



Office of the Mayor

BOSSIER CITY, LOUISIANA

LORENZ "LO" WALKER
MAYOR

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CITY OF BOSSIER CITY MAYOR'S BUDGET MESSAGE FISCAL YEAR 2018

This budget has been prepared in accordance with the Bossier City Charter, Revised November 1, 2005. Included herein are the proposed financial plans, policies and objectives of the City budget year 2018. Details of projected revenues and proposed expenditures will be presented in formal briefing before the Bossier City Council in public hearings, and published in the Bossier Press Tribune, the designated official journal for the City.

Fiscal year 2018 budgets will be introduced for City Council consideration during a regular Council meeting scheduled after the required advertising period of 10 days or as subsequently directed by the City Council. The 2018 financial plan is based on material projections from prior budget years. All departments in the General Fund are projected to operate at the manning levels indicated on the individual departmental budget pages. The proposed budget includes reductions in approved headcounts for the Public Affairs, Information Services, Engineering, and Permits and Inspections Divisions and an increase in the personnel for the Police and Fire Departments. These changes in force will net the General Fund total headcount to 553, which is equal to the 2018 Budgeted headcount.

The plan is designed to continue supporting the following broadly stated objectives: (1) improve current level of services to our citizens; (2) continue improving City facilities and infrastructure; (3) provide continuous support of residential expansion and economic development; (4) to maintain and improve the quality of life for our citizens.

Policies Applied to Budget Preparation

Revenue projections are conservative. This prudent policy serves to lessen the impact should any deterioration in business activity occur or unanticipated expenditures become necessary. Idle funds are invested in interest earning accounts until needed. Invested funds are in relatively liquid investments to facilitate availability for cash flow. Presented herewith for your approval are the 2018 budgets for the General Fund, Water and Sewer, Public Services and Sanitation, Sales Tax, Property Tax, Civic Center, Fire Improvements and Operations, Jail and Municipal Building, Streets and Drainage,

Riverboat Gaming Trust Fund, Public Health & Safety Trust Fund, Hotel/Motel Taxes and the CenturyLink Center operations.

General Fund

The General Fund is the largest of the funds and provides revenue needed to support the majority of city services. Because the sources of revenue for the General Fund are dependent largely on economic and business activity, it is the primary indicator of the overall financial strength of the City. The 2017 budget year began with a fund balance of \$10,294,584 from 2016. The fund balance at the end of year 2017 is estimated to be \$10,741,962. The 2018 General Fund Budget will maintain this accumulated surplus to ensure that there are adequate funds available should adverse economic conditions develop that would affect the level of projected revenues. Ordinance 41 of 2014 adopted on May 20, 2014 established a minimum fund balance to be maintained at 15% of presented expenditures. The proposed budget projects \$49,065,684 in expenditures which would translate to a minimum requirement of \$7,359,853 which reflects \$4,031,508 surplus to the minimum required balance.

Water & Sewer

The Public Utilities Department had a net operating income (EBITDA) of \$20,874,510 in year 2016. We project that this department will have net income of approximately \$22,792,015 by the end of 2017. The firm of Manchac Consulting Group, Inc. has been contracted for the management and administration of the Water and Sewer Systems as well as the design and engineering of the new system-wide sewer sub-basin improvements. These projects will be funded from new bond issues and rate increases that were finalized in 2014.

Public Services and Sanitation

This budget reflects the expenses and revenues related to Solid Waste Collection and the Disposal, Herbicide/Mosquito, and the Animal Control Divisions.

Sales Tax

At the end of June 2017, it appears that Sales Tax collections for 2017 will be less than the budgeted figure of \$47,810,000 by approximately 3.5%. The projection for 2018, relying on the continued success of Louisiana Boardwalk and the continued build-out of the Stirling Center and other retail developments, is \$47,950,000. The projection for 2018 represents a relatively flat increase from 2017 Budget. We have been fortunate to not feel the full impact of the recession on the local economy, but to project any appreciable increase in sales tax revenue would not be prudent given the uncertainty of the global economic landscape.

Property Tax

Year 2012 and 2016 were constitutionally required reassessment years that resulted in an assessed value of \$543,424,470 and \$608,323,564 respectively. The assessed value for 2013 it was \$547,837,275; for 2014 it was \$562,081,450; for 2015 it was \$606,448,571. Year 2017 is anticipated to result in an assessed value of approximately \$596,949,896. Our millage rate, as adopted by the City Council for 2017, is projected be 23.36 mils.

Civic Center

Civic Center Department revenues, combined with the ability to transfer funds from the Hotel/Motel Tax Fund, continue to provide adequate revenue to operate the Civic Center.

Fire Improvements and Operations

Our citizens created this budget to account for a portion of the ½ percent sales and use tax passed in 1991. These funds were earmarked to construct, equip, and operate two new fire stations and a training facility. Station #7 on Stockwell Road was constructed and opened in 1993. The training facility was completed in 1994, and Station #8 in the Riverbend Subdivision opened in early 1995. We fulfilled our commitment to our citizens and, in addition to keeping this promise, \$320,000 of these funds were used to help construct Station #9 on Brownlee Road. It opened in year 2000. The percentage of the 1991 tax for year 2018 is 28%, the same as for year 2017. In 2018 it is estimated to generate nearly \$2.69 million, all of which will be transferred to the General Fund to help operate and maintain these facilities.

Jail and Municipal Building

This budget also reflects a portion of the 1991 ½ percent sales and use tax increase. In year 2018, this portion is 17.5%, the same as for year 2017. This will generate \$1.671 million for jail and building operations and maintenance.

Streets & Drainage

This budget accounts for that portion of the 1991 ½ percent sales and use tax to be used for street and drainage improvements. The year 2018 tax percentage is 24.6% and will generate \$2.359 million.

Public Health and Safety Trust Fund

This budget is prepared in accordance with the laws that regulate expenditure of proceeds from the sale of Bossier Medical Center. To maintain the legally required \$18 million fund balance. There is no transfer of funds to the General Fund.

Hotel/Motel Taxes

This budget was created to conform with amendments to state law that expanded use of transfers of state sales taxes on hotel/motel rooms and the addition of a $\frac{3}{4}$ % increase in local hotel/motel taxes. These funds can now be used to operate and maintain the Civic Center, CenturyLink Center, and Downtown/Riverfront Development. The year 2018 budget reflects transfers to the Civic Center, CenturyLink Center and to Dixie Little League.

CenturyLink Center

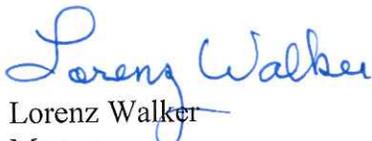
Current 2017 Budget estimates indicates a projected loss of \$354,585 compared to an original budgeted loss of \$226,476. Year 2018 budgets are predicting this trend will continue as the national economy continues to suffer and medium markets are not being targeted by performers and other entertainment venues. In 2016, the joint capital investment by the City and SMG management of upgrading the scoreboard at the Arena is projected to enhance the financial performance of the Center by increasing the advertising revenues and allow the Center to attract more diverse entertainment and sporting events to the Arena.

Summary

The budgets discussed herein will be presented to the City Council during a regular council meeting as soon as the requisite advertising has been established or as directed by the City Council. They represent a financial plan that completely eliminates the use of riverboat gaming revenues and interest earned on both the Riverboat Gaming and Public Safety and Health Trust Funds.

I remain optimistic that our sustained growth, coupled with economic activities in our area, will provide adequate revenue to keep our city financially sound. However, with the nation's current economic situation, we must remain guarded in our approach and become proactive and revise our budget should local economic indicators dictate that we should reassess our financial situation.

I recommend adoption of the budgets as presented by Mrs. Fernandez and I will be available to answer any questions you may have.


Lorenz Walker
Mayor

2018 Budget Assumptions

- | | | |
|----|---|-----------------------|
| 1 | Group Health Benefits - Flat year over year | 1.00 |
| | Health - 826.40/month | 9315.79 |
| | Vision - 4.95/month | 59.40 |
| | Dental - 31.14/month | 373.68 |
| | Life - 6.60/month | 79.20 |
| | Flat year over year | <u>9829.07</u> |
| | | per employee per year |
| 2 | General and Liability Insurance | |
| | Renewal July 1, 2017 through June 30, 2018 \$1,180,548.58 | |
| | Estimated Renewal July 1, 2018 through June 30, 2019 \$1,233,000.00 | |
| 3 | This Budget includes a 2% Cost of Living Adjustment for Public Safety and Non-Public Safety, excluding promotions and new hires. | 1.02 |
| | 2% COLA is approximately \$130,300 for the General Fund, \$62,800 for the W&S Fund, \$12,000 for Public Service & Sanitation Fund, \$4,000 Civic Center Fund, \$6,700 for the Sales Tax Fund and \$6,500 for MPC. The total cost is approximately \$222,300 including taxes and additional retirement. | |
| 4 | From Manchac:
As you are aware, we continue to work to improve the efficiency of the Utility Department. To that end, we are recommending we replace the Engineering Aid position with a new entry level Utility with a new entry level Utility position and promoting Brian Moore from Chief Operator to Assistance and eliminate the Chief Operator position. This is a net savings of approximately \$8,000 per year and is reflected in this budget. | |
| 5 | Retirement 2018 | |
| | Municipal 13.25% | 0.1325 |
| | Firefighters 26.50% | 0.2650 |
| | Police 30.75% | 0.3075 |
| | Historical Data: | |
| | MERS - Municipal Employee Retirement System 2017 - 11.0% 2016 - 10.5% 2015 - 9.5% 2014 - 9.5% | |
| | FRS - Firefighter's Retirement System 2017 - 27.25% 2016 - 25.25% 2015 - 27.25% 2014 - 29.25% | |
| | MPERS - Municipal Police Employee Retirement System 2017 - 32.50% 2016 - 31.75% 2015 - 29.5% 2014 - 31.5% | |
| 6 | The 2018 Sales Tax is budgeted the same as the 2017 Budget which was based on 2015 Actual plus 2%. We are trending to budget and there are no major retail revenue sources projected for 2018. | |
| 7 | Manning Changes:
Municipal Administration <1>
Information Services <2>
Engineering <1>
Permits <1>
Street Division <1>
Water & Sewer <3>
Total Down 9 from 2017 Budget but 25 more than current count of 664
One position was moved from Street Division to Mosquito Control. | |
| 8 | There are no Transfers out from Riverboat Gaming Trust or Public Safety and Health Trust for 2018 | |
| 9 | Ordinance #41 of 2014 requires 15% of Budgeted Expenses be maintained in the General Fund balance. Budgeted Fund Balance at year ending 12/31/18 is \$11,391,361. Budgeted 2018 Expenses are \$49,065,684 times 15% equals \$7,359,853 therefore meeting this requirement. This budget projects favorable Revenue over Expenses of \$649,399 | |
| 10 | \$50,000 for the Dixie Little League and \$10,000 for State Wrestling Tournament are budgeted in Fund 235 Hotel/Motel Taxes. | |
| 11 | Effective August 16, 2017 Sci-Port announced they are closing and will re-open under the management of Planet Aqua. Therefore this budget reflects the removal of \$50,000 that was to be appropriated to them. | |

City of Bossier City Summary of Position Allocation 2018

General Fund Positions

	2017 Budgeted	2018 Additions	2018 Budgeted	Elected Officials
1 City Council	8	0	8	7
2 Public Affairs Department	5	-1	4	1
3 Finance Department	7	0	7	0
4 Purchasing Division	2	0	2	0
5 Human Resources Department	5	0	5	0
6 City Attorney Department	4	0	4	0
7 City Court	13	0	13	1
8 City Marshal	15	0	15	1
9 Community Development Department	3	0	3	0
10 Fleet Services Department	14	0	14	0
11 Municipal Building Department	6	0	6	0
12 Information Services Division	7	-2	5	0
15 Engineering Department	12	-1	11	0
16 Traffic Engineering Division	8	0	8	0
17 Permits & Inspections Division	10	-1	9	0
20 Police Department	206	0	206	0
21 Fire Department	196	0	196	0
25 Public Works Department - Administration	3	0	3	0
26 Streets Division	5	-1	4	0
32 Parks & Recreation Department	28	0	28	0
Total General Fund	557	-6	551	10

Department of Public Utilities

61 Water Administration Division	2	0	2	0
63 Water Treatment Division	14	1	15	0
64 Transmission & Distribution Division	9	0	9	0
65 Central Warehouse Division	0	0	0	0
66 Customer Service Division	20	-1	19	0
71 Sewer Administration Division	0	0	0	0
72 Red River Treatment Division	8	-1	7	0
73 Sewer Collections Division	6	-1	5	0
74 Lift Station Division	11	-1	10	0
75 NE Treatment Plant Division	6	0	6	0
76 Environmental Affairs Division	4	0	4	0
Total Public Utilities	80	-3	77	0

	2017 Budgeted	2018 Additions	2018 Budgeted	Elected Officials
Department of Public Works				
27 Solid Waste Disposal Division	14	0	14	0
28 Herbicide/Mosquito Division	1	1	2	0
29 Street Sweeping/Grass Cutting Division	12	-1	11	0
30 Animal Control Division	7	0	7	0
Total Public Services & Sanitation	<u>34</u>	<u>0</u>	<u>34</u>	<u>0</u>

Department of Finance				
81 Sales Tax Division	12	0	12	0
Total Sales Tax	<u>12</u>	<u>0</u>	<u>12</u>	<u>0</u>

Civic Center Department				
54 Civic Center	8	0	8	0
Total Civic Center	<u>8</u>	<u>0</u>	<u>8</u>	<u>0</u>

Metropolitan Planning Commission				
Metropolitan Planning Commission	7	0	7	0
Total MPC	<u>7</u>	<u>0</u>	<u>7</u>	<u>0</u>

SUMMARY BY FUND ALLOCATION

	2017 Budgeted	2018 Additions	2018 Budgeted
General Fund	547	(6)	541
Public Utilities Fund	80	(3)	77
Public Services & Sanitation Fund	34	-	34
Sales Tax Division	12	-	12
Civic Center Department	8	-	8
Elected Officials	10	-	10
Metropolitan Planning Commission	7	-	7
	<u>698</u>	<u>(9)</u>	<u>689</u>

City of Bossier City
Reporting as Required by the Louisiana Legislative Auditor
General Fund - Budget for Year Ending 12/31/18

	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)
	Original 2017 Budget	Last Adopted Budget	Actual YTD 5/31/17	Remainder of 2017	Total 2017 Estimated (C + D)	(E/B - 1) (E/B - 1)	Proposed 2018 Budget	(G/E - 1) (G/E - 1)
Summary of Revenues by Sources								
Local sources:								
Taxes	\$ 40,509,770	40,509,770	9,391,197	27,574,129	36,965,327	(8.75%)	40,839,803	10.48%
Licenses & Permits	3,687,000	3,687,000	2,738,812	2,749,088	5,487,900	48.84%	3,687,000	(32.82%)
Intergovernmental	290,000	290,000	22,798	181,917	204,715	(29.41%)	290,000	41.66%
Fines & Interest	900,000	900,000	217,382	304,335	521,717	(42.03%)	900,000	72.51%
Gaming Revenues	775,000	775,000	214,632	300,485	515,117	(33.53%)	775,000	50.45%
State Supplemental Pay	1,819,740	1,819,740	730,569	1,022,797	1,753,366	(3.65%)	1,808,880	3.17%
Miscellaneous	1,419,400	1,419,400	433,137	689,201	1,122,338	(20.93%)	1,393,000	24.12%
Total Revenues by Local Sources	49,400,910	49,400,910	13,748,527	32,821,951	46,570,479	(5.73%)	49,893,683	6.71%
Summary of Expenditures Agency								
City of Bossier City	\$ 49,322,849	49,662,445	19,182,845	26,961,657	46,144,501	(7.08%)	49,065,684	6.33%
Total Expenditures by Agency	49,322,849	49,662,445	19,182,845	26,961,657	46,144,501	(7.08%)	49,065,684	6.33%
Summary of Expenditures by Departments								
City Council	\$ 271,070	271,070	105,496	144,716	250,212	(7.69%)	276,299	10.43%
Public Affairs	530,769	530,769	210,100	255,504	465,604	(12.28%)	464,127	(0.32%)
Finance Department	873,419	898,419	315,254	518,148	833,402	(7.24%)	843,776	1.24%
Purchasing Division	197,091	197,091	70,214	99,565	169,779	(13.86%)	184,171	8.48%
Human Resources Department	435,235	435,235	165,176	227,820	392,996	(9.70%)	463,691	17.99%
Legal Department	416,642	476,642	155,702	231,703	387,405	(18.72%)	428,705	10.66%
City Court	874,336	874,336	350,524	427,476	778,000	(11.02%)	878,786	12.95%
City Marshall	1,122,920	1,122,920	475,818	563,769	1,039,587	(7.42%)	1,147,031	10.34%
Community Development Department	229,973	229,973	78,679	123,047	201,726	(12.28%)	236,574	17.27%
Fleet Services Department	1,014,248	1,014,248	390,829	539,985	930,814	(8.23%)	1,068,916	14.84%
Municipal Building Department	1,924,649	1,924,649	605,330	1,191,427	1,796,757	(6.64%)	1,818,091	1.19%
Information Services Division	760,651	800,651	271,751	329,741	601,492	(24.87%)	731,111	21.55%
Engineering Department	1,045,898	1,090,159	437,644	623,925	1,061,569	(2.62%)	1,064,489	0.28%
Traffic Engineering Division	1,226,071	1,226,071	372,993	615,889	988,882	(19.35%)	1,226,047	23.98%
Permits & Inspections Division	719,004	726,204	285,016	397,914	682,930	(5.96%)	722,162	5.74%
Police Department	18,554,797	18,624,927	7,392,084	10,438,408	17,830,492	(4.27%)	18,411,059	3.26%
Fire Department	13,645,057	13,696,062	5,281,338	7,398,573	12,679,911	(7.42%)	13,721,408	8.21%
Public Works Administration	283,842	283,842	100,558	143,865	244,423	(13.89%)	298,436	22.10%
Street Division	456,374	456,374	156,326	218,576	374,902	(17.85%)	374,353	(0.15%)
Recreation Department	2,812,620	2,627,620	961,822	1,324,111	2,285,933	(13.00%)	2,679,129	17.20%
Payments to Governmental & Other Agen	1,894,300	1,921,300	902,741	1,011,059	1,913,800	(0.39%)	1,821,809	(4.81%)
Metropolitan Planning Commission	233,883	233,883	97,450	136,433	233,883	0.00%	205,514	(12.13%)
Other Transfers	0	0	0	0	0	0.00%	0	0.00%
Total Expenditures by Departments	49,322,849	49,662,445	19,182,845	26,961,657	46,144,501	(7.08%)	49,065,684	6.33%
Summary of Expenditures by Functions								
General Government	\$ 11,822,862	12,026,323	4,467,483	6,454,310	10,921,792	(9.18%)	11,648,404	6.65%
Public Safety	32,199,854	32,320,989	12,673,422	17,836,981	30,510,403	(5.60%)	32,132,467	5.32%
Highway & Streets	456,374	456,374	156,326	218,576	374,902	(17.85%)	374,353	(0.15%)
Parks & Recreation	2,812,620	2,627,620	961,822	1,324,111	2,285,933	(13.00%)	2,679,129	17.20%
City Court	874,336	874,336	350,524	427,476	778,000	(11.02%)	878,786	12.95%
City Marshall	1,122,920	1,122,920	475,818	563,769	1,039,587	(7.42%)	1,147,031	10.34%
Metropolitan Planning Commission	233,883	233,883	97,450	136,433	233,883	0.00%	205,514	(12.13%)
Total Expenditures by Functions	49,322,849	49,662,445	19,182,845	26,961,657	46,144,501	(7.08%)	49,065,684	6.33%

	Original 2017 Budget	2017	Actual YTD 5/31/17	Remainder of 2017	Total 2017 Estimated		Proposed 2018 Budget	
Summary of Expenditures by Characters								
Salaries	22,829,615	23,004,062	8,742,642	12,289,698	21,032,340	(8.57%)	22,726,867	8.06%
Overtime	541,038	541,038	222,033	310,846	532,879	(1.51%)	581,038	9.04%
Part-time	452,500	452,500	129,355	181,097	310,452	(31.39%)	449,425	44.76%
Uniform Allowance	35,100	35,100	17,550	24,570	42,120	20.00%	40,000	(5.03%)
Educational Incentive	59,000	59,000	15,750	22,050	37,800	(35.93%)	56,000	48.15%
Tool Allowance	1,500	1,500	500	700	1,200	(20.00%)	1,500	25.00%
Part Time Civil Service Secretary	12,975	12,975	5,490	7,886	13,176	1.55%	12,975	(1.53%)
State Supplemental Pay	1,819,740	1,819,740	730,569	1,022,797	1,753,366	(3.65%)	1,804,500	2.92%
Salary Reimbursement	(25,000)	(25,000)	(4,600)	(20,400)	(25,000)	0.00%	(25,000)	0.00%
Out of Class Pay	76,650	76,650	30,140	42,196	72,336	(5.63%)	91,250	26.15%
Holiday Pay	146,000	146,000	76,594	107,232	183,826	25.91%	146,000	(20.58%)
Regular Overtime - 24 Hours Shift	109,500	109,500	60,311	84,435	144,746	32.19%	131,400	(9.22%)
Specialized Training Pay	216,840	216,840	64,900	90,860	155,760	(28.17%)	239,724	53.91%
Hazardous Duty Pay	-	-	-	-	-	0.00%	-	0.00%
Court Supplemental Pay	84,000	84,000	32,750	45,850	78,600	(6.43%)	84,000	6.87%
FICA and Medicare Insurance	838,174	841,989	331,234	438,290	769,524	(8.61%)	824,711	7.17%
Retirement	6,169,262	6,196,700	2,488,137	3,483,392	5,971,529	(3.63%)	5,986,735	0.25%
Group Insurance	4,173,408	4,200,302	1,710,660	2,414,924	4,125,585	(1.78%)	4,204,802	1.92%
Unemployment	34,505	34,505	1	1,001	1,002	(97.09%)	34,505	3,342.24%
General Office Supplies	49,971	49,971	14,682	20,555	35,237	(29.49%)	47,651	35.23%
Computer Supplies	15,430	15,430	4,403	6,414	10,817	(29.90%)	14,930	38.02%
First Aid Supplies	300	300	96	134	230	(23.20%)	300	30.21%
Printing	23,485	23,485	3,990	7,336	11,326	(51.77%)	23,485	107.35%
Postage	72,475	72,475	22,500	31,984	54,484	(24.82%)	69,475	27.52%
Freight	350	350	-	-	-	(100.00%)	350	0.00%
Books/Periodicals	65,675	65,675	24,313	34,038	58,351	(11.15%)	65,175	11.69%
Memberships/Subscriptions	28,220	28,220	11,463	25,638	37,101	31.47%	24,950	(32.75%)
Credit Card Check Fees	12,500	12,500	5,502	7,703	13,205	5.64%	14,500	9.81%
General Operating Supplies	306,581	306,581	83,103	119,344	202,447	(33.97%)	312,100	54.16%
Ammunition/Firearms Repairs	50,000	50,000	30,674	42,944	73,618	47.24%	25,000	(66.04%)
Fuel & Oil	641,500	641,500	249,917	349,884	599,801	(6.50%)	621,500	3.62%
Field Paint	7,000	7,000	2,785	3,899	6,684	(4.51%)	7,000	4.73%
Keys/Locks	2,000	2,000	1,762	2,467	4,229	111.44%	3,000	(29.06%)
Trophies	10,000	10,000	5,368	7,515	12,883	28.83%	10,000	(22.38%)
Chemicals	34,000	34,000	4,891	6,847	11,738	(65.48%)	37,000	215.20%
Cleaning Supplies	25	25	-	-	-	(100.00%)	-	0.00%
First Aid Supplies	650	650	148	207	355	(45.35%)	650	83.00%
Uniforms	193,650	193,650	84,889	120,845	205,734	6.24%	184,150	(10.49%)
Construction Materials	40,000	40,000	14,930	20,902	35,832	(10.42%)	40,000	11.63%
Laundry & Cleaning	5,840	5,840	512	717	1,229	(78.96%)	5,840	375.26%
Concession Purchases	8,000	8,000	-	-	-	(100.00%)	8,000	0.00%
Uniforms Youth Sports	20,000	20,000	7,662	10,727	18,389	(8.06%)	20,000	8.76%
Jail Food	45,000	45,000	11,564	16,190	27,754	(38.33%)	40,000	44.13%
Jail Medical	13,000	13,000	4,037	5,652	9,689	(25.47%)	10,000	3.21%
Jail Operating Supplies	30,000	30,000	11,075	15,505	26,580	(11.40%)	30,000	12.87%
Film & Batteries	300	300	-	-	-	(100.00%)	-	0.00%
Jail - Contract Security	10,000	10,000	8,897	12,456	21,353	113.53%	10,000	(53.17%)
K-9 Expenses	2,500	2,500	2,042	2,859	4,901	96.03%	-	(100.00%)
Electricity-Traffic Signals	20,000	20,000	7,772	10,881	18,653	(6.74%)	20,000	7.22%
Electricity-Street lights	500,000	500,000	188,922	264,491	453,413	(9.32%)	500,000	10.27%
Electricity	918,386	918,386	308,823	492,380	801,203	(12.76%)	878,386	9.63%
Natural Gas	76,398	76,398	21,779	30,491	52,270	(31.58%)	72,398	38.51%
Water & Sewer	194,288	194,288	62,706	87,788	150,494	(22.54%)	195,288	29.76%
Communications/Telephone	217,650	217,650	76,466	107,052	183,518	(15.68%)	233,270	27.11%
Mobile Phones	73,780	73,780	20,662	28,927	49,589	(32.79%)	74,480	50.20%
Other Communications	261,875	261,875	192,113	115,922	308,035	17.63%	251,875	(18.23%)
Wireless Communications	125,000	125,000	52,819	73,943	126,762	1.41%	123,500	(2.57%)
Employment Physicals	40,150	40,150	7,660	10,724	18,384	(54.21%)	47,450	158.10%
Vaccinations Hepatitis "B"	12,950	12,950	196	274	470	(96.37%)	15,600	3,216.33%
Public Record Checks	2,500	2,500	12,680	3,000	15,680	527.20%	22,000	40.31%
Legal Notices	34,300	34,300	13,733	20,561	34,294	(0.02%)	34,800	1.48%
Equipment Rental	395,800	395,800	126,471	177,059	303,530	(23.31%)	365,800	20.52%
Storage Building Rental	5,100	5,100	2,866	4,012	6,878	34.87%	5,100	(25.85%)
Software Maintenance	506,450	506,450	324,564	274,534	599,098	18.29%	532,499	(11.12%)
Other Equipment Maintenance Contracts	35,000	35,000	5,276	29,724	35,000	0.00%	102,385	192.53%
Computer System	109,800	109,800	45,750	64,050	109,800	0.00%	109,800	0.00%
Computer System Adm Reimb	(251,400)	(251,400)	(104,750)	(146,650)	(251,400)	0.00%	(251,400)	0.00%
Traffic Signals R&M	25,000	25,000	12,866	18,012	30,878	23.51%	25,000	(19.04%)
Street Lights R&M	50,000	50,000	4,167	5,834	10,001	(80.00%)	50,000	399.96%
Street Signs R&M	30,000	30,000	2,540	3,556	6,096	(79.68%)	30,000	392.13%
Guard Rail R&M	12,000	12,000	4,960	6,944	11,904	(0.80%)	12,000	0.81%
Pavement Marking R&M	90,000	90,000	-	90,000	90,000	0.00%	90,000	0.00%
Building Repair and Maintenance	1,142,734	1,142,734	347,715	796,453	1,144,168	0.13%	1,080,050	(5.60%)
Equipment Repair and Maintenance	184,675	184,675	38,140	56,746	94,886	(48.62%)	188,523	77.61%
Vehicle Maintenance	475,064	475,064	214,730	299,115	513,845	8.16%	480,064	(6.57%)
Grounds R & M	80,000	80,000	23,132	32,385	55,517	(30.60%)	80,000	44.10%
Park/Fixtures R&M	20,000	20,000	12,604	17,646	30,250	51.25%	20,000	(33.88%)
Towing Charges	12,250	12,250	3,649	5,109	8,758	(28.51%)	8,250	(5.80%)
Travel & Training	224,485	224,485	83,811	128,672	212,483	(5.35%)	208,985	(1.65%)

