**

<u>ENGINEERING-15</u>	2015 <u>Actual</u>	2016 <u>Budget</u>	Actual <u>YTD 6/30/16</u>	Remainder <u>of 2016</u>	Total 2016 <u>Estimated</u>	Proposed 2017 <u>Budget</u>
Salaries	\$ 429,542	438,658	208,908	219,328	428,236	570,923
Overtime	104	1,000	0	0	0	0
FICA and Medicare Insurance	31,206	33,635	16,127	16,633	32,760	43,676
Retirement	40,656	46,060	20,797	24,126	44,923	62,802
Group Insurance	74,892	74,239	37,175	37,175	74,350	99,022
Unemployment	0	500	0	0	0	1,500
General Office Supplies	1,265	1,500	566	400	966	1,800
Computer Supplies	38	500	3	300	303	500
Printing	1,711	1,500	0	500	500	1,500
Postage	425	500	102	1,398	1,500	9,500
Books & Periodicals	0	100	0	100	100	100
Memberships/Subscriptions	85	500	200	100	300	300
General Operating Supplies	2,962	4,000	2,840	1,160	4,000	4,000
Uniforms	0	0	0	0	0	1,000
Fuel & Oil	8,767	12,000	2,706	2,000	4,706	10,000
Communications/Telephone	530	700	199	201	400	500
Mobile Phones	2,497	3,000	1,054	1,100	2,154	4,200
Other Communications	0	75	0	0	0	75
Legal Notices	972	2,000	105	95	200	1,000
Equipment Rental	12,821	14,000	5,420	7,580	13,000	14,000
Computer Software	27,936	28,000	26,900	1,100	28,000	29,000
Equipment Maintenance	0	1,000	0	500	500	1,000
Vehicle Maintenance	3,244	3,000	1,920	1,080	3,000	3,500
Towing Charges	0	0	0	0	0	4,000
Contract Mowing Charges	0	0	0	0	0	75,000
Travel & Training	348	1,000	260	250	510	1,000
Consultant Fees	15,468	20,000	12,261	7,739	20,000	30,000
Lab Tests	16,202	15,000	8,028	6,972	15,000	17,000
Recording Fees	266	1,500	38	500	538	11,500
General Insurance	38,000	40,000	14,000	26,000	40,000	40,000
Other Expenses	8,793	7,500	3,477	4,023	7,500	7,500
Capital Outlay	0	0	0	0	0	0
Total	\$ <u>718,730</u>	<u>751,467</u>	<u>363,086</u>	<u>360,360</u>	<u>723,446</u>	<u>1,045,898</u>
 Authorized Positions	 8	 8			 8	 11

GOALS

To ensure quality control in the construction of streets and storm drainage systems and to design streets and storm drainage systems which will alleviate flooding of homes and property.

To prepare quantity/cost estimates, prepare plans and specifications, and monitor projects and construction for capital improvement projects.

To prepare legal descriptions and maps for annexation, land acquisitions, street dedications and closures.

To make certain that all contractors working within the City limits adhere to all specifications required by city ordinances.

**General Fund
Budget Worksheet
2017**

	2015	2016	Actual	Remainder	Total	Proposed
<u>TRAFFIC ENGINEERING-16</u>	<u>Actual</u>	<u>Budget</u>	<u>YTD 6/30/16</u>	<u>of 2016</u>	<u>2016</u>	<u>2017</u>
					<u>Estimated</u>	<u>Budget</u>
Salaries	\$ 245,001	267,602	124,874	132,769	257,643	267,602
Overtime	3,340	4,500	2,199	2,301	4,500	4,500
Certification Incentive Pay	7,200	12,000	3,600	3,600	7,200	12,000
FICA and Medicare Insurance	18,250	21,734	9,822	10,783	20,605	21,734
Retirement	23,724	28,100	12,894	15,034	27,928	29,437
Group Insurance	62,848	74,239	37,175	37,175	74,350	78,848
Unemployment	0	1,500	0	0	0	500
General Office Supplies	452	1,500	0	1,500	1,500	1,500
Printing	113	150	0	75	75	150
Postage	257	600	3	147	150	200
Books & Periodicals	0	250	0	200	200	300
Membership/Subscriptions	675	600	375	225	600	700
General Operating Supplies	5,629	6,000	4,913	1,087	6,000	6,000
Fuel & Oil	11,580	18,000	4,833		11,000	12,000
Electricity-Traffic Signals	22,795	20,000	9,117	12,883	22,000	20,000
Electricity-Street lights	529,342	500,000	210,465	239,535	450,000	500,000
Electricity	5,653	6,000	2,347	3,353	5,700	6,000
Natural Gas	628	1,200	344	356	700	1,000
Water & Sewer	947	1,000	165	785	950	1,000
Communications/Telephone	5,528	5,600	2,364	3,136	5,500	5,600
Mobile Phone Service	1,878	2,000	913	987	1,900	2,000
Computer Software	4,435	4,000	0	4,000	4,000	4,000
Other Communications	0	450	0	0	0	0
Wireless (Laptops)	960	1,000	463	497	960	1,000
Legal Notices	0	40	0	0	0	0
Traffic Signal Maintenance	23,792	25,000	11,812	12,188	24,000	25,000
Street Light Maintenance	56,682	50,000	20,229	29,771	50,000	50,000
Street Sign Maintenance	29,609	30,000	10,591	19,409	30,000	30,000
Guard Rail Maintenance	5,135	12,000	972	10,028	11,000	12,000
Pavement Marking Maintenance	6,700	70,000	21,191	48,809	70,000	90,000
Building Maintenance	35	1,000	972	28	1,000	1,000
Equipment Maintenance	1,143	1,500	1,368	132	1,500	1,500
Vehicle Maintenance	12,648	12,000	2,824	9,176	12,000	12,000
Travel & Training	6,348	7,000	3,959	2,441	6,400	7,000
General Insurance	18,000	20,000	14,955	5,045	20,000	20,000
Other Expenses	1,026	1,500	0	1,500	1,500	1,500
Project Street Lighting	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Total	\$ 1,112,353	1,208,065	515,739	608,955	1,130,861	1,226,071
Authorized Positions	8	8			8	8

GOALS

To install and maintain all regulatory, warning and informational signs within the City's jurisdiction.

To maintain and operate all traffic signals in accordance with State and Federal Highway Standards.

To maintain and repair all roadway lighting systems, pavement markings, guardrails and safety barriers within the City's jurisdiction.

**General Fund
Budget Worksheet
2017**

<u>PERMITS & INSPECTIONS-17</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>Actual YTD 6/30/16</u>	<u>Remainder of 2016</u>	<u>Total 2016 Estimated</u>	<u>Proposed 2017 Budget</u>
Salaries	\$ 636,211	593,751	276,152	278,013	554,165	399,353
Certification Incentive Pay	8,200	15,000	3,800	4,700	8,500	15,000
Overtime	0	5,000	0	0	0	5,000
Part-time	0	0	0	0	0	0
FICA and Medicare Insurance	47,876	46,955	22,153	20,891	43,044	32,085
Retirement	60,886	62,344	28,151	29,699	57,850	43,140
Group Insurance	119,362	111,431	55,203	51,432	106,635	88,776
Unemployment	0	5,000	0	5,000	5,000	5,000
General Office Supplies	1,885	3,000	1,035	1,000	2,035	2,700
Computer Supplies	56	100	0	0	0	0
Printing	827	4,000	1,234	1,500	2,734	3,000
Postage	8,844	8,000	5,024	2,976	8,000	1,000
Books/Periodicals	0	1,000	636	-636	0	0
Memberships/Subscriptions	865	650	0	650	650	650
Credit Card Fees	6,925	7,000	3,539	3,461	7,000	8,000
General Operating Supplies	1,651	3,500	1,687	1,313	3,000	3,000
Uniforms	2,648	6,000	4,005	1,995	6,000	5,500
Fuel & Oil	16,200	30,000	6,245	8,755	15,000	20,000
Communications/Telephone	2,400	2,500	1,044	1,456	2,500	2,500
Mobile Phone Service	6,051	6,800	2,942	3,058	6,000	5,300
Other Communications	120	500	0	0	0	0
Wireless Communications	3,841	4,000	1,851	2,049	3,900	4,000
Equipment Rental	1,946	2,200	837	800	1,637	2,000
Equipment Maintenance	2,801	2,000	759	800	1,559	2,000
Vehicle Maintenance	2,948	7,000	4,614	2,300	6,914	6,500
Towing Charges	1,800	2,000	1,990	2,000	3,990	0
Contract Mowing	58,035	80,000	36,146	30,000	66,146	0
Computer Software Maintenance	15,965	16,000	15,703	1,047	16,750	17,000
Travel & Training	2,560	5,000	3,887	1,000	4,887	5,000
Consultant Fees	0	0	1,713	-1,713	0	0
Recording Fees	7,216	15,000	3,947	5,000	8,947	0
General Insurance	40,000	42,000	14,832	25,050	39,882	42,000
Other Expenses	<u>0</u>	<u>500</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>500</u>
Total	\$ <u>1,058,119</u>	<u>1,088,231</u>	<u>499,129</u>	<u>483,596</u>	<u>982,725</u>	<u>719,004</u>

Authorized Positions

14

13

13

10

GOALS

To issue permits for construction within the city limits or for any projects that tie into City water or sewage.

To inspect all construction work for compliance with applicable codes.

To ensure that permits taken by subcontractors are equal to the amount deducted from the building permit by the general contractor.

To collect and maintain accurate records of fees for permits issued, and other monies received for services provided.

**General Fund
Budget Worksheet
2017**

<u>POLICE DEPARTMENT-20</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>Actual YTD 6/30/16</u>	<u>Remainder of 2016</u>	<u>Total 2016 Estimated</u>	<u>Proposed 2017 Budget</u>
Salaries	\$ 8,837,445	9,112,332	4,247,847	4,453,973	8,701,820	9,254,509
Overtime	275,048	310,000	197,323	112,677	310,000	310,000
Part-time	26,061	31,000	13,007	17,993	31,000	31,000
Uniform Allowance	27,000	34,200	18,450	16,650	35,100	35,100
Educational Incentive	0	0	0	0	0	0
Other Additional Pay	139,000	138,000	66,675	71,325	138,000	138,000
Part Time Civil Service Secretary	7,501	7,500	3,751	3,751	7,502	7,500
State Supplemental Pay	912,439	984,000	453,752	530,248	984,000	1,002,000
Salary Reimbursement	(15,950)	(25,000)	(5,600)	(14,400)	(20,000)	(25,000)
FICA and Medicare Insurance	156,292	161,488	80,590	76,410	157,000	168,350
Court Witness Deficit	0	0	0	0	0	0
Retirement	2,970,181	3,121,472	1,471,987	1,613,013	3,085,000	3,167,680
Group Insurance	1,551,519	1,632,160	786,687	794,643	1,581,330	1,703,458
Unemployment	0	5,000	0	5,000	5,000	5,000
General Office Supplies	9,168	9,000	7,641	4,359	12,000	12,000
Computer Supplies	1,270	2,000	166	1,335	1,501	1,500
Printing	5,850	8,000	1,001	4,999	6,000	6,000
Postage	12,392	11,000	7,028	7,028	14,056	14,000
Books/Periodicals	2,541	4,000	2,392	2,392	4,784	6,500
Memberships/Subscriptions	1,757	2,500	1,195	1,305	2,500	2,500
General Operating Supplies	66,980	60,000	16,253	43,747	60,000	60,000
Ammunition/Firearms Repairs	33,716	35,000	26,581	8,419	35,000	50,000
Fuel & Oil	381,022	600,000	154,151	195,849	350,000	350,000
Uniforms	77,277	101,500	42,388	57,612	100,000	100,000
Jail Food	41,863	45,000	18,944	26,056	45,000	45,000
Jail Medical	8,061	14,500	1,084	11,916	13,000	13,000
Jail Operating Supplies	27,066	30,000	13,936	16,064	30,000	30,000
Jail - Contract Security	8,080	10,000	4,050	5,950	10,000	10,000
Water & Sewer	4,677	5,000	1,521	3,479	5,000	5,000
Electricity	119,862	125,000	36,341	83,659	120,000	120,000
Natural Gas	6,775	14,000	2,999	9,001	12,000	12,000
Communications/Telephone	70,992	56,000	30,063	34,937	65,000	65,000
Mobile Phones	11,326	13,000	5,722	7,278	13,000	13,000
Other Communications	144,845	190,000	152,484	37,516	190,000	190,000
Wireless Communications	75,522	75,000	36,522	38,478	75,000	75,000
Polygraphs	0	0	0	0	0	0

<u>POLICE DEPARTMENT-20</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>Actual YTD 6/30/16</u>	<u>Remainder of 2016</u>	<u>Total 2016 Estimated</u>	<u>Proposed 2017 Budget</u>
Employment Physicals	18,438	18,000	9,581	10,419	20,000	20,000
Vaccinations Hepatitis "B"	497	4,000	278	1,722	2,000	2,000
Equipment Rental	55,459	90,000	21,993	53,007	75,000	75,000
Software Maintenance	134,780	130,000	149,078	1,000	150,078	150,000
Other Equipment Maintenance Contracts	23,045	35,000	9,071	25,929	35,000	35,000
Legal Notices	654	1,500	695	805	1,500	1,500
Computer System	42,000	42,000	21,000	21,000	42,000	42,000
Building Repair and Maintenance	59,801	27,500	37,177	47,823	85,000	85,000
Equipment Repair and Maintenance	23,013	20,000	8,189	11,811	20,000	20,000
Vehicle Maintenance	187,235	225,000	119,924	105,076	225,000	225,000
Travel & Training	39,441	45,000	22,950	22,050	45,000	80,000
Consultant Fees	13,252	6,500	4,800	4,800	9,600	15,000
Coroners Fees	127,613	130,000	59,898	70,102	130,000	130,000
Contract Garbage Pickup	1,154	1,200	1,694	1,694	3,388	4,200
General Insurance	735,000	750,000	359,411	390,589	750,000	750,000
Community Relations	3,005	2,500	1,090	1,410	2,500	2,500
Other Expenses	5,037	3,500	2,466	2,466	4,932	5,000
Confidential Informant Money	16,624	24,000	4,448	19,552	24,000	24,000
K-9 Expenses	0	2,500	0	2,500	2,500	2,500
Wrecker Services	0	10,000	1,163	6,837	8,000	8,000
Grant Matching Expense	0	0	(3,522)	0	(3,522)	0
Grant Reimbursement	<u>(69,364)</u>	<u>(170,000)</u>	<u>(10,342)</u>	<u>(69,658)</u>	<u>(80,000)</u>	<u>(100,000)</u>
Total	\$ <u>17,414,262</u>	<u>18,320,852</u>	<u>8,717,973</u>	<u>9,013,596</u>	<u>17,731,569</u>	<u>18,554,797</u>
Authorized Positions	205	205			205	205

GOALS

To protect life and property and preserve peace.

To prevent criminal activity.

To expedite the efficient flow of vehicular traffic.

To gain continued public support for the Police Department.

To respond to demands for investigative service and to dispose of the demand as soon as possible.

To investigate criminal activity by juveniles and adult offenders and apprehend responsible persons.

To effect an improved clearance rate of reported crimes.

To coordinate investigative activities of local, state and federal agencies.