	Original 2017 Budget	2017	Actual YTD 5/31/17	Remainder of 2017	Total 2017 Estimated		Proposed 2018 Budget	
Summary of Expenditures by Characters (cont.)								
Audit Fees	133,500	133,500	-	135,795	135,795	1.72%	135,795	0.00%
Actuarial Consult Fees	40,000	40,000	23,200	20,000	43,200	8.00%	40,000	(7.41%)
Consultant Fees	145,500	210,500	69,946	70,425	140,371	(33.32%)	209,500	49.25%
Legal Fees	6,000	6,000	-	6,000	6,000	0.00%	6,000	0.00%
Professional Lobbyist	48,000	48,000	24,000	24,000	48,000	0.00%	48,000	0.00%
Laboratory Testing	17,000	17,000	1,498	2,097	3,595	(78.85%)	17,000	372.85%
Tax Assessor-Tax Roll	35,000	35,000	-	35,000	35,000	0.00%	35,000	0.00%
Coroners Fees	130,000	130,000	46,804	65,526	112,330	(13.59%)	120,000	6.83%
Contract Garbage Pickup	4,200	4,200	1,330	1,862	3,192	(24.00%)	4,200	31.58%
Contract Mowing	75,000	75,000	47,047	65,866	112,913	50.55%	75,000	(33.58%)
Gym Cleaning	12,000	12,000	7,468	10,455	17,923	49.36%	12,000	(33.05%)
Tennis Pro	36,000	36,000	12,000	16,800	28,800	(20.00%)	36,000	25.00%
Hooter Park Lease	0	15,000	15,000	0	15,000	0.00%	15,000	0.00%
Commission recording fees	11,500	11,500	-	11,000	11,000	(4.35%)	36,000	227.27%
Professional Affiliations	0	0	0	0	0	0.00%	1,500	0.00%
General Insurance	1,849,000	1,849,000	608,961	1,000,946	1,609,907	(12.93%)	1,869,300	16.11%
Marketing & Promotional	0	0	0	0	0	0.00%	2,500	0.00%
Other Expenses	40,380	40,380	3,809	11,851	15,660	(61.22%)	45,380	189.79%
Office Equipment	-	-	-	1,000	1,000	0.00%	1,000	0.00%
Community Relations	2,500	2,500	-	-	-	(100.00%)	-	0.00%
Garage Default	5,000	5,000	(23,395)	28,395	5,000	0.00%	5,000	0.00%
Recording Fees	1,000	1,000	5,111	7,155	12,266	1,126.64%	1,000	(91.85%)
Court/Marshal Reimbursement	(208,406)	(208,406)	-	(208,000)	(208,000)	(0.19%)	(188,406)	(9.42%)
Confidential Informant Money	24,000	24,000	4,550	8,370	12,920	(46.17%)	10,600	(22.60%)
Grant Reimbursement	(100,000)	(100,000)	(44,718)	(30,000)	(74,718)	(25.28%)	(100,000)	33.84%
Pay to other Agencies	1,335,000	1,335,000	494,362	840,638	1,335,000	0.00%	1,365,000	2.25%
Paymnts to Others	559,300	586,300	408,379	170,421	578,800	(1.28%)	456,809	(21.08%)
Metropolitan Planning Commission	233,883	233,883	97,450	136,433	233,883	0.00%	205,514	(12.13%)
Total Expenditures by Characters	49,322,849	49,662,445	19,182,845	26,961,657	46,144,501	(7.08%)	49,065,684	6.33%
Summary of Other Financing Sources by Sources								
Other Financing Sources:								
Transfers In - Alternative Fuel Fund 625	21,400	21,400	21,400	-	21,400	0.00%	21,400	0.00%
Total Other Financing Sources by Sourr	21,400	21,400	21,400	-	21,400	0.00%	21,400	0.00%
Summary of other Financing Uses by Uses								
Other Financing Uses								
Transfers Out - General Fund	n/a							
Total Other Financing Uses by Uses	-	-	-	-	-		-	
Summary of Fund Balance								
Net change in fund balance	99,461	(240,135)			447,378	(286.30%)	649,399	45.16%
Estimated Beginning Fund Balance	10,294,584				10,294,584		10,741,962	4.35%
Estimated Ending Fund Balance	\$ 10,394,045	10,153,910			10,741,962	5.79%	11,391,361	

City of Bossier City
Reporting as Required by the Louisiana Legislative Auditor
Water & Sewer Fund - Budget for Year Ending 12/31/18

	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)
	Original 2017 Budget	Last Adopted Budget	Actual YTD 5/31/17	Total Remainder of 2017	(C + D) 2017 Estimated	(E/B - 1)	Proposed 2018 Budget	(G/E - 1)
Summary of Revenues by Sources								
Local sources:								
Metered Sales	12,465,000	12,465,000	4,267,762	7,479,560	11,747,322	(5.76%)	11,738,526	(0.07%)
Flat Charges	2,820,000	2,820,000	1,112,746	1,750,145	2,862,891	1.52%	3,022,043	5.56%
Forfeited Discounts	225,000	225,000	118,124	104,791	222,915	(0.93%)	225,000	0.94%
Fire Hydrant Rental	57,000	57,000	29,200	27,800	57,000	0.00%	57,000	0.00%
Water Meters, Boxes & Taps	130,000	130,000	71,300	53,244	124,544	(4.20%)	130,000	4.38%
Other Income	35,000	35,000	23,767	23,767	47,534	35.81%	20,000	(57.92%)
Miscellaneous Service Income	140,000	140,000	54,420	89,586	144,006	2.86%	140,000	(2.78%)
Interest Earned	25,000	25,000	11,066	17,552	28,618	14.47%	21,000	(26.62%)
Sewer Charges	9,822,250	9,822,250	3,782,701	5,724,264	9,508,965	(3.21%)	9,811,114	3.20%
Sewer Usage	6,650,000	6,650,000	2,390,590	3,535,112	5,925,702	(10.89%)	5,925,702	0.00%
BAFB Contract	-	-	266,514	266,486	533,000	0.00%	513,200	(3.71%)
Forfeited Discounts	300,000	300,000	188,050	188,050	376,100	25.37%	300,000	(20.23%)
Other Income	35,000	35,000	9,250	9,250	18,500	(47.14%)	35,000	89.19%
Transfer in for Debt Service	1,000,000	1,000,000	500,000	500,000	1,000,000	0.00%	1,000,000	0.00%
Interest Earned	80,000	80,000	9,894	9,894	19,788	(75.27%)	80,000	304.29%
Sur Charges	12,000	12,000	16,248	16,248	32,496	170.80%	12,000	(63.07%)
Fines	-	-	-	-	-	-	-	-
Total Utility Revenues	33,796,250	33,796,250	12,851,631	19,795,749	32,647,381	(3.40%)	33,030,585	1.17%
	Original 2017 Budget	2017	Actual YTD 5/31/17	Total Remainder of 2017	Total 2017 Estimated		Proposed 2018 Budget	
Summary of Expenditures Agency								
City of Bossier City	\$ 10,799,405	10,799,405	3,948,621	5,906,744	9,855,365	(8.74%)	10,970,652	11.32%
Total Expenditures by Agency	10,799,405	10,799,405	3,948,621	5,906,744	9,855,365	(8.74%)	10,970,652	11.32%
Summary of Expenditures by Departments								
Administration	1,159,836	1,159,836	430,338	652,963	1,083,301	(6.60%)	1,281,937	18.34%
Water Treatment Plant	2,635,774	2,635,774	950,521	1,328,756	2,279,277	(13.53%)	2,649,642	16.25%
Transmission & Distribution	862,112	862,112	265,284	370,782	636,066	(26.22%)	793,099	24.69%
Customer Service	1,585,596	1,585,596	537,277	761,458	1,288,735	(18.72%)	1,617,807	25.53%
Red River Treatment Plant	1,121,351	1,121,351	475,199	664,655	1,139,854	1.65%	1,206,977	5.89%
Waste Water Trans. & Distribution	441,389	441,389	158,476	221,621	380,098	(13.89%)	414,025	8.93%
Lift Stations	932,867	932,867	351,138	491,685	842,823	(9.65%)	893,631	6.03%
North East Treatment Plant	768,451	768,451	306,679	429,394	736,073	(4.21%)	786,189	6.81%
Sewer Administration	1,010,316	1,010,316	363,592	841,648	1,205,239	19.29%	1,028,378	(14.67%)
Environmental Affairs	281,713	281,713	110,116	153,783	263,899	(6.32%)	298,968	13.29%
Total Utility Expenses	10,799,405	10,799,405	3,948,621	5,906,744	9,855,365	(8.74%)	10,970,652	11.32%
Summary of Expenditures by Functions								
Public Utilities, Water & Sewer	10,799,405	10,799,405	3,948,621	5,906,744	9,855,365	(8.74%)	10,970,652	11.32%
Total Expenditures by Functions	10,799,405	10,799,405	3,948,621	5,906,744	9,855,365	(8.74%)	10,970,652	11.32%

	Original 2017 Budget	2017	Actual YTD 5/31/17	Remainder of 2017	Total 2017 Estimated		Proposed 2018 Budget	
Summary of Expenditures by Characters								
Salaries	2,444,147	2,444,147	932,334	1,310,597	2,242,931	(8.23%)	2,460,215	9.69%
Overtime	186,000	186,000	64,816	90,742	155,558	(16.37%)	163,000	4.78%
License Incentive Pay	82,630	82,630	31,895	44,653	76,548	(7.36%)	70,860	(7.43%)
FICA and Medicare Insurance	194,354	194,354	83,233	110,252	193,485	(0.45%)	205,813	6.37%
Retirement	250,587	250,587	114,378	160,129	274,506	9.55%	325,278	18.50%
Group Insurance	721,091	721,091	266,144	372,601	638,745	(11.42%)	708,880	10.98%
Vacation Accrual Expense	11,800	11,800	-	-	-	(100.00%)	1,000	0.00%
Unemployment	2,500	2,500	10,184	14,258	24,442	877.66%	21,000	(14.08%)
Net Pension Expense	-	-	-	-	-	0.00%	200,000	0.00%
General Office Supplies	8,650	8,650	3,424	4,794	8,217	(5.00%)	7,850	(4.47%)
Computer Accessories	150	150	-	-	-	(100.00%)	150	0.00%
Printing	32,140	32,140	10,113	14,158	24,271	(24.48%)	32,000	31.84%
Postage	119,875	119,875	35,575	49,805	85,380	(28.78%)	119,800	40.31%
Books & Periodicals	100	100	-	-	-	(100.00%)	-	0.00%
Memberships & Subscriptions	2,200	2,200	700	980	1,680	(23.64%)	1,550	(7.74%)
Permit Fees	27,500	27,500	100	140	240	(99.13%)	32,700	13,525.00%
Credit Card Fees	160,000	160,000	80,816	113,142	193,958	21.22%	180,000	(7.20%)
General Operating Supplies	95,000	95,000	35,104	49,146	84,250	(11.32%)	100,000	18.69%
Fuel & Oil	137,500	137,500	45,183	63,256	108,438	(21.14%)	118,000	8.82%
Chemicals	911,300	911,300	297,230	416,122	713,352	(21.72%)	922,300	29.29%
First Aid Supplies	950	950	201	282	483	(49.17%)	900	86.38%
Uniforms	14,450	14,450	1,773	2,483	4,256	(70.55%)	12,850	201.92%
Electricity	1,348,500	1,348,500	521,151	729,612	1,250,763	(7.25%)	1,285,000	2.74%
Natural Gas	28,250	28,250	18,413	25,778	44,191	56.43%	26,200	(40.71%)
Water & Sewer	39,800	39,800	39,284	54,997	94,281	136.89%	74,700	(20.77%)
Communications/Telephone	20,900	20,900	7,395	10,353	17,749	(15.08%)	20,700	16.63%
Mobile Phones	17,000	17,000	2,926	4,097	7,023	(58.69%)	11,000	56.63%
Other Communications	41,600	41,600	34,248	47,948	82,196	97.59%	42,000	(48.90%)
Communications/Wireless Comm	67,000	67,000	3,211	4,495	7,706	(88.50%)	67,000	769.49%
Legal Ads	6,050	6,050	1,183	1,656	2,839	(53.07%)	3,700	30.32%
Equipment Rental	71,000	71,000	18,608	25,911	44,419	(37.44%)	44,500	0.18%
Water Main Crossing Rental	23,500	23,500	10,135	14,189	24,324	3.50%	25,000	2.78%
Computer Software Maintenance	44,500	44,500	36,814	51,540	88,354	98.55%	53,800	(39.11%)
Admin. Charges -General Fund	390,000	390,000	162,500	227,500	390,000	0.00%	390,000	0.00%
Computer System	84,000	84,000	35,000	49,000	84,000	0.00%	84,000	0.00%
Building Maintenance	41,000	41,000	20,765	29,072	49,837	21.55%	36,000	(27.76%)
Equipment Maintenance	63,500	63,500	18,975	26,565	45,539	(28.28%)	66,200	45.37%
Vehicle Maintenance	108,500	108,500	39,765	55,671	95,436	(12.04%)	105,300	10.34%
Pumping Equipment Maintenance	195,000	195,000	62,054	86,875	148,929	(23.63%)	150,000	0.72%
Water Main Maintenance	250,000	250,000	32,254	45,155	77,409	(69.04%)	200,000	158.37%
Sewer Main Maintenance	104,000	104,000	41,128	57,580	98,708	(5.09%)	104,000	5.36%
Water Meter Maintenance	225,000	225,000	44,254	61,955	106,209	(52.80%)	225,000	111.85%
Treatment Equipment Maintenance	56,000	56,000	25,238	35,333	60,571	8.16%	69,000	13.92%
Fire Hydrant Maintenance	-	-	-	-	-	0.00%	-	0.00%
Travel & Training	29,000	29,000	725	1,015	1,741	(94.00%)	14,000	704.31%
Audit Fees	90,000	90,000	-	90,000	90,000	0.00%	90,000	0.00%
Consulting Fees - P3	1,014,631	1,014,631	338,064	760,909	1,098,973	8.31%	1,042,756	(5.12%)
Professional Services	150,000	150,000	28,987	40,582	69,569	(53.62%)	150,000	115.61%
Laboratory Testing	49,000	49,000	24,621	34,469	59,090	20.59%	57,000	(3.54%)
Tipping Fees	225,000	225,000	121,452	170,032	291,484	29.55%	225,000	(22.81%)
General Insurance	230,000	230,000	67,458	94,441	161,898	(29.61%)	223,400	37.99%
Other Expenses	4,750	4,750	-	2,000	2,000	(57.89%)	3,250	62.50%
Bad Debt	350,000	350,000	156,548	219,167	375,716	7.35%	350,000	(6.84%)
Collection Agency Fees	29,000	29,000	22,362	31,307	53,670	85.07%	48,000	(10.56%)
Total Expenditures by Characters	10,799,405	10,799,405	3,948,621	5,906,744	9,855,365	(8.74%)	10,970,652	11.32%
Estimated Operating Income	\$ 22,996,845	22,996,845			22,792,015	(0.89%)	22,059,933	(3.21%)

City of Bossier City
Reporting as Required by the Louisiana Legislative Auditor
Public Services and Sanitation Fund - Budget for Year Ending 12/31/18

	(A)	(B)	(C)	(D)	(E) (C + D)	(F) (E/B - 1)	(G)	(H) (G/E - 1)
	Original 2017 Budget	Last Adopted Budget	Actual YTD 5/31/17	Remainder of 2017	Total 2017 Estimated		Proposed 2018 Budget	
Summary of Revenues by Sources								
Local sources:								
Sanitation Service Charges	5,950,000	5,950,000	1,905,264	3,048,422	4,953,686	(16.74%)	5,950,000	20.11%
Sanitation Service Penalties	140,000	140,000	65,336	91,470	156,806	12.00%	140,000	(10.72%)
Interest Earned	35,000	35,000	(13,069)	(18,297)	(31,367)	(189.62%)	35,000	(211.68%)
Miscellaneous Income	12,000	12,000	2,340	3,276	5,616	(53.20%)	12,000	113.68%
Recycling Revenue	20,000	20,000	11,689	16,365	28,054	40.27%	20,000	(28.71%)
Animal Control	110,000	110,000	34,600	48,440	83,040	(24.51%)	110,000	32.47%
Transfer Station	50,000	50,000	22,102	30,943	53,045	6.09%	50,000	(5.74%)
State/Grass Cutting/Street Sweeping	67,110	67,110	33,855	47,397	81,252	21.07%	67,110	(17.41%)
Mowing Charges	2,000	2,000	14,240	19,936	34,175	1,608.77%	2,000	(94.15%)
Total Revenues by Sources	6,386,110	6,386,110	2,076,366	3,287,951	5,364,307	(16.00%)	6,386,110	19.05%
Summary of Expenditures Agency								
City of Bossier City	\$ 6,000,348	6,125,348	1,989,029	2,908,895	4,897,924	(20.04%)	6,415,254	30.98%
Total Expenditures by Agency	6,000,348	6,000,348	1,989,029	2,908,895	4,897,924	(18.37%)	6,415,254	30.98%
Summary of Expenditures by Departments								
Solid Waste Disposal	4,502,482	4,502,482	1,526,772	2,137,007	3,663,779	(18.63%)	4,667,494	27.40%
Herbicide/Mosquito	127,636	252,636	14,286	144,930	159,217	(36.98%)	293,077	84.07%
Animal Control	494,703	494,703	186,503	261,611	448,113	(9.42%)	532,501	18.83%
Street Sweeping/Grass Cutting	875,527	875,527	261,468	365,348	626,816	(28.41%)	922,181	47.12%
Natural Gas	6,000,348	6,000,348	1,989,029	2,908,895	4,897,924	(18.37%)	6,415,254	30.98%
Summary of Expenditures by Functions								
Public Service & Sanitation	6,000,348	6,125,348	1,989,029	2,908,895	4,897,924	(20.04%)	6,415,254	30.98%
Total Expenditures by Functions	6,000,348	6,000,348	1,989,029	2,908,895	4,897,924	(18.37%)	6,415,254	30.98%

	Original 2017 Budget	2017	Actual YTD 5/31/17	Remainder of 2017	Total 2017 Estimated		Proposed 2018 Budget	
Summary of Expenditures by Characters								
Salaries	810,671	810,671	288,840	404,376	693,215	(14.49%)	844,585	21.84%
Overtime	56,000	56,000	14,080	19,712	33,792	(39.66%)	51,000	50.92%
Part-Time	34,000	34,000	8,550	11,970	20,520	(39.65%)	34,000	65.70%
FICA and Medicare Insurance	68,905	68,905	25,074	33,358	58,432	(15.20%)	71,113	21.70%
Retirement	89,945	89,945	34,546	48,365	82,911	(7.82%)	111,907	34.97%
Group Insurance	306,142	306,142	115,893	162,250	278,142	(9.15%)	305,313	9.77%
Vacation Accrual Expense	500	500	-	-	-	(100.00%)	500	0.00%
Unemployment	10,000	10,000	-	-	-	(100.00%)	10,000	0.00%
Pension Expense	-	-	-	-	-	0.00%	100,000	0.00%
General Office Supplies	1,200	1,200	48	68	116	(90.33%)	1,200	934.34%
Printing	2,500	2,500	-	-	-	(100.00%)	2,500	0.00%
Postage	75	75	19	27	46	(39.20%)	75	64.47%
Books/Periodicals	125	125	-	-	-	(100.00%)	125	0.00%
Memberships/Subscriptions	85	85	-	-	-	(100.00%)	85	0.00%
General Operating Supplies	37,000	37,000	18,502	25,903	44,405	20.01%	47,000	5.84%
Fuel & Oil	58,000	58,000	16,094	22,532	38,626	(33.40%)	49,000	26.86%
Chemicals	40,000	40,000	10,227	14,318	24,546	(38.64%)	50,000	103.70%
Cleaning Supplies	6,000	6,000	3,786	5,300	9,087	51.44%	10,000	10.05%
First Aid Supplies	250	250	-	-	-	(100.00%)	250	0.00%
Animal Food	13,000	13,000	4,496	6,295	10,791	(16.99%)	11,000	1.93%
Uniforms	5,800	5,800	2,667	3,733	6,400	10.34%	9,800	53.13%
Rabies Certificates/Spay & Neuter	35,000	35,000	15,724	22,013	37,737	7.82%	38,000	0.70%
Disposal fees	1,000	1,000	-	-	-	(100.00%)	1,000	0.00%
Electricity	27,000	27,000	7,412	10,376	17,788	(34.12%)	25,000	40.54%
Natural Gas	9,000	9,000	2,061	2,885	4,946	(45.04%)	7,000	41.52%
Water & Sewer	4,000	4,000	1,481	2,073	3,554	(11.15%)	4,000	12.55%
Communications/Telephone	4,650	4,650	1,648	2,308	3,956	(14.93%)	4,650	17.55%
Communications/Mobile Phone Services	1,600	1,600	239	334	573	(64.20%)	1,750	205.50%
Other Communications	550	550	-	-	-	(100.00%)	550	0.00%
Wireless Communication	500	500	200	280	480	(3.98%)	500	4.14%
Legal Notices	25	25	-	-	-	(100.00%)	25	0.00%
Equipment Rental	4,750	4,750	1,364	1,910	3,273	(31.09%)	4,750	45.11%
Computer Software Maintenance	1,500	1,500	325	455	780	(48.00%)	1,500	92.31%
Administration Charges	30,000	30,000	12,500	17,500	30,000	0.00%	30,000	0.00%
Building Maintenance	18,000	18,000	2,027	2,838	4,866	(72.97%)	18,000	269.94%
Equipment Maintenance	30,500	30,500	20,185	28,258	48,443	58.83%	40,500	(16.40%)
Vehicle Maintenance	93,500	93,500	23,926	33,496	57,422	(38.59%)	93,500	62.83%
Spray Right of Way	150,000	150,000	12,190	17,066	29,256	(80.50%)	150,000	412.72%
Travel & Training	5,075	5,075	294	412	706	(86.09%)	5,075	619.00%
Mosquito Spraying	-	125,000	-	125,000	125,000	0.00%	125,000	0.00%
Contractual Services/Garbage P/U	3,750,000	3,750,000	1,239,678	1,735,549	2,975,227	(20.66%)	3,775,000	28.88%
Contract Mowing	100,000	100,000	23,600	33,040	56,640	(43.36%)	175,000	208.97%
Tipping Fees	20,000	20,000	2,928	4,099	7,027	(64.86%)	20,000	184.61%
General Insurance	78,000	78,000	28,894	40,451	69,345	(11.10%)	87,700	26.47%
Other Expenses	10,500	10,500	-	500	500	(95.24%)	10,500	2,000.00%
Bad Debt Expense	85,000	85,000	49,532	69,345	118,876	39.85%	85,000	(28.50%)
Total Expenditures by Characters	6,000,348	6,000,348	1,989,029	2,908,395	4,897,424	(18.38%)	6,413,454	30.96%
Estimated Operating Income	\$ 385,762	385,762			466,883	21.03%	(27,344)	(105.86%)

City of Bossier City
Reporting as Required by the Louisiana Legislative Auditor
Sales Tax Fund - Budget for Year Ending 12/31/18

	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)
	Original 2017 Budget	Last Adopted Budget	Actual YTD 5/31/17	Remainder of 2017	(C + D) Total 2017 Estimated	(E/B - 1)	Proposed 2018 Budget	(G/E - 1)
Summary of Revenues by Sources								
Local sources:								
	2,017	2,017	Actual	Remainder	2,017	0.00%	2,018	
	Budget		YTD 5/31/17	of 2017	Estimated		Budget	
Sales Tax	118,000,000	118,000,000	49,757,694	69,680,771	119,418,465	1.20%	118,140,000	(1.07%)
Sales Tax Admin Reimbursement	467,372	467,372	-	467,372	467,372	0.00%	485,427	3.86%
Total Revenues by Sources	118,467,372	118,467,372	49,757,694	70,128,143	119,885,837	140.94%	118,625,427	(1.05%)
		0.00						
Summary of Expenditures Agency								
	Original 2017 Budget	2017	Actual YTD 5/31/17	Remainder of 2017	Total 2017 Estimated	0.00%	Proposed 2018 Budget	
City of Bossier City	\$ 958,443	958,443	330,936	463,444	794,380	(17.12%)	970,854	22.22%
External Distributions	69,698,929	69,698,929	30,110,177	42,154,248	72,264,425	3.68%	69,704,573	(3.54%)
Internal Distributions	47,810,000	47,810,000	19,316,581	27,510,451	46,827,032	(2.06%)	47,950,000	2.40%
Total Expenditures by Agency	118,467,372	118,467,372	49,757,694	70,128,143	119,885,837	1.20%	118,625,427	(1.05%)
Summary of Expenditures by Departments								
Sales Tax	958,443	958,443	330,936	463,444	794,380	(17.12%)	970,854	22.22%
External Distributions	69,698,929	69,698,929	30,110,177	42,154,248	72,264,425	3.68%	69,704,573	(3.54%)
Internal Distributions	47,810,000	47,810,000	19,316,581	27,510,451	46,827,032	(2.06%)	47,950,000	2.40%
Total Expenditures by Departments	118,467,372	118,467,372	49,757,694	70,128,143	119,885,837	1.20%	118,625,427	(1.05%)
Summary of Expenditures by Functions								
Sales Tax	118,467,372	118,467,372	49,757,694	70,128,143	119,885,837	1.20%	118,625,427	(1.05%)
Total Expenditures by Functions	118,467,372	118,467,372	49,757,694	70,128,143	119,885,837	1.20%	118,625,427	(1.05%)
Summary of Expenditures by Characters								
Salaries	426,438	426,438	158,361	221,705	380,065	(10.87%)	431,997	13.66%
Overtime	3,000	3,000	1,090	1,527	2,617	(12.76%)	3,500	33.73%
Part-Time	-	-	-	-	-	0.00%	-	0.00%
FICA and Medicare Insurance	32,852	32,852	12,102	17,077	29,179	(11.18%)	32,852	12.59%
Retirement	46,910	46,910	18,875	26,425	45,300	(3.43%)	57,240	26.36%
Group Insurance	81,673	81,673	35,013	49,019	84,032	2.89%	99,196	18.05%
Unemployment	-	-	-	-	-	0.00%	-	0.00%
Computer Accessories	1,500	1,500	540	756	1,296	(13.61%)	1,500	15.75%
General Office Supplies	3,500	3,500	1,383	1,937	3,320	(5.14%)	4,000	20.48%
Printing	5,000	5,000	1,021	1,429	2,449	(51.01%)	5,000	104.14%
Postage	28,500	28,500	7,230	10,122	17,352	(39.12%)	23,000	32.55%
Books/Periodicals	400	400	-	-	-	(100.00%)	400	0.00%
Memberships/Subscriptions	600	600	525	735	1,260	110.00%	600	(52.38%)
General Operating Supplies	5,500	5,500	1,821	2,550	4,371	(20.53%)	5,500	25.83%
Fuel & Oil	2,500	2,500	354	496	850	(65.99%)	2,500	194.03%
Communications/Telephone	2,500	2,500	699	979	1,678	(32.90%)	2,500	49.02%
Communications/Mobile Phone Services	1,020	1,020	213	298	511	(49.93%)	1,220	138.88%
Wireless Communication	3,600	3,600	1,400	1,960	3,361	(6.64%)	3,600	7.12%
Legal Ads	5,000	5,000	(1,215)	(1,701)	(2,917)	(158.34%)	5,000	(271.42%)
Equipment Rental	4,500	4,500	1,748	2,447	4,195	(6.77%)	4,500	7.27%
Computer Software	25,000	25,000	18,883	26,436	45,319	81.27%	8,000	(82.35%)
Administration Charges	25,000	25,000	10,417	14,583	25,000	(0.00%)	25,000	0.00%
Computer Charges	15,000	15,000	6,250	8,750	15,000	0.00%	15,000	0.00%
Repair & Maintenance Equipment	250	250	-	-	-	(100.00%)	250	0.00%
Vehicle Maintenance	2,500	2,500	623	873	1,496	(40.16%)	2,500	67.12%
Travel & Training	14,000	14,000	2,163	3,028	5,190	(62.93%)	14,000	169.73%
Professional Services - Audit Fees	150,000	150,000	16,059	22,483	38,542	(74.31%)	125,000	224.32%
Professional Services - Consultants	11,000	11,000	8,631	12,084	20,715	88.32%	11,000	(46.90%)
Professional Services - Legal Fees	20,000	20,000	13,860	19,403	33,263	66.31%	20,000	(39.87%)
General Insurance	25,000	25,000	12,853	17,994	30,847	23.39%	25,300	(17.98%)
Other Expenses	500	500	37	52	89	(82.17%)	500	460.94%
Office Equipment	5,000	5,000	-	-	-	(100.00%)	5,000	0.00%
Capital Outlay	10,200	10,200	-	-	-	(100.00%)	10,200	0.00%
Capital Outlay - Vehicles	-	-	-	-	-	0.00%	25,000	0.00%
External Distributions	69,698,929	69,698,929	30,110,177	42,154,248	72,264,425	3.68%	69,704,573	(3.54%)
Internal Distributions	47,810,000	47,810,000	19,316,581	27,510,451	46,827,032	(2.06%)	47,950,000	2.40%
Total Expenditures by Characters	118,467,372	118,467,372	49,757,694	70,128,143	119,885,837	1.20%	118,625,427	(1.05%)
Estimated Operating Income	\$ -	-	-	-	-	0.00%	-	0.00%

City of Bossier City
Reporting as Required by the Louisiana Legislative Auditor
Civic Center Fund - Budget for Year Ending 12/31/18

	(A)	(B)	(C)	(D)	(E) (C + D)	(F) (E/B - 1)	(G)	(H) (G/E - 1)
	Original 2017 Budget	Last Adopted Budget	Actual YTD 5/31/17	Remainder of 2017	Total 2017 Estimated		Proposed 2018 Budget	
Summary of Revenues by Sources								
Local sources:								
Commercial Events	120,000	120,000	58,809	82,333	141,142	17.62%	120,000	(14.98%)
Non-Commercial Events	195,000	195,000	94,139	131,795	225,934	15.86%	195,000	(13.69%)
Other Income	200	200	30	42	72	(64.00%)	200	177.78%
City Sponsored	2,200	2,200	811	1,135	1,946	(11.53%)	2,200	13.03%
Concessions	30,000	30,000	15,939	22,315	38,254	27.51%	30,000	(21.58%)
Interest Earned	6,000	6,000	353	494	847	(85.88%)	6,000	608.22%
Transfer from General Fund	610,000	610,000	-	512,000	350,000	(42.62%)	565,000	61.43%
Total Revenues by Sources	963,400	963,400	170,081	750,113	758,194	(21.30%)	918,400	21.13%
Summary of Expenditures Agency								
City of Bossier City	\$ 860,084	860,084	296,799	379,963	676,762	(21.31%)	914,876	35.18%
Total Expenditures by Agency	860,084	860,084	296,799	379,963	676,762	(21.31%)	914,876	35.18%
Summary of Expenditures by Departments								
Civic Center	860,084	860,084	296,799	379,963	676,762	(21.31%)	914,876	35.18%
Total Expenditures by Departments	860,084	860,084	296,799	379,963	676,762	(21.31%)	914,876	35.18%
Summary of Expenditures by Functions								
General Government	860,084	860,084	296,799	379,963	676,762	(21.31%)	914,876	35.18%
Total Expenditures by Functions	860,084	860,084	296,799	379,963	676,762	(21.31%)	914,876	35.18%
Summary of Expenditures by Characters								
Salaries	269,729	269,729	97,045	135,863	232,908	(13.65%)	273,371	17.37%
Overtime	5,000	5,000	455	637	1,092	(78.16%)	5,000	357.88%
Part-Time	5,000	5,000	8,528	11,939	20,467	309.34%	5,000	(75.57%)
FICA and Medicare Insurance	21,400	21,400	7,650	11,356	19,006	(11.19%)	21,400	12.60%
Retirement	29,670	29,670	11,468	16,055	27,523	(7.24%)	36,222	31.60%
Group Insurance	68,935	68,935	25,283	35,396	60,679	(11.98%)	78,633	29.59%
Unemployment	2,500	2,500	-	-	-	(100.00%)	2,500	0.00%
General Office Supplies	600	600	130	182	312	(48.00%)	600	92.31%
Computer Accessories	50	50	-	-	-	(100.00%)	50	0.00%
Postage	500	500	91	127	218	(56.32%)	500	128.94%
Memberships/Subscriptions	500	500	470	658	1,128	125.60%	500	(55.67%)
General Operating Supplies	20,000	20,000	4,185	5,859	10,044	(49.78%)	20,000	99.12%
Fuel & Oil	3,000	3,000	600	840	1,440	(52.00%)	3,000	108.33%
Uniforms	4,500	4,500	517	724	1,241	(72.43%)	4,500	262.67%
Concession Supplies	15,000	15,000	5,860	8,204	14,064	(8.24%)	15,000	6.66%
Electricity	200,000	200,000	54,164	75,830	129,994	(35.00%)	200,000	53.85%
Natural Gas	10,000	10,000	1,765	2,471	4,236	(57.64%)	10,000	136.07%
Water & Sewer	8,500	8,500	1,861	2,605	4,466	(47.45%)	8,500	90.31%
Communications/Telephone	6,000	6,000	2,021	2,829	4,850	(19.16%)	6,000	23.70%
Communications/Mobile Phone Services	600	600	85	119	204	(66.00%)	600	194.12%
Wireless Communication	1,000	1,000	-	1,000	1,000	0.00%	1,000	0.00%
Legal Ads	6,500	6,500	2,020	2,828	4,848	(25.42%)	6,500	34.08%
Administration Charges	18,000	18,000	7,500	10,500	18,000	0.00%	18,000	0.00%
Computer Software	1,300	1,300	-	1,300	1,300	0.00%	1,300	0.00%
Computer Charges	14,400	14,400	6,000	8,400	14,400	0.00%	14,400	0.00%
Equipment Rental	10,000	10,000	2,450	3,430	5,880	(41.20%)	10,000	70.07%
Building Maintenance	23,000	23,000	10,957	15,340	26,297	14.33%	30,000	14.08%
Repair & Maintenance Equipment	5,000	5,000	459	643	1,102	(77.97%)	5,000	353.89%
Vehicle Maintenance	4,000	4,000	473	662	1,135	(71.62%)	4,000	252.36%
Travel & Training	4,500	4,500	3,517	4,924	8,441	87.57%	4,500	(46.69%)
Professional Services - Audit Fees	2,000	2,000	-	2,000	2,000	0.00%	2,000	0.00%
General Insurance	28,000	28,000	8,167	11,434	19,601	(30.00%)	28,300	44.38%
Other Equipment	38,400	38,400	29,644	1,000	30,644	(20.20%)	1,000	(96.74%)
Office Equipment	1,000	1,000	-	-	-	(100.00%)	1,000	0.00%
Capital Outlay - Building & Improvements	30,000	30,000	3,434	4,808	8,242	(72.53%)	95,000	1,052.69%
Other Expenses	1,500	1,500	-	-	-	(100.00%)	1,500	0.00%
Capital Outlay	-	-	-	-	-	0.00%	-	0.00%
Total Expenditures by Characters	860,084	860,084			676,762	(21.31%)	914,876	35.18%
Summary of Fund Balance								
Net change in fund balance	103,316	103,316			81,433	(21.18%)	3,524	(95.67%)
Estimated Beginning Fund Balance	907,768	907,768			907,768	0.00%	989,201	8.97%
Estimated Ending Fund Balance	\$ 1,011,084	1,011,084			989,201	(2.16%)	992,725	0.36%

City of Bossier City
Reporting as Required by the Louisiana Legislative Auditor
Alternative Fuel Stations - Budget for Year Ending 12/31/18

	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)
	Original 2017 Budget	Last Adopted Budget	Actual YTD 5/31/17	Remainder of 2017	Total 2017 Estimated (C + D)	(E/B - 1)	Proposed 2018 Budget	(G/E - 1)
Summary of Revenues by Sources		0.00						
Local sources:		0.00						
CNG Fuel - Hwy 80	315,000	315,000	148,558	207,981	356,539	13.19%	355,007	(0.43%)
CNG Fuel - Hwy 71	185,000	185,000	59,294	83,012	142,306	(23.08%)	163,849	15.14%
E85 Fuel - Hwy 80	205,000	205,000	63,704	89,186	152,890	(25.42%)	136,542	(10.69%)
E85 Fuel - Hwy 71	104,000	104,000	48,125	67,375	115,500	11.06%	113,602	(1.64%)
Interest Earned	2,000	2,000	181	253	434	(78.28%)	2,000	360.41%
Fuel Rebates - CNG	86,000	86,000	-	-	-	(100.00%)	-	0.00%
Other Income	500	500	5	7	12	(97.60%)	500	4,066.67%
Total Revenues by Sources	897,500	897,500	319,867	447,814	767,681	(14.46%)	771,500	0.50%
Summary of Expenditures Agency	Original 2017 Budget	2017	Actual YTD 5/31/17	Remainder of 2017	Total 2017 Estimated	0.00%	Proposed 2018 Budget	
City of Bossier City	\$ 810,700	810,700	290,708	406,991	697,699	(13.94%)	771,500	10.58%
Total Expenditures by Agency	810,700	810,700	290,708	406,991	697,699	(13.94%)	771,500	10.58%
Summary of Expenditures by Departments								
Highway 80 Station	480,400	480,400	177,140	247,996	425,136	(11.50%)	454,700	6.95%
Highway 71 Station	330,300	330,300	113,568	156,995	272,563	(17.48%)	316,800	16.23%
Total Expenditures by Departments	810,700	810,700	290,708	406,991	697,699	(13.94%)	771,500	10.58%
Summary of Expenditures by Functions								
General Government	810,700	810,700	290,708	406,991	697,699	(13.94%)	771,500	10.58%
Total Expenditures by Functions	810,700	810,700	290,708	406,991	697,699	(13.94%)	771,500	10.58%
Summary of Expenditures by Characters								
Credit Card Fees	30,000	30,000	11,658	16,321	27,979	(6.74%)	30,000	7.22%
Postage	100	100	(3)	(4)	(7)	(107.20%)	100	(1,488.89%)
General Operating Supplies	1,000	1,000	50	70	120	(88.00%)	1,000	733.33%
Fuel & Oil	100	100	-	-	-	(100.00%)	100	0.00%
CNG Fuel Cost	277,000	277,000	55,492	77,689	133,181	(51.92%)	165,000	23.89%
E85 Fuel Cost	278,000	278,000	108,100	151,340	259,440	(6.68%)	259,700	0.10%
Federal Excise Tax	-	-	16,011	22,415	38,426	140.00%	40,000	4.10%
State Excise Tax	-	-	19,598	27,437	47,035	140.00%	56,000	19.06%
Electricity	46,500	46,500	16,194	22,672	38,866	(16.42%)	44,000	13.21%
Water & Sewer	2,000	2,000	489	685	1,174	(41.32%)	2,000	70.42%
Communications - Telephone	2,000	2,000	589	825	1,414	(29.32%)	2,000	41.48%
Building Repair and Maintenance	45,000	45,000	13,568	18,995	32,563	(27.64%)	40,000	22.84%
Equipment Repair and Maintenance	63,000	63,000	26,961	37,745	64,706	2.71%	65,000	0.45%
General Insurance	44,000	44,000	12,834	17,968	30,802	(30.00%)	44,600	44.80%
Administration Charges	10,000	10,000	4,167	5,834	10,001	0.01%	10,000	(0.01%)
Computer Charges	12,000	12,000	5,000	7,000	12,000	0.00%	12,000	0.00%
Total Expenditures by Characters	810,700	810,700	290,708	406,991	697,699	(13.94%)	771,500	10.58%
Summary of Other Financing Sources by Sources								
Other Financing Sources:								
Transfers In - Alternative Fuel Fund 6 n/a	-	-	-	-	-	0.00%	-	0.00%
Total Other Financing Sources by Sour	-	-	-	-	-	0.00%	-	0.00%
Summary of other Financing Uses by Uses								
Other Financing Uses								
Transfers Out - General Fund	(21,400)	(21,400)	(21,400)	-	(21,400)	0.00%	(21,400)	0.00%
Total Other Financing Uses by Uses	(21,400)	(21,400)	(21,400)	-	(21,400)	0.00%	(21,400)	0.00%
Summary of Fund Balance								
Net change in fund balance	65,400	65,400			48,582	(25.72%)	(21,400)	(144.05%)
Estimated Beginning Fund Balance	378,996	378,996			378,996	0.00%	427,578	12.82%
Estimated Ending Fund Balance	\$ 444,396	444,396			427,578	(3.78%)	406,178	(5.00%)

City of Bossier City
Reporting as Required by the Louisiana Legislative Auditor
1991 Fire Improvement & Operations Fund - Budget for Year Ending 12/31/18

	(A)	(B)	(C)	(D)	(E) (C + D) Total 2017 Estimated	(F) (E/B - 1)	(G) Proposed 2018 Budget	(H) (G/E - 1)
	Original 2017 Budget	Last Adopted Budget	Actual YTD 5/31/17	Remainder of 2017				
Summary of Other Financing Sources by Sources								
Other Financing Sources:								
Transfers In - Sales Tax	2,682,619	2,682,619	827,177	1,323,483	2,150,660	(19.83%)	2,690,474	25.10%
Total Other Financing Sources by Sourc	2,682,619	2,682,619	827,177	1,323,483	2,150,660	(19.83%)	2,690,474	25.10%
Summary of other Financing Uses by Uses								
Other Financing Uses								
Transfers Out - General Fund	2,682,619	2,682,619	1,117,760	1,211,555	2,329,315	(13.17%)	2,690,474	15.50%
Total Other Financing Uses by Uses	2,682,619	2,682,619	1,117,760	1,211,555	2,329,315	(13.17%)	2,690,474	15.50%
Summary of Fund Balance								
Net change in fund balance	-	-			(178,655)		-	(100.00%)
Estimated Beginning Fund Balance	256,676	256,676			256,676		78,021	(69.60%)
Estimated Ending Fund Balance	\$ 256,676	256,676			78,021	(69.60%)	78,021	0.00%

City of Bossier City
Reporting as Required by the Louisiana Legislative Auditor
1991 Jail & Municipal Building Fund - Budget for Year Ending 12/31/18

	(A)	(B)	(C)	(D)	(E) (C + D)	(F) (E/B - 1)	(G)	(H) (G/E - 1)
	Original 2017 Budget	Last Adopted Budget	Actual YTD 5/31/17	Remainder of 2017	Total 2017 Estimated		Proposed 2018 Budget	
Summary of Other Financing Sources by Sources								
Other Financing Sources:								
Transfers In - Sales Tax	1,666,178	1,666,178	513,761	822,018	1,335,779	(19.83%)	1,671,058	25.10%
Scoreboard Market Revenue - From Centu	87,000	87,000	-	87,000	87,000	0.00%	87,000	0.00%
Interest	65,000	65,000	4,188	30,812	35,000	(46.15%)	35,000	0.00%
Total Other Financing Sources by Sour	1,818,178	1,818,178	517,949	939,830	1,457,779	(19.82%)	1,793,058	23.00%
Summary of other Financing Uses by Uses								
Other Financing Uses								
Transfers Out - General Fund	1,375,000	1,375,000	572,917	737,500	1,310,417	(4.70%)	1,375,000	4.93%
Building Repairs/Imp(Police Cameras/pain	350,000	1,500,000	-	1,200,000	1,200,000	(20.00%)	800,000	(33.33%)
Total Other Financing Uses by Uses	1,725,000	2,875,000	572,917	1,937,500	2,510,417	(12.68%)	2,175,000	(13.36%)
Summary of Fund Balance								
Net change in fund balance	93,178	(1,056,822)			(1,062,638)	(0.40%)	(381,942)	(63.72%)
Estimated Beginning Fund Balance	5,027,613	5,027,613			5,027,613	0.00%	3,974,975	(20.94%)
Estimated Ending Fund Balance	\$ <u>5,120,791</u>	5,120,791			<u>3,974,975</u>	(22.38%)	<u>3,593,033</u>	(9.61%)

City of Bossier City
Reporting as Required by the Louisiana Legislative Auditor
1991 Streets & Drainage Fund - Budget for Year Ending 12/31/18

	(A)	(B)	(C)	(D)	(E) (C + D) Total 2017 Estimated	(F) (E/B - 1)	(G) Proposed 2018 Budget	(H) (G/E - 1)
	Original 2017 Budget	Last Adopted Budget	Actual YTD 5/31/17	Remainder of 2017				
Summary of Other Financing Sources by Sources								
Other Financing Sources:								
Transfers In - Sales Tax	2,352,252	2,352,252	725,310	1,160,496	1,885,806	(19.83%)	2,359,140	25.10%
Interest/Misc Income	15,000	15,000	115	161	276	(98.16%)	7,500	2,617.39%
Total Other Financing Sources by Sour	2,367,252	2,367,252	725,425	1,160,657	1,886,082	(20.33%)	2,366,640	25.48%
Summary of other Financing Uses by Uses								
Other Financing Uses								
Transfers Out - General Fund	600,000	600,000	250,000	350,000	600,000	0.00%	600,000	0.00%
Available for Streets/Drainage	2,000,000	2,080,000	700,830	535,614	1,236,444	(40.56%)	2,000,000	61.75%
Total Other Financing Uses by Uses	2,600,000	2,600,000	950,830	885,614	1,836,444	(29.37%)	2,600,000	41.58%
Summary of Fund Balance								
Net change in fund balance	(232,748)	(232,748)			49,638	(121.33%)	(233,360)	(570.12%)
Estimated Beginning Fund Balance	1,095,158	1,095,158			1,095,158	0.00%	1,144,796	4.53%
Estimated Ending Fund Balance	\$ 862,410	862,410			1,144,796	32.74%	911,436	(20.38%)

City of Bossier City
Reporting as Required by the Louisiana Legislative Auditor
Riverboat Gaming Trust Fund - Budget for Year Ending 12/31/18

	(A)	(B)	(C)	(D)	(E) (C + D)	(F) (E/B - 1)	(G)	(H) (G/E - 1)
	Original 2017 Budget	Last Adopted Budget	Actual YTD 5/31/17	Remainder of 2017	Total 2017 Estimated		Proposed 2018 Budget	
Summary of Revenues by Sources								
Local sources:								
Interest Earned	\$ 460,000	460,000	219,198	306,877	526,075	14.36%	460,000	(12.56%)
Total Revenues by Local Sources	460,000	460,000	219,198	306,877	526,075	14.36%	460,000	(12.56%)
	Original 2017 Budget	2017	Actual YTD 5/31/17	Remainder of 2017	Total 2017 Estimated		Proposed 2018 Budget	
Summary of Expenditures by Functions								
General Government	\$ 460,000	460,000	219,198	306,877	526,075	14.36%	460,000	(12.56%)
Total Expenditures by Functions	460,000	460,000	219,198	306,877	526,075	14.36%	460,000	(12.56%)
Summary of Expenditures by Characters								
Investment Advisory Services	-	-	7,756	10,858	18,614	140.00%	18,600	(0.08%)
Over Expenditures	460,000	460,000	211,442	296,019	507,461	10.32%	441,400	(13.02%)
Total Expenditures by Characters	460,000	460,000	219,198	306,877	526,075	14.36%	460,000	(12.56%)
Summary of Other Financing Sources by Sources								
Other Financing Sources:								
Transfers In - Sales Tax	-	-	-	-	-	0.00%	-	0.00%
Estimated Interest Earned	-	-	-	-	-	0.00%	-	0.00%
Receivable collections	-	-	-	-	-	0.00%	-	0.00%
Total Other Financing Sources by Sources	-	-	-	-	-	0.00%	-	0.00%
Summary of other Financing Uses by Uses								
Other Financing Uses	-	-	-	-	-	0.00%	-	0.00%
Transfers Out - General Fund	-	-	-	-	-	0.00%	-	0.00%
Total Other Financing Uses by Uses	-	-	-	-	-	0.00%	-	0.00%
Summary of Fund Balance								
Net change in fund balance	-	-	-	-	-		-	0.00%
Estimated Beginning Fund Balance	31,056,493	31,056,493			31,056,493	0.00%	31,056,493	0.00%
Estimated Ending Fund Balance	\$ <u>31,056,493</u>	31,056,493			<u>31,056,493</u>	0.00%	<u>31,056,493</u>	0.00%