To maintain and efficiently operate the communications, training, records, identification and incarceration facilities of the Police Department.

To have a safe/ sanitary confinement facility to house all incarcerated persons.

To receive, prepare, maintain and coordinate all reports and records necessary for utilization by the Police Department and other agencies.

**General Fund
Budget Worksheet
2017**

<u>FIRE DEPARTMENT-21</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>Actual YTD 6/30/16</u>	<u>Remainder of 2016</u>	<u>Total 2016 Estimated</u>	<u>Proposed 2017 Budget</u>
Salaries	\$ 6,967,094	7,053,163	3,288,164	3,288,164	6,576,328	7,197,656
Out of Class pay	76,833	76,650	40,364	40,364	80,728	76,650
Part Time	0	0	0	0	0	0
Holiday Pay	132,502	146,000	89,766	56,234	146,000	146,000
Overtime - Premium Hours	111,626	120,888	55,513	55,513	111,026	120,888
Regular Overtime - 24 Hours Shift	42,857	123,400	56,577	66,423	123,000	109,500
Part Time Civil Service Secretary	5,474	5,475	2,737	2,738	5,475	5,475
Specialized Training Pay	7,009	84,972	3,504	81,468	84,972	78,840
Educational Incentive Pay	0	0	0	0	0	0
FICA and Medicare Insurance	117,028	123,557	60,320	60,320	120,640	124,935
State Supplemental Pay	773,618	784,020	388,324	388,324	776,648	757,740
Unemployment	0	13,505	0	13,505	13,505	13,505
Retirement	2,134,543	2,351,070	1,048,937	1,048,937	2,097,874	2,280,365
Group Insurance	1,173,303	1,176,250	574,029	574,029	1,148,058	1,249,571
General Office Supplies	4,681	5,621	1,944	2,250	4,194	5,621
Computer Supplies	1,855	1,630	1,089	541	1,630	1,630
Printing	573	3,285	1,751	1,534	3,285	3,285
Postage	1,724	2,555	861	1,500	2,361	2,555
Books/Periodicals	5,440	5,475	0	5,475	5,475	5,475
Memberships/Subscriptions	4,058	4,380	4,214	166	4,380	4,380
General Operating Supplies	44,230	50,881	18,575	25,000	43,575	50,881
First Aid Supplies	0	0	0	0	0	0
Fuel & Oil	91,586	163,009	36,759	76,741	113,500	124,100
Uniforms	51,763	65,700	38,612	20,000	58,612	65,700
Laundering/Cleaning	1,075	5,840	776	1,500	2,276	5,840
Film & Batteries	0	300	0	300	300	300
Electricity	128,560	108,186	44,310	44,310	88,620	108,186
Natural Natural Gas	20,977	25,198	10,419	10,500	20,919	25,198
Water & Sewer	34,569	29,288	10,431	10,431	20,862	29,288
Communications/Telephone	41,414	43,800	16,855	18,500	35,355	47,450
Mobile Phones	7,873	11,680	4,468	4,468	8,936	11,680
Other Communications	33,072	47,450	34,389	13,061	47,450	47,450
Wireless (Laptops)	19,579	21,900	8,059	8,059	16,118	21,900
Physicals/Vaccinations	517	10,950	0	10,950	10,950	10,950
Employee Health Services	0	10,950	0	10,950	10,950	10,950
Legal Notices	310	2,000	659	850	1,509	2,000

<u>FIRE DEPARTMENT-21</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>Actual YTD 6/30/16</u>	<u>Remainder of 2016</u>	<u>Total 2016 Estimated</u>	<u>Proposed 2017 Budget</u>
Equipment Rental	\$ 72,888	85,000	36,305	36,305	72,610	85,000
Computer Software Maintenance contracts	0	0	0	0	0	0
Administration-Computer Charges	43,800	43,800	21,900	21,900	43,800	43,800
Building Repair and Maintenance	38,907	40,734	24,766	15,968	40,734	40,734
Equipment Maintenance	37,587	36,500	17,849	18,651	36,500	36,500
Vehicle Maintenance	86,614	118,114	48,939	48,939	97,878	110,814
Travel & Training	60,342	67,890	24,758	36,000	60,758	70,185
Consultant fees	6,860	6,000	3,000	3,000	6,000	6,000
General Insurance	500,000	500,000	259,611	240,389	500,000	500,000
Hurricane Rita/Katrina	0	0	0	0	0	0
Other Expenses	643	6,080	0	6,080	6,080	6,080
Capital Outlay	0	0	0	0	0	0
Total	\$ <u>12,883,384</u>	<u>13,583,146</u>	<u>6,279,534</u>	<u>6,370,337</u>	<u>12,649,871</u>	<u>13,645,057</u>
Authorized Positions	192	192			192	195

FIRE DEPARTMENT

To protect life and property against fires and other life threatening situations for the citizens of Bossier City.

To provide emergency ambulance service.

To provide effective, efficient management of the Bossier City Fire Department.

To assure rapid response to fires by maintaining a system to accurately locate streets, hydrants, hospitals, schools and other facilities.

To maintain correct written records on all fire related incidents.

**General Fund
Budget Worksheet
2017**

<u>PUBLIC WORKS ADMINISTRATION -25</u>	2015 <u>Actual</u>	2016 <u>Budget</u>	Actual <u>YTD 6/30/16</u>	Remainder <u>of 2016</u>	Total 2016 <u>Estimated</u>	Proposed 2017 <u>Budget</u>
Salaries	\$ 175,774	178,044	91,160	61,144	152,304	154,288
Overtime	0	2,500	0	1,500	1,500	5,000
FICA and Medicare Insurance	12,561	13,812	6,996	4,656	11,652	12,186
Retirement	16,540	18,960	8,274	8,215	16,489	16,975
Group Insurance	19,561	19,008	13,266	13,637	26,903	29,568
General Office Supplies	230	1,000	77	350	427	750
Postage	97	200	74	35	109	200
General Operating Supplies	1,405	1,500	607	893	1,500	1,500
Fuel & Oil	2,580	7,000	1,214	1,500	2,714	6,000
First Aid Supplies	0	25	0	25	25	25
Electricity	8,583	7,200	4,865	4,865	9,730	10,000
Natural Gas	628	1,200	344	700	1,044	1,200
Water & Sewer	2,080	1,200	2,875	2,875	5,750	6,000
Communications/Telephone	5,078	5,000	2,253	2,253	4,506	5,000
Mobile Phones	1,092	1,500	687	813	1,500	1,500
Other Communications	2,726	4,000	1,313	1,313	2,626	3,000
Legal Notices	700	50	0	200	200	500
Equipment Rental	1,813	2,500	897	1,103	2,000	2,500
Computer Software Maintenance	0	2,500	0	3,000	3,000	3,000
Building Maintenance	4,008	5,000	1,193	1,807	3,000	4,000
Equip Maintenance	1,228	1,500	0	1,500	1,500	150
Vehicle Maintenance	1,233	3,000	1,336	1,664	3,000	3,000
Travel & Training	0	1,500	0	1,500	1,500	1,500
General Insurance	13,000	15,000	5,430	9,570	15,000	15,000
Other Expenses	0	1,000	0	1,000	1,000	1,000
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	\$ <u>270,917</u>	<u>294,199</u>	<u>142,861</u>	<u>126,118</u>	<u>268,979</u>	<u>283,842</u>
Authorized Positions	3	3			3	3

GOALS

This department is responsible for maintenance and cleaning of streets, sidewalks, alleys, ditches and storm drains. In addition the management of Animal Control, Solid Waste and Herbicide/Mosquito Control are assigned to this department.

**General Fund
Budget Worksheet
2017**

<u>STREET DIVISION-26</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>Actual YTD 6/30/16</u>	<u>Remainder of 2016</u>	<u>Total 2016 Estimated</u>	<u>Proposed 2017 Budget</u>
Salaries	\$ 92,068	145,287	49,792	69,062	118,854	143,703
Overtime	6,387	10,000	3,269	2,000	5,269	7,500
Tool Allowance	0	0	0	0	0	0
FICA and Medicare Insurance	7,133	11,689	4,129	5,367	9,496	11,567
Retirement	8,684	15,260	4,757	6,817	11,574	15,808
Group Insurance	22,183	37,192	4,746	19,684	24,430	39,496
Unemployment	0	1,000	0	0	0	0
General Office Supplies	298	250	211	211	422	500
General Operating Supplies	9,229	14,000	9,535	8,500	18,035	18,000
Fuel & Oil	18,633	26,000	8,398	10,000	18,398	22,000
Chemicals	0	250	0	0	0	0
First Aid Supplies	156	300	95	95	190	300
Uniforms	1,110	1,250	200	1,000	1,200	1,250
Construction Materials	23,904	40,000	18,499	18,501	37,000	40,000
Electricity	4,180	4,200	1,980	1,980	3,960	4,200
Natural Gas	628	1,000	344	500	844	1,000
Water & Sewer	947	1,000	165	400	565	1,000
Communications Telephone	1,001	1,200	446	446	892	1,100
Mobile Phone Service	422	700	156	156	312	500
Other Communications	0	250	0	0	0	250
Employment Physicals	0	200	0	0	0	200
Legal Notices	0	200	0	0	0	200
Equipment Rental	3,235	4,000	339	1,500	1,839	3,500
Building Maintenance	11,563	12,000	5,597	6,500	12,097	14,000
Equipment Maintenance	1,185	6,000	1,665	2,500	4,165	6,000
Vehicle Maintenance	43,428	40,000	16,588	17,412	34,000	40,000
Travel & Training	183	300	0	300	300	300
General Insurance	80,000	82,000	28,700	53,300	82,000	82,000
Other Expenses	0	2,000	0	2,000	2,000	2,000
Capital Outlay	0	0	0	0	0	0
Total	\$ <u>336,557</u>	<u>457,528</u>	<u>159,611</u>	<u>228,231</u>	<u>387,842</u>	<u>456,374</u>
Authorized Positions	5	5			5	5

GOALS

To maintain streets, alleys, bridges and ditches including all asphalt and concrete street patching and restructuring.

**General Fund
Budget Worksheet
2017**

<u>PARKS & RECREATION-32</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>Actual YTD 6/30/16</u>	<u>Remainder of 2016</u>	<u>Total 2016 Estimated</u>	<u>Proposed 2017 Budget</u>
Salaries	\$ 871,202	941,174	395,924	432,696	828,620	892,804
Overtime	19,739	25,000	15,681	9,319	25,000	25,000
Part-time inc Skpers&Umps	304,573	350,000	195,575	154,425	350,000	360,000
FICA and Medicare Insurance	89,229	100,688	47,611	44,467	92,078	97,750
Retirement	82,036	98,825	42,531	50,605	93,136	98,209
Group Insurance	189,846	205,790	84,082	94,775	178,857	199,257
Unemployment	0	1,000	202	798	1,000	1,000
General Office Supplies	1,173	1,500	697	803	1,500	1,500
Credit Card Check Fees	3,136	4,500	1,303	3,197	4,500	4,500
First Aid Supplies	0	100	153	147	300	300
Membership/Subscriptions	135	100	0	100	100	100
Postage	169	1,000	71	929	1,000	1,000
General Operating Supplies	69,580	60,000	39,136	20,864	60,000	60,000
Fuel & Oil	23,211	40,000	9,009	15,991	25,000	30,000
Field Paint	5,273	7,000	1,749	5,251	7,000	7,000
Trophies	9,669	10,000	3,102	6,898	10,000	10,000
Keys/Locks	2,143	2,000	460	1,540	2,000	2,000
Chemicals	19,888	24,000	10,539	13,461	24,000	34,000
Uniforms Youth Sports	31,070	20,000	6,853	13,147	20,000	20,000
Uniforms - Employees	9,095	7,200	4,524	2,676	7,200	7,200
Concession Purchases - Pools	4,895	8,000	3,812	4,188	8,000	8,000
Electricity	276,880	265,000	110,893	154,107	265,000	265,000
Natural Gas	8,045	12,000	3,546	8,454	12,000	12,000
Water & Sewer	77,280	57,000	18,231	38,769	57,000	57,000
Communications/Telephone	18,902	18,000	8,084	9,916	18,000	18,000
Mobile Phones	0	0	0	0	0	0
Other Communications	389	500	188	312	500	500
Wireless Communication (Laptops)	0	500	383	117	500	500
Equipment Rental	14,678	15,000	10,795	4,205	15,000	15,000

	2015	2016	Actual	Remainder	Total	Proposed
<u>PARKS & RECREATION-32</u>	<u>Actual</u>	<u>Budget</u>	<u>YTD 6/30/16</u>	<u>of 2016</u>	<u>2016</u>	<u>2017</u>
					<u>Estimated</u>	<u>Budget</u>
Computer Software Maintenance	\$ 5,638	4,500	8,222	1,778	10,000	10,000
Legal Notices	0	0	0	0	0	0
Building Maintenance	85,763	90,000	66,158	23,842	90,000	90,000
Grounds Repair and Maintenance	106,038	80,000	31,849	48,151	80,000	80,000
Park/Fixture Repair and Maintenance	19,538	20,000	15,272	4,728	20,000	20,000
Equipment Maintenance	26,438	22,000	20,685	1,315	22,000	25,000
Vehicle Maintenance	34,738	30,000	30,248	1,752	32,000	35,000
Travel & Training	935	1,500	1,092	408	1,500	1,500
Gym Cleaning	8,603	12,000	7,803	4,197	12,000	12,000
North Bossier Tennis Pro Expense	37,500	36,000	13,500	16,500	30,000	36,000
Dixie League Expense	0	0	0	0	0	0
Little League Expense	0	0	0	0	0	0
NYSCA Fees	0	0	0	0	0	0
General Insurance	70,000	75,000	28,154	46,846	75,000	75,000
Other Expenses	449	500	495	5	500	500
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	\$ <u>2,527,876</u>	<u>2,647,377</u>	<u>1,238,612</u>	<u>1,241,679</u>	<u>2,480,291</u>	<u>2,612,620</u>
Authorized Positions	27	29			29	28

GOALS

To provide management policies to all facets of recreation that will bring about a more efficient and productive recreation division.

To plan for future recreational projects/facilities.

To provide programs that serve the functional athletic needs to as many citizens as possible in recreational competitive sports.

To make available recreational swimming and to provide the opportunity to learn basic swim strokes, and to improve swimming skills already learned.

To operate recreational facilities in a professional manner that meets the needs of our citizens.

To promote increased sports participation.

To maintain all recreation facilities.