City of Bossier City
Reporting as Required by the Louisiana Legislative Auditor
Public Safety & Health Fund - Budget for Year Ending 12/31/18

	(A)	(B)	(C)	(D)	(E) (C + D)	(F) (E/B - 1)	(G)	(H) (G/E - 1)
	Original 2017 Budget	Last Adopted Budget	Actual YTD 5/31/17	Remainder of 2017	Total 2017 Estimated		Proposed 2018 Budget	
Summary of Revenues by Sources								
Local sources:								
Interest Earned	\$ 310,500	310,500	129,831	181,763	311,594	0.35%	310,000	(0.51%)
Total Revenues by Local Sources	310,500	310,500	129,831	181,763	311,594	0.35%	310,000	(0.51%)
	Original 2017 Budget	2017	Actual YTD 5/31/17	Remainder of 2017	2017 Estimated	0.00%	Proposed 2018 Budget	
Summary of Expenditures by Functions								
General Government	\$ 310,500	310,500	129,831	181,763	311,594	0.35%	310,000	(0.51%)
Total Expenditures by Functions	310,500	310,500	129,831	181,763	311,594	0.35%	310,000	(0.51%)
Summary of Expenditures by Characters								
Investment Advisory Services	100	100	4,600	13,800	18,400	18,300.00%	18,400	0.00%
Over Expenditures	310,400	310,400	125,231	167,963	293,194	(5.54%)	291,600	(0.54%)
Total Expenditures by Characters	310,500	310,500	129,831	181,763	311,594	0.35%	310,000	(0.51%)
Summary of Other Financing Sources by Sources								
Other Financing Sources:								
Transfers In - Sales Tax	-	-	-	-	-	0.00%	-	0.00%
Fund Balance at End of Year	-	-	-	-	-	0.00%	-	0.00%
	-	-	-	-	-	0.00%	-	0.00%
Total Other Financing Sources by Sourc	-	-	-	-	-	0.00%	-	
Summary of other Financing Uses by Uses								
Other Financing Uses						0.00%		
Transfers Out - General Fund	-	-	-	-	-	0.00%	-	
Total Other Financing Uses by Uses	-	-	-	-	-	0.00%	-	
Summary of Fund Balance								
Net change in fund balance	-	-			-	0.00%	-	
Estimated Beginning Fund Balance	860,017	860,017			860,017	0.00%	860,017	
Estimated Ending Fund Balance	\$ <u>860,017</u>	860,017			<u>860,017</u>	0.00%	<u>860,017</u>	

City of Bossier City
Reporting as Required by the Louisiana Legislative Auditor
Hotel/Motel Tax Fund - Budget for Year Ending 12/31/18

	(A)	(B)	(C)	(D)	(E) (C + D)	(F) (E/B - 1)	(G)	(H) (G/E - 1)
	Original 2017 Budget	Last Adopted Budget	Actual YTD 5/31/17	Remainder of 2017	Total 2017 Estimated		Proposed 2018 Budget	
Summary of Revenues by Sources								
Local sources:								
Revenue from State	1,754,015	1,754,015	0	1,754,015	1,754,015	0.00%	1,754,015	0.00%
3/4% Occupancy Tax	900,000	900,000	350,579	490,811	841,390	(6.51%)	900,000	6.97%
Interest Earned	\$ 15,000	15,000	-8,435	23,435	15,000	0.00%	15,000	0.00%
Total Revenues by Local Sources	2,669,015	2,669,015	342,144	2,268,261	2,610,405	(2.20%)	2,669,015	2.25%
	Original 2017 Budget	2017	Actual YTD 5/31/17	Remainder of 2017	Total 2017 Estimated		Proposed 2018 Budget	
Summary of Expenditures by Functions								
General Government	\$ 1,000,000	1,520,000	463,730	1,056,270	1,520,000	0.00%	1,000,000	(34.21%)
Total Expenditures by Functions	1,000,000	1,520,000	463,730	1,056,270	1,520,000	0.00%	1,000,000	(34.21%)
Summary of Expenditures by Characters								
Debt Service (DEQ 2010)	1,000,000	1,000,000	416,667	500,000	916,667	(8.33%)	1,000,000	9.09%
CenturyLink Equipment	-	520,000	47,063	472,937	47,063		-	(100.00%)
Total Expenditures by Characters	1,000,000	1,520,000	463,730	972,937	963,730	(36.60%)	1,000,000	3.76%
Summary of Other Financing Sources by Sources								
Other Financing Sources:								
Transfers In - Sales Tax	-	-	-	-	-		-	0.00%
Total Other Financing Sources by Sour	-	-	-	-	-		-	0.00%
Summary of other Financing Uses by Uses								
Other Financing Uses								
Transfers Out - CenturyLink	260,000	260,000	-	400,000	400,000	53.85%	400,000	0.00%
Transfers Out - Civic Center	610,000	610,000	-	512,000	350,000	(42.62%)	565,000	61.43%
Transfers Out - Bossier Chamber of Comar	83,333	83,333	20,833	62,500	83,333	0.00%	-	(100.00%)
Transfers Out - Dixie Little League	-	-	-	-	-		50,000	0.00%
Transfers Out - Sports Commission	-	-	-	-	-		10,000	0.00%
Total Other Financing Uses by Uses	953,333	953,333	20,833	974,500	833,333	(12.59%)	1,025,000	23.00%
Summary of Fund Balance								
Net change in fund balance	715,682	195,682			813,341	315.64%	644,015	(20.82%)
Estimated Beginning Fund Balance	2,981,737	2,981,737			2,981,737	0.00%	3,795,078	27.28%
Estimated Ending Fund Balance	\$ 3,697,419	3,697,419			3,795,078	2.64%	4,439,093	16.97%

City of Bossier City
Reporting as Required by the Louisiana Legislative Auditor
Emergency Medical Service Fund - Budget for Year Ending 12/31/18

	(A)	(B)	(C)	(D)	(E) (C + D)	(F) (E/B - 1)	(G)	(H) (G/E - 1)
	Original 2017 Budget	Last Adopted Budget	Actual YTD 5/31/17	Remainder of 2017	Total 2017 Estimated		Proposed 2018 Budget	
Summary of Revenues by Sources								
Local sources:								
Out of Town Fees	2,950,000	2,950,000	1,142,419	1,827,870	2,970,289	0.69%	2,950,000	(0.68%)
Ambulance Fees	3,400,000	3,400,000	1,027,959	1,644,734	2,672,693	(21.39%)	3,400,000	27.21%
Other Income	-	-	-	-	-	-	-	0.00%
Penalties	84,000	84,000	32,648	52,237	84,885	1.05%	84,000	(1.04%)
State Supplemental Pay	280,260	280,260	114,255	182,808	297,063	6.00%	285,120	(4.02%)
Interest Earned	6,300	6,300	(331)	6,631	6,300	0.00%	6,300	0.00%
Total Revenues by Sources	6,720,560	6,720,560	2,316,950	3,714,281	6,031,231	(10.26%)	6,725,420	11.51%
Summary of Expenditures Agency								
City of Bossier City	\$ 6,569,087	6,587,952	2,393,509	3,588,580	5,982,089	(9.20%)	6,620,101	10.67%
Total Expenditures by Agency	6,569,087	6,569,087	2,393,509	3,588,580	5,982,089	(8.94%)	6,620,101	10.67%
Summary of Expenditures by Departments								
Emergency Medical Services	6,569,087	6,587,952	2,393,509	3,588,580	5,982,089	(9.20%)	6,620,101	10.67%
Water & Sewer	6,569,087	6,569,087	2,393,509	3,588,580	5,982,089	(8.94%)	6,620,101	10.67%
Summary of Expenditures by Functions								
Emergency Medical Services	6,569,087	6,587,952	2,393,509	3,588,580	5,982,089	(9.20%)	6,620,101	10.67%
Total Expenditures by Functions	6,569,087	6,569,087	2,393,509	3,588,580	5,982,089	(8.94%)	6,620,101	10.67%
Summary of Expenditures by Characters								
Salaries	2,674,297	2,687,015	925,843	1,481,349	2,407,192	(10.41%)	2,668,484	10.85%
Out of Class pay	28,350	28,350	11,148	15,607	28,755	(6.63%)	33,750	26.14%
Overtime - Premium Hours	44,712	44,712	17,327	24,258	41,585	(6.99%)	44,712	7.52%
Holiday Pay	54,000	54,000	28,329	39,681	67,990	25.91%	54,000	(20.58%)
Educational Incentive Pay	-	-	0	0	0	140.00%	-	(100.00%)
Part-Time	2,250	2,250	-	-	-	(100.00%)	2,250	0.00%
Regular Overtime - 24 Hours Shift	40,500	40,500	22,307	31,230	53,537	32.19%	48,600	(9.22%)
Part Time Civil Service Secretary	2,025	2,025	857	1,200	2,057	1.57%	2,025	(1.55%)
Specialized Training Pay	29,160	29,160	1,883	2,636	4,519	(84.50%)	32,076	609.77%
Emergency Med Tech Pay	499,200	499,200	233,100	326,340	559,440	12.07%	514,800	(7.98%)
FICA and Medicare Insurance	46,385	46,561	19,123	26,772	45,895	(1.43%)	46,461	1.23%
State Supplemental Pay	280,260	283,571	114,255	159,957	274,212	(3.30%)	283,500	3.39%
Unemployment	4,995	4,995	-	-	-	(100.00%)	4,995	0.00%
Retirement	846,734	849,394	310,631	434,883	745,514	(12.23%)	818,799	9.83%
Group Insurance	464,830	464,830	188,061	263,285	451,346	(2.90%)	463,451	2.68%
Vacation Accrual	6,000	6,000	-	-	-	(100.00%)	6,000	0.00%
Net Pension Expense	-	-	-	-	-	0.00%	-	0.00%
General Office Supplies	2,079	2,079	151	211	362	(82.57%)	2,079	473.68%
Computer Supplies	603	603	253	354	607	0.70%	603	(0.69%)
Printing	1,215	1,215	(790)	(1,106)	(1,896)	(256.05%)	1,215	(164.08%)
Postage	945	945	35	49	84	(91.11%)	945	1,025.00%
Books/Periodicals	2,025	2,025	-	-	-	(100.00%)	2,025	0.00%
Memberships/Subscriptions	1,620	1,620	-	-	-	(100.00%)	1,890	0.00%
General Operating Supplies	18,819	18,819	6,426	8,996	15,422	(18.05%)	21,600	40.06%
Fuel & Oil	45,900	45,900	15,373	21,522	36,895	(19.62%)	45,900	24.41%
First Aid Supplies	148,000	148,000	52,726	73,816	126,542	(14.50%)	158,000	24.86%
Film & Batteries	-	-	-	-	-	0.00%	-	0.00%
Uniforms	24,300	24,300	15,202	21,283	36,485	50.14%	24,300	(33.40%)
Laundrying/Cleaning	2,160	2,160	-	-	-	(100.00%)	2,160	0.00%
Electricity	40,014	40,014	15,740	22,036	37,776	(5.59%)	40,014	5.92%
Natural Gas	9,320	9,320	3,034	4,248	7,282	(21.87%)	9,320	27.99%
Water & Sewer	10,832	10,832	2,955	4,137	7,092	(34.53%)	10,832	52.74%
Communications/Telephone	17,550	17,550	5,771	8,079	13,850	(21.08%)	17,550	26.71%
Mobile Phone Service	4,320	4,320	1,555	2,177	3,732	(13.61%)	4,320	15.76%
Wireless Comm	8,100	8,100	3,229	4,521	7,750	(4.33%)	8,100	4.52%
Other Communications	17,550	17,550	14,566	20,392	34,958	99.19%	17,550	(49.80%)
Physicals/Vaccinations	4,050	4,050	12,980	18,172	31,152	669.19%	6,750	(78.33%)
Employee Health Services	4,050	4,050	-	-	-	(100.00%)	5,400	0.00%
Computer Software Maintenance contracts	99,226	99,226	53,550	74,970	128,520	29.52%	110,000	(14.41%)
General Administrative Charges	35,000	35,000	14,584	20,418	35,002	0.00%	35,000	(0.00%)
Administration Computer Charges	16,200	16,200	6,750	9,450	16,200	0.00%	16,200	0.00%
Garbage pick up *medical waste)	11,000	11,000	5,773	8,082	13,855	25.96%	15,000	8.26%
Building Repair and Maintenance	15,066	15,066	-	-	-	(100.00%)	22,950	0.00%

Summary of Expenditures by Characters (cont.)	Original 2017 Budget	2017	Actual YTD 5/31/17	Remainder of 2017	Total 2017 Estimated		Proposed 2018 Budget	
Equipment Maintenance	13,500	13,500	6,179	8,651	14,830	9.85%	14,850	0.14%
Vehicle Maintenance	40,986	40,986	17,954	25,136	43,090	5.13%	40,986	(4.88%)
Travel & Training	25,959	25,959	21,726	30,416	52,142	100.86%	25,959	(50.22%)
Consultant Fees	-	-	840	1,176	2,016	0.00%	-	(100.00%)
Billing Services	225,000	225,000	63,812	89,337	153,149	(31.93%)	232,800	52.01%
General Insurance	175,000	175,000	51,042	123,958	175,000	0.00%	176,900	1.09%
Other Expenses	-	-	-	-	-	0.00%	-	0.00%
Depreciation	-	-	-	-	-	0.00%	-	0.00%
Bad Debt	525,000	525,000	129,229	180,921	310,150	(40.92%)	525,000	69.27%
	-	-	-	-	-		-	
Total Expenditures by Characters	6,571,104	6,571,104	2,393,509	3,588,580	5,984,106	(8.93%)	6,622,119	10.66%
	2,017	2,017	-	-	2,017	(0.00%)	2,018	0.05%
		0.00						
Estimated Operating Income	\$ 149,456	149,456	(76,559)	125,700	47,124	(68.47%)	103,301	119.21%

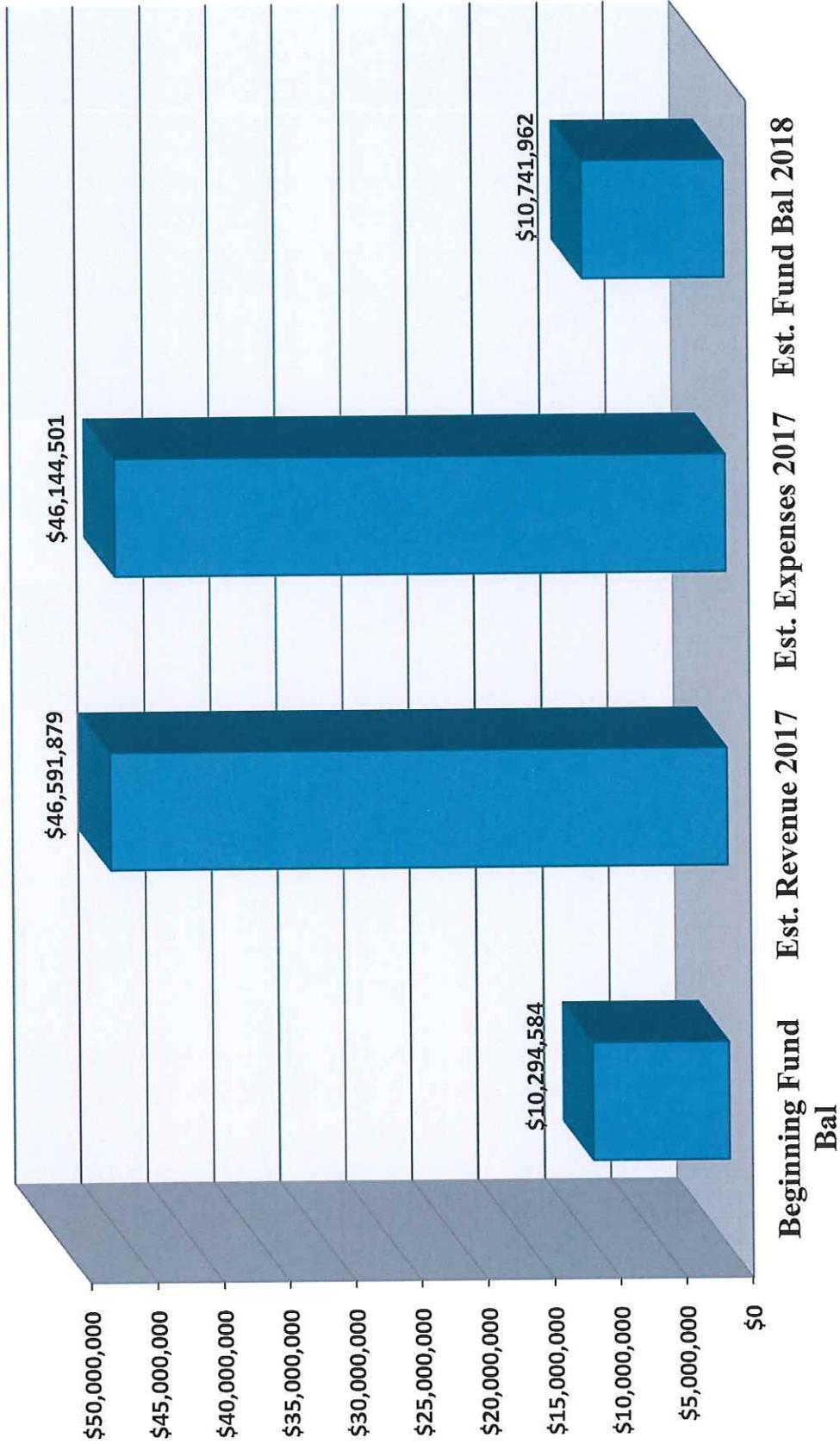
City of Bossier City
Reporting as Required by the Louisiana Legislative Auditor
CenturyLink Arena - Budget for Year Ending 12/31/18

	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)
	Original 2017 Budget	Last Adopted Budget	Actual YTD 5/31/17	Remainder of 2017	(C + D) Total 2017 Estimated	(E/B - 1)	Proposed 2018 Budget	(G/E - 1)
Summary of Revenues by Sources								
Local sources:								
Direct Income	\$ 369,344	369,344	3,665	158,357	162,022	(66.13%)	193,915	19.68%
Commission	540,000	540,000	264,303	313,076	577,379	6.92%	551,873	(4.42%)
Merchandise	156,207	156,207	49,773	58,958	108,731	(30.39%)	103,928	(4.42%)
TM Commission	-	-	-	165,256	165,256	0.00%	291,304	76.27%
Facility Fee	438,623	438,623	170,990	202,543	373,533	(14.84%)	357,032	(4.42%)
Other Income	1,326,154	1,326,154	433,203	884,103	1,317,306	(0.67%)	1,326,154	0.67%
Total Revenues by Local Sources	2,830,328	2,830,328	921,935	1,782,293	2,704,228	(4.46%)	2,824,206	4.44%
	Original 2017 Budget	2017	Actual YTD 5/31/17	Remainder of 2017	Total 2017 Estimated		Proposed 2018 Budget	
Summary of Expenditures by Agency								
General Government	\$ 3,056,804	3,056,804	1,020,966	2,037,847	3,058,813	0.07%	3,045,470	(0.44%)
Total Expenditures by Agency	3,056,804	3,056,804	1,020,966	2,037,847	3,058,813	0.07%	3,045,470	(0.44%)
Summary of Expenditures by Department								
CenturyLink Expenses	\$ 3,056,804	3,056,804	1,020,966	2,037,847	3,058,813	0.07%	3,045,470	(0.44%)
Total Expenditures by Department	3,056,804	3,056,804	1,020,966	2,037,847	3,058,813	0.07%	3,045,470	(0.44%)
Summary of Expenditures by Function								
General Government	3,056,804	3,056,804	1,020,966	2,037,847	3,058,813	0.07%	3,045,470	(0.44%)
Total Expenditures by Function	3,056,804	3,056,804	1,020,966	2,037,847	3,058,813	0.07%	3,045,470	(0.44%)
Summary of Expenditures by Characters								
Executive	261,338	261,338	70,911	174,222	245,133	(6.20%)	275,441	12.36%
Finance	212,286	212,286	46,077	141,517	187,594	(11.63%)	227,518	21.28%
Marketing	180,917	180,917	53,962	120,613	174,575	(3.51%)	192,482	10.26%
Operations	1,268,432	1,268,432	456,978	845,612	1,302,590	2.69%	1,163,131	(10.71%)
Box Office	140,207	140,207	35,122	93,471	128,593	(8.28%)	131,197	2.02%
Overhead	787,525	787,525	289,482	525,013	814,495	3.42%	845,480	3.80%
Management Fee	206,099	206,099	68,434	137,399	205,833	(0.13%)	210,221	2.13%
Total Expenditures by Characters	3,056,804	3,056,804	1,020,966	2,037,847	3,058,813	0.07%	3,045,470	(0.44%)
Summary of Other Financing Sources by Sources								
Other Financing Sources:								
City of Bossier City	260,000	260,000	-	400,000	400,000	53.85%	400,000	0.00%
Total Other Financing Sources by Sour	260,000	260,000	-	400,000	400,000	53.85%	400,000	0.00%
Summary of other Financing Uses by Uses								
Other Financing Uses								
Transfers Out - CenturyLink	n/a	-	-	-	-	0.00%	-	0.00%
Total Other Financing Uses by Uses	-	-	-	-	-	0.00%	-	0.00%
Summary of Fund Balance								
Net change in fund balance	33,524	33,524			45,415	35.47%	178,736	293.57%
Estimated Beginning Fund Balance	(2,343)	(2,343)			(2,343)	0.00%	43,072	(1,938.31%)
Estimated Ending Fund Balance	\$ 31,181	31,181			43,072	38.13%	221,808	414.97%

City of Bossier City
Reporting as Required by the Louisiana Legislative Auditor
Metropolitan Planning Commission - Budget for Year Ending 12/31/18

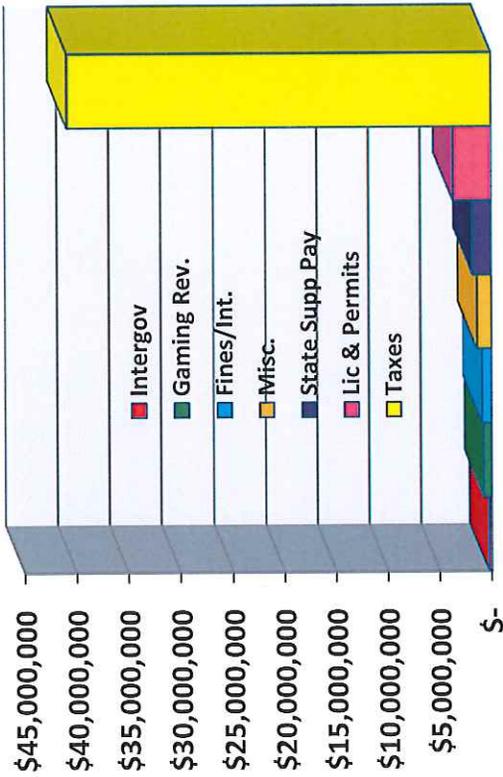
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)
	Original 2017 Budget	Last Adopted Budget	Actual YTD 5/31/17	Remainder of 2017	(C + D) Total 2017 Estimated	(E/B - 1)	Proposed 2018 Budget	(G/E - 1)
Summary of Revenues by Sources								
Local sources:		0						
Estimated Fees	80,000	80,000	33,333	46,667	80,000	0.00%	90,000	12.50%
Total Revenues by Local Sources	80,000	80,000	33,333	46,667	80,000	0.00%	90,000	12.50%
	Original 2017 Budget	2017	Actual YTD 5/31/17	Remainder of 2017	Total 2017 Estimated		Proposed 2018 Budget	
Summary of Expenditures by Agency								
General Government	\$ 597,766	597,766	224,404	317,047	541,451	(9.42%)	591,029	9.16%
Total Expenditures by Agency	597,766	597,766	224,404	317,047	541,451	(9.42%)	591,029	9.16%
Summary of Expenditures by Department								
Metropolitan Planning Commission	\$ 597,766	597,766	224,404	317,047	541,451	(9.42%)	591,029	9.16%
Total Expenditures by Department	597,766	597,766	224,404	317,047	541,451	(9.42%)	591,029	9.16%
Summary of Expenditures by Function								
General Government	597,766	597,766	224,404	317,047	541,451	(9.42%)	591,029	9.16%
Total Expenditures by Function	597,766	597,766	224,404	317,047	541,451	(9.42%)	591,029	9.16%
Summary of Expenditures by Characters								
Salaries	306,275	306,275	115,006	161,008	276,014	(9.88%)	309,774	12.23%
Part-time	18,200	18,200	7,931	11,103	19,034	4.58%	18,200	(4.38%)
Auto Allowance	5,400	5,400	2,700	3,780	6,480	20.00%	5,400	(16.67%)
Mobile Phone Allowance	1,800	1,800	900	1,260	2,160	20.00%	2,400	11.11%
FICA and Medicare Insurance	27,235	27,235	9,765	13,552	23,317	(14.39%)	27,878	19.56%
Retirement	27,206	27,206	9,894	13,852	23,746	(12.72%)	23,233	(2.16%)
Group Insurance	71,900	71,900	21,127	29,578	50,705	(29.48%)	64,894	27.98%
Unemployment	-	-	-	-	-	0.00%	-	0.00%
General Office Supplies	1,500	1,500	925	1,295	2,220	48.00%	1,500	(32.43%)
Computer Supplies	500	500	-	-	-	(100.00%)	500	0.00%
Printing	500	500	140	196	336	(32.80%)	500	48.81%
Postage	2,500	2,500	1,082	1,515	2,597	3.87%	2,500	(3.73%)
Books/Periodicals	500	500	-	-	-	(100.00%)	500	0.00%
Memberships/Subscriptions	1,500	1,500	845	1,183	2,028	35.20%	1,500	(26.04%)
Credit Card Fees	1,000	1,000	365	511	876	(12.40%)	1,000	14.16%
General Operating Supplies	1,000	1,000	714	1,000	1,714	71.36%	1,000	(41.64%)
Fuel & Oil	2,000	2,000	368	515	883	(55.84%)	2,000	126.45%
Uniforms	750	750	-	-	-	(100.00%)	750	0.00%
Communications/Telephone	500	500	189	265	454	(9.28%)	500	10.23%
Mobile Phone Service	1,500	1,500	463	648	1,111	(25.92%)	1,500	34.99%
Legal Notices	2,500	2,500	639	895	1,534	(38.66%)	2,500	63.02%
Equipment Rental	2,500	2,500	-	-	-	(100.00%)	2,500	0.00%
Computer Software Maintenance	30,000	30,000	-	-	-	(100.00%)	30,000	0.00%
Equipment Maintenance	500	500	-	-	-	(100.00%)	500	0.00%
Vehicle Maintenance	1,000	1,000	41	57	98	(90.16%)	1,000	916.26%
Travel & Training	10,000	10,000	2,840	3,976	6,816	(31.84%)	10,000	46.71%
Professional Fees - Audit	2,000	2,000	2,000	2,800	4,800	140.00%	2,000	(58.33%)
Professional Fees - Legal	25,000	25,000	12,622	17,674	30,293	21.17%	20,000	(33.98%)
General Insurance	45,000	45,000	33,541	46,957	80,498	78.89%	46,000	(42.86%)
Other Expenses	2,500	2,500	307	430	737	(70.53%)	3,000	307.17%
Office Equipment	2,000	2,000	-	-	-	(100.00%)	3,000	0.00%
Computer Equipment	3,000	3,000	-	3,000	3,000	0.00%	5,000	66.67%
Total Expenditures by Characters	597,766	597,766	224,404	317,047	541,451	(9.42%)	591,029	9.16%
Summary of Other Financing Sources by Sources								
Other Financing Sources:								
City of Bossier City	\$ 233,883	233,883	97,451	136,432	233,883	0.00%	201,977	(13.64%)
Bossier Parsh Police Jury	233,883	233,883	97,451	136,432	233,883	0.00%	201,977	(13.64%)
Total Other Financing Sources by Sour	467,766	467,766	194,903	272,864	467,766	0.00%	403,954	(13.64%)
Summary of other Financing Uses by Uses								
Other Financing Uses								
Transfers Out - CenturyLink	n/a	-	-	-	-	-	-	0.00%
Total Other Financing Uses by Uses	-	-	-	-	-	-	-	0.00%
Summary of Fund Balance								
Net change in fund balance	(50,000)	(50,000)			6,315	(112.63%)	(97,075)	(1,637.14%)
Estimated Beginning Fund Balance	285,807	285,807			285,807	0.00%	292,122	2.21%
Estimated Ending Fund Balance	\$ 235,807	235,807			292,122	23.88%	195,047	(33.23%)

General Fund Balance 01/01/2017 - 01/01/2018



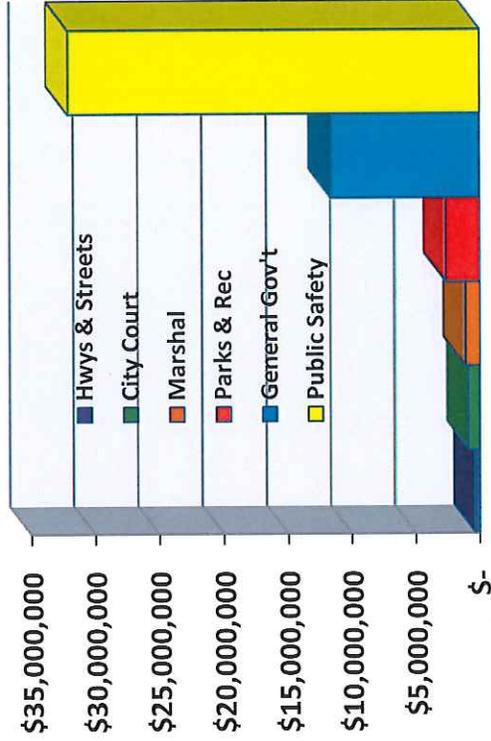
2018 General Fund Budget

Revenues



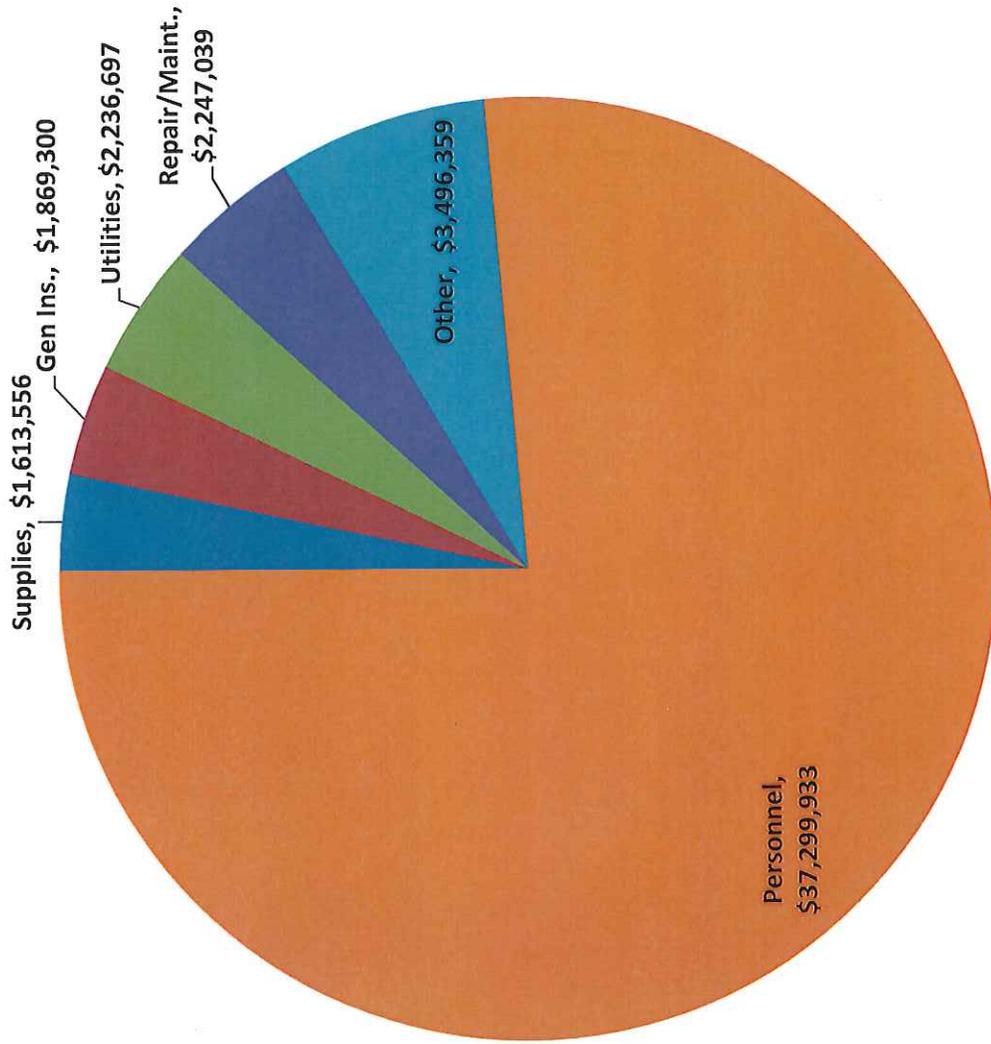
Total Revenue \$49,693,683

Expenditures



Total Expenditures \$48,860,170

2018 General Fund Expenses by Type



City of Bossier City
Budget Summary

FUNDS	Total Expenditures		% Change
	2017	2018	
General Fund	\$ 49,322,849	49,065,684	(0.52%)
Water & Sewer	10,799,405	10,970,652	1.59%
Public Health and Welfare Services	6,000,348	6,415,254	6.91%
Alternative Fuel Stations	832,100	719,099	(13.58%)
Sales Tax	117,508,929	117,654,573	0.12%
Property Tax	14,554,200	14,600,000	0.31%
Civic Center	860,084	914,876	6.37%
Fire Improvements & Operations	2,682,619	2,690,474	0.29%
Jail & Municipal Buildings	1,725,000	2,175,000	26.09%
Streets & Drainage	2,600,000	2,600,000	0.00%
Riverboat Gaming Trust	0	18,600	0.00%
Public Health and Safety Trust	100	18,400	18,300.00%
Hotel/Motel Taxes	1,772,000	1,965,000	10.89%
Emergency Medical Services	6,569,087	6,620,101	0.78%
Arena Operations	<u>3,056,804</u>	<u>3,045,470</u>	<u>(0.37%)</u>
Less Inter Fund Transfers	(36,423,407)	(37,606,578)	3.25%
Total	\$ <u>181,860,118</u>	<u>181,866,604</u>	<u>0.00%</u>

Manning Levels
By Fund

	2017	2018
General Fund	547	541
Water & Sewer	80	77
Public Services and Sanitation Fund	34	34
Sales Tax	12	12
Civic Center	8	8
Elected	10	10
Metropolitan Planning Commission (MPC)	7	7
Total	<u>698</u>	<u>689</u>

**General Fund
Summary of Revenues
& Expenses**

<u>Revenues</u>	<u>2016 Actual</u>	<u>2017 Budget</u>	<u>Actual YTD 5/31/17</u>	<u>Remainder of 2017</u>	<u>Total 2017 Estimated</u>	<u>Proposed 2018 Budget</u>
Taxes	\$ 38,643,324	40,509,770	9,391,197	27,574,129	36,965,327	40,839,803
Licenses & Permits	3,414,787	3,687,000	2,738,812	2,749,088	5,487,900	3,687,000
Intergovernmental	261,156	290,000	22,798	181,917	204,715	290,000
Fines & Interest	769,580	900,000	217,382	304,335	521,717	900,000
Gaming Revenues	702,893	775,000	214,632	300,485	515,117	775,000
State Supplemental Pay	1,735,081	1,819,740	730,569	1,022,797	1,753,366	1,808,880
Miscellaneous	1,595,402	1,398,000	433,137	689,201	1,122,338	1,393,000
Total Revenues	<u>47,122,223</u>	<u>49,379,510</u>	<u>13,748,527</u>	<u>32,821,951</u>	<u>46,570,479</u>	<u>49,693,683</u>
Transfers in	21,400	21,400	0	21,400	21,400	21,400
Transfer out						
Appropriation of Fund Balance	0	0	0	0	0	0
Total Revenues and Transfers	\$ <u>47,143,623</u>	\$ <u>49,400,910</u>	\$ <u>13,748,527</u>	\$ <u>32,843,351</u>	\$ <u>46,591,879</u>	\$ <u>49,715,083</u>
<u>Expenses</u>	<u>2016 Actual</u>	<u>2017 Budget</u>	<u>Actual YTD 5/31/17</u>	<u>Remainder of 2017</u>	<u>Total 2017 Estimated</u>	<u>Proposed 2018 Budget</u>
General Government	\$ 11,260,508	11,822,862	4,467,483	6,454,310	10,921,792	11,648,404
Public Safety	30,720,865	32,199,854	12,673,422	17,836,981	30,510,403	32,132,467
Highway & Streets	377,868	456,374	156,326	218,576	374,902	374,353
Parks & Recreation	2,699,266	2,612,620	961,822	1,324,111	2,285,933	2,679,129
City Court	832,865	874,336	350,524	427,476	778,000	878,786
City Marshal	1,088,504	1,122,920	475,818	563,769	1,039,587	1,147,031
Metropolitan Planning Commission	222,283	233,883	97,450	136,433	233,883	205,514
Total	<u>47,202,159</u>	<u>49,322,849</u>	<u>19,182,845</u>	<u>26,961,657</u>	<u>46,144,501</u>	<u>49,065,684</u>
Excess Revenue over Expenses	\$ <u>-58,536</u>	\$ <u>78,061</u>	\$ <u>-5,434,317</u>	\$ <u>5,881,695</u>	\$ <u>447,378</u>	\$ <u>649,399</u>

General Fund
Fund Balance
Summary

Fund Balance as of 1/1/17	\$	10,294,584
Estimated Revenues 2017		46,591,879
Total Available Funds in 2017		56,886,463
Estimated Expenditures in 2017		46,144,501
Estimated Fund Balance 1/1/18	\$	<u>10,741,962</u>

General Fund
Budget Worksheet
2018

<u>Revenues</u>	2016 <u>Actual</u>	2017 <u>Budget</u>	<u>Actual</u> YTD 5/31/17	<u>Remainder</u> of 2017	Total 2017 <u>Estimated</u>	Proposed 2018 <u>Budget</u>
Ad Valorem Taxes	\$ 13,573,041	14,554,200	0	14,016,000	14,016,000	14,600,000
Prior Year Ad Valorem Taxes	327,964	0	1,182,475	2,000	1,184,475	300,000
Tax Penalty Interest	86,284	95,000	28,813	40,339	69,152	95,000
Sales Taxes	20,157,963	21,080,570	7,259,589	11,615,342	18,874,931	21,124,803
Utility Taxes	3,712,499	3,900,000	815,735	1,142,029	1,957,764	3,900,000
Telephone	68,827	85,000	15,706	21,988	37,694	85,000
Chain Store Tax	91,150	95,000	88,879	124,431	213,310	95,000
Taxi Franchise	0	0	0	0	0	0
Cable T.V.	625,596	700,000	0	612,000	612,000	640,000
Occupational Licenses	1,768,876	1,850,000	1,555,662	2,177,927	3,733,589	1,850,000
Bonded Contractor License	78,310	87,000	55,861	78,205	134,066	87,000
Insurance Licenses	788,317	825,000	752,809	65,000	817,809	825,000
Spec Funds from St of La. Traffic Signals	158,546	170,000	0	150,000	150,000	170,000
Beer Excise Tax	102,610	120,000	22,798	31,917	54,715	120,000
Liquor & Beer Licenses	68,909	75,000	70,940	3,000	73,940	75,000
Tobacco Tax	0	0	0	0	0	0
Louisiana Downs	35,617	40,000	12,106	16,948	29,054	40,000
Permit Fees	710,375	850,000	303,540	424,956	728,496	850,000
Louisiana Downs, Slots	337,981	375,000	112,600	157,640	270,240	375,000
Video Poker	329,295	360,000	89,926	125,896	215,822	360,000
Grant Income	148,945	140,000	52,283	73,196	125,479	140,000
FHA in Lieu of Taxes	131,430	80,000	0	75,000	75,000	75,000
General & Administrative	508,000	508,000	211,667	296,334	508,001	508,000
Public Safety Income	200,019	225,000	71,115	99,561	170,676	225,000
Engineering Fees	103,103	45,000	3,534	4,948	8,482	45,000
Parks & Recreation Income	266,666	250,000	80,413	112,578	192,991	250,000
Court Fines	769,580	900,000	217,382	304,335	521,717	900,000
Interest Earned	38,525	50,000	7,163	17,837	25,000	50,000
Transfer from River Boat Gaming Trust	0	0	0	0	0	0
Transfer from Public Health & Safety Trust	0	0	0	0	0	0
Transfer from Alternative Fuel Fund	21,400	21,400	21,400	0	21,400	21,400
Other Income	198,714	100,000	6,962	9,747	16,709	100,000
State Supplemental Pay	1,735,081	1,819,740	730,569	1,022,797	1,753,366	1,808,880
Appropriation of Fund Balance	0	0	0	0	0	0
Total Revenues	\$ 47,143,623	49,400,910	13,769,927	32,821,951	46,591,879	49,715,083

General Fund
Budget Worksheet
2018

	2016 Actual	2017 Budget	Actual YTD 5/31/17	Remainder of 2017	Total 2017 Estimated	Proposed 2018 Budget
Department Totals						
City Council	\$ 265,420	271,070	105,496	144,716	250,212	276,299
Public Affairs	520,376	530,769	210,100	255,504	465,604	464,127
Finance Department	785,165	873,419	315,254	518,148	833,402	843,776
Purchasing Division	181,157	197,091	70,214	99,565	169,779	184,171
Human Resources Department	470,543	435,235	165,176	227,820	392,996	463,691
Legal Department	388,552	416,642	155,702	231,703	387,405	428,705
City Court	832,865	874,336	350,524	427,476	778,000	878,786
City Marshall	1,088,504	1,122,920	475,818	563,769	1,039,587	1,147,031
Community Development Department	214,340	229,973	78,679	123,047	201,726	236,574
Fleet Services Department	966,257	1,014,248	390,829	539,985	930,814	1,068,916
Municipal Building Department	1,932,031	1,924,649	605,330	1,191,427	1,796,757	1,818,091
Information Services Division	660,707	760,651	271,751	329,741	601,492	731,111
Engineering Department	740,381	1,045,898	437,644	623,925	1,061,569	1,064,489
Traffic Engineering Division	1,146,515	1,226,071	372,993	615,889	988,882	1,226,047
Permits & Inspections Division	1,016,533	719,004	285,016	397,914	682,930	722,162
Police Department	17,847,105	18,554,797	7,392,084	10,438,408	17,830,492	18,411,059
Fire Department	12,873,760	13,645,057	5,281,338	7,398,573	12,679,911	13,721,408
Public Works Administration	265,705	283,842	100,558	143,865	244,423	298,436
Street Division	377,868	456,374	156,326	218,576	374,902	374,353
Recreation Department	2,699,266	2,612,620	961,822	1,324,111	2,285,933	2,679,129
Payments to Governmental & Other Agencies	1,706,826	1,894,300	902,741	1,011,059	1,913,800	1,821,809
Transfer to Metropolitan Planning Commission	222,283	233,883	97,450	136,433	233,883	205,514
Other Transfers	0	0	0	0	0	0
Total Expenditures	\$ 47,202,159	49,322,849	19,182,845	26,961,657	46,144,501	49,065,684
Revenues Over (Under) Expenses	-58,536	78,061	-5,412,917	5,860,295	447,378	649,399
Fund Balance at Beginning of Year	10,353,120	10,294,584			10,294,584	10,741,962
Fund Balance at End of Year	\$ 10,294,584	10,372,645			10,741,962	11,391,361

General Fund
Budget Worksheet
2018

<u>Payments to Governmental Agencies</u>	<u>2016 Actual</u>	<u>2017 Budget</u>	<u>Actual YTD 5/31/17</u>	<u>Remainder of 2017</u>	<u>Total 2017 Estimated</u>	<u>Proposed 2018 Budget</u>
Bossier Office of Homeland Security and Emergency Preparedness	78,682	75,000	67,407	7,593	75,000	75,000
Defention Center	150,000	150,000	62,500	87,500	150,000	150,000
Sportran	794,057	900,000	264,466	635,534	900,000	925,000
Department of Veterans Affairs	21,102	20,000	8,892	11,108	20,000	25,000
Volunteers of America	0	25,000	25,000	0	25,000	25,000
BPSB-School Crossing Guards	89,206	100,000	48,344	51,656	100,000	100,000
Louisiana State University Extension Coop	5,000	5,000	2,500	2,500	5,000	5,000
Tax Renewal/Election Expense	2,084	60,000	15,253	44,747	60,000	60,000
Sub Total	\$ 1,140,131	1,335,000	494,362	840,638	1,335,000	1,365,000
<u>Payments to Others</u>						
Arts Council	80,000	80,000	40,000	40,000	80,000	80,000
Council on Aging	140,000	140,000	140,000	0	140,000	150,180
Louisiana Municipal Association Dues	7,629	7,800	24,629	171	24,800	7,629
Keep Bossier Beautiful	2,000	2,000	2,000	0	2,000	2,000
Veteran's Parade and Honor Ceremony	0	0	0	2,500	2,500	2,500
Northwest LA Council of Government	61,316	70,000	0	70,000	70,000	70,000
Red River Valley Association	1,500	1,750	1,500	250	1,750	1,750
Commission for Women	10,000	10,000	10,000	0	10,000	10,000
Sci-Port	50,000	50,000	35,000	15,000	50,000	0
Barksdale Forward	65,000	65,000	32,500	32,500	65,000	65,000
I-49 Coalition	1,500	1,500	0	1,500	1,500	1,500
I-69 MidContinent Coalition	0	8,500	0	8,500	8,500	8,500
Red River Film Society	25,000	0	0	0	0	0
Coordinating & Development Council	32,750	32,750	32,750	0	32,750	32,750
Shreveport Bossier Military Affairs Council	65,000	65,000	65,000	0	65,000	0
Gingerbread House Advocacy Center	25,000	25,000	25,000	0	25,000	25,000
Sub Total	\$ 566,695	559,300	408,379	170,421	578,800	456,809
Total Payments to Governmental and other Agencies	\$ 1,706,826	1,894,300	902,741	1,011,059	1,913,800	1,821,809

General Fund
Budget Worksheet
2018

<u>CITY COUNCIL-01</u>	<u>2016 Actual</u>	<u>2017 Budget</u>	<u>Actual YTD 5/31/17</u>	<u>Remainder of 2017</u>	<u>Total 2017 Estimated</u>	<u>Proposed 2018 Budget</u>
Salaries	\$ 129,556	129,075	50,637	70,892	121,529	130,121
FICA/Medicare	8,012	9,875	3,372	4,721	8,093	9,954
Retirement	5,354	5,750	2,433	3,406	5,839	7,191
Group Insurance	56,297	59,670	24,654	34,516	59,170	59,133
General Office Supplies	1,481	1,500	485	679	1,164	1,500
Computer Supplies	0	50	0	0	0	50
Postage	48	100	25	35	60	100
Books/Periodicals	1,380	3,500	1,695	2,373	4,068	3,500
Memberships/Subscriptions	370	1,000	375	525	900	1,000
Operating Supplies	1,823	3,000	0	3,000	3,000	3,000
Telephone Communications	4,498	3,600	1,636	2,290	3,926	3,600
Wireless Laptops	943	1,000	400	560	960	1,000
Advertising	19,756	15,000	8,118	10,000	18,118	18,000
Equipment Rental	3,718	3,600	1,533	2,146	3,679	3,600
Computer Software and Maintenance	9,556	9,600	4,188	1,000	5,188	9,600
Repair and Maintenance	650	250	0	250	250	250
Travel & Training	7,655	10,000	1,862	2,607	4,469	10,000
Professional Fees	0	0	0	0	0	0
General Insurance	14,000	14,000	4,083	5,716	9,799	14,200
Other Expenses	323	500	0	0	0	500
Capital Outlay	0	0	0	0	0	0
Total	\$ <u>265,420</u>	<u>271,070</u>	<u>105,496</u>	<u>144,716</u>	<u>250,212</u>	<u>276,299</u>
Authorized Positions	8	8			8	8

GOALS
To perform all specified duties as set forth in our City Charter.

General Fund
Budget Worksheet
2018

	2016 Actual	Proposed 2017 Budget	Actual YTD 5/31/17	Remainder of 2017	Total 2017 Estimated	Proposed 2018 Budget
PUBLIC AFFAIRS-02						
Salaries	\$ 330,480	327,852	124,540	144,356	268,895	257,495
Overtime	0	0	0	0	0	0
Part-time	952	0	0	0	0	0
FICA and Medicare Insurance	24,784	25,081	10,290	11,043	21,333	19,698
Retirement	33,096	36,065	14,774	20,683	35,457	34,118
Group Insurance	30,054	29,321	12,282	17,195	29,478	29,566
General Office Supplies	1,521	1,500	685	959	1,644	2,000
Computer Supplies	0	100	0	0	0	100
Printing	136	250	30	42	72	250
Postage	398	500	268	375	643	500
Books/Periodicals	0	300	0	0	0	300
Memberships/Subscriptions	3,528	3,600	3,313	4,638	7,951	3,600
Operating Supplies	3,240	4,500	1,287	1,802	3,089	4,500
Fuel & Oil	672	1,500	555	777	1,332	1,500
Telephone	4,251	4,000	1,634	2,288	3,922	4,000
Mobile Phone Service	3,220	4,000	1,784	2,498	4,282	4,500
Wireless Laptops	2,357	2,500	1,259	1,763	3,022	3,000
Equipment Rental	4,983	5,000	1,940	2,716	4,656	5,000
Equipment Maintenance	0	200	0	0	0	200
Vehicle Maintenance	946	1,000	3,337	500	3,837	1,000
Software Maintenance	0	0	0	0	0	1,500
Travel & Training	740	5,000	830	1,162	1,992	7,500
Professional Affiliations	0	0	0	0	0	1,500
General Insurance	25,000	25,000	7,292	17,708	25,000	25,300
Marketing & Promotional	0	0	0	0	0	2,500
Professional Lobbyist	48,000	48,000	24,000	24,000	48,000	48,000
Other Expenses	2,018	5,500	0	0	0	5,500
Office Equipment	0	0	0	1,000	1,000	1,000
Total	\$ 520,376	530,769	210,100	255,504	465,604	464,127

Authorized Positions

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GOALS

To coordinate and maintain daily operations of City government in accordance with our City charter.