**General Fund
Budget Worksheet
2017**

<u>Payments to Governmental Agencies</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>Actual YTD 6/30/16</u>	<u>Remainder of 2016</u>	<u>Total 2016 Estimated</u>	<u>Proposed 2017 Budget</u>
Bossier Office of Homeland Security and Emergency Preparedness Detention Center	48,517	75,000	28,148	46,852	75,000	75,000
Sportran	150,000	150,000	75,000	75,000	150,000	150,000
Department of Veterans Affairs	799,592	900,000	298,423	601,577	900,000	900,000
BPSB-School Crossing Guards	19,533	20,000	10,362	9,638	20,000	45,000
Louisiana State University Extension Coop	95,902	100,000	48,501	51,499	100,000	100,000
Tax Renewal/Election Expense	5,000	5,000	2,500	2,500	5,000	5,000
	<u>55,854</u>	<u>60,000</u>	<u>2,084</u>	<u>57,916</u>	<u>60,000</u>	<u>60,000</u>
Sub Total	\$ 1,174,398	1,310,000	465,018	844,982	1,310,000	1,335,000
 <u>Payments to Others</u>						
Arts Council	80,000	80,000	40,000	40,000	80,000	80,000
Council on Aging	140,000	140,000	140,000	0	140,000	140,000
Louisiana Municipal Association Dues	7,629	7,800	7,629	0	7,629	7,800
Keep Bossier Beautiful	2,000	2,000	2,000	0	2,000	2,000
Northwest LA Council of Government	60,658	70,000	30,658	39,342	70,000	70,000
Red River Valley Association	1,750	1,750	1,500	250	1,750	1,750
Commission for Women	10,000	10,000	10,000	0	10,000	10,000
Sci-Port	50,000	50,000	50,000	0	50,000	50,000
Barksdale Forward	65,000	65,000	32,500	32,500	65,000	65,000
I-49 Coalition	1,500	1,500	0	1,500	1,500	1,500
I-69 MidContinent Coalition	8,500	8,500	0	8,500	8,500	8,500
Red River Film Society	25,000	25,000	25,000	0	25,000	0
Coordinating & Development Council	32,750	32,750	32,750	0	32,750	32,750
Shreveport Bossier Military Affairs Council	65,000	65,000	65,000	0	65,000	65,000
Gingerbread House Advocacy Center	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>	<u>0</u>	<u>25,000</u>	<u>25,000</u>
Sub Total	\$ 574,787	584,300	462,037	122,092	584,129	559,300
Total Payments to Governmental and other Agencies	\$ 1,749,185	1,894,300	927,055	967,074	1,894,129	1,894,300

**Water & Sewer Fund
Budget Worksheet
2017**

	2015 <u>Actual</u>	2016 <u>Budget</u>	Actual YTD 6/30/16	Remainder of 2016	Total 2016 <u>Estimated</u>	Proposed 2017 <u>Budget</u>
Metered Sales	\$ 12,108,528	12,500,000	4,212,546	8,007,454	12,220,000	12,465,000
Flat Charges	2,791,897	2,730,000	1,132,917	1,667,083	2,800,000	2,820,000
Forfeited Discounts	242,811	225,000	100,210	124,790	225,000	225,000
Fire Hydrant Rental	56,700	57,000	28,500	28,500	57,000	57,000
Water Meters, Boxes & Taps	137,520	130,000	59,215	70,785	130,000	130,000
Other Income	20,140	35,000	18,758	16,242	35,000	35,000
Miscellaneous Service Income	141,718	140,000	64,745	75,255	140,000	140,000
Interest Earned	<u>21,760</u>	<u>25,000</u>	<u>10,193</u>	<u>14,807</u>	<u>25,000</u>	<u>25,000</u>
Total Water Revenues	\$ <u>15,521,074</u>	<u>15,842,000</u>	<u>5,627,084</u>	<u>10,004,916</u>	<u>15,632,000</u>	<u>15,897,000</u>
Sewer Charges	9,434,692	10,383,100	3,903,069	5,796,931	9,700,000	9,822,250
Sewer Usage	6,455,951	6,200,000	2,454,037	4,095,963	6,550,000	6,650,000
Forfeited Discounts	373,437	300,000	159,255	215,745	375,000	300,000
Other Income	35,656	35,000	28,159	6,841	35,000	35,000
Transfer in for Debt Service	1,000,000	1,000,000	500,000	500,000	1,000,000	1,000,000
Interest Earned	104,025	80,000	26,761	53,239	80,000	80,000
Sur Charges	15,294	12,000	6,396	5,604	12,000	12,000
Fines	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Sewer Revenues	\$ <u>17,419,055</u>	<u>18,010,100</u>	<u>7,077,677</u>	<u>10,674,323</u>	<u>17,752,000</u>	<u>17,899,250</u>
Total Utility Revenues	\$ <u>32,940,129</u>	<u>33,852,100</u>	<u>12,704,761</u>	<u>20,679,239</u>	<u>33,384,000</u>	<u>33,796,250</u>

**Water & Sewer Fund
Budget Worksheet
2016**

	2015 <u>Actual</u>	2016 <u>Budget</u>	Actual YTD 6/30/16	Remainder of 2016	Total 2016 <u>Estimated</u>	Proposed 2017 <u>Budget</u>
Administration	\$ 915,558	861,629	442,810	585,056	1,027,866	1,159,836
Water Treatment Plant	3,331,522	3,464,728	1,413,781	1,477,805	2,891,586	2,635,774
Transmission and Distribution	1,130,043	1,337,772	594,704	380,746	975,450	862,112
Customer Service	<u>1,484,960</u>	<u>1,477,070</u>	<u>707,490</u>	<u>757,356</u>	<u>1,464,846</u>	<u>1,585,596</u>
Total Water	\$ <u>6,862,083</u>	<u>7,141,199</u>	<u>3,158,785</u>	<u>3,200,963</u>	<u>6,359,748</u>	<u>6,243,318</u>
Red River Treatment Plant	1,346,462	1,333,717	745,753	465,853	1,211,606	1,121,351
Waste Water Trans. & Distribution	829,451	928,446	413,913	190,480	604,393	441,389
Lift Stations	1,268,305	1,367,570	637,187	435,409	1,072,596	932,867
North East Treatment Plant	1,060,380	1,135,386	526,131	352,183	878,314	768,451
Sewer Administration	521,650	447,000	313,592	463,123	776,715	1,010,316
Environmental Affairs	<u>306,173</u>	<u>361,207</u>	<u>144,406</u>	<u>153,511</u>	<u>297,917</u>	<u>281,713</u>
Total Sewer	\$ <u>5,332,421</u>	<u>5,573,326</u>	<u>2,780,982</u>	<u>2,060,559</u>	<u>4,841,541</u>	<u>4,556,087</u>
Total Utility Expenses	\$ <u>12,194,504</u>	<u>12,714,525</u>	<u>5,939,767</u>	<u>5,261,522</u>	<u>11,201,289</u>	<u>10,799,405</u>
Estimated Operating Income	\$ <u>20,745,625</u>	<u>21,137,575</u>			<u>22,182,711</u>	<u>22,996,845</u>
Debt Service - Interest	10,676,934	9,792,000	4,896,000	4,896,000	9,792,000	9,764,000
Depreciation	6,094,747	4,500,000	0	6,350,000	6,350,000	6,350,000
Deferred Charges	<u>10,000</u>	<u>10,000</u>	<u>0</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>
Total Other Expenses	\$ <u>16,781,681</u>	<u>14,302,000</u>	<u>4,896,000</u>	<u>11,256,000</u>	<u>16,152,000</u>	<u>16,124,000</u>
Estimated Net Income	\$ <u>3,963,944</u>	<u>6,835,575</u>	<u>(4,896,000)</u>	<u>(11,256,000)</u>	<u>6,030,711</u>	<u>6,872,845</u>
Debt Service - Principal	6,197,078	6,332,000	3,166,000	3,166,000	6,332,000	6,917,000

WATER DEPARTMENT BUDGET 2016
EXPENDITURES BY ACTIVITY -CHART

SEWER DEPARTMENT BUDGET 2016
EXPENDITURES BY ACTIVITY- CHART

**WATER FUND -600
BUDGET WORKSHEET
2017**

	2015	2016	Actual	Remainder	Total	Proposed
<u>Administration - 61</u>	<u>Actual</u>	<u>Budget</u>	<u>YTD 6/30/16</u>	<u>of 2016</u>	<u>2016</u>	<u>2017</u>
					<u>Estimated</u>	<u>Budget</u>
Salaries	\$ 250,304	246,218	86,599	82,324	168,923	88,924
Overtime	0	0	0	0	0	0
License Incentive Pay	0	0	0	0	0	0
FICA and Medicare Insurance	18,746	18,836	6,897	4,951	11,848	6,803
Retirement	23,860	25,855	8,624	6,122	14,746	9,782
Group Insurance	37,446	37,120	13,956	14,128	28,084	19,712
Vacation Accrual Expense	-5,829	3,500	0	2,300	2,300	2,300
Net Pension Expense	10,625	0	0	0	0	0
General Office Supplies	862	800	534	66	600	600
Postage	344	400	169	131	300	300
Memberships & Subscriptions	1,085	1,000	209	291	500	0
General Operating Supplies	2,391	4,000	808	1,192	2,000	2,000
Fuel & Oil	5,287	5,500	2,112	1,888	4,000	4,000
Uniforms	640	1,500	0	500	500	350
Electricity	2,457	4,500	947	1,553	2,500	3,500
Natural Gas	0	400	0	250	250	250
Communications/Telephone	4,298	4,300	1,893	2,207	4,100	4,000
Mobile Phones	16,310	17,500	8,002	7,998	16,000	16,000
Other Communications	1,558	2,500	750	750	1,500	1,500
Wireless Laptops	5,624	5,500	2,710	2,790	5,500	5,000
Equipment Rental	9,340	10,500	5,652	4,348	10,000	10,000
Computer Software Maintenance	1,482	2,000	0	1,500	1,500	1,500
Administration Charges	195,000	195,000	97,500	97,500	195,000	195,000
Building Maintenance	16,482	15,500	11,688	3,812	15,500	14,000
Equipment Maintenance	836	1,000	168	332	500	500
Computer System	42,000	42,000	21,000	21,000	42,000	42,000
Vehicle Maintenance	4,716	2,000	857	1,143	2,000	2,000
Travel & Training	4,502	5,500	270	1,230	1,500	1,000
Professional Services - Audit Fees	52,500	45,000	32,500	12,500	45,000	45,000
General Insurance	17,000	19,000	6,650	12,350	19,000	18,000
Other Expenses	146	1,200	0	0	0	0
Legal Ads	958	500	0	500	500	500
Collection Agency Fees	26,952	35,000	27,842	1,158	29,000	29,000
Consulting Fees - P3	7,560	8,000	3,150	274,565	277,715	511,315
Bad Debt	<u>160,076</u>	<u>100,000</u>	<u>101,323</u>	<u>23,677</u>	<u>125,000</u>	<u>125,000</u>
Total	\$ <u>915,558</u>	<u>861,629</u>	<u>442,810</u>	<u>585,056</u>	<u>1,027,866</u>	<u>1,159,836</u>
Authorized Positions	4	4			4	2

Depreciation	3,680,998	2,700,000	0	3,750,000	3,750,000	3,750,000
Debt Service - Interest	4,263,372	4,365,000	2,182,500	2,182,500	4,365,000	4,319,000
Debt Service - Principal	2,278,000	2,175,500	1,087,750	1,087,750	2,175,500	2,224,000
Debt Service Transfer	6,531,164	6,540,500	3,270,250	3,270,250	6,540,500	6,543,000

Water Administration Goals

The Department of Public Utilities is responsible for the maintenance and operation of the City's Water and Sewer systems in accordance with the City Charter and all applicable state and federal regulations.

To monitor revenue adequacy and adherence to the approved operating and capital budgets.

To respond quickly and effectively to citizen complaints and requests for information.

To prepare for future water needs of the City.

**WATER FUND -600
BUDGET WORKSHEET
2017**

<u>WATER TREATMENT PLANT-63</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>Actual YTD 6/30/16</u>	<u>Remainder of 2016</u>	<u>Total 2016 Estimated</u>	<u>Proposed 2017 Budget</u>
Salaries	\$ 691,581	755,056	319,576	266,663	586,239	450,675
Overtime	48,353	30,000	35,769	8,231	44,000	25,000
License Incentive Pay	42,728	50,000	21,710	18,251	39,961	35,820
FICA and Medicare Insurance	58,405	63,882	30,091	13,221	43,312	39,130
Retirement	69,309	79,285	34,657	19,344	54,001	49,574
Group Insurance	183,501	204,680	84,743	70,055	154,798	128,200
Unemployment	0	5,000	0	0	0	0
General Office Supplies	160	700	486	214	700	700
Postage	80	175	66	59	125	125
Books & Periodicals	0	150	0	0	0	100
Memberships & Subscriptions	1,670	2,000	724	476	1,200	1,200
Permit Fees	873	1,000	0	1,000	1,000	1,000
General Operating Supplies	21,405	23,000	4,696	10,304	15,000	15,000
Fuel & Oil	4,518	15,000	4,402	4,598	9,000	9,000
First Aid Supplies	313	300	0	250	250	250
Chemicals	1,126,034	1,000,000	449,597	450,403	900,000	850,000
Uniforms	3,877	3,000	-1,029	3,529	2,500	2,000
Electricity	708,916	765,000	281,513	418,487	700,000	700,000
Natural Gas	28,419	45,000	9,851	15,149	25,000	25,000
Water & Sewer	1,135	1,500	473	827	1,300	1,300
Communications/Telephone	3,873	6,000	1,198	2,302	3,500	3,500
Other Communications	1,978	5,000	2,140	2,860	5,000	5,000
Building Maintenance	12,111	15,000	7,421	7,579	15,000	15,000
Legal Notices	3,688	10,000	2,674	2,326	5,000	5,000
Equipment Rental	542	0	0	0	0	0
Equipment Maintenance	53,909	65,000	6,806	18,194	25,000	25,000
Vehicle Maintenance	3,441	10,000	16,591	8,409	25,000	12,000
Pumping Equipment Maintenance	30,509	25,000	15,192	6,808	22,000	20,000
Water Main Maintenance	500	0	0	0	0	0
Treatment Equipment Maintenance	7,618	25,000	1,865	4,635	6,500	12,000
Travel & Training	4,160	6,000	1,192	2,008	3,200	3,200
Professional Services	167,769	200,000	53,316	96,684	150,000	150,000
Laboratory Testing	17,844	16,000	10,896	7,104	18,000	16,000
General Insurance	32,000	34,000	17,098	16,902	34,000	34,000
Other Expenses	303	3,000	67	933	1,000	1,000
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	\$ <u>3,331,522</u>	<u>3,464,728</u>	<u>1,413,781</u>	<u>1,477,805</u>	<u>2,891,586</u>	<u>2,635,774</u>

Authorized Positions

24

24

24

14

GOALS

To insure that the City's drinking water meets State and Federal standards.

**WATER FUND-600
BUDGET WORKSHEET
2017**

<u>TRANSMISSION & DISTRIBUTION-64</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>Actual YTD 6/30/16</u>	<u>Remainder of 2016</u>	<u>Total 2016 Estimated</u>	<u>Proposed 2017 Budget</u>
Salaries	\$ 457,592	482,208	230,155	103,184	333,339	267,615
Overtime	79,910	60,000	38,350	11,650	50,000	40,000
License Incentive Pay	6,140	8,000	3,180	1,380	4,560	1,000
FICA and Medicare Insurance	39,266	42,095	20,827	5,128	25,955	20,270
Retirement	43,401	50,632	23,563	9,193	32,756	25,423
Group Insurance	115,420	130,887	64,689	20,459	85,148	88,704
Unemployment	0	2,000	0	0	0	0
General Office Supplies	260	500	0	200	200	200
General Operating Supplies	26,609	28,000	10,903	3,097	14,000	14,000
Memberships & Subscriptions	481	1,000	269	231	500	500
Fuel & Oil	49,772	65,000	19,773	20,227	40,000	40,000
First Aid Supplies	236	250	49	151	200	200
Uniforms	1,911	2,000	1,692	0	1,692	1,200
Electricity	16,351	15,000	6,953	8,047	15,000	15,000
Natural Gas	1,256	2,000	689	811	1,500	1,500
Water & Sewer	6,118	7,000	2,102	898	3,000	3,000
Communications/ Telephone	1,144	1,200	510	490	1,000	1,000
Communications Wireless	0	5,000	0	0	0	0
Other Communications	1,978	4,000	2,140	860	3,000	3,000
Equipment Rental	7,435	5,000	1,190	2,310	3,500	3,500
Water Main Crossings Rental	9,616	18,000	9,938	8,062	18,000	18,000
Building Maintenance	5,815	2,000	6,842	158	7,000	2,500
Equipment Maintenance	805	2,000	353	1,247	1,600	2,000
Vehicle Maintenance	30,564	40,000	16,748	16,252	33,000	25,000
Pumping Equipment Maintenance	0	0	0	0	0	0
Water Main Maintenance	168,722	300,000	111,905	138,095	250,000	250,000
Water Meter Maintenance	0	0	0	0	0	0
Fire Hydrant Maintenance	18,805	20,000	7,208	2,792	10,000	0
Travel & Education	4,401	5,000	1,376	1,124	2,500	2,500
General Insurance	36,000	38,000	13,300	24,700	38,000	36,000
Other Expenses	35	1,000	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Total	\$ <u>1,130,043</u>	<u>1,337,772</u>	<u>594,704</u>	<u>380,746</u>	<u>975,450</u>	<u>862,112</u>
Authorized Positions	16	16			16	9

GOALS

To provide an effective maintenance program for the City's water mains, service lines, meters and hydrants.

To provide a preventive maintenance program for the City's water service.

To respond quickly and effectively to emergency request for repairs to water lines and facilities.

**WATER FUND-600
BUDGET WORKSHEET
2017**

<u>CUSTOMER SERVICE-66</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>Actual YTD 6/30/16</u>	<u>Remainder of 2016</u>	<u>Total 2016 Estimated</u>	<u>Proposed 2017 Budget</u>
Salaries	\$ 537,544	486,585	260,646	267,381	528,027	556,558
Overtime	648	5,000	229	271	500	1,000
Part-time	0	0	0	0	0	0
FICA and Medicare Insurance	38,639	37,607	20,170	20,224	40,394	42,655
Retirement	50,760	51,095	25,649	29,412	55,061	61,225
Group Insurance	145,669	168,383	61,995	69,469	131,464	168,158
Unemployment	1,570	5,000	0	1,500	1,500	2,500
General Office Supplies	5,720	6,000	2,316	3,684	6,000	6,000
Computer Accessories	0	150	0	150	150	150
Printing	29,314	35,000	12,247	17,753	30,000	32,000
Postage	117,068	140,000	48,853	69,147	118,000	119,000
Credit Card Fees	152,672	145,000	86,321	70,679	157,000	160,000
Memberships and Subscriptions	19	0	0	0	0	0
Fuel & Oil	19,895	35,000	7,234	12,766	20,000	25,000
General Operating Supplies	14,323	25,000	4,261	9,739	14,000	20,000
Uniforms	4,644	6,500	1,715	3,285	5,000	5,500
Communications/Telephone	2,585	2,500	1,121	1,379	2,500	2,600
Communications/Mobile Phone Services	821	1,000	419	381	800	1,000
Communications/Wireless Comm	57,999	62,000	1,157	60,843	62,000	62,000
Equipment Rental	3,128	4,000	1,252	1,948	3,200	4,000
Computer Software Maintenance	39,652	42,000	35,164	4,836	40,000	42,000
Equipment Maintenance	10	5,000	0	5,000	5,000	5,000
Vehicle Maintenance	7,475	10,000	2,551	7,449	10,000	10,000
Water Meter Maintenance	225,713	175,000	124,040	75,960	200,000	225,000
Travel & Training	2,092	0	0	5,000	5,000	5,000
General Insurance	27,000	29,000	10,150	18,850	29,000	29,000
Other Expenses	0	250	0	250	250	250
Office Equipment	0	0	0	0	0	0
Total	\$ <u>1,484,960</u>	<u>1,477,070</u>	<u>707,490</u>	<u>757,356</u>	<u>1,464,846</u>	<u>1,585,596</u>
Authorized Positions	22	21			21	20

GOALS

To accurately bill all customers each month for water, sewer, EMS, and Solid Waste collection charges.

To collect and refund deposits, issue connect and disconnect orders, answer questions about customer accounts and services, and to adjust bills when appropriate.

To collect consumption information and provide information on broken or dysfunctional meters.

**SEWER FUND-601
BUDGET WORKSHEET
2017**

<u>ADMINISTRATION-71</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>Actual YTD 6/30/16</u>	<u>Remainder of 2016</u>	<u>Total 2016 Estimated</u>	<u>Proposed 2017 Budget</u>
Admin. Charges -General Fund	195,000	195,000	97,500	97,500	195,000	195,000
Computer System	42,000	42,000	21,000	21,000	42,000	42,000
Audit Fees	57,500	45,000	32,500	12,500	45,000	45,000
Consulting Fees - P3	0	0	0	269,715	269,715	503,316
Estimated Bad Debt	<u>227,150</u>	<u>165,000</u>	<u>162,592</u>	<u>62,408</u>	<u>225,000</u>	<u>225,000</u>
Total	\$ <u>521,650</u>	<u>447,000</u>	<u>313,592</u>	<u>463,123</u>	<u>776,715</u>	<u>1,010,316</u>
Depreciation	2,413,749	1,800,000	0	2,600,000	2,600,000	2,600,000
Debt Service - Interest	6,413,562	5,427,000	2,713,500	2,713,500	5,427,000	5,445,000
Debt Service - Principal	3,919,078	4,156,500	2,078,250	2,078,250	4,156,500	4,693,000
Deferred Charges	10,000	10,000	0	10,000	10,000	10,000
Debt Service Transfer	10,332,640	9,583,500	4,791,750	4,791,750	9,583,500	10,138,000

**SEWER FUND -601
BUDGET WORKSHEET
2017**

	2015	2016	Actual	Remainder	Total	Proposed
<u>RED RIVER TREATMENT PLANT-72</u>	<u>Actual</u>	<u>Budget</u>	<u>YTD 6/30/16</u>	<u>of 2016</u>	<u>2016</u>	<u>2017</u>
					<u>Estimated</u>	<u>Budget</u>
Salaries	\$ 386,977	437,245	170,846	149,567	320,413	283,222
Overtime	81,127	40,000	35,386	4,614	40,000	30,000
License Incentive Pay	20,684	22,900	9,497	8,173	17,670	16,140
FICA and Medicare Insurance	35,156	38,261	16,769	7,439	24,208	21,385
Retirement	36,087	45,911	17,808	12,661	30,469	26,906
Group Insurance	102,501	111,430	49,659	39,087	88,746	78,848
Unemployment	0	5,000	0	0	0	0
Vacation Accrual Expense	-6,215	10,000	0	9,500	9,500	9,500
Net Pension Expense	10,625	0	0	0	0	0
General Office Supplies	48	250	234	16	250	250
Postage	55	200	25	75	100	200
Permit Fees	17,544	15,000	0	13,000	13,000	13,000
General Operating Supplies	8,179	20,000	3,270	3,730	7,000	7,000
Computer Accessories	0	0	0	0	0	0
Fuel & Oil	12,353	20,000	4,766	4,234	9,000	8,500
First Aid Supplies	210	250	0	150	150	150
Chemicals	17,391	55,000	14,993	4,007	19,000	19,000
Uniforms	1,574	2,000	0	1,000	1,000	1,000
Electricity	379,690	360,000	206,068	113,932	320,000	320,000
Natural Gas	797	2,500	235	765	1,000	1,500
Water & Sewer	7,561	2,000	25,697	4,303	30,000	3,500
Communications/Telephone	2,390	2,500	1,017	1,483	2,500	2,500
Other Communications	0	20	0	0	0	0
Legal Notices	130	250	0	100	100	250
Equipment Rental	721	4,000	1,494	1,506	3,000	4,500
Building Maintenance	1,719	6,000	547	1,453	2,000	2,000
Equipment Maintenance	6,354	6,000	3,144	856	4,000	6,000
Vehicle Maintenance	14,991	15,000	13,770	1,230	15,000	14,000
Pumping Equipment Maintenance	10,110	15,000	230	2,270	2,500	5,000
Treatment Equipment Maintenance	8,106	20,000	8,765	3,235	12,000	12,000
Travel & Training	1,508	6,000	2,370	1,630	4,000	4,000
Lab Tests	9,158	20,000	7,026	6,974	14,000	14,000
Contract Services N-Viro	0	0	0	0	0	0
Tipping Fees	160,931	30,000	145,137	54,863	200,000	200,000
General Insurance	18,000	20,000	7,000	13,000	20,000	16,000
Other Expenses	0	1,000	0	1,000	1,000	1,000
Capital Outlay	0	0	0	0	0	0
Total	\$ 1,346,462	1,333,717	745,753	465,853	1,211,606	1,121,351

Authorized Positions

12

12

12

8

GOALS

To meet the discharge permit requirements established by the Environmental Protection Agency.

To improve the ability of the laboratory and industrial surveillance technician to monitor industrial waste discharges and provide commercial and industrial users with information and assistance to meet the discharge requirements.

**SEWER FUND-601
BUDGET WORKSHEET
2017**

<u>SEWER COLLECTIONS 73</u>	2015 <u>Actual</u>	2016 <u>Budget</u>	Actual <u>YTD 6/30/16</u>	Remainder <u>of 2016</u>	Total 2016 <u>Estimated</u>	Proposed 2017 <u>Budget</u>
Salaries	\$ 362,143	412,384	165,136	90,974	256,110	140,429
Overtime	51,388	62,400	28,021	6,979	35,000	40,000
License Incentive Pay	5,485	8,100	1,470	600	2,070	2,070
FICA and Medicare Insurance	31,383	36,941	15,411	4,029	19,440	13,962
Retirement	34,878	43,301	16,612	7,724	24,336	15,448
Group Insurance	126,694	139,270	55,636	28,501	84,137	49,280
Unemployment	0	4,500	0	0	0	0
General Operating Supplies	7,717	10,000	7,425	575	8,000	7,500
Computer Accessories	0	0	0	0	0	0
Fuel & Oil	9,346	15,000	3,234	4,766	8,000	8,000
First Aid Supplies	0	100	0	100	100	100
Chemicals	0	1,000	0	500	500	0
Uniforms	4,031	8,000	821	2,179	3,000	1,000
Communications/Telephone	572	700	255	345	600	600
Other Communications	0	0	0	0	0	0
Main Crossing Rentals	5,778	5,500	3,558	1,942	5,500	5,500
Equipment Maintenance	16,057	15,000	10,398	2,602	13,000	13,000
Vehicle Maintenance	21,920	20,000	15,632	4,368	20,000	20,000
Pumping Equipment Maintenance	38	750	0	100	100	0
Sewer Main Maintenance	130,396	120,000	82,318	17,682	100,000	100,000
Travel & Training	2,584	4,000	505	2,495	3,000	3,000
General Insurance	19,000	21,000	7,481	13,519	21,000	21,000
Other Expenses	41	500	0	500	500	500
Manhole Rehab	0	0	0	0	0	0
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	\$ <u>829,451</u>	<u>928,446</u>	<u>413,913</u>	<u>190,480</u>	<u>604,393</u>	<u>441,389</u>
Authorized Positions	16	16			16	6

GOALS

To provide an effective maintenance program for the City's sewer lines.

To provide a preventive maintenance program for the City's sewer lines.

To respond quickly and effectively to emergency requests for repairs to sewer lines.

**SEWER FUND-601
BUDGET WORKSHEET
2017**

<u>LIFT STATION-74</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>Actual YTD 6/30/16</u>	<u>Remainder of 2016</u>	<u>Total 2016 Estimated</u>	<u>Proposed 2017 Budget</u>
Salaries	\$ 487,450	518,358	228,699	149,688	378,387	281,280
Overtime	50,614	37,000	29,960	5,040	35,000	25,000
License Incentive Pay	11,558	18,000	5,475	2,235	7,710	4,020
FICA and Medicare Insurance	41,050	43,862	20,920	8,242	29,162	21,489
Retirement	46,833	54,428	23,155	13,000	36,155	26,562
Group Insurance	132,260	148,622	67,078	45,304	112,382	108,416
Unemployment	0	1,000	494	506	1,000	0
General Office Supplies	0	200	0	200	200	200
Memberships and Subscriptions	425	600	220	180	400	400
General Operating Supplies	13,635	25,000	7,355	5,645	13,000	12,000
Computer Accessories	0	0	0	0	0	0
Fuel & Oil	29,220	50,000	12,898	12,102	25,000	27,000
Chemicals	0	5,000	0	200	200	300
Uniforms	2,704	3,500	587	1,913	2,500	1,200
Electricity	138,491	150,000	86,847	53,153	140,000	140,000
Water & Sewer	5,597	5,000	2,403	2,597	5,000	3,000
Communications/Telephone	1,779	2,000	770	1,230	2,000	1,500
Other Communications	29,808	35,000	30,860	4,140	35,000	32,000
Building Maintenance	1,309	2,500	2,456	44	2,500	2,500
Equipment Maintenance	1,794	6,000	256	1,744	2,000	2,500
Vehicle Maintenance	15,261	18,000	2,759	7,241	10,000	10,000
Pumping Equip Maintenance	163,748	170,000	63,756	81,244	145,000	145,000
Sewer Main Maintenance	9,153	5,000	14	3,986	4,000	4,000
Maintenance Treatment Equipment	2,898	5,000	258	1,742	2,000	2,000
Equipment Rental	48,984	20,000	32,320	9,680	42,000	42,000
Travel & Training	1,734	6,000	5,265	735	6,000	4,500
General Insurance	32,000	35,000	12,382	22,618	35,000	35,000
Other Expenses	0	2,500	0	1,000	1,000	1,000
Capital Outlay	0	0	0	0	0	0
Total	\$ <u>1,268,305</u>	<u>1,367,570</u>	<u>637,187</u>	<u>435,409</u>	<u>1,072,596</u>	<u>932,867</u>
Authorized Positions	18	18			18	11

GOALS

To provide an effective maintenance program for City's lift Stations.

To provide a preventive maintenance program for City's lift stations.

To respond quickly and effectively to emergency request for repairs to lift stations.