To provide information about the City and its services to citizens, community organizations and the general public, and to assist these parties in requests regarding the delivery of City Services.

To institute City wide programs designed to promote the most effective use of City assets.

**General Fund
Budget Worksheet
2018**

<u>FINANCE-03</u>	<u>2016 Actual</u>	<u>2017 Budget</u>	<u>Actual YTD 5/31/17</u>	<u>Remainder of 2017</u>	<u>Total 2017 Estimated</u>	<u>Proposed 2018 Budget</u>
Salaries	\$ 399,598	399,745	161,660	226,324	387,984	400,123
Overtime	0	0	0	0	0	0
Part-time	0	0	0	0	0	0
FICA and Medicare Insurance	29,877	30,581	13,079	17,314	30,393	30,609
Retirement	40,602	43,972	18,379	25,731	44,110	53,016
Group Insurance	36,906	40,421	16,567	23,194	39,761	3,928
General Office Supplies	6,451	7,000	1,848	2,587	4,435	7,000
Computer Supplies	0	1,000	0	0	0	1,000
Printing	4,516	4,500	1,028	1,439	2,467	4,500
Postage	26,006	27,000	10,545	14,763	25,308	27,000
Books & Periodicals	241	500	0	0	0	500
Membership/Subscriptions	1,954	2,200	1,215	1,701	2,916	2,200
Operating Supplies	5,151	8,000	2,507	3,510	6,017	8,000
Telephone	3,363	3,500	1,203	1,684	2,887	3,500
Mobile Phone Service	920	1,000	211	295	506	1,000
Wireless Communications(Laptop)	943	1,000	426	596	1,022	1,000
Legal Notices	12,064	7,500	2,162	3,027	5,189	7,500
Computer Software	35,477	36,000	36,236	0	36,236	36,000
Computer System	24,000	24,000	10,000	14,000	24,000	24,000
Equipment Maintenance	105	2,500	0	2,500	2,500	2,500
Equipment Rental	11,562	12,000	3,966	5,552	9,518	12,000
Travel & Training	1,602	5,000	230	322	552	5,000
Computer Consultant Fees	0	3,000	0	3,000	3,000	0
Professional Services/Audit	50,000	100,000	0	100,000	100,000	100,000
Professional Services/Actuarial	27,395	40,000	23,200	20,000	43,200	40,000
Preparation of Tax Rolls	28,843	35,000	0	35,000	35,000	35,000
General Insurance	37,000	37,000	10,792	15,109	25,901	37,400
Other Expenses	589	1,000	0	500	500	1,000
Other Equipment	0	0	0	0	0	0
Total	\$ 785,165	873,419	315,254	518,148	833,402	843,776

Authorized Positions 7 7 7 7 7 7

GOALS

To manage and report the City's financial affairs in accordance with the best recognized principles of government accounting.

To ensure that City employees are paid properly and in a timely manner.

To insure and protect the City and its employees against various risks and potential liability.

To provide health and retirement benefits to the City's active and retired employees.

To manage and control the City's fixed assets.

To safeguard the City's assets and monitor all disbursements.

To provide reliable, accurate, and timely financial data to the Mayor, City Council, City management, and operating Departments and Divisions on a regular basis.

To maintain vendor files, record revenue, prepare receipts and make journal entries.

To maintain separate books and accounts for all general, special, state, federal, & local monies.

General Fund
Budget Worksheet
2018

	2016 Actual	2017 Budget	Actual YTD 5/31/17	Remainder of 2017	Total 2017 Estimated	Proposed 2018 Budget
PURCHASING-04						
Salaries	111,664	114,000	39,885	55,839	95,724	108,800
Overtime	0	0	0	0	0	0
FICA and Medicare Insurance	8,039	8,721	3,163	4,272	7,435	8,323
Retirement	11,298	12,540	4,773	6,682	11,455	14,416
Group Insurance	9,116	9,930	3,412	4,777	8,189	532
Unemployment	0	0	0	0	0	0
General Office Supplies	769	800	280	392	672	800
Computer Supplies	0	50	0	0	0	50
Printing	1,140	2,000	0	0	0	2,000
Postage	128	1,000	39	55	94	1,000
Books/Periodicals	0	300	0	0	0	300
Memberships	500	500	215	301	516	500
General Operating Supplies	837	1,000	664	930	1,594	1,000
Fuel & Oil	81	500	58	81	139	500
Communications/Telephone	6,221	6,200	2,206	3,088	5,294	6,200
Wireless Communication(Laptops)	202	1,000	0	500	500	1,000
Legal Notices	0	200	0	200	200	200
Equipment Rental	4,289	4,000	1,849	2,589	4,438	4,000
Computer Software	7,571	8,500	7,950	11,130	19,080	8,500
Equipment Maintenance	0	100	0	100	100	100
Vehicle Maintenance	183	750	0	750	750	750
Travel & Training	1,173	6,000	470	530	1,000	6,000
General Insurance	18,000	18,000	5,250	7,350	12,600	18,200
Other Expenses	-54	1,000	0	0	0	1,000
Capital Outlay	0	0	0	0	0	0
Total	<u>181,157</u>	<u>197,091</u>	<u>70,214</u>	<u>99,565</u>	<u>169,779</u>	<u>184,171</u>
Authorized Positions	2	2			2	2

GOALS

To establish, after consultation with the heads of the departments concerned, standard specifications for all supplies, materials and equipment required by city government.

To prescribe, with the approval of the Mayor, the time for making requisitions for such supplies, materials and equipment and the future period said requisitions are to cover.

To inspect, or cause to be inspected, all deliveries of supplies, materials and equipment purchased, and to cause tests to be made when necessary to determine their quality, quantity, and conformity and conformity with specifications.

To transfer, with the approval of the Council, to or between departments and agencies of the city, or to sell supplies, materials, and equipment determined after consultation with the head of the department concerned to be surplus, obsolete or unused.

To maintain an adequate system of accounting for all property received and issued in accordance with accepted principles for property and inventory control, and to maintain inventory of all movable property belonging to the City, as may be required by the Council.

To provide Administrative contract management for all Public Works, construction, procurement and professional contracts.

General Fund
Budget Worksheet
2018

	2016 <u>Actual</u>	2017 <u>Budget</u>	Actual YTD 5/31/17	Remainder of 2017	Total 2017 <u>Estimated</u>	Proposed 2018 <u>Budget</u>
<u>INFORMATION SERVICES-12</u>						
Salaries	\$ 353,769	352,603	139,378	175,129	314,507	266,237
Overtime	3,349	7,000	5,741	8,037	13,778	7,000
Part Time	0	0	0	0	0	0
FICA and Medicare Insurance	26,728	27,510	11,719	14,012	25,731	20,903
Retirement	36,114	38,790	15,565	21,791	37,356	35,276
Group Insurance	56,225	59,598	26,482	37,075	63,557	49,145
Unemployment	0	0	0	0	0	0
General Office Supplies	99	600	78	109	187	600
Computer Supplies	2,977	8,500	2,527	3,538	6,065	8,500
Postage	451	500	-13	250	237	500
Freight	0	350	0	0	0	350
Books/Periodicals	0	600	0	0	0	600
Membership/Subscriptions	390	500	120	168	288	500
General Operating Supplies	10,360	19,000	4,579	6,411	10,990	19,000
Fuel & Oil	2,566	6,000	1,012	1,417	2,429	6,000
Communications/Telephone	31,788	27,000	10,696	14,974	25,670	27,000
Mobile Phone Service	4,450	8,000	1,434	2,008	3,442	8,000
Other Communications	11,316	13,000	8,307	11,630	19,937	13,000
Wireless Communications (Laptops)	3,300	4,000	1,831	2,563	4,394	4,000
Equipment & Computer Rental	97,315	122,000	43,165	60,431	103,596	122,000
Maintenance Contracts-Comp Stware	167,219	175,000	51,622	72,271	123,893	185,402
Vehicle Repair and Maintenance	2,225	3,500	61	2,000	2,061	3,500
Equipment Maintenance	26,805	50,000	3,041	4,257	7,298	39,598
Travel & Training	5,599	10,000	8,038	11,253	19,291	10,000
Consultant Fees	36,762	45,000	31,785	14,000	45,785	117,000
General Insurance	32,000	32,000	9,333	13,066	22,399	32,400
Other Expenses	300	1,000	0	0	0	6,000
Capital Outlay	0	0	0	0	0	0
Reimbursement for Services	(251,400)	(251,400)	(104,750)	(146,650)	(251,400)	(251,400)
Total	\$ 660,707	760,651	271,751	329,741	601,492	731,111

Authorized Positions 7 7 5 5

GOALS

To provide the City with information systems that meet management requirements.

To insure that information access is controlled and kept secure.

To design and code computer programs.

To design manual and computer information processing systems.

To plan the City's long-range information requirements.

**WATER FUND-600
BUDGET WORKSHEET
2018**

	<u>2016</u>	<u>2017</u>	<u>Actual</u>	<u>YTD 5/31/17</u>	<u>Remainder</u>	<u>Total</u>	<u>Proposed</u>
	<u>Actual</u>	<u>Budget</u>	<u>YTD 5/31/17</u>	<u>of 2017</u>	<u>Estimated</u>	<u>2017</u>	<u>2018</u>
							<u>Budget</u>
<u>CUSTOMER SERVICE-66</u>							
Salaries	\$ 539,778	556,558	197,348	276,287	473,635	473,635	536,519
Overtime	332	1,000	319	447	767	767	1,000
Part-time	0	0	0	0	0	0	0
FICA and Medicare Insurance	39,555	42,655	15,643	21,170	36,813	36,813	41,120
Retirement	54,594	61,225	23,317	32,644	55,961	55,961	71,089
Group Insurance	129,807	168,158	62,816	87,943	150,759	150,759	186,379
Unemployment	0	2,500	0	0	0	0	2,500
General Office Supplies	4,160	6,000	2,774	3,883	6,657	6,657	6,000
Computer Accessories	0	150	0	0	0	0	150
Printing	29,366	32,000	10,113	14,158	24,271	24,271	32,000
Postage	115,310	119,000	35,238	49,333	84,571	84,571	119,000
Credit Card Fees	179,280	160,000	80,816	113,142	193,958	193,958	180,000
Memberships and Subscriptions	0	0	0	0	0	0	0
Fuel & Oil	15,856	25,000	6,753	9,455	16,208	16,208	20,000
General Operating Supplies	13,797	20,000	3,771	5,279	9,050	9,050	20,000
Uniforms	3,626	5,500	1,201	1,682	2,883	2,883	5,500
Communications/Telephone	2,377	2,600	995	1,394	2,389	2,389	2,600
Communications/Mobile Phone Services	812	1,000	323	453	776	776	1,000
Communications/Wireless Comm	57,955	62,000	1,000	1,400	2,401	2,401	62,000
Equipment Rental	2,791	4,000	1,369	1,917	3,286	3,286	4,000
Computer Software Maintenance	42,622	42,000	36,814	51,540	88,354	88,354	52,300
Equipment Maintenance	10,915	5,000	68	95	163	163	5,000
Vehicle Maintenance	5,829	10,000	3,736	5,231	8,967	8,967	10,000
Water Meter Maintenance	234,195	225,000	44,254	61,955	106,209	106,209	225,000
Travel & Training	3,508	5,000	0	0	0	0	5,000
General Insurance	29,138	29,000	8,607	12,049	20,656	20,656	29,400
Other Expenses	0	250	0	0	0	0	250
Office Equipment	0	0	0	0	0	0	0
Total	\$ 1,515,603	1,585,596	537,277	751,458	1,288,735	1,288,735	1,617,807
Authorized Positions	19	20			19	19	

GOALS

To accurately bill all customers each month for water, sewer, EMS, and Solid Waste collection charges.

To collect and refund deposits, issue connect and disconnect orders, answer questions about customer accounts and services, and to adjust bills when appropriate.

To collect consumption information and provide information on broken or dysfunctional meters.

SALES TAX FUND-800
BUDGET WORKSHEET
2018

	2016 <u>Actual</u>	2017 <u>Budget</u>	Actual YTD 5/31/17	Remainder of 2017	Total 2017 <u>Estimated</u>	Proposed 2018 <u>Budget</u>
ADMINISTRATION-81						
Salaries	\$ 406,171	426,438	158,361	221,705	380,065	431,997
Overtime	2,859	3,000	1,090	1,527	2,617	3,500
Part Time	0	0	0	0	0	0
FICA and Medicare	28,737	32,852	12,102	17,077	29,179	32,852
Retirement	41,794	46,910	18,875	26,425	45,300	57,240
Group Insurance	76,315	81,673	35,013	49,019	84,032	99,196
Unemployment	4,898	0	0	0	0	0
Computer Accessories	22	1,500	540	756	1,296	1,500
General Office Supplies	3,663	3,500	1,383	1,937	3,320	4,000
Printing	3,097	5,000	1,021	1,429	2,449	5,000
Postage	21,230	28,500	7,230	10,122	17,352	23,000
Books & Periodicals	0	400	0	0	0	400
Memberships/Subscriptions	525	600	525	735	1,260	600
General Operating Supplies	3,674	5,500	1,821	2,550	4,371	5,500
Fuel & Oil	870	2,500	354	496	850	2,500
Communications/Telephone	1,764	2,500	699	979	1,678	2,500
Communications/ Mobile Phone Service	1,138	1,020	213	298	511	1,220
Wireless Laptops	3,300	3,600	1,400	1,960	3,361	3,600
Administration Charges	25,000	25,000	10,417	14,583	25,000	25,000
Repair & Maintenance Equipment	0	250	0	0	0	250
Vehicle Maintenance	1,589	2,500	623	873	1,496	2,500
Travel & Training	7,992	14,000	2,163	3,028	5,190	14,000
Professional Services - Audit Fees	96,771	150,000	16,059	22,483	38,542	125,000
Professional Services - Consultants	10,161	11,000	8,631	12,084	20,715	11,000
Professional Services - Legal Fees	5,305	20,000	13,860	19,403	33,263	20,000
General Insurance	25,000	25,000	12,853	17,994	30,847	25,300
Computer Software	24,379	25,000	18,883	26,436	45,319	8,000
Computer Charges	15,000	15,000	6,250	8,750	15,000	15,000
Legal Ads	-390	5,000	-1,215	-1,701	-2,917	5,000
Equipment Rental	4,383	4,500	1,748	2,447	4,195	4,500
Other Expenses	-49	500	37	52	89	500
Office Equipment	990	5,000	0	0	0	5,000
Capital Outlay	624	10,200	0	0	0	10,200
Capital Outlay - Vehicles	0	0	0	0	0	25,000
Total	\$ <u>816,812</u>	<u>958,443</u>	<u>330,936</u>	<u>463,444</u>	<u>794,380</u>	<u>970,854</u>

Authorized Positions 12 12 12

GOALS

The Bossier City-Parish Sales & Use Tax Division operates three sub divisions within its division. They are Audit, Compliance & Processing and Property & OLT Property & OLT.

Audit

The audit division is responsible for performing audits of dealers who are found to be doing business within Bossier Parish, process refund claims filed within Bossier Parish, process refund claims filed within Bossier Parish, and review tax returns filed with the division on a monthly, quarterly, semi-annual basis.

Compliance & Processing

The compliance & processing division collect the sales & use taxes for the City Bossier City, Haughton, Benton, Plain Dealing, the Bossier Parish School Board, the Bossier Parish Police Jury, and the Bossier Parish Sheriff's Department. In addition, this division also collects hotel occupancy tax for the City of Bossier City, City of Shreveport, Shreveport-Bossier Convention & Tourist Bureau, Shreveport-Bossier Sports Commission, Independence Bowl Foundation, and the Ark-La-Tex Regional Air Service Alliance. As well, this division pursues legal actions to collect on delinquent taxes and process all electronic collections of taxes.

Property & OLT

The Property & OLT division collects Property tax and Occupational License tax for the City of Bossier City. As well, the division holds the annual tax sale for all immovable property within the City of Bossier City.

Property Tax
Budget Worksheet
2018

	2016 Actual	2017 Budget	Actual YTD 5/31/17	Remainder of 2017	Total 2017 Estimated	Proposed 2018 Budget
Total Assessed Valuation	\$ 608,323,564	635,000,000	0	600,000,000	600,000,000	625,000,000
Rate per \$1,000	X 22.92	X 22.92	X	X 23.36	X 23.36	X 23.36
Gross Tax Levy	\$ 13,942,776	14,554,200	0	14,016,000	14,016,000	14,600,000
Distribution						
General Fund						
Op/Maintenance Fire/Police 2.75/2.80	\$1,672,890	1,746,250	0	1,680,000	1,680,000	1,750,000
General Operation of City 5.65/5.76	3,437,028	3,587,750	0	3,456,000	3,456,000	3,600,000
Op/Maintenance Fire/Police 6.07/6.19	3,692,524	3,854,450	0	3,714,000	3,714,000	3,868,750
Op/Maintenance Fire/Police 8.45/8.61	5,140,334	5,365,750	0	5,166,000	5,166,000	5,381,250
General Fund Total	\$13,942,776	14,554,200	0	14,016,000	14,016,000	14,600,000

**CENTURYLINK CENTER
BUDGETED INCOME STATEMENT
FOR THE YEAR ENDING DECEMBER 31, 2018**

	2016 <u>Actual</u>	2017 <u>Budget</u>	Actual YTD 4/30/17	Remainder of 2017	Total 2017 <u>Estimated</u>	Proposed 2018 <u>Budget</u>
<u>DIRECT EVENT INCOME</u>	287,820	369,344	3,665	158,357	162,022	193,915
<u>ANCILLARY INCOME</u>						
CONCESSIONS	471,331	540,000	264,303	313,076	577,379	551,873
MERCHANDISE	140,549	156,207	49,773	58,958	108,731	103,928
TM COMMISSION	0	0	0	165,256	165,256	291,304
FACILITY FEE	343,586	438,623	170,990	202,543	373,533	357,032
TOTAL ANCILLARY	<u>955,466</u>	<u>1,134,830</u>	<u>624,578</u>	<u>739,833</u>	<u>1,224,900</u>	<u>1,304,137</u>
TOTAL EVENT INCOME	<u>1,243,286</u>	<u>1,504,174</u>	<u>628,243</u>	<u>898,190</u>	<u>1,386,922</u>	<u>1,498,052</u>
<u>OTHER INCOME</u>						
LUXURY SEATING	507,159	571,000	186,524	380,667	567,190	571,000
ADVERTISING	415,679	544,154	177,754	362,769	540,523	544,154
INCREMENTAL ADVERTISING	87,000	87,000	0	87,000	87,000	87,000
PAYMENT TO CITY SCOREBOARD	-87,000	-87,000	0	-87,000	-87,000	-87,000
INTEREST INCOME	0	0	0	0	0	0
TICKET INCENTIVES	12,907	12,000	3,920	8,000	11,920	12,000
CLUB MEMBERSHIP FEES	23,610	35,000	11,433	23,333	34,766	35,000
MISCELLANEOUS	208,745	164,000	53,572	109,333	162,906	164,000
TOTAL	<u>1,168,100</u>	<u>1,326,154</u>	<u>433,203</u>	<u>884,103</u>	<u>1,317,306</u>	<u>1,326,154</u>
ADJUSTED GROSS INCOME	<u>2,411,386</u>	<u>2,830,328</u>	<u>1,061,446</u>	<u>1,782,293</u>	<u>2,704,228</u>	<u>2,824,206</u>
<u>INDIRECT EXPENSES</u>						
EXECUTIVE	217,780	261,338	70,911	174,222	245,133	275,441
FINANCE	178,361	212,286	46,077	141,517	187,594	227,518
MARKETING	122,753	180,917	53,962	120,613	174,575	192,482
OPERATIONS	1,257,087	1,268,432	456,978	845,612	1,302,590	1,163,131
BOX OFFICE	111,618	140,207	35,122	93,471	128,593	131,197
OVERHEAD	839,212	787,525	289,482	525,013	814,495	845,480
MANAGEMENT FEE	201,079	206,099	68,434	137,399	205,833	210,221
TOTAL EXPENDITURES	<u>2,927,890</u>	<u>3,056,804</u>	<u>1,020,966</u>	<u>2,037,847</u>	<u>3,058,813</u>	<u>3,045,470</u>
Revenues Over (Under) Expe	<u>\$ (516,504)</u>	<u>\$ (226,476)</u>	<u>\$ 40,480</u>	<u>\$ (255,554)</u>	<u>\$ (354,585)</u>	<u>\$ (221,264)</u>
TRANSFER FROM CITY	\$ 564,000	\$ 260,000	\$ 0	\$ 400,000	\$ 400,000	\$ 400,000
Net Change in Fund Balance	\$ 47,496	\$ 33,524	\$ 40,480	\$ 45,415	\$ 45,415	\$ 178,736
Calculated Incentive Fee	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Beginning Fund Balance	\$ (49,839)	\$ (2,343)	\$ (2,343)	\$ (2,343)	\$ (2,343)	\$ 43,072
Ending Fund Balance	\$ (2,343)	\$ 31,181	\$ 38,137	\$ 43,072	\$ 43,072	\$ 221,808

General Fund
Budget Worksheet
2018

	2016 Actual	2017 Budget	Actual YTD 5/31/17	Remainder of 2017	Total 2017 Estimated	Proposed 2018 Budget
HUMAN RESOURCES-05						
Salaries	\$ 273,308	220,486	86,498	121,097	207,595	224,314
Overtime	0	0	0	0	0	0
Part Time	0	2,500	0	0	0	0
FICA and Medicare Insurance	19,995	17,059	6,742	9,264	16,006	17,160
Retirement	26,889	24,254	10,261	14,365	24,626	29,722
Group Insurance	39,917	39,886	16,476	23,066	39,542	49,145
General Office Supplies	1,259	2,500	299	419	718	2,500
Computer Supplies	0	250	0	250	250	250
Printing	1,386	1,500	0	750	750	1,500
Postage	1,402	1,500	379	531	910	1,500
Membership/Subscriptions	7,819	10,000	0	8,000	8,000	5,000
Operating Supplies	1,973	4,000	723	1,012	1,735	4,000
Fuel & Oil	1,273	2,400	531	743	1,274	2,400
Communications/Telephone	3,329	3,400	1,187	1,662	2,849	3,400
Mobile Phones	1,536	1,000	195	273	468	1,000
Wireless Laptops	570	1,500	0	0	0	1,500
Employment Physicals	8,999	9,000	3,080	4,312	7,392	9,000
Public Records Checks	3,751	2,500	12,680	3,000	15,680	22,000
Legal Notices / Employment Adv	0	2,500	0	2,500	2,500	0
Equipment Rental	6,621	7,500	1,844	2,582	4,426	7,500
Computer Software	8,763	8,600	5,077	7,108	12,185	8,600
Equipment Maintenance	0	400	0	0	0	400
Vehicle Maintenance	522	1,500	447	626	1,073	1,500
Travel & Training	0	5,500	324	454	778	5,500
Consultant Fees - EAP	41,231	45,000	12,600	17,640	30,240	45,000
General Insurance	20,000	20,000	5,833	8,166	13,999	20,300
Other Expenses	0	500	0	0	0	500
Capital Outlay	0	0	0	0	0	0
Total	\$ 470,543	435,235	165,176	227,820	392,996	463,691

Authorized Positions 5 5 5

GOALS

To provide personnel management support service and information to all operating and staff organizations and their employees.

To maintain the current classification plan and the pay with regular program of job audits and compensation studies.

To continue to establish and refine Personnel recruitment and selection procedures.

To Administer the City's Group Hospitalization, Life, and Dental Plans.