**SEWER FUND -601
BUDGET WORKSHEET
2017**

<u>NORTHEAST TREATMENT PLANT -75</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>Actual YTD 6/30/16</u>	<u>Remainder of 2016</u>	<u>Total 2016 Estimated</u>	<u>Proposed 2017 Budget</u>
Salaries	\$ 404,036	393,850	173,365	102,823	276,188	201,843
Overtime	67,126	35,000	38,548	4,452	43,000	25,000
License Incentive Pay	15,800	20,640	8,048	5,212	13,260	12,600
FICA and Medicare Insurance	35,628	34,386	17,212	3,730	20,942	15,397
Retirement	38,969	41,355	18,412	8,818	27,230	19,175
Group Insurance	93,416	94,145	42,903	23,491	66,394	59,136
Unemployment	0	1,000	0	0	0	0
General Office Supplies	104	500	234	266	500	500
Computer Supplies	0	0	0	0	0	0
Books/Periodicals	0	0	0	0	0	0
Memberships/Subscriptions	80	160	80	20	100	100
Permit Fees	11,924	15,200	0	12,000	12,000	12,000
General Operating Supplies	14,294	20,000	11,454	2,546	14,000	14,000
Fuel & Oil	12,981	15,000	3,356	7,644	11,000	11,000
First Aid Supplies	159	300	27	123	150	150
Chemicals	30,567	60,000	24,398	7,602	32,000	42,000
Uniforms	1,845	2,500	709	791	1,500	1,500
Electricity	168,192	180,000	82,105	87,895	170,000	170,000
Water & Sewer	28,627	30,000	6,687	22,313	29,000	29,000
Communications/Telephone	3,306	4,500	1,438	1,762	3,200	3,200
Other Communications	0	100	0	100	100	100
Legal Notices	0	250	0	250	250	250
Building Maintenance	4,270	5,000	4,965	1,035	6,000	5,000
Equipment Maintenance	983	15,000	923	8,077	9,000	9,000
Vehicle Maintenance	18,821	10,000	11,964	2,036	14,000	14,000
Pumping Equipment Maintenance	26,163	30,000	22,047	7,953	30,000	25,000
Treatment Equipment Maintenance	22,433	40,000	20,107	9,893	30,000	30,000
Equipment Rental	15,443	5,000	5,388	1,612	7,000	7,000
Travel & Training	2,953	5,000	394	3,606	4,000	4,000
Lab Tests	6,439	11,000	4,041	2,959	7,000	7,000
Tipping Fees	12,821	40,000	18,576	6,424	25,000	25,000
General Insurance	23,000	25,000	8,750	16,250	25,000	25,000
Other Expenses	0	500	0	500	500	500
Capital Outlay	0	0	0	0	0	0
Total	\$ <u>1,060,380</u>	<u>1,135,386</u>	<u>526,131</u>	<u>352,183</u>	<u>878,314</u>	<u>768,451</u>
Authorized Positions	14	13			13	6

GOALS

To meet the discharge permit requirements established by the Environmental Protection Agency.

To improve the ability of the laboratory and industrial surveillance technician to monitor industrial waste discharge and provide commercial and industrial users with information and assistance to meet discharge requirements.

**Sewer Fund-601
Budget Worksheet
2017**

<u>ENVIRONMENTAL AFFAIRS DIVISION-76</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>Actual YTD 6/30/16</u>	<u>Remainder of 2016</u>	<u>Total 2016 Estimated</u>	<u>Proposed 2017 Budget</u>
Salaries	\$ 194,695	208,470	92,369	96,124	188,493	173,601
Overtime	835	1,500	0	0	0	0
Part Time	0	0	0	0	0	0
License Incentive Pay	9,636	14,300	4,693	6,287	10,980	10,980
FICA and Medicare Insurance	15,472	17,160	7,896	6,502	14,398	13,263
Retirement	19,158	21,890	9,901	8,006	17,907	16,492
Group Insurance	24,382	28,737	13,341	10,958	24,299	20,637
General Office Supplies	170	700	0	200	200	200
Postage	282	350	33	217	250	250
Permit Fees	1,500	1,500	0	1,500	1,500	1,500
General Operating Supplies	4,194	5,000	1,796	1,704	3,500	3,500
Uniforms	784	800	0	700	700	700
Water & Sewer	0	100	0	100	100	0
Printing	151	1,000	0	140	140	140
Fuel & Oil	4,505	8,000	1,858	1,142	3,000	5,000
First Aid Supplies	0	250	0	100	100	100
Communications/Telephone	2,368	3,000	899	1,101	2,000	2,000
Mobile Phones	0	700	0	0	0	0
Other Communications	0	200	0	0	0	0
Legals	10	50	15	35	50	50
Computer Software Maintenance	0	2,000	0	0	0	1,000
Equipment Maintenance	0	1,000	108	392	500	500
Vehicle Maintenance	2,245	3,000	436	1,064	1,500	1,500
Travel & Training	2,111	5,000	755	1,045	1,800	1,800
Lab Tests	9,675	20,000	4,088	5,912	10,000	12,000
General Insurance	14,000	16,000	6,218	9,782	16,000	16,000
Other Expenses	0	500	0	500	500	500
Capital Outlay	0	0	0	0	0	0
Total	\$ <u>306,173</u>	<u>361,207</u>	<u>144,406</u>	<u>153,511</u>	<u>297,917</u>	<u>281,713</u>
Authorized Positions	5	5			5	4

GOALS

To ensure that industrial and commercial users meet Environmental Protection Agency requirements.

To monitor industrial waste discharges and provide commercial and industrial users with information and assistance to meet discharge requirements.

To take appropriate action for violations.

**Public Services and Sanitation Fund
Budget Worksheet
2017**

	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>Actual YTD 6/30/16</u>	<u>Remainder of 2016</u>	<u>Total 2016 Estimated</u>	<u>Proposed 2017 Budget</u>
Sanitation Service Charges	\$ 5,952,098	5,887,500	2,477,343	3,467,481	5,944,824	5,950,000
Sanitation Service Penalties	153,485	135,000	68,430	68,430	136,860	140,000
Interest Earned	42,080	25,000	18,154	18,154	36,308	35,000
Miscellaneous Income	20,160	10,000	3,165	5,200	8,365	12,000
Recycling Revenue	21,507	27,000	9,166	9,200	18,366	20,000
Animal Control	112,924	110,000	53,743	53,743	107,486	110,000
Transfer Station	52,007	45,000	28,187	28,187	56,374	50,000
State/Grass Cutting/Street Sweeping	101,565	67,710	0	67,710	67,710	67,110
Mowing Charges	0	0	4,726	0	4,726	2,000
Appropriation of Fund Balance	0	0	0	0	0	0
Total Revenues	\$ <u>6,455,826</u>	<u>6,307,210</u>	<u>2,662,914</u>	<u>3,718,105</u>	<u>6,381,019</u>	<u>6,386,110</u>

	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>Actual YTD 6/30/16</u>	<u>Remainder of 2016</u>	<u>Total 2016 Estimated</u>	<u>Proposed 2017 Budget</u>
Solid Waste Disposal	4,327,763	4,449,827	1,885,969	2,432,543	4,318,512	4,502,482
Herbicide/Mosquito	110,788	136,888	57,098	60,964	118,062	127,636
Animal Control	424,698	486,288	211,475	239,940	451,415	494,703
Street Sweeping/Grass Cutting	<u>674,556</u>	<u>828,748</u>	<u>306,295</u>	<u>442,753</u>	<u>749,048</u>	<u>875,527</u>
Total Expenses	\$ <u>5,537,805</u>	<u>5,901,751</u>	<u>2,460,837</u>	<u>3,176,200</u>	<u>5,637,037</u>	<u>6,000,348</u>

Estimated Net Income	<u>918,021</u>	<u>405,459</u>	<u>202,077</u>	<u>541,905</u>	<u>743,982</u>	<u>385,762</u>
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Fund Balance at Beginning of Year	<u>3,694,866</u>	<u>4,849,796</u>		<u>4,612,887</u>	<u>5,356,869</u>
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Fund Balance at End of Year	\$ <u>4,612,887</u>	<u>5,255,255</u>		<u>5,356,869</u>	<u>5,742,631</u>
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**Public Services and Sanitation Fund
Budget Worksheet
2017**

<u>SOLID WASTE DISPOSAL-27</u>	2015 <u>Actual</u>	2016 <u>Budget</u>	Actual <u>YTD 6/30/16</u>	Remainder <u>of 2016</u>	Total 2016 <u>Estimated</u>	Proposed 2017 <u>Budget</u>
Salaries	\$ 326,794	323,580	144,811	150,713	295,524	322,261
Overtime	20,439	24,000	10,376	11,500	21,876	24,000
Part Time	0	0	0	0	0	0
FICA and Medicare Insurance	25,263	26,590	12,006	12,276	24,282	26,490
Retirement	30,547	33,980	14,646	16,579	31,225	35,450
Group Insurance	104,976	111,502	50,700	49,060	99,760	118,806
Vacation Accrual Expense	4,845	5,000	0	5,000	5,000	0
Unemployment	591	500	0	500	500	0
Net Pension Expense	3,985	0	0	0	0	0
General Office Supplies	108	200	0	100	100	200
Printing	0	1,500	0	0	0	1,500
Postage	16	25	5	5	10	25
General Operating Supplies	4,187	5,000	2,627	2,627	5,254	5,500
Fuel & Oil	12,744	20,000	4,353	6,000	10,353	15,000
Uniforms	1,466	1,500	1,427	0	1,427	1,500
Electricity	10,782	10,000	4,191	4,303	8,494	10,000
Communications Telephone	2,574	2,500	1,147	1,147	2,294	2,500
Mobile Phone Service	794	1,200	239	239	478	1,000
Wireless Communication - Laptops	480	500	231	231	462	500
Equipment Rental	1,716	2,500	765	765	1,530	2,000
Building Maintenance	795	3,000	635	800	1,435	3,000
Equipment Maintenance	478	1,500	519	519	1,038	1,500
Vehicle Maintenance	7,296	9,000	13,570	2,000	15,570	12,000
Travel & Training	150	250	0	0	0	250
Consultant Fees	0	0	0	0	0	0
Contractual Services	3,620,639	3,705,000	1,516,484	2,115,516	3,632,000	3,750,000
Administration Charges	30,000	30,000	15,000	15,000	30,000	30,000
Tipping Fees	7,877	25,000	910	4,990	5,900	20,000
General Insurance	22,000	24,000	8,400	15,600	24,000	24,000
Provision for Bad Debts	86,156	65,000	82,927	17,073	100,000	85,000
Other Expenses	65	17,000	0	0	0	10,000
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	\$ <u>4,327,763</u>	<u>4,449,827</u>	<u>1,885,969</u>	<u>2,432,543</u>	<u>4,318,512</u>	<u>4,502,482</u>
Authorized Positions	14	14			14	14

GOALS

To collect and dispose of residential solid waste in the City via contract.

To operate a Recycling Center and litter pick-up.

**Public Services and Sanitation Fund
Budget Worksheet
2016**

<u>HERBICIDE/MOSQUITO-28</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>Actual YTD 6/30/16</u>	<u>Remainder of 2016</u>	<u>Total 2016 Estimated</u>	<u>Proposed 2017 Budget</u>
Salaries	\$ 43,000	42,782	19,123	18,157	37,280	36,000
Overtime	3,461	13,000	4,243	8,757	13,000	14,000
FICA and Medicare Insurance	3,547	3,656	1,878	1,969	3,847	3,825
Retirement	3,965	4,495	1,288	1,976	3,264	4,730
Group Insurance	9,738	9,280	2,248	7,032	9,280	9,856
Vacation Accrual Expense	0	500	0	500	500	500
Unemployment	0	250	0	0	0	0
Membership/Subscriptions	0	0	0	0	0	0
General Operating Supplies	944	1,500	414	600	1,014	1,500
Fuel & Oil	5,180	8,000	1,833	2,000	3,833	6,000
Chemicals	23,576	30,000	16,810	9,000	25,810	40,000
Uniforms	75	200	0	200	200	300
Telephones	142	150	64	80	144	150
Legal Notices	0	25	0	0	0	25
Communications	0	50	0	0	0	50
Equipment Maintenance	1,230	2,500	115	350	465	2,000
Vehicle Maintenance	5,452	7,500	4,339	2,100	6,439	7,500
Travel & Training	478	1,000	286	700	986	1,200
General Insurance	10,000	12,000	4,457	7,543	12,000	0
Other Expenses	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	\$ <u>110,788</u>	<u>136,888</u>	<u>57,098</u>	<u>60,964</u>	<u>118,062</u>	<u>127,636</u>
Authorized Positions	1	1			1	1

GOALS

To control mosquitoes and vegetation in/on City streets and drainage ditches.

**Street Sweeping/Grass Cutting-29
Budget Worksheet
2017**

<u>STREET SWEEPING/GRASS CUTTING-29</u>	2015 <u>Actual</u>	2016 <u>Budget</u>	Actual <u>YTD 6/30/16</u>	Remainder <u>of 2016</u>	Total 2016 <u>Estimated</u>	Proposed 2017 <u>Budget</u>
Salaries	\$ 249,618	286,810	130,609	133,202	263,811	286,810
Overtime	17,967	10,000	8,783	1,500	10,283	8,000
Tool Allowance	0	0	0	0	0	0
FICA and Medicare Insurance	20,043	22,555	10,992	9,978	20,970	22,555
Retirement	23,346	30,115	13,069	13,666	26,735	31,549
Group Insurance	82,118	92,943	47,651	45,292	92,943	108,488
Unemployment	0	5,000	0	0	0	5,000
General Office Supplies	0	0	0	0	0	0
General Operating Supplies	4,919	5,000	2,287	2,300	4,587	5,000
Fuel & Oil	26,386	40,000	11,005	11,500	22,505	30,000
Uniforms	1,533	1,700	1,684	50	1,734	2,000
Equipment Rental	1,716	2,500	765	765	1,530	2,000
Equipment Maintenance	19,750	20,000	14,245	7,700	21,945	22,000
Vehicle Maintenance	67,910	70,000	27,815	30,000	57,815	70,000
Spraying Right-of-way	99,250	110,000	3,390	96,000	99,390	150,000
Travel & Training	0	125	0	0	0	125
Contractual Services Mowing	30,000	100,000	22,800	70,000	92,800	100,000
General Insurance	30,000	32,000	11,200	20,800	32,000	32,000
Other Expenses	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	\$ <u>674,556</u>	<u>828,748</u>	<u>306,295</u>	<u>442,753</u>	<u>749,048</u>	<u>875,527</u>
Authorized Positions	12	12			12	12

**Public Services and Sanitation Fund
Budget Worksheet
2017**

	2015	2016	Actual	Remainder	Total	Proposed
<u>ANIMAL CONTROL-30</u>	<u>Actual</u>	<u>Budget</u>	<u>YTD 6/30/16</u>	<u>of 2016</u>	<u>2016</u>	<u>2017</u>
					<u>Estimated</u>	<u>Budget</u>
Salaries	\$ 152,056	166,123	77,149	82,799	159,948	165,600
Overtime	7,385	11,200	7,581	4,000	11,581	10,000
Part Time	28,493	34,000	13,886	16,500	30,386	34,000
FICA and Medicare Insurance	14,049	16,075	7,828	7,622	15,450	16,035
Retirement	14,307	17,445	7,852	9,108	16,960	18,216
Group Insurance	59,339	64,960	30,991	32,537	63,528	68,992
Unemployment	0	5,000	0	5,000	5,000	5,000
General Office Supplies	924	1,200	31	150	181	1,000
Printing	0	1,200	268	400	668	1,000
Postage	25	125	10	25	35	50
Books/Periodicals	0	125	0	0	0	125
Memberships/Subscriptions	0	85	0	0	0	85
General Operating Supplies	23,743	24,000	12,415	12,500	24,915	25,000
Disposal fees	0	1,000	0	0	0	1,000
Uniforms	1,605	2,000	349	1,500	1,849	2,000
Fuel & Oil	4,744	9,000	1,998	4,000	5,998	7,000
Cleaning Supplies	5,211	7,000	2,148	2,852	5,000	6,000
First Aid Supplies	133	300	68	68	136	250
Animal Food	9,635	13,000	3,299	6,000	9,299	13,000
Rabies Certificates/Spay & Neuter	34,233	35,000	15,142	15,808	30,950	35,000
Electricity	16,540	17,000	4,844	8,000	12,844	17,000
Natural Gas	6,103	9,000	2,219	4,500	6,719	9,000
Water & Sewer	4,480	4,000	1,156	1,156	2,312	4,000
Communications/Telephone	1,939	2,000	852	852	1,704	2,000
Communications/Mobile Phone Services	356	1,200	183	183	366	600
Other Communications	0	500	0	0	0	500
Equipment Rental	569	750	258	258	516	750
Computer Software Maintenance	1,429	0	0	1,500	1,500	1,500
Building Maintenance	9,685	10,000	12,248	2,752	15,000	15,000
Equipment Maintenance	1,954	3,000	30	470	500	5,000
Vehicle Maintenance	2,955	4,000	970	1,800	2,770	4,000
Travel & Training	2,806	3,500	0	2,800	2,800	3,500
General Insurance	20,000	22,000	7,700	14,300	22,000	22,000
Other Expenses	0	500	0	500	500	500
Capital Outlay	0	0	0	0	0	0
Total	\$ <u>424,698</u>	<u>486,288</u>	<u>211,475</u>	<u>239,940</u>	<u>451,415</u>	<u>494,703</u>
Authorized Positions	7	7			7	7

GOALS

To enforce City and State Animal Control ordinances.

To enforce public health ordinances covering the housing and keeping of animals, domestic and non-domestic.

To encourage proper care and humane treatment of all domestic and non-domestic animals.

**Consolidated Sales Tax
Budget Worksheet
2017**

	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>Actual YTD 6/30/16</u>	<u>Remainder of 2016</u>	<u>Total 2016 Estimated</u>	<u>Proposed 2017 Budget</u>
<u>CONSOLIDATED SALES TAX</u>						
Sales Taxes	\$ 121,046,081	128,000,000	59,496,706	53,076,149	112,572,855	118,000,000
Less Department Expenses	(895,586)	(947,381)	(398,052)	(548,942)	(946,994)	(958,443)
Plus School Boards share	<u>429,881</u>	<u>464,220</u>	<u>0</u>	<u>464,220</u>	<u>464,220</u>	<u>467,372</u>
Total Revenues	\$ <u>120,580,376</u>	<u>127,516,839</u>	<u>59,098,654</u>	<u>52,991,427</u>	<u>112,090,081</u>	<u>117,508,929</u>
External Distributions:						
School Board, Haughton, Benton Plain Dealing, B.P. Police Jury	\$ <u>74,007,033</u>	<u>77,881,839</u>	<u>35,769,066</u>	<u>29,911,015</u>	<u>65,680,081</u>	<u>69,698,929</u>
Internal Distributions:	<u>46,573,343</u>	<u>49,635,000</u>	<u>23,329,588</u>	<u>23,080,412</u>	<u>46,410,000</u>	<u>47,810,000</u>
Debt Service:						
Original 1/2 %						
06 Public Improvement Bonds	531,500	540,000	270,000	-270,000	0	0
06 (A) Refunding Bonds	2,497,000	2,510,000	1,255,000	665,000	1,920,000	0
10 Refunding Bonds	2,487,850	2,480,000	1,240,000	1,240,000	2,480,000	2,477,600
15A Refunding Bonds	0	0	0	455,000	455,000	457,300
16 Refunding Bonds (2006 Series)	0	0	0	301,000	301,000	2,366,920
16 Sales Tax Revenue	<u>0</u>	<u>0</u>	<u>0</u>	<u>282,000</u>	<u>282,000</u>	<u>286,250</u>
Total	\$ <u>5,516,350</u>	<u>5,530,000</u>	<u>2,765,000</u>	<u>2,673,000</u>	<u>5,438,000</u>	<u>5,588,070</u>
Parkway 1/2%						
97 Parkway Refunding Bonds	0	0	0	0	0	0
14 LCDA Revenue Bonds	<u>861,793</u>	<u>902,000</u>	<u>451,000</u>	<u>451,000</u>	<u>902,000</u>	<u>902,000</u>
Total	<u>861,793</u>	<u>902,000</u>	<u>451,000</u>	<u>451,000</u>	<u>902,000</u>	<u>902,000</u>
Total Debt	\$ <u>6,378,143</u>	<u>6,432,000</u>	<u>3,216,000</u>	<u>3,124,000</u>	<u>6,340,000</u>	<u>6,490,070</u>

Orig. 1/2 % Capital Imp.. Fund	\$	3,798,319	4,397,000	1,900,917	1,943,083	3,844,000	3,973,930
P'way Capital Imp/Operations Fund		<u>4,452,876</u>	<u>5,025,000</u>	<u>2,214,917</u>	<u>2,165,083</u>	<u>4,380,000</u>	<u>4,660,000</u>
Total Capital Improvements	\$	<u>8,251,195</u>	<u>9,422,000</u>	<u>4,115,834</u>	<u>4,108,166</u>	<u>8,224,000</u>	<u>8,633,930</u>
General Fund P'way 1/2% reded.	\$	4,000,000	4,000,000	2,000,000	2,000,000	4,000,000	4,000,000
General Fund Fire & Police		9,314,668	9,927,000	4,665,918	4,616,082	9,282,000	9,562,000
General Fund for salaries other than Fire & Police		<u>2,701,254</u>	<u>2,970,158</u>	<u>1,396,043</u>	<u>1,381,131</u>	<u>2,777,174</u>	<u>2,860,951</u>
Total General Fund	\$	<u>16,015,922</u>	<u>16,897,158</u>	<u>8,061,961</u>	<u>7,997,213</u>	<u>16,059,174</u>	<u>16,422,951</u>

**CONSOLIDATED SALES TAX
(CONTINUED)**

Police Pension Fund	\$	2,794,400	5,459,850	2,566,255	2,538,845	5,105,100	5,259,100
Fire Pension Fund		6,520,268	4,467,150	2,099,663	2,077,237	4,176,900	4,302,900
General Fund		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Pension Fund	\$	<u>9,314,668</u>	<u>9,927,000</u>	<u>4,665,918</u>	<u>4,616,082</u>	<u>9,282,000</u>	<u>9,562,000</u>
Transfer to Jail/Mun. Bldg. Fund	\$	1,862,934	1,729,780	813,036	804,353	1,617,389	1,666,178
Transfer to Streets/Drainage		2,142,374	2,442,042	1,147,816	1,135,556	2,283,372	2,352,252
Transfer to Fire Operations/Improv		<u>2,608,107</u>	<u>2,785,020</u>	<u>1,309,023</u>	<u>1,295,042</u>	<u>2,604,065</u>	<u>2,682,619</u>
Total	\$	<u>6,613,415</u>	<u>6,956,842</u>	<u>3,269,875</u>	<u>3,234,951</u>	<u>6,504,826</u>	<u>6,701,049</u>
Total Internal Distributions		<u>46,573,343</u>	<u>49,635,000</u>	<u>23,329,588</u>	<u>23,080,412</u>	<u>46,410,000</u>	<u>47,810,000</u>
Total Distributions	\$	<u>120,580,376</u>	<u>127,516,839</u>	<u>59,098,654</u>	<u>52,991,427</u>	<u>112,090,081</u>	<u>117,508,929</u>

**SALES TAX FUND-800
BUDGET WORKSHEET
2017**

	2015	2016	Actual	Remainder	Total	Proposed
<u>ADMINISTRATION-81</u>	<u>Actual</u>	<u>Budget</u>	<u>YTD 6/30/16</u>	<u>of 2016</u>	<u>2016</u>	<u>2017</u>
					<u>Estimated</u>	<u>Budget</u>
Salaries	\$ 413,284	450,305	187,164	239,274	426,438	426,438
Overtime	3,542	3,000	1,308	1,692	3,000	3,000
Part Time	0	0	0	0	0	0
FICA and Medicare	29,579	34,680	14,129	20,551	34,680	32,852
Retirement	39,301	47,285	18,980	22,726	41,706	46,910
Group Insurance	78,626	57,241	37,276	39,774	77,050	81,673
Unemployment	0	0	0	0	0	0
Computer Accessories	60	1,500	0	1,500	1,500	1,500
General Office Supplies	3,063	3,500	1,634	1,866	3,500	3,500
Printing	3,087	5,000	1,332	3,668	5,000	5,000
Postage	22,028	28,500	9,799	18,701	28,500	28,500
Books & Periodicals	0	400	0	400	400	400
Memberships/Subscriptions	525	600	525	75	600	600
General Operating Supplies	5,288	5,500	2,296	3,204	5,500	5,500
Fuel & Oil	1,212	2,500	420	1,580	2,000	2,500
Communications/Telephone	1,892	2,500	737	1,763	2,500	2,500
Communications/ Mobile Phone Service	925	1,020	345	675	1,020	1,020
Wireless Laptops	3,354	3,600	1,620	1,980	3,600	3,600
Administration Charges	25,000	25,000	12,500	12,500	25,000	25,000
Repair & Maintenance Equipment	0	250	0	0	0	250
Vehicle Maintenance	2,596	2,500	1,258	1,242	2,500	2,500
Travel & Training	11,526	14,000	3,841	10,159	14,000	14,000
Professional Services - Audit Fees	123,349	150,000	54,924	95,076	150,000	150,000
Professional Services - Consultants	11,273	11,000	4,191	6,809	11,000	11,000
Professional Services - Legal Fees	12,228	20,000	336	19,664	20,000	20,000
General Insurance	25,000	25,000	8,750	16,250	25,000	25,000
Computer Software	23,800	15,000	24,379	621	25,000	25,000
Computer Charges	15,000	15,000	7,500	7,500	15,000	15,000
Legal Ads	3,385	5,000	-269	5,269	5,000	5,000
Equipment Rental	4,389	4,500	2,118	2,382	4,500	4,500
Other Expenses	0	500	0	500	500	500
Office Equipment	2,191	5,000	959	4,041	5,000	5,000
Capital Outlay	6,008	7,500	0	7,500	7,500	10,200
Capital Outlay - Vehicles	<u>23,775</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	\$ <u>895,286</u>	<u>947,381</u>	<u>398,052</u>	<u>548,942</u>	<u>946,994</u>	<u>958,443</u>
Authorized Positions	12	12			12	12

GOALS

The duties of this Division are to collect sales and use taxes for Bossier City, Haughton, Benton, Plain Dealing, and the Bossier Parish School Board, the Bossier Parish Police Jury, and the Bossier Parish Sheriff.

**Property Tax
Budget Worksheet
2017**

	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>Actual YTD 6/30/16</u>	<u>Remainder of 2016</u>	<u>Total 2016 Estimated</u>	<u>Proposed 2017 Budget</u>
Total Assessed Valuation	\$ 606,448,571	630,000,000	0	625,327,225	625,327,225	635,000,000
Rate per \$1,000	X <u>22.75</u>	X <u>22.75</u>	X	X <u>22.92</u>	X <u>22.92</u>	X <u>22.92</u>
Gross Tax Levy	\$ <u>13,796,705</u>	<u>14,332,500</u>	<u>0</u>	<u>14,332,500</u>	<u>14,332,500</u>	<u>14,554,200</u>
Distribution						
General Fund						
Op/Maintenance Fire/Police 2.75	\$1,667,734	1,732,500	0	1,732,500	1,732,500	1,746,250
General Operation of City 5.57/5.65	3,377,919	3,509,100	0	3,509,100	3,509,100	3,587,750
Op/Maintenance Fire/Police 5.98/6.07	3,626,562	3,767,400	0	3,767,400	3,767,400	3,854,450
Op/Maintenance Fire/Police 8.45	<u>5,124,490</u>	<u>5,323,500</u>	<u>0</u>	<u>5,323,500</u>	<u>5,323,500</u>	<u>5,365,750</u>
General Fund Total	<u>\$13,796,705</u>	<u>14,332,500</u>	<u>0</u>	<u>14,332,500</u>	<u>14,332,500</u>	<u>14,554,200</u>

**Civic Center-230
Budget Worksheet
2017**

<u>CIVIC CENTER-230</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>Actual YTD 6/30/16</u>	<u>Remainder of 2016</u>	<u>Total 2016 Estimated</u>	<u>Proposed 2017 Budget</u>
Commercial Events	\$ 112,004	130,000	53,231	76,769	130,000	120,000
Non-Commercial Events	186,034	200,000	111,634	88,366	200,000	195,000
Conventions	0	0	0	0	0	0
Trade Shows	0	0	0	0	0	0
Non-Profit Events	0	0	0	0	0	0
Consumer Shows	0	0	0	0	0	0
Other Income	24	200	51	149	200	200
City Sponsored	2,467	2,200	999	1,201	2,200	2,200
Concessions	40,820	30,000	16,657	13,343	30,000	30,000
Interest Earned	<u>7,315</u>	<u>5,000</u>	<u>2,290</u>	<u>2,710</u>	<u>5,000</u>	<u>6,000</u>
Total Revenues	\$ <u>348,664</u>	<u>367,400</u>	<u>184,862</u>	<u>182,538</u>	<u>367,400</u>	<u>353,400</u>
Salaries	\$ 273,555	283,710	131,869	134,065	265,934	269,729
Overtime	1,127	5,000	788	4,212	5,000	5,000
Part-time	2,542	5,000	1,071	3,929	5,000	5,000
FICA and Medicare Insurance	20,573	22,470	10,466	10,644	21,110	21,400
Retirement	25,381	29,790	12,881	14,749	27,630	29,670
Group Insurance	60,911	65,031	34,660	31,793	66,453	68,935
Unemployment	0	2,500	0	0	0	2,500
General Office Supplies	385	500	468	32	500	600
Computer Supplies	0	50	0	50	50	50
Postage	368	500	162	338	500	500
Books & Periodicals	0	0	0	0	0	0
Memberships/Subscriptions	519	500	470	0	470	500
General Operating Supplies	16,657	20,000	5,877	14,123	20,000	20,000
Fuel & Oil	2,463	4,000	781	2,219	3,000	3,000
Uniforms	1,035	4,500	610	3,890	4,500	4,500
Concession Supplies	15,699	13,000	8,307	4,693	13,000	15,000
Electricity	203,164	190,000	65,795	124,205	190,000	200,000
Natural Gas	4,846	10,000	2,200	7,800	10,000	10,000
Water & Sewer	8,211	8,000	2,048	5,952	8,000	8,500
Communications/Telephone	5,788	5,500	2,490	2,510	5,000	6,000