General Fund
Budget Worksheet
2018

	2016 Actual	2017 Budget	Actual YTD 5/31/17	Remainder of 2017	Total 2017 Estimated	Proposed 2018 Budget
LEGAL DEPARTMENT-06						
Salaries	\$ 257,396	256,483	100,620	140,868	241,488	261,612
FICA and Medicare Insurance	18,667	19,621	7,897	10,776	18,673	20,013
Retirement	26,267	28,214	11,936	16,710	28,646	34,664
Group Insurance	37,175	39,424	16,296	22,814	39,110	39,316
General Office Supplies	1,499	1,500	754	1,056	1,810	1,500
Computer Supplies	0	100	0	0	0	100
Postage	547	1,100	150	210	360	1,100
Books/Periodicals	13,742	24,000	9,180	12,852	22,032	24,000
Memberships/Subscriptions	1,007	500	0	0	0	500
General Operating Supplies	1,091	1,500	486	680	1,166	1,500
Communications/Telephone	1,722	1,600	704	986	1,690	1,600
Mobile Phones	1,677	1,600	503	704	1,207	1,600
Wireless Laptops	471	500	400	560	960	500
Legals	0	1,500	0	0	0	1,500
Equipment Rental	3,577	3,800	1,480	2,072	3,552	3,800
Equipment Maintenance	0	0	0	0	0	0
Travel & Training	2,745	10,000	0	8,000	8,000	10,000
Legal Fees	3,000	6,000	0	6,000	6,000	6,000
General Insurance	17,000	17,000	4,958	6,941	11,899	17,200
Other Expenses	0	1,200	0	0	0	1,200
Recording Fees	969	1,000	338	473	811	1,000
Capital Outlay	0	0	0	0	0	0
Total	\$ 388,552	416,642	155,702	231,703	387,405	428,705
Authorized Positions	4	4			4	4

GOALS

To provide legal advice to the Mayor, City Council, and all other offices departments, divisions, commissions, boards, and agencies of City Government.

To handle all legal instruments to which the City is a party and in which it has an interest, and all litigation, including prosecution of ordinance violations in the City of Bossier City.

General Fund
Budget Worksheet
2018

	2016 Actual	2017 Budget	Actual YTD 5/31/17	Remainder of 2017	Total 2017 Estimated	Proposed 2018 Budget
CITY COURT-07						
Salaries	\$ 499,934	497,851	192,243	269,140	461,383	507,808
Court Supplemental Pay	78,600	84,000	32,750	45,850	78,600	84,000
Overtime	681	1,000	123	172	295	1,000
Part-time	14,880	15,500	6,360	8,904	15,264	15,500
FICA and Medicare Insurance	42,183	46,463	17,813	20,589	38,402	46,536
Retirement	68,719	73,565	30,746	43,044	73,790	67,285
Group Insurance	85,103	90,163	37,236	52,130	89,366	89,899
Unemployment	0	1,000	0	1,000	1,000	1,000
General Office Supplies	6,815	4,500	582	815	1,397	4,500
Computer Supplies	0	1,000	0	0	0	1,000
Printing	1,561	1,300	266	372	638	1,300
Postage	7,880	9,000	2,130	2,982	5,112	9,000
Books/Periodicals	23,207	24,000	9,241	12,937	22,178	24,000
General Operating Supplies	4,256	30,000	3,547	4,966	8,513	30,000
Communications/Telephone	2,966	2,800	1,106	1,548	2,654	2,800
Equipment Rental	7,949	9,000	3,177	4,448	7,625	9,000
Computer Software	27,500	25,000	0	25,000	25,000	25,000
Audit Fees	12,065	12,500	0	13,065	13,065	13,065
Consulting Fees	0	1,500	0	0	0	1,500
Storage Building Rental	5,187	5,100	2,866	4,012	6,878	5,100
Equipment Maintenance	0	1,000	0	500	500	1,000
General Insurance	35,000	35,000	10,208	12,500	22,708	35,400
Other Expenses	1,048	1,500	130	1,500	1,630	1,500
City Court Reimbursement	-92,669	(98,406)	0	-98,000	-98,000	(98,406)
Capital Outlay	0	0	0	0	0	0
Total	\$ <u>832,865</u>	<u>874,336</u>	<u>350,524</u>	<u>427,476</u>	<u>778,000</u>	<u>878,786</u>

Authorized Positions

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13

13

13

GOALS

To properly dispose of all cases within the requirements of the law and to provide the service as defined by law.

To handle all cases which come before City Court.

To prepare, file and record all court related documents on civil claims.

To prepare court dockets, charge the fees prescribed by law and disburse the appropriate revenues.

To receive all criminal & traffic charges, to prepare all court dockets and to keep all criminal & traffic records.

To prepare bench warrants, other court related matters.

To receive and process fines levied in connection with traffic infractions.

Act 594 of 1986 placed the City Court and Marshal Office's funding totally from the City.

General Fund
Budget Worksheet
2018

	2016 Actual	2017 Budget	Actual YTD 5/31/17	Remainder of 2017	Total 2017 Estimated	Proposed 2018 Budget
CITY MARSHAL-08						
Salaries	\$ 705,392	701,600	274,593	384,430	659,023	697,382
Overtime	10,172	15,000	6,692	9,369	16,061	15,000
Part Time	0	0	0	0	0	0
Educational Incentive Pay	24,000	32,000	10,000	14,000	24,000	29,000
State Supplemental Pay	55,250	60,000	25,000	35,000	60,000	60,000
FICA and Medicare Insurance	57,742	61,860	24,654	29,409	54,063	61,306
Retirement	80,212	87,295	36,518	51,125	87,643	92,403
Group Insurance	121,353	128,665	53,173	74,442	127,615	128,310
Unemployment	0	2,500	0	0	0	2,500
General Office Supplies	456	1,000	32	45	77	1,000
Computer Supplies	150	500	0	0	0	500
Postage	1,417	2,500	865	1,211	2,076	2,500
Books/Periodicals	0	0	0	0	0	0
Membership/Subscriptions	0	0	0	0	0	0
General Operating Supplies	6,420	5,500	2,170	3,038	5,208	5,500
Fuel & Oil	15,198	20,000	7,560	10,584	18,144	20,000
Uniforms	1,955	2,000	0	2,000	2,000	2,000
Communications/Telephone	2,128	3,500	755	1,057	1,812	3,500
Mobile Phones	8,395	12,000	2,992	4,189	7,181	12,000
Other Communications	0	500	0	0	0	500
Wireless Laptops	9,433	10,000	4,002	5,603	9,605	10,000
Technical Services - Polygraph	0	0	0	0	0	0
Legal Notices	0	0	0	0	0	0
Computer Software	15,515	20,000	6,824	9,554	16,378	20,000
Equipment Rental	4,726	9,000	1,864	2,610	4,474	9,000
Equipment Maintenance	3,525	4,000	1,408	1,971	3,379	4,000
Vehicle Maintenance	10,242	11,000	6,668	9,335	16,003	16,000
Professional Services	8,345	9,000	0	10,730	10,730	10,730
General Insurance	33,000	33,000	9,938	13,913	23,851	33,400
Other Expenses	522	500	110	154	264	500
Marshal Salary Reimbursement	0	0	0	0	0	0
Salary Reimbursement	(87,044)	(110,000)	0	-110,000	-110,000	(90,000)
Capital Outlay	0	0	0	0	0	0
Total	\$ 1,088,504	1,122,920	475,818	563,769	1,039,587	1,147,031
Authorized Positions	15	15			15	15

GOALS

To execute court orders and mandates, make arrests, and preserve the peace according to RS 13:1881, Court and Judicial Procedures, State of Louisiana.

To locate persons needed in the execution of orders from the courts.

To collect garnishments, seizures and to make all disbursement.

To conduct all criminal, traffic and civil court sessions.

Collect Fines

General Fund
Budget Worksheet
2018

	2016 Actual	2017 Budget	Actual YTD 5/31/17	Remainder of 2017	Total 2017 Estimated	Proposed 2018 Budget
COMMUNITY DEVELOPMENT-09						
Salaries	\$ 127,532	127,079	49,854	69,796	119,650	129,621
Overtime	0	150	0	0	0	150
Part-time	0	6,500	0	0	0	6,500
FICA and Medicare Insurance	8,849	10,231	3,738	5,339	9,077	10,357
Retirement	13,014	13,980	5,914	8,280	14,194	17,175
Group Insurance	27,881	29,568	12,222	17,111	29,333	29,487
Unemployment	0	500	0	0	0	500
General Office Supplies	176	500	89	125	214	500
Computer Supplies	0	50	0	0	0	50
Postage	336	400	138	193	331	400
Books/Periodicals	0	100	0	0	0	100
Memberships/Subscriptions	1,220	1,290	150	1,000	1,150	1,290
General Operating Supplies	1,436	1,700	243	340	583	1,700
Fuel & Oil	1,119	2,000	632	885	1,517	2,000
Communications/Telephone	2,220	1,600	422	591	1,013	2,220
Advertising/Legals	2,089	2,400	560	784	1,344	2,400
Equipment Rental	3,371	3,500	744	1,042	1,786	3,500
Equipment Maintenance	0	75	0	0	0	75
Vehicle Maintenance	1,097	1,500	473	662	1,135	1,500
Computer Software Maintenance	0	750	0	0	0	750
Travel & Training	0	2,000	0	0	0	2,000
Audit Fees	12,000	12,000	0	12,000	12,000	12,000
General Insurance	12,000	12,000	3,500	4,900	8,400	12,200
Other Expenses	0	100	0	0	0	100
Capital Outlay	0	0	0	0	0	0
Total	\$ 214,340	229,973	78,679	123,047	201,726	236,574
Authorized Positions	3	3			3	3

GOALS

To supervise and coordinate all planning activities including: CDBG applications, neighborhood plans, all necessary meetings, hearings and workshops.

To coordinate all administrative support activities including: processing payment documents, contract documents, and monitor projects.

To improve approved rehabilitation home quality by preparing in depth work write ups to identify the specific scope and exact location of each item to be repaired together with cost estimates with specify quantity and quality of material.

To upgrade quality of home rehabilitation's by daily inspections of work in progress.

To establish a tracking system to insure rehabilitation work is completed on time.

To develop a sound and viable Community Development program through citizen input and proper planning.

To seek and apply for other funding sources to further neighborhood improvement, community and economic development.

General Fund
Budget Worksheet
2018

	2016 <u>Actual</u>	2017 <u>Budget</u>	Actual <u>YTD 5/31/17</u>	Remainder <u>of 2017</u>	Total 2017 <u>Estimated</u>	Proposed 2018 <u>Budget</u>
<u>FLEET SERVICES-10</u>						
Salaries	\$ 528,682	542,396	206,865	289,611	496,476	554,063
Overtime	23,623	30,000	8,927	12,498	21,425	30,000
Part-time	18,288	19,000	7,680	10,752	18,432	40,000
Tool Allowance	1,400	1,500	500	700	1,200	1,500
FICA and Medicare Insurance	42,318	45,357	17,830	22,155	39,985	47,543
Retirement	53,953	59,664	23,840	33,376	57,216	73,413
Group Insurance	118,696	118,806	52,963	74,148	127,111	133,497
Unemployment	0	2,000	0	0	0	2,000
General Office Supplies	1,039	1,200	268	375	643	1,200
Postage	16	400	-11	200	189	400
General Operating Supplies	10,191	15,000	2,813	3,938	6,751	15,000
Fuel & Oil	12,399	20,000	5,216	7,302	12,518	15,000
Cleaning Supplies	0	25	0	0	0	0
First Aid Supplies	0	250	0	0	0	250
Uniforms	7,662	9,000	3,175	4,445	7,620	9,000
Electricity	42,065	45,000	20,916	29,282	50,198	45,000
Natural Gas	8,715	12,000	3,488	4,883	8,371	12,000
Water & Sewer	5,287	10,000	313	438	751	5,000
Communications/Telephone	3,277	3,300	1,148	1,607	2,755	3,300
Mobile Phones	1,997	2,000	490	686	1,176	2,000
Other Communications	188	600	-12	300	288	600
Wireless Laptops	471	600	200	280	480	600
Equipment Rental	945	1,400	365	511	876	1,400
Computer Software	9,301	10,000	11,319	0	11,319	10,000
Building Maintenance	9,346	8,000	4,157	5,820	9,977	9,000
Equipment Maintenance	5,255	4,000	2,009	2,813	4,822	4,000
Vehicle Maintenance	8,320	10,000	2,826	3,956	6,782	10,000
Towing Charges	0	250	0	0	0	250
Travel & Training	0	1,500	0	1,500	1,500	1,500
Consultant Fees	0	0	0	0	0	0
General Insurance	37,113	35,000	36,930	0	36,930	35,400
Garage Default	15,710	5,000	-23,395	28,395	5,000	5,000
Other Expenses	0	1,000	9	13	22	1,000
Capital Outlay	0	0	0	0	0	0
Total	\$ 966,257	1,014,248	390,829	539,985	930,814	1,068,916
Authorized Positions	14	14			14	14

GOALS

To service, or secure services for all vehicles and equipment in need of repair.

To provide emergency road service.

To provide fueling service for all City vehicles.

To decrease the frequency of repairs per vehicle.

General Fund
Budget Worksheet
2018

	2016 Actual	2017 Budget	Actual YTD 5/31/17	Remainder of 2017	Total 2017 Estimated	Proposed 2018 Budget
MUNICIPAL BUILDING-11						
Salaries	\$ 280,122	279,607	109,641	153,497	263,138	285,199
Overtime	5,599	10,000	3,391	4,747	8,138	10,000
Part-time	8,221	18,000	0	0	0	18,000
FICA and Medicare Insurance	22,083	23,532	9,158	12,106	21,264	23,960
Retirement	28,635	30,757	13,012	18,217	31,229	37,789
Group Insurance	37,710	39,958	16,506	23,108	39,614	39,848
Unemployment	0	2,000	0	0	0	2,000
General Office Supplies	489	1,000	645	903	1,548	1,000
Computer Supplies	0	200	0	0	0	200
Postage	11	20	2	3	5	20
General Operating Supplies	11,217	10,000	4,916	6,882	11,798	10,000
Fuel & Oil	11,140	15,000	5,046	7,064	12,110	15,000
First Aid Supplies	0	75	148	207	355	75
Uniforms	2,008	2,000	782	1,095	1,877	2,000
Electricity	387,702	360,000	110,405	214,595	325,000	325,000
Natural Gas	8,912	12,000	3,922	5,491	9,413	12,000
Water & Sewer	104,086	85,000	31,217	43,704	74,921	85,000
Mobile Phone	4,547	6,000	3,801	5,321	9,122	6,000
Communications/Telephone	12,770	12,000	1,473	2,062	3,535	12,000
Other Communications	6,420	6,500	6,058	8,481	14,539	6,500
Wireless Laptops	471	500	200	280	480	500
Equipment Rental	17,760	18,000	5,012	7,017	12,029	18,000
Building Maintenance	893,349	900,000	256,395	643,605	900,000	815,000
Equipment Repair and Maintenance	31,566	30,000	3,505	4,907	8,412	30,000
Vehicle Maintenance	9,427	10,000	6,279	8,791	15,070	10,000
Travel-Educational	0	3,000	0	0	0	3,000
General Insurance	47,000	47,000	13,708	19,191	32,899	47,500
Other Expenses	786	2,500	108	151	259	2,500
Capital Outlay	0	0	0	0	0	0
Total	\$ 1,932,031	1,924,649	605,330	1,191,427	1,796,757	1,818,091

Authorized Positions 6 6 6

GOALS

To provide plumbing, roofing, carpentry, electrical, air conditioning and heating, painting and equipment repair.

To protect the capital investment in City buildings.

To prevent emergencies causing down time in buildings, through preventive maintenance.

To maintain a high level of appearance for City buildings.

**General Fund
Budget Worksheet
2018**

<u>ENGINEERING-15</u>	<u>2016 Actual</u>	<u>2017 Budget</u>	<u>Actual YTD 5/31/17</u>	<u>Remainder of 2017</u>	<u>Total 2017 Estimated</u>	<u>Proposed 2018 Budget</u>
Salaries	\$ 441,733	570,923	221,820	310,548	532,368	555,228
Overtime	0	0	103	144	247	0
FICA and Medicare Insurance	32,334	43,676	17,378	23,757	41,135	42,475
Retirement	44,923	62,802	25,885	36,239	62,124	73,568
Group Insurance	74,350	99,022	40,702	56,983	97,685	98,744
Unemployment	0	1,500	0	0	0	1,500
General Office Supplies	1,880	1,800	1,680	2,352	4,032	1,800
Computer Supplies	3	500	0	0	0	500
Printing	773	1,500	0	1,000	1,000	1,500
Postage	1,185	9,500	2,910	4,074	6,984	9,500
Books & Periodicals	0	100	0	0	0	100
Memberships/Subscriptions	300	300	0	300	300	300
General Operating Supplies	3,954	4,000	1,151	1,611	2,762	4,000
Uniforms	0	1,000	463	648	1,111	1,000
Fuel & Oil	5,556	10,000	2,006	2,808	4,814	10,000
Communications/Telephone	519	500	209	293	502	500
Mobile Phones	2,219	4,200	1,061	1,485	2,546	4,200
Other Communications	0	75	0	0	0	75
Wireless Comm (laptops)	0	0	360	0	360	0
Legal Notices	1,077	1,000	1,339	1,875	3,214	1,000
Equipment Rental	12,232	14,000	4,580	6,412	10,992	14,000
Computer Software	27,936	29,000	28,900	40,460	69,360	29,000
Equipment Maintenance	0	1,000	0	0	0	1,000
Vehicle Maintenance	2,448	3,500	1,194	1,672	2,866	3,500
Towing Charges	0	4,000	2,414	3,380	5,794	4,000
Contract Mowing Charges	0	75,000	47,047	65,866	112,913	75,000
Travel & Training	235	1,000	0	0	0	1,000
Consultant Fees	25,822	30,000	20,561	28,785	49,346	30,000
Lab Tests	12,045	17,000	1,498	2,097	3,595	17,000
Recording Fees	79	11,500	0	11,000	11,000	36,000
General Insurance	40,000	40,000	11,667	16,334	28,001	40,500
Other Expenses	8,778	7,500	2,716	3,802	6,518	7,500
Capital Outlay	0	0	0	0	0	0
Total	\$ 740,381	1,045,898	437,644	623,925	1,061,569	1,064,489

Authorized Positions

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GOALS

To ensure quality control in the construction of streets and storm drainage systems and to design streets and storm drainage systems which will alleviate flooding of homes and property.

To prepare quantity/cost estimates, prepare plans and specifications, and monitor projects and construction for capital improvement projects.

To prepare legal descriptions and maps for annexation, land acquisitions, street dedications and closures.

To make certain that all contractors working within the City limits adhere to all specifications required by city ordinances.

General Fund
Budget Worksheet
2018

	2016 <u>Actual</u>	2017 <u>Budget</u>	Actual YTD 5/31/17	Remainder of 2017	Total 2017 <u>Estimated</u>	Proposed 2018 <u>Budget</u>
TRAFFIC ENGINEERING-16						
Salaries	\$ 266,125	267,602	84,381	118,133	202,514	270,289
Overtime	3,853	4,500	1,744	2,442	4,186	4,500
Certification Incentive Pay	7,200	12,000	3,000	4,200	7,200	12,000
FICA and Medicare Insurance	19,669	21,734	7,033	9,545	16,578	21,939
Retirement	27,895	29,437	10,534	14,748	25,282	35,813
Group Insurance	74,350	78,848	26,074	36,504	62,578	69,256
Unemployment	66	500	0	0	0	500
General Office Supplies	566	1,500	213	298	511	1,500
Printing	0	150	0	0	0	150
Postage	358	200	147	206	353	200
Books & Periodicals	0	300	0	0	0	300
Membership/Subscriptions	375	700	595	833	1,428	700
General Operating Supplies	6,225	6,000	1,372	1,921	3,293	6,000
Fuel & Oil	10,039	12,000	3,465	4,851	8,316	12,000
Electricity-Traffic Signals	22,741	20,000	7,772	10,881	18,653	20,000
Electricity-Street lights	525,411	500,000	188,922	264,491	453,413	500,000
Electricity	5,102	6,000	1,668	2,335	4,003	6,000
Natural Gas	548	1,000	187	262	449	1,000
Water & Sewer	165	1,000	0	0	0	1,000
Communications/Telephone	5,581	5,600	1,894	2,652	4,546	5,600
Mobile Phone Service	1,788	2,000	454	636	1,090	2,000
Computer Software	3,335	4,000	0	4,000	4,000	4,000
Other Communications	0	0	0	0	0	0
Wireless (Laptops)	943	1,000	400	560	960	1,000
Legal Notices	0	0	0	0	0	0
Traffic Signal Maintenance	31,421	25,000	12,866	18,012	30,878	25,000
Street Light Maintenance	46,522	50,000	4,167	5,834	10,001	50,000
Street Sign Maintenance	23,664	30,000	2,540	3,556	6,096	30,000
Guard Rail Maintenance	3,685	12,000	4,960	6,944	11,904	12,000
Pavement Marking Maintenance	21,507	90,000	0	90,000	90,000	90,000
Building Maintenance	2,547	1,000	0	0	0	1,000
Equipment Maintenance	2,459	1,500	44	62	106	1,500
Vehicle Maintenance	4,765	12,000	1,591	2,227	3,818	12,000
Travel & Training	6,639	7,000	964	1,350	2,314	7,000
General Insurance	20,000	20,000	6,006	8,408	14,414	20,300
Other Expenses	971	1,500	0	0	0	1,500
Project Street Lighting	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Total	\$ 1,146,515	1,226,071	372,993	615,889	988,882	1,226,047

Authorized Positions 8 8 8

GOALS

To install and maintain all regulatory, warning and informational signs within the City's jurisdiction.

To maintain and operate all traffic signals in accordance with State and Federal Highway Standards.

To maintain and repair all roadway lighting systems, pavement markings, guardrails and safety barriers within the City's jurisdiction.

General Fund
Budget Worksheet
2018

	2016 Actual	2017 Budget	Actual YTD 5/31/17	Remainder of 2017	Total 2017 Estimated	Proposed 2018 Budget
POLICE DEPARTMENT-20						
Salaries	\$ 8,985,941	9,254,509	3,524,013	5,033,618	8,557,631	9,329,446
Overtime	327,692	310,000	138,611	194,055	332,666	350,000
Part-time	27,229	31,000	4,506	6,308	10,814	9,425
Uniform Allowance	34,200	35,100	17,550	24,570	42,120	40,000
Educational Incentive	0	0	0	0	0	0
Other Additional Pay	125,175	138,000	59,808	83,731	143,539	153,000
Part Time Civil Service Secretary	7,501	7,500	3,174	4,444	7,618	7,500
State Supplemental Pay	920,501	1,002,000	396,657	555,320	951,977	978,000
Salary Reimbursement	(13,200)	(25,000)	(4,600)	(20,400)	(25,000)	(25,000)
FICA and Medicare Insurance	159,913	168,350	67,573	94,602	162,175	169,003
Hazardous Duty Pay	8,100	0	0	0	0	0
Retirement	3,063,679	3,167,680	1,352,302	1,893,223	3,245,525	2,963,797
Group Insurance	1,596,605	1,703,458	711,437	1,016,012	1,727,449	1,766,026
Unemployment	0	5,000	0	0	0	5,000
General Office Supplies	8,839	12,000	2,753	3,854	6,607	8,730
Computer Supplies	993	1,500	268	375	643	1,000
Printing	5,819	6,000	2,510	3,514	6,024	6,000
Postage	13,964	14,000	3,624	5,074	8,698	10,000
Credit Card Fees	0	0	0	0	0	2,000
Books/Periodicals	4,379	6,500	696	974	1,670	4,500
Memberships/Subscriptions	1,906	2,500	1,458	2,041	3,499	3,500
General Operating Supplies	50,200	60,000	15,458	21,641	37,099	50,000
Ammunition/Firearms/Equip. Repairs	32,992	50,000	30,674	42,944	73,618	25,000
Fuel & Oil	335,776	350,000	156,130	218,582	374,712	340,000
Uniforms	103,017	100,000	29,877	41,828	71,705	90,000
Jail Food	36,490	45,000	11,564	16,190	27,754	40,000
Jail Medical	8,797	13,000	4,037	5,652	9,689	10,000
Jail Operating Supplies	30,160	30,000	11,075	15,505	26,580	30,000
Jail - Contract Security	10,946	10,000	8,897	12,456	21,353	10,000
Water & Sewer	4,251	5,000	1,348	1,887	3,235	4,000
Electricity	109,142	120,000	33,109	46,353	79,462	115,000
Natural Gas	6,581	12,000	2,543	3,560	6,103	8,000
Communications/Telephone	77,770	65,000	25,051	35,071	60,122	80,000
Mobile Phones	11,707	13,000	3,814	5,340	9,154	12,000
Other Communications	158,219	190,000	143,535	45,477	189,012	180,000
Wireless Communications	68,954	75,000	33,209	46,493	79,702	73,000
Polygraphs	0	0	0	0	0	0

	<u>2016</u>	<u>2017</u>	<u>Actual</u>	<u>YTD 5/31/17</u>	<u>Remainder</u>	<u>2017</u>	<u>Proposed</u>
	<u>Actual</u>	<u>Budget</u>			<u>of 2017</u>	<u>Estimated</u>	<u>2018</u>
							<u>Budget</u>
<u>POLICE DEPARTMENT-20</u>							
Employment Physicals	19,388	20,000	2,499	3,499	5,998	20,000	
Vaccinations Hepatitis "B"	335	2,000	196	274	470	1,000	
Equipment Rental	44,724	75,000	17,694	24,772	42,466	45,000	
Software Maintenance	157,706	150,000	148,923	71,077	220,000	164,147	
Other Equipment Maintenance Contracts	15,106	35,000	5,276	29,724	35,000	102,385	
Legal Notices	863	1,500	770	1,078	1,848	1,500	
Computer System	42,000	42,000	17,500	24,500	42,000	42,000	
Building Repair and Maintenance	83,119	85,000	21,775	55,485	77,260	85,000	
Equipment Repair and Maintenance	12,960	20,000	734	1,028	1,762	10,000	
Vehicle Maintenance	254,915	225,000	106,490	149,086	255,576	220,000	
Travel & Training	38,547	80,000	30,512	42,717	73,229	60,000	
Consultant Fees	11,250	15,000	2,500	3,500	6,000	10,000	
Coroners Fees	112,431	130,000	46,804	65,526	112,330	120,000	
Contract Garbage Pickup	3,140	4,200	1,330	1,862	3,192	4,200	
General Insurance	753,358	750,000	232,575	520,000	752,575	757,900	
Community Relations	1,090	2,500	0	0	0	0	
Other Expenses	2,745	5,000	736	1,030	1,766	5,000	
Confidential Informant Money	12,921	24,000	4,550	8,370	12,920	10,000	
K-9 Expenses	2,501	2,500	2,042	2,859	4,901	0	
Wrecker Services	2,830	8,000	1,235	1,729	2,964	4,000	
Grant Matching Expense	0	0	0	0	0	0	
Grant Reimbursement	(49,062)	(100,000)	(44,718)	(30,000)	(74,718)	(100,000)	
Total	\$ 17,847,105	18,554,797	7,392,084	10,438,408	17,830,492	18,411,059	
Authorized Positions	197	206			206	206	

GOALS

To protect life and property and preserve peace.