<u>CIVIC CENTER-230</u>	2015 <u>Actual</u>	2016 <u>Budget</u>	Actual <u>YTD 6/30/16</u>	Remainder <u>of 2016</u>	Total 2016 <u>Estimated</u>	Proposed 2017 <u>Budget</u>
Mobile Phone Service	536	1,600	156	444	600	600
Other Communications Services	5,367	5,100	2,120	3,380	5,500	1,000
Advertising/Legal Notices	5,093	6,500	4,212	2,288	6,500	6,500
Administration Charges	18,000	18,000	9,000	9,000	18,000	18,000
Computer Software	1,264	1,300	0	1,300	1,300	1,300
Computer Charges	14,400	14,400	7,200	7,200	14,400	14,400
Rent On Equipment	9,418	10,000	4,858	5,142	10,000	10,000
Building Maintenance	17,212	20,000	9,618	10,382	20,000	23,000
Equipment Maintenance	5,860	5,000	1,560	3,440	5,000	5,000
Vehicle Maintenance	2,764	4,000	148	3,852	4,000	4,000
Travel & Training	\$ 2,387	4,500	0	0	0	4,500
Professional Services	\$ 2,000	2,000	2,000	0	2,000	2,000
Contract Services	0	0	0	0	0	0
General Insurance	26,000	28,000	9,800	18,200	28,000	28,000
Other Equipment	0	28,500	28,542	0	28,542	38,400
Office Equipment	48,069	1,000	470	530	1,000	1,000
Building & Improvements	19,998	185,000	89,847	95,153	185,000	30,000
Other Expenses	614	1,500	0	1,500	1,500	1,500
Capital Outlay	0	35,000	32,450	2,550	35,000	0
Total Expenditures	\$ <u>822,206</u>	<u>1,041,451</u>	<u>482,924</u>	<u>529,565</u>	<u>1,012,489</u>	<u>860,084</u>
Excess (Deficiency) of Revenues Over Expenditures	(473,542)	(674,051)	(298,062)	(347,027)	(645,089)	(506,684)
Operating Transfer In	<u>475,000</u>	<u>675,000</u>	<u>0</u>	<u>645,000</u>	<u>645,000</u>	<u>512,000</u>
Fund Bal. at Beginning of Year	\$ <u>903,870</u>	<u>904,173</u>	<u>905,328</u>		<u>905,328</u>	<u>905,239</u>
Fund Balance at End of Year	\$ <u>905,328</u>	<u>905,122</u>	<u>607,266</u>		<u>905,239</u>	<u>910,555</u>
Authorized Positions	8	8			8	8

GOALS

**To serve the local economy by attracting conventions, trade shows, exhibits, banquets, expositions consumer shows, public attractions, and other events determined to be in the City's best interest.
To support the citizens of our City, educational institutions, and our business community.**

**Alternative Fuel Fund-625
Budget Worksheet
2017**

<u>Alternative Fuel Stations</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>Actual YTD 6/30/16</u>	<u>Remainder of 2016</u>	<u>Total 2016 Estimated</u>	<u>Proposed 2017 Budget</u>
CNG Fuel - Hwy 80	\$ 310,639	350,000	158,527	156,473	315,000	315,000
CNG Fuel - Hwy 71	184,567	240,000	84,640	100,360	185,000	185,000
E85 Fuel - Hwy 80	203,296	225,000	53,161	151,839	205,000	205,000
E85 Fuel - Hwy 71	101,381	150,000	28,954	75,046	104,000	104,000
Interest Earned	2,971	1,500	1,103	897	2,000	2,000
Fuel Rebates - CNG	172,839	0	37,735	48,265	86,000	86,000
Other Income	<u>6,261</u>	<u>500</u>	<u>-1</u>	<u>501</u>	<u>500</u>	<u>500</u>
Total Revenues	\$ <u>981,954</u>	<u>967,000</u>	<u>364,119</u>	<u>533,381</u>	<u>897,500</u>	<u>897,500</u>
Highway 80 Station						
Credit Card Fees	\$ 18,201	22,000	7,833	10,167	18,000	18,000
Postage	40	100	44	56	100	100
General Operating Supplies	419	500	389	111	500	500
Fuel & Oil	0	0	0	0	0	0
CNG Fuel Cost	166,737	204,000	61,514	103,486	165,000	165,000
E85 Fuel Cost	175,640	216,000	67,349	108,651	176,000	176,000
Electricity	28,615	24,000	10,949	13,051	24,000	24,000
Water & Sewer	870	1,000	302	698	1,000	1,000
Communications - Telephone	742	800	311	489	800	800
Building Repair and Maintenance	19,632	20,000	9,761	10,239	20,000	20,000
Equipment Repair and Maintenance	27,903	31,000	15,381	15,619	31,000	31,000
General Insurance	22,000	22,000	7,700	14,300	22,000	22,000
Administration Charges	10,000	10,000	5,000	5,000	10,000	10,000
Computer Charges	12,000	12,000	6,000	6,000	12,000	12,000

	2015	2016	Actual	Remainder	Total	Proposed
<u>Alternative Fuel Stations</u>	<u>Actual</u>	<u>Budget</u>	<u>YTD 6/30/16</u>	<u>of 2016</u>	<u>2016</u>	<u>2017</u>
<u>Highway 71 Station</u>					<u>Estimated</u>	<u>Budget</u>
Credit Card Fees	10,645	13,000	4,214	7,786	12,000	12,000
Postage	23	0	0	0	0	0
General Operating Supplies	319	500	329	171	500	500
Fuel & Oil	0	100	0	100	100	100
CNG Fuel Cost	112,015	165,000	31,027	80,973	112,000	112,000
E85 Fuel Cost	100,813	138,000	32,901	69,099	102,000	102,000
Electricity	20,081	22,500	7,896	14,604	22,500	22,500
Water & Sewer	848	1,000	302	698	1,000	1,000
Communications - Telephone	1,007	1,200	421	779	1,200	1,200
Building Repair and Maintenance	21,816	25,000	10,788	14,212	25,000	25,000
Equipment Repair and Maintenance	25,616	32,000	12,253	19,747	32,000	32,000
General Insurance	<u>22,000</u>	<u>22,000</u>	<u>7,700</u>	<u>14,300</u>	<u>22,000</u>	<u>22,000</u>
Total Expenses	\$ <u>797,982</u>	<u>983,700</u>	<u>300,364</u>	<u>510,336</u>	<u>810,700</u>	<u>810,700</u>
Net Income/(Loss)	\$ <u>183,972</u>	<u>-16,700</u>	<u>63,755</u>	<u>23,045</u>	<u>86,800</u>	<u>86,800</u>
Transfer to General Fund	\$ 21,400	21,400	21,400	0	21,400	21,400
Capital Outlay Projects	230,204	0	9,000	0	9,000	0
Net Income after Transfer	\$ <u>-67,632</u>	<u>-38,100</u>	<u>42,355</u>	<u>23,045</u>	<u>56,400</u>	<u>65,400</u>
Fund Bal. at Beginning of Year	\$ <u>423,023</u>	<u>176,722</u>	<u>355,391</u>		<u>355,391</u>	<u>411,791</u>
Fund Balance at End of Year	\$ <u>355,391</u>	<u>138,622</u>	<u>397,746</u>		<u>411,791</u>	<u>477,191</u>

**1991 FIRE IMPROVEMENT & OPERATIONS-240
BUDGET WORKSHEET
2017**

<u>1991 FIRE IMPROVEMENT & OPERATIONS-240</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>Actual YTD 6/30/16</u>	<u>Remainder of 2016</u>	<u>Total 2016 Estimated</u>	<u>Proposed 2017 Budget</u>
Transfer From Sales Tax	\$ 2,610,658	2,785,020	1,033,965	1,570,100	2,604,065	2,682,619
Interest Earned	<u>0</u>	<u>500</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Revenues	\$ <u>2,610,658</u>	<u>2,785,520</u>	<u>1,033,965</u>	<u>1,570,100</u>	<u>2,604,065</u>	<u>2,682,619</u>
Transfer to General Fund	<u>2,677,895</u>	<u>2,785,020</u>	<u>1,392,510</u>	<u>1,211,555</u>	<u>2,604,065</u>	<u>2,682,619</u>
Total Expenditures	\$ <u>2,677,895</u>	<u>2,785,020</u>	<u>1,392,510</u>	<u>1,211,555</u>	<u>2,604,065</u>	<u>2,682,619</u>
Excess (Deficiency) of Revenues Over Expenditures	-67,237	500	-358,545	358,545	0	0
Fund Bal. at Beginning of Year	\$ <u>201,393</u>	<u>201,893</u>	<u>134,156</u>		<u>134,156</u>	<u>134,156</u>
Fund Balance at End of Year	\$ <u>134,156</u>	<u>202,393</u>	<u>-224,389</u>		<u>134,156</u>	<u>134,156</u>

**1991 JAIL & MUNICIPAL BUILDING-250
BUDGET WORKSHEET
2017**

<u>JAIL & MUNICIPAL BUILDING-250</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>Actual YTD 6/30/16</u>	<u>Remainder of 2016</u>	<u>Total 2016 Estimated</u>	<u>Proposed 2017 Budget</u>
Transfer from Sales Tax	\$ 1,621,244	1,729,780	616,566	1,000,823	1,617,389	1,666,178
Interest	<u>63,312</u>	<u>65,000</u>	<u>16,180</u>	<u>38,820</u>	<u>55,000</u>	<u>65,000</u>
Total Revenues	\$ <u>1,684,556</u>	<u>1,794,780</u>	<u>632,746</u>	<u>1,039,643</u>	<u>1,672,389</u>	<u>1,731,178</u>
Transfer to Gen. Fund for Jail/Bldg	\$ 600,000	600,000	300,000	300,000	600,000	600,000
Transfer to Gen. Fund for Jailers						
Salaries	775,000	775,000	387,500	387,500	775,000	775,000
Building Repairs/Improvements	<u>2,080,296</u>	<u>350,000</u>	<u>204,705</u>	<u>145,295</u>	<u>350,000</u>	<u>350,000</u>
Total Expenditures	\$ <u>3,455,296</u>	<u>1,725,000</u>	<u>892,205</u>	<u>832,795</u>	<u>1,725,000</u>	<u>1,725,000</u>
Excess (Deficiency) of Revenues Over Expenditures	(1,770,740)	69,780	(259,459)	206,848	(52,611)	6,178
Fund Bal. at Beginning of Year	\$ <u>6,699,651</u>	<u>5,052,895</u>	<u>4,928,911</u>		<u>4,928,911</u>	<u>4,876,300</u>
Fund Balance at End of Year	\$ <u>4,928,911</u>	<u>5,122,675</u>	<u>4,669,452</u>		<u>4,876,300</u>	<u>4,882,478</u>

**1991 STREETS AND DRAINAGE-260
BUDGET WORKSHEET
2017**

<u>STREETS & DRAINAGE-260</u>		<u>2015 Actual</u>	<u>2016 Budget</u>	<u>Actual YTD 6/30/16</u>	<u>Remainder of 2016</u>	<u>Total 2016 Estimated</u>	<u>Proposed 2017 Budget</u>
Transfer from Sales Tax Fund Interest	\$	2,289,296 <u>15,040</u>	2,442,042 <u>18,000</u>	921,875 <u>3,452</u>	1,361,497 <u>11,548</u>	2,283,372 <u>15,000</u>	2,352,252 <u>15,000</u>
Total Revenues	\$	<u>2,304,336</u>	<u>2,460,042</u>	<u>925,327</u>	<u>1,373,045</u>	<u>2,298,372</u>	<u>2,367,252</u>
Capital Outlay	\$	0	0	0	0	0	0
Transfer General Fund Op/Mtn Available for Streets/Drainage		600,000 <u>1,832,687</u>	600,000 <u>2,000,000</u>	300,000 <u>2,284,347</u>	300,000 <u>515,653</u>	600,000 <u>2,800,000</u>	600,000 <u>2,000,000</u>
Total Expenditures	\$	<u>2,432,687</u>	<u>2,600,000</u>	<u>2,584,347</u>	<u>815,653</u>	<u>3,400,000</u>	<u>2,600,000</u>
Excess(Deficiency)of Revenues Over Expenditures	\$	(128,351)	(139,958)	(1,659,020)	557,392	(1,101,628)	(232,748)
Fund Bal. at Beginning of Year	\$	<u>1,553,130</u>	<u>1,321,241</u>	<u>1,424,779</u>		<u>1,424,779</u>	<u>323,151</u>
Fund Balance at End of Year	\$	<u>1,424,779</u>	<u>1,181,283</u>	<u>(234,241)</u>		<u>323,151</u>	<u>90,403</u>

**RIVERBOAT GAMING SPECIAL REVENUE FUND - 810
BUDGET WORKSHEET
2017**

<u>RIVERBOAT GAMING TRUST - 810</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>Actual YTD 6/30/16</u>	<u>Remainder of 2016</u>	<u>Total 2016 Estimated</u>	<u>Proposed 2017 Budget</u>
Estimated Interest Earned	\$ 398,513	425,000	279,166	170,834	450,000	460,000
Receivable collections	0	0	0	0	0	0
Other Income	0	0	0	0	0	0
Transfer from Riverboat Gaming	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Revenues	\$ <u>398,513</u>	<u>425,000</u>	<u>279,166</u>	<u>170,834</u>	<u>450,000</u>	<u>460,000</u>
Expenses	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures	\$ <u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Excess(Deficiency)of Revenues						
Over Expenditures	398,513	425,000	279,166	170,834	450,000	460,000
Transfer to General Fund	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Net	\$ <u>398,513</u>	<u>425,000</u>	<u>279,166</u>	<u>170,834</u>	<u>450,000</u>	<u>460,000</u>
Fund Balance at Beginning of Year	30,657,979	31,052,979	31,056,492		31,056,492	31,506,492
Fund Balance at End of Year	\$ <u>31,056,492</u>	<u>31,477,979</u>	<u>31,335,658</u>		<u>31,506,492</u>	<u>31,966,492</u>

**PUBLIC SAFETY AND HEALTH FUND - 820
BUDGET WORKSHEET
2017**

<u>PUBLIC HEALTH & SAFETY - 820</u>	2015 <u>Actual</u>	2016 <u>Budget</u>	Actual <u>YTD 6/30/16</u>	Remainder <u>of 2016</u>	Total 2016 <u>Estimated</u>	Proposed 2017 <u>Budget</u>
Estimated Interest Earned	\$ 240,797	295,000	163,074	131,926	295,000	310,000
Receivable collections	400	500	0	500	500	500
Other Income	0	0	0	0	0	0
Transfer from Riverboat Gaming	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Revenues	\$ <u>241,197</u>	<u>295,500</u>	<u>163,074</u>	<u>132,426</u>	<u>295,500</u>	<u>310,500</u>
Expenses	<u>45</u>	<u>50</u>	<u>0</u>	<u>50</u>	<u>0</u>	<u>100</u>
Total Expenditures	\$ <u>45</u>	<u>50</u>	<u>0</u>	<u>50</u>	<u>0</u>	<u>100</u>
Excess(Deficiency)of Revenues Over Expenditures	241,152	295,450	163,074	132,426	295,500	310,400
Transfer to General Fund	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Net	\$ <u>241,152</u>	<u>295,450</u>	<u>163,074</u>	<u>132,426</u>	<u>295,500</u>	<u>310,400</u>
Fund Balance at Beginning of Year	18,306,184	18,601,709	18,547,336		18,547,336	18,842,836
Fund Balance at End of Year	\$ <u>18,547,336</u>	<u>18,897,159</u>	<u>18,710,410</u>		<u>18,842,836</u>	<u>19,153,236</u>

**HOTEL/MOTEL TAXES-235
BUDGET WORKSHEET
2017**

	2015	2016	Actual	Remainder	Total	Proposed
	<u>Actual</u>	<u>Budget</u>	<u>YTD 6/30/16</u>	<u>of 2016</u>	<u>2016</u>	<u>2017</u>
					<u>Estimated</u>	<u>Budget</u>
HOTEL/MOTEL TAXES						
Revenue from State	\$ 1,754,015	1,754,015	0	1,754,015	1,754,015	1,754,015
3/4% Occupancy Tax	944,111	900,000	425,681	499,319	925,000	900,000
Interest Earned	\$ <u>20,892</u>	6,000	8,116	6,884	15,000	15,000
Total Revenue	\$ <u>2,719,018</u>	<u>2,660,015</u>	<u>433,797</u>	<u>2,260,218</u>	<u>2,694,015</u>	<u>2,669,015</u>
Debt Service (DEQ 2010)	1,000,000	1,000,000	500,000	500,000	1,000,000	1,000,000
CenturyLink Equipment	<u>191,185</u>	<u>0</u>	<u>63,348</u>	<u>61,652</u>	<u>125,000</u>	<u>0</u>
Total Expenditures	\$ <u>1,191,185</u>	<u>1,000,000</u>	<u>563,348</u>	<u>561,652</u>	<u>1,125,000</u>	<u>1,000,000</u>
Excess(Deficiency)of Revenues Over Expenditures	\$ <u>1,527,833</u>	<u>1,660,015</u>	<u>-129,551</u>	<u>1,698,566</u>	<u>1,569,015</u>	<u>1,669,015</u>
Audit Transfers Net						
Trf Out to CenturyLink(special events)*	0	0	0	0	0	0
Transfer Out to CenturyLink(cash flow)	(390,000)	(150,000)	(204,000)	0	(204,000)	(260,000)
Transfer Out to Civic Center	(475,000)	(675,000)	0	(645,000)	(645,000)	(512,000)
Transfer Out to Bossier Chamber of Commerce	0	0	0	0	0	(83,333)
Transfer Out Dixie Little League	0	0	0	(16,000)	(16,000)	0
Transfer In Excess Debt Service Transfer	0	0	0	0	0	0
Transfer Out for Sports Commission	(25,000)	(25,000)	(25,000)	0	(25,000)	0
Fund Balance at Beginning of Year	1,985,706	2,581,721	2,623,539		2,623,539	3,302,554
Fund Balance Reserved CenturyLink						
Fund Balance at End of Year	\$ <u>2,623,539</u>	<u>3,391,736</u>	<u>2,264,988</u>		<u>3,302,554</u>	<u>4,116,236</u>

*May be used to attract special events, etc.

**EMERGENCY MEDICAL SERVICES-610
BUDGET WORKSHEET
2017**

REVENUES

	2015	2016	Actual	Remainder	Total	Proposed
<u>EMERGENCY MEDICAL SERV-610</u>	<u>Actual</u>	<u>Budget</u>	<u>YTD 6/30/16</u>	<u>of 2016</u>	<u>2016</u>	<u>2017</u>
					<u>Estimated</u>	<u>Budget</u>
Out of Town Fees	\$ 2,830,503	2,950,000	1,398,143	1,551,857	2,950,000	2,950,000
Ambulance Fees	3,238,007	3,400,000	1,342,085	2,057,915	3,400,000	3,400,000
Other Income	304,549	0	51,027	298,973	350,000	0
Penalties	77,689	80,000	33,571	46,429	80,000	84,000
State Supplemental Pay	286,133	289,980	143,627	146,353	289,980	280,260
Interest Earned	<u>5,294</u>	<u>6,000</u>	<u>695</u>	<u>5,305</u>	<u>6,000</u>	<u>6,300</u>
Total Revenues	\$ <u>6,742,175</u>	<u>6,725,980</u>	<u>2,969,148</u>	<u>4,106,832</u>	<u>7,075,980</u>	<u>6,720,560</u>

EXPENSES

Salaries	\$ 2,500,692	2,608,704	1,125,726	1,125,726	2,251,452	2,662,147
Out of Class pay	28,418	28,350	14,929	14,929	29,858	28,350
Overtime - Premium Hours	41,286	44,712	20,532	20,532	41,064	44,712
Holiday Pay	49,008	54,000	33,201	20,799	54,000	54,000
Educational Incentive Pay	0	0	0	0	0	0
Part Time	0	2,250	0	2,250	2,250	2,250
Regular Overtime - 24 Hours Shift	15,851	21,600	20,926	674	21,600	40,500
Part Time Civil Service Secretary	2,025	2,025	1,012	1,013	2,025	2,025
Specialized Training Pay	2,592	31,428	1,296	30,132	31,428	29,160
Emergency Med Tech Pay	592,275	509,400	292,150	217,250	509,400	499,200
FICA and Medicare Insurance	43,285	45,699	22,310	23,389	45,699	46,209
State Supplemental Pay	286,133	289,980	143,628	143,628	287,256	280,260
Unemployment	0	4,995	0	4,995	4,995	4,995
Retirement	789,795	869,574	387,963	387,963	775,926	843,423
Group Insurance	433,962	435,050	212,312	212,312	424,624	462,170
Vacation Accrual	4,403	6,000	0	6,000	6,000	6,000
General Office Supplies	156	2,079	334	1,000	1,334	2,079
Computer Supplies	28	603	74	529	603	603
Printing	1,018	1,215	1,454	-239	1,215	1,215
Postage	470	945	248	300	548	945
Books/Periodicals	1,560	2,025	1,905	120	2,025	2,025
Memberships/Subscriptions	0	1,620	1,704	0	1,704	1,620
General Operating Supplies	7,067	18,819	3,546	5,000	8,546	18,819
Fuel & Oil	56,177	60,291	20,029	20,029	40,058	45,900

	2015	2016	Actual	Remainder	Total	Proposed
	<u>Actual</u>	<u>Budget</u>	<u>YTD 6/30/16</u>	<u>of 2016</u>	<u>2016</u>	<u>2017</u>
<u>EMERGENCY MEDICAL SERV-610</u>					<u>Estimated</u>	<u>Budget</u>
First Aid Supplies	141,060	135,150	69,731	65,419	135,150	148,000
Film & Batteries	0	0	0	0	0	0
Uniforms	27,841	24,300	14,921	5,000	19,921	24,300
Laundering/Cleaning	478	2,160	0	0	0	2,160
Electricity	48,126	40,014	16,389	16,389	32,778	40,014
Natural Gas	7,758	9,320	3,854	5,466	9,320	9,320
Water & Sewer	12,786	10,832	3,858	5,500	9,358	10,832
Communications/Telephone	15,318	16,200	6,234	6,234	12,468	17,550
Mobile Phone Service	6,465	4,320	2,925	1,395	4,320	4,320
Wireless Comm	7,241	8,100	2,981	2,981	5,962	8,100
Other Communications	12,142	17,550	13,944	3,606	17,550	17,550
Physicals/Vaccinations	4,718	4,050	6,176	0	6,176	4,050
Employee Health Services	8,646	4,050	6,689	0	6,689	4,050
Computer Software Maintenance contracts	91,319	96,407	83,650	12,757	96,407	99,226
General Administrative Charges	35,000	35,000	17,500	17,500	35,000	35,000
Administration Computer Charges	16,200	16,200	8,100	8,100	16,200	16,200
Garbage pick up *medical waste)	12,368	11,000	6,181	4,819	11,000	11,000
Building Repair and Maintenance	14,204	15,066	0	10,000	10,000	15,066
Equipment Maintenance	12,966	13,500	180	7,500	7,680	13,500
Vehicle Maintenance	46,626	43,686	19,946	23,740	43,686	40,986
Travel & Training	17,905	25,110	22,703	2,407	25,110	25,959
Consultant Fees	2,520	0	4,112	0	4,112	0
Billing Services	211,982	225,000	75,715	149,285	225,000	225,000
General Insurance	175,000	175,000	61,250	113,750	175,000	175,000
Other Expenses	18,272	0	0	0	0	0
Depreciation	0	0	0	0	0	0
Bad Debt	<u>577,474</u>	<u>400,000</u>	<u>217,450</u>	<u>357,550</u>	<u>575,000</u>	<u>525,000</u>
Total Expenses	\$ <u>6,380,616</u>	<u>6,373,379</u>	<u>2,969,768</u>	<u>3,057,729</u>	<u>6,027,497</u>	<u>6,550,790</u>
Estimated Net Income	361,559	352,601	-620		1,048,483	169,770
Fund Balance at Beginning of Year	1,568,806	2,090,766	816,879		816,879	1,166,879
Transfer To Capital and Contingency	1,113,486	0	47,965		-350,000	0
Fund Balance at End of Year	\$ <u>816,879</u>	<u>2,090,766</u>	<u>768,914</u>		<u>1,166,879</u>	<u>1,166,879</u>

**CENTURYLINK CENTER
BUDGETED INCOME STATEMENT
FOR THE YEAR ENDING DECEMBER 31, 2017**

	2015	2016	Actual	Remainder	Total	Proposed
	<u>Actual</u>	<u>Budget</u>	<u>YTD 6/30/16</u>	<u>of 2016</u>	<u>2016</u>	<u>2017</u>
					<u>Estimated</u>	<u>Budget</u>
<u>DIRECT EVENT INCOME</u>	468,743	103,807	316,871	-34,334	282,537	369,344
<u>ANCILLARY INCOME</u>						
CONCESSIONS	380,147	632,788	220,917	237,897	458,814	540,000
MERCHANDISE	109,301	192,224	72,535	65,800	138,335	156,207
TM COMMISSION	0	216,896	0	0	0	0
FACILITY FEE	<u>315,365</u>	<u>447,263</u>	<u>275,160</u>	<u>199,888</u>	<u>475,048</u>	<u>438,623</u>
TOTAL ANCILLARY	<u>804,813</u>	<u>1,489,171</u>	<u>568,612</u>	<u>503,585</u>	<u>1,072,197</u>	<u>1,134,830</u>
TOTAL EVENT INCOME	<u>1,273,556</u>	<u>1,592,978</u>	<u>885,483</u>	<u>469,251</u>	<u>1,354,734</u>	<u>1,504,174</u>
<u>OTHER INCOME</u>						
LUXURY SEATING	573,874	603,500	243,495	304,428	547,923	571,000
ADVERTISING	566,059	506,200	249,352	274,734	524,086	544,154
INCREMENTAL ADVERTISING	0	87,000	0	87,000	87,000	87,000
PAYMENT TO CITY SCOREBOARD	0	-87,000	0	-87,000	-87,000	-87,000
INTEREST INCOME	0	0	0	0	0	0
TICKET INCENTIVES	10,908	0	7,356	0	7,356	12,000
CLUB MEMBERSHIP FEES	37,300	44,000	16,450	0	16,450	35,000
MISCELLANEOUS	<u>172,159</u>	<u>87,176</u>	<u>106,245</u>	<u>0</u>	<u>106,245</u>	<u>164,000</u>
TOTAL	<u>1,360,300</u>	<u>1,240,876</u>	<u>622,898</u>	<u>579,162</u>	<u>1,202,060</u>	<u>1,326,154</u>
ADJUSTED GROSS INCOME	<u>2,633,856</u>	<u>2,833,854</u>	<u>1,508,381</u>	<u>1,048,413</u>	<u>2,556,794</u>	<u>2,830,328</u>
<u>INDIRECT EXPENSES</u>						
EXECUTIVE	195,414	246,628	103,176	101,277	204,453	261,338
FINANCE	188,546	203,166	92,961	59,890	152,851	212,286
MARKETING	108,798	178,819	59,978	66,354	126,332	180,917
OPERATIONS	1,336,444	1,220,667	522,550	628,020	1,150,570	1,268,432
BOX OFFICE	131,841	138,036	49,626	50,256	99,882	140,207
OVERHEAD	840,181	788,455	396,031	394,230	790,261	787,525
MANAGEMENT FEE	<u>199,681</u>	<u>206,099</u>	<u>100,540</u>	<u>116,480</u>	<u>217,020</u>	<u>206,099</u>
TOTAL EXPENDITURES	<u>\$ 3,000,905</u>	<u>2,981,870</u>	<u>1,324,862</u>	<u>1,416,507</u>	<u>2,741,369</u>	<u>3,056,804</u>
Revenues Over (Under) Expe	<u>\$ (367,049)</u>	<u>(148,016)</u>	<u>183,519</u>	<u>(368,094)</u>	<u>(184,575)</u>	<u>(226,476)</u>
TRANSFER FROM CITY	\$ 390,000	150,000	204,000	0	204,000	260,000
Net Change in Fund Balance	\$ 22,951	1,984	387,519		19,425	33,524
Calculated Incentive Fee	\$ 0	0	0		0	0
Beginning Fund Balance	\$ (72,789)	4,001	(49,838)		(49,838)	(30,413)
Ending Fund Balance	\$ (49,838)	5,985	337,681		(30,413)	3,111

**General Fund
Budget Worksheet
2017**

<u>Metropolitan Planning Commission</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>Actual YTD 6/30/16</u>	<u>Remainder of 2016</u>	<u>Total 2016 Estimated</u>	<u>Proposed 2017 Budget</u>
Salaries	\$ 257,006	324,475	115,006	139,607	254,613	306,275
Part-time	5,068	0	7,931	0	7,931	18,200
Auto Allowance	5,400	5,400	2,700	2,700	5,400	5,400
Mobile Phone Allowance	1,800	1,800	900	900	1,800	1,800
FICA and Medicare Insurance	18,778	27,235	9,765	10,871	20,636	27,235
Retirement	22,320	27,206	9,894	10,057	19,951	27,206
Group Insurance	46,807	67,400	21,127	25,342	46,469	71,900
Unemployment	0	0	0	0	0	0
General Office Supplies	1,455	1,500	925	575	1,500	1,500
Computer Supplies	0	500	0	500	500	500
Printing	129	500	140	360	500	500
Postage	1,843	2,500	1,082	1,418	2,500	2,500
Books/Periodicals	0	500	0	500	500	500
Memberships/Subscriptions	1,140	1,500	845	655	1,500	1,500
Credit Card Fees	704	1,000	365	635	1,000	1,000
General Operating Supplies	146	1,000	714	286	1,000	1,000
Fuel & Oil	862	2,000	368	1,632	2,000	2,000
Uniforms	233	750	0	750	750	750
Communications/Telephone	484	1,000	189	811	1,000	500
Mobile Phone Service	1,040	2,000	463	1,537	2,000	1,500
Legal Notices	3,034	4,000	639	3,361	4,000	2,500
Equipment Rental	11	2,500	0	2,500	2,500	2,500
Computer Software Maintenance	25,000	2,000	0	2,000	2,000	30,000
Equipment Maintenance	0	500	0	500	500	500
Vehicle Maintenance	932	1,000	41	959	1,000	1,000
Travel & Training	4,361	7,000	2,840	4,160	7,000	10,000
Professional Fees - Audit	2,000	2,000	2,000	0	2,000	2,000
Professional Fees - Legal	11,008	12,000	12,622	52,378	65,000	25,000
General Insurance	44,045	45,000	33,541	11,459	45,000	45,000
Other Expenses	1,181	2,500	307	2,193	2,500	2,500
Office Equipment	490	3,000	0	2,000	2,000	2,000
Computer Equipment	<u>777</u>	<u>5,000</u>	<u>0</u>	<u>0</u>	<u>3,000</u>	<u>3,000</u>
Total	\$ <u>458,054</u>	<u>554,766</u>	<u>224,404</u>	<u>280,646</u>	<u>508,050</u>	<u>597,766</u>

Authorized Positions	5	6	6	6
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