To prevent criminal activity.

To expedite the efficient flow of vehicular traffic.

To gain continued public support for the Police Department.

To respond to demands for investigative service and to dispose of the demand as soon as possible.

To investigate criminal activity by juveniles and adult offenders and apprehend responsible persons.

To effect an improved clearance rate of reported crimes.

To coordinate investigative activities of local, state and federal agencies.

To maintain and efficiently operate the communications, training, records, identification and incarceration facilities of the Police Department.

To have a safe/ sanitary confinement facility to house all incarcerated persons.

To receive, prepare, maintain and coordinate all reports and records necessary for utilization by the Police Department and other agencies.

General Fund
Budget Worksheet
2018

<u>FIRE DEPARTMENT-21</u>	<u>2016 Actual</u>	<u>2017 Budget</u>	<u>Actual YTD 5/31/17</u>	<u>Remainder of 2017</u>	<u>Total 2017 Estimated</u>	<u>Proposed 2018 Budget</u>
Salaries	6,940,724	7,197,656	2,775,640	3,885,896	6,661,536	7,214,791
Out of Class pay	85,571	76,650	30,140	42,196	72,336	91,250
Part Time	0	0	0	0	0	0
Holiday Pay	139,850	146,000	76,594	107,232	183,826	146,000
Overtime - Premium Hours	109,609	120,888	46,847	65,586	112,433	120,888
Regular Overtime - 24 Hours Shift	121,413	109,500	60,311	84,435	144,746	131,400
Part Time Civil Service Secretary	5,474	5,475	2,316	3,242	5,558	5,475
Specialized Training Pay	7,008	78,840	5,092	7,129	12,221	86,724
Educational Incentive Pay	0	0	0	0	0	0
FICA and Medicare Insurance	120,090	124,935	51,704	72,386	124,090	125,617
State Supplemental Pay	759,347	757,740	308,912	432,477	741,389	766,500
Unemployment	0	13,505	0	0	0	13,505
Retirement	2,020,260	2,280,365	839,854	1,175,796	2,015,650	2,213,789
Group Insurance	1,134,876	1,249,571	508,461	711,845	1,220,306	1,272,372
General Office Supplies	5,613	5,621	2,517	3,524	6,041	5,621
Computer Supplies	1,853	1,630	1,608	2,251	3,859	1,630
Printing	2,321	3,285	88	123	211	3,285
Postage	1,571	2,555	451	631	1,082	2,555
Books/Periodicals	5,759	5,475	3,501	4,901	8,402	5,475
Memberships/Subscriptions	4,489	4,380	4,022	5,631	9,653	5,110
General Operating Supplies	48,841	50,881	15,997	22,396	38,393	58,400
First Aid Supplies	0	0	0	0	0	0
Fuel & Oil	82,154	124,100	41,564	58,190	99,754	124,100
Uniforms	62,428	65,700	40,756	57,058	97,814	65,700
Laundrying/Cleaning	2,295	5,840	512	717	1,229	5,840
Film & Batteries	0	300	0	0	0	0
Electricity	132,964	108,186	42,558	59,581	102,139	108,186
Natural Natural Gas	16,029	25,198	8,204	11,486	19,690	25,198
Water & Sewer	28,440	29,288	7,989	11,185	19,174	29,288
Communications/Telephone	41,713	47,450	15,604	21,846	37,450	47,450
Mobile Phones	10,624	11,680	2,344	3,282	5,626	11,680
Other Communications	40,026	47,450	34,322	48,051	82,373	47,450
Wireless (Laptops)	16,421	21,900	8,732	12,225	20,957	21,900
Physicals/Vaccinations	10,634	10,950	2,081	2,913	4,994	18,250
Employee Health Services	10,976	10,950	0	0	0	14,600
Legal Notices	828	2,000	784	1,098	1,882	2,000

FIRE DEPARTMENT-21

	2016 <u>Actual</u>	2017 <u>Budget</u>	Actual YTD 5/31/17	Remainder of 2017	Total 2017 Estimated	Proposed 2018 Budget
Equipment Rental	\$ 73,418	85,000	31,660	44,324	75,984	85,000
Computer Software Maintenance contracts	0	0	0	0	0	0
Administration-Computer Charges	43,800	43,800	18,250	25,550	43,800	43,800
Building Repair and Maintenance	49,757	40,734	23,974	33,564	57,538	62,050
Equipment Maintenance	48,851	36,500	16,695	23,373	40,068	40,150
Vehicle Maintenance	119,893	110,814	48,460	67,844	116,304	110,814
Travel & Training	60,691	70,185	40,106	56,148	96,254	70,185
Consultant fees	6,000	6,000	2,500	3,500	6,000	6,000
General Insurance	501,149	500,000	160,188	224,263	384,451	505,300
Hurricane Rita/Katrina	0	0	0	0	0	0
Other Expenses	0	6,080	0	4,700	4,700	6,080
Capital Outlay	0	0	0	0	0	0
Total	\$ 12,873,760	13,645,057	5,281,338	7,398,573	12,679,911	13,721,408
Authorized Positions	194	196			196	196

FIRE DEPARTMENT

To protect life and property against fires and other life threatening situations for the citizens of Bossier City.

To provide emergency ambulance service.

To provide effective, efficient management of the Bossier City Fire Department.

To assure rapid response to fires by maintaining a system to accurately locate streets, hydrants, hospitals, schools and other facilities.

To maintain correct written records on all fire related incidents.

General Fund
Budget Worksheet
2018

<u>PERMITS & INSPECTIONS-17</u>	<u>2016 Actual</u>	<u>2017 Budget</u>	<u>Actual YTD 5/31/17</u>	<u>Remainder of 2017</u>	<u>Total 2017 Estimated</u>	<u>Proposed 2018 Budget</u>
Salaries	\$ 570,220	399,353	162,240	227,136	389,376	400,494
Certification Incentive Pay	7,100	15,000	2,750	3,850	6,600	15,000
Overtime	0	5,000	271	379	650	5,000
Part-time	0	0	0	0	0	0
FICA and Medicare Insurance	43,016	32,085	13,479	17,262	30,741	32,168
Retirement	57,820	43,140	19,618	27,465	47,083	53,065
Group Insurance	102,828	88,776	33,001	46,201	79,202	79,085
Unemployment	0	5,000	0	0	0	5,000
General Office Supplies	2,147	2,700	353	494	847	2,700
Computer Supplies	0	0	0	0	0	0
Printing	1,515	3,000	68	95	163	3,000
Postage	9,766	1,000	742	1,039	1,781	2,000
Books/Periodicals	636	0	0	0	0	1,500
Memberships/Subscriptions	240	650	0	500	500	650
Credit Card Fees	7,317	8,000	4,235	5,929	10,164	8,000
General Operating Supplies	2,381	3,000	1,601	2,241	3,842	3,000
Uniforms	4,739	5,500	5,568	7,795	13,363	6,000
Fuel & Oil	13,003	20,000	2,298	3,217	5,515	15,000
Communications/Telephone	2,768	2,500	884	1,238	2,122	2,500
Mobile Phone Service	6,107	5,300	1,135	1,589	2,724	6,500
Other Communications	0	0	0	0	0	0
Wireless Communications	3,452	4,000	1,000	1,400	2,400	4,000
Equipment Rental	1,823	2,000	647	906	1,553	2,000
Equipment Maintenance	759	2,000	759	1,063	1,822	2,000
Vehicle Maintenance	7,368	6,500	1,764	2,470	4,234	6,500
Towing Charges	2,590	0	0	0	0	0
Contract Mowing	90,007	0	0	0	0	0
Computer Software Maintenance	16,423	17,000	15,130	21,182	36,312	17,000
Travel & Training	6,045	5,000	450	630	1,080	7,000
Consultant Fees	2,866	0	0	0	0	0
Recording Fees	11,597	0	4,773	6,682	11,455	0
General Insurance	42,000	42,000	12,250	17,150	29,400	42,500
Other Expenses	0	500	0	0	0	500
Total	\$ 1,016,533	719,004	285,016	397,914	682,930	722,162

Authorized Positions

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GOALS

To issue permits for construction within the city limits or for any projects that tie into City water or sewage.

To inspect all construction work for compliance with applicable codes.

To ensure that permits taken by subcontractors are equal to the amount deducted from the building permit by the general contractor.

To collect and maintain accurate records of fees for permits issued, and other monies received for services provided.

**EMERGENCY MEDICAL SERVICES-610
BUDGET WORKSHEET
2018**

REVENUES

EMERGENCY MEDICAL SERV-610

	2016 Actual	2017 Budget	Actual YTD 5/31/17	Remainder of 2017	Total 2017 Estimated	Proposed 2018 Budget
Out of Town Fees	\$ 2,712,593	2,950,000	1,142,419	1,827,870	2,970,289	2,950,000
Ambulance Fees	3,217,153	3,400,000	1,027,959	1,644,734	2,672,693	3,400,000
Other Income	709,968	0	0	0	0	0
Penalties	72,380	84,000	32,648	52,237	84,885	84,000
State Supplemental Pay	280,854	280,260	114,255	182,808	297,063	285,120
Interest Earned	1,758	6,300	-331	6,631	6,300	6,300
Total Revenues	\$ 6,994,706	6,720,560	2,316,950	3,714,281	6,031,231	6,725,420

EXPENSES

Salaries	\$ 2,567,117	2,674,297	925,843	1,481,349	2,407,192	2,668,484
Out of Class pay	31,650	28,350	11,148	15,607	26,755	33,750
Overtime - Premium Hours	40,540	44,712	17,327	24,258	41,585	44,712
Holiday Pay	51,725	54,000	28,329	39,661	67,990	54,000
Educational Incentive Pay	0	0	0	0	0	0
Part Time	0	2,250	0	0	0	2,250
Regular Overtime - 24 Hours Shift	44,906	40,500	22,307	31,230	53,537	48,600
Part Time Civil Service Secretary	2,025	2,025	857	1,200	2,057	2,025
Specialized Training Pay	2,592	29,160	1,883	2,636	4,519	32,076
Emergency Med Tech Pay	577,825	499,200	233,100	326,340	559,440	514,800
FICA and Medicare Insurance	44,417	46,385	19,123	26,772	45,895	46,461
State Supplemental Pay	280,854	280,260	114,255	159,957	274,212	283,500
Unemployment	0	4,995	0	0	0	4,995
Retirement	747,220	846,734	310,631	434,883	745,514	818,799
Group Insurance	419,750	464,830	188,061	263,285	451,346	463,451
Vacation Accrual	-5,591	6,000	0	0	0	6,000
Net Pension Expense	0	0	0	0	0	0
General Office Supplies	334	2,079	151	211	362	2,079
Computer Supplies	446	603	253	354	607	603
Printing	1,603	1,215	-790	-1,106	-1,896	1,215
Postage	357	945	35	49	84	945
Books/Periodicals	1,977	2,025	0	0	0	2,025
Memberships/Subscriptions	2,521	1,620	0	0	0	1,890
General Operating Supplies	7,745	18,819	6,426	8,996	15,422	21,600
Fuel & Oil	30,385	45,900	15,373	21,522	36,895	45,900

	2016 Actual	2017 Budget	Actual YTD 5/31/17	Remainder of 2017	Total 2017 Estimated	Proposed 2018 Budget
EMERGENCY MEDICAL SERV-610						
First Aid Supplies	169,442	148,000	52,726	73,816	126,542	158,000
Film & Batteries	0	0	0	0	0	0
Uniforms	23,090	24,300	15,202	21,283	36,485	24,300
Laundrying/Cleaning	0	2,160	0	0	0	2,160
Electricity	49,171	40,014	15,740	22,036	37,776	40,014
Natural Gas	5,929	9,320	3,034	4,248	7,282	9,320
Water & Sewer	10,445	10,832	2,955	4,137	7,092	10,832
Communications/Telephone	15,428	17,550	5,771	8,079	13,850	17,550
Mobile Phone Service	3,929	4,320	1,555	2,177	3,732	4,320
Wireless Comm	14,804	8,100	3,229	4,521	7,750	8,100
Other Communications	6,073	17,550	14,566	20,392	34,958	17,550
Physicals/Vaccinations	3,933	4,050	12,980	18,172	31,152	6,750
Employee Health Services	4,059	4,050	0	0	0	5,400
Computer Software Maintenance contracts	98,700	99,226	53,550	74,970	128,520	110,000
General Administrative Charges	35,000	35,000	14,584	20,418	35,002	35,000
Administration Computer Charges	16,200	16,200	6,750	9,450	16,200	16,200
Garbage pick up *medical waste)	12,841	11,000	5,773	8,082	13,855	15,000
Building Repair and Maintenance	15,178	15,066	0	0	0	22,950
Equipment Maintenance	13,353	13,500	6,179	8,651	14,830	14,850
Vehicle Maintenance	44,071	40,986	17,954	25,136	43,090	40,986
Travel & Training	25,657	25,959	21,726	30,416	52,142	25,959
Consultant Fees	2,310	0	840	1,176	2,016	0
Billing Services	189,046	225,000	63,812	89,337	153,149	232,800
General Insurance	175,000	175,000	51,042	123,958	175,000	176,900
Other Expenses	3,062	0	0	0	0	0
Depreciation	0	0	0	0	0	0
Bad Debt	500,682	525,000	129,229	180,921	310,150	525,000
Total Expenses	\$ 6,287,801	6,569,087	2,393,509	3,588,580	5,982,089	6,620,101
Estimated Net Income	706,905	151,473	-76,559		49,141	105,319
Fund Balance at Beginning of Year	816,879	816,878	816,878		816,878	866,019
Transfer To Capital and Contingency	706,906	0	0		0	0
Fund Balance at End of Year	\$ 816,878	968,351	740,319		866,019	971,338

**General Fund
Budget Worksheet
2018**

<u>PUBLIC WORKS ADMINISTRATION -25</u>	<u>2016 Actual</u>	<u>2017 Budget</u>	<u>Actual YTD 5/31/17</u>	<u>Remainder of 2017</u>	<u>Total 2017 Estimated</u>	<u>Proposed 2018 Budget</u>
Salaries	\$ 156,066	154,288	57,909	81,073	138,982	156,734
Overtime	346	5,000	467	654	1,121	5,000
FICA and Medicare Insurance	11,290	12,186	4,408	6,171	10,579	12,373
Retirement	15,015	16,975	6,784	9,498	16,282	20,767
Group Insurance	22,644	29,568	9,806	13,728	23,534	29,487
General Office Supplies	307	750	843	1,180	2,023	1,200
Postage	111	200	44	62	106	200
General Operating Supplies	1,250	1,500	396	554	950	1,500
Fuel & Oil	2,552	6,000	1,092	1,529	2,621	6,000
First Aid Supplies	21	25	0	0	0	25
Electricity	10,083	10,000	2,584	3,618	6,202	10,000
Natural Gas	548	1,200	187	262	449	1,200
Water & Sewer	14,567	6,000	5,009	7,013	12,022	13,000
Communications/Telephone	5,162	5,000	1,794	2,512	4,306	5,000
Mobile Phones	1,311	1,500	359	503	862	1,500
Other Communications	1,313	3,000	-85	2,000	1,915	3,000
Legal Notices	18	500	0	0	0	500
Equipment Rental	1,829	2,500	754	1,056	1,810	2,500
Computer Software Maintenance	0	3,000	0	0	0	3,000
Building Maintenance	4,483	4,000	1,188	1,663	2,851	4,000
Equip Maintenance	337	150	265	371	636	750
Vehicle Maintenance	1,452	3,000	108	151	259	3,000
Travel & Training	0	1,500	25	1,000	1,025	1,500
General Insurance	15,000	15,000	6,621	9,269	15,890	15,200
Other Expenses	0	1,000	0	0	0	1,000
Capital Outlay	0	0	0	0	0	0
Total	\$ <u>265,705</u>	<u>283,842</u>	<u>100,558</u>	<u>143,865</u>	<u>244,423</u>	<u>298,436</u>

Authorized Positions 2 3 3

GOALS.

This department is responsible for maintenance and cleaning of streets, sidewalks, alleys, ditches and storm drains. In addition the management of Animal Control, Solid Waste and Herbicide/Mosquito Control are assigned to this department.

General Fund
Budget Worksheet
2018

	2016 Actual	2017 Budget	Actual YTD 5/31/17	Remainder of 2017	Total 2017 Estimated	Proposed 2018 Budget
STREET DIVISION-26						
Salaries	\$ 111,186	143,703	43,067	60,294	103,361	77,967
Overtime	4,018	7,500	319	447	766	7,500
Tool Allowance	0	0	0	0	0	0
FICA and Medicare Insurance	8,650	11,567	3,519	4,647	8,166	6,538
Retirement	11,195	15,808	4,935	6,909	11,844	10,331
Group Insurance	17,456	39,496	10,221	14,309	24,530	19,817
Unemployment	0	0	0	0	0	0
General Office Supplies	1,103	500	0	0	0	500
General Operating Supplies	14,177	18,000	2,229	3,121	5,350	26,000
Fuel & Oil	25,641	22,000	10,902	15,263	26,165	22,000
Chemicals	0	0	0	0	0	0
First Aid Supplies	163	300	0	0	0	300
Uniforms	892	1,250	842	1,179	2,021	1,250
Construction Materials	36,864	40,000	14,930	20,902	35,832	40,000
Electricity	3,986	4,200	1,178	1,649	2,827	4,200
Natural Gas	548	1,000	187	262	449	1,000
Water & Sewer	165	1,000	0	0	0	1,000
Communications Telephone	1,018	1,100	353	494	847	1,100
Mobile Phone Service	315	500	85	119	204	500
Other Communications	0	250	0	0	0	250
Employment Physicals	0	200	0	0	0	200
Legal Notices	18	200	0	0	0	200
Equipment Rental	338	3,500	0	0	0	3,500
Building Maintenance	17,049	14,000	1,596	2,234	3,830	14,000
Equipment Maintenance	2,008	6,000	116	162	278	6,000
Vehicle Maintenance	38,893	40,000	26,087	36,522	62,609	45,000
Travel & Training	185	300	0	0	0	300
General Insurance	82,000	82,000	35,760	50,064	85,824	82,900
Other Expenses	0	2,000	0	0	0	2,000
Capital Outlay	0	0	0	0	0	0
Total	\$ 377,868	456,374	156,326	218,576	374,902	374,353
Authorized Positions	4	5			5	4

GOALS
To maintain streets, alleys, bridges and ditches including all asphalt and concrete street patching and restructuring.

Public Services and Sanitation Fund
Budget Worksheet
2018

	2016 Actual	2017 Budget	Actual YTD 5/31/17	Remainder of 2017	Total 2017 Estimated	Proposed 2018 Budget
Sanitation Service Charges	\$ 5,960,925	5,950,000	1,905,264	3,048,422	4,953,686	5,950,000
Sanitation Service Penalties	143,935	140,000	65,336	91,470	156,806	140,000
Interest Earned	43,915	35,000	-13,069	-18,297	-31,367	36,000
Miscellaneous Income	7,515	12,000	2,340	3,276	5,616	12,000
Recycling Revenue	26,959	20,000	11,689	16,365	28,054	20,000
Animal Control	128,309	110,000	34,600	48,440	83,040	110,000
Transfer Station	53,549	50,000	22,102	30,943	53,045	50,000
State/Grass Cutting/Street Sweeping	33,855	67,110	33,855	47,397	81,252	67,110
Mowing Charges	0	2,000	14,240	19,936	34,175	2,000
Appropriation of Fund Balance	0	0	0	0	0	0
Total Revenues	\$ <u>6,398,962</u>	<u>6,386,110</u>	<u>2,076,356</u>	<u>3,287,951</u>	<u>5,364,307</u>	<u>6,386,110</u>

	2016 Actual	2017 Budget	Actual YTD 5/31/17	Remainder of 2017	Total 2017 Estimated	Proposed 2018 Budget
Solid Waste Disposal	4,465,694	4,502,482	1,526,772	2,137,007	3,663,779	4,667,494
Herbicide/Mosquito	118,501	127,636	14,286	144,930	159,217	293,077
Animal Control	468,052	494,703	186,503	261,611	448,113	532,501
Street Sweeping/Grass Cutting	744,903	875,527	261,468	365,348	626,816	922,181
Total Expenses	\$ <u>5,797,150</u>	<u>6,000,348</u>	<u>1,989,029</u>	<u>2,908,895</u>	<u>4,897,924</u>	<u>6,415,254</u>

Estimated Net Income 601,812 385,762 87,327 379,056 466,383 (29,144)

Fund Balance at Beginning of Year 4,612,887 5,214,699 5,214,699 5,214,699 5,214,699 5,681,082

Fund Balance at End of Year \$ 5,214,699 5,600,461 5,600,461 5,600,461 5,681,082 5,651,939

Public Services and Sanitz
Budget Worksheet
2018

<u>SOLID WASTE DISPOSAL-27</u>	<u>2016</u>	<u>2017</u>	<u>Actual</u>	<u>YTD 5/31/17</u>	<u>Remainder</u>	<u>Total</u>	<u>Proposed</u>
	<u>Actual</u>	<u>Budget</u>	<u>YTD 5/31/17</u>	<u>of 2017</u>	<u>Estimated</u>	<u>2017</u>	<u>2018</u>
							<u>Budget</u>
Salaries	\$ 311,775	322,261	119,375	167,125	286,500	286,500	349,382
Overtime	17,800	24,000	7,156	10,019	17,175	17,175	24,000
Part Time	0	0	0	0	0	0	0
FICA and Medicare Insurance	23,873	26,490	10,018	13,551	23,570	23,570	28,564
Retirement	31,766	35,450	14,335	20,068	34,403	34,403	46,293
Group Insurance	108,870	118,806	47,723	66,813	114,536	114,536	118,481
Vacation Accrual Expense	5,084	0	0	0	0	0	0
Unemployment	0	0	0	0	0	0	0
Net Pension Expense	133,201	0	0	0	0	0	100,000
General Office Supplies	85	200	28	40	68	68	200
Printing	0	1,500	0	0	0	0	1,500
Postage	14	25	10	15	25	25	25
General Operating Supplies	5,017	5,500	1,266	1,772	3,038	3,038	5,500
Fuel & Oil	9,138	15,000	3,801	5,322	9,123	9,123	13,000
Uniforms	1,426	1,500	1,070	1,498	2,567	2,567	1,500
Electricity	8,279	10,000	3,162	4,427	7,588	7,588	10,000
Communications Telephone	2,617	2,500	908	1,271	2,178	2,178	2,500
Mobile Phone Service	483	1,000	129	180	309	309	1,000
Wireless Communication - Laptops	471	500	200	280	480	480	500
Equipment Rental	1,766	2,000	572	801	1,373	1,373	2,000
Building Maintenance	635	3,000	0	0	0	0	3,000
Equipment Maintenance	1,177	1,500	1,402	1,963	3,365	3,365	3,500
Vehicle Maintenance	20,730	12,000	3,979	5,571	9,550	9,550	12,000
Travel & Training	150	250	0	0	0	0	250
Consultant Fees	0	0	0	0	0	0	0
Contractual Services	3,640,435	3,750,000	1,239,678	1,735,549	2,975,227	2,975,227	3,775,000
Administration Charges	30,000	30,000	12,500	17,500	30,000	30,000	30,000
Tipping Fees	5,365	20,000	2,928	4,099	7,027	7,027	20,000
General Insurance	24,000	24,000	7,000	9,800	16,800	16,800	24,300
Provision for Bad Debts	81,537	85,000	49,532	69,345	118,876	118,876	85,000
Other Expenses	0	10,000	0	0	0	0	10,000
Capital Outlay	0	0	0	0	0	0	0
Total	\$ 4,465,694	4,502,482	1,526,772	2,137,007	3,663,779	3,663,779	4,667,494
Authorized Positions	14	14			14	14	14

GOALS

To collect and dispose of residential solid waste in the City via contract.

To operate a Recycling Center and litter pick-up.

Public Services and Sanitation Fund
Budget Worksheet
2018

	2016 Actual	2017 Budget	Actual YTD 5/31/17	Remainder of 2017	Total 2017 Estimated	Proposed 2018 Budget
HERBICIDE/MOSQUITO-28						
Salaries	\$ 37,854	36,000	157	220	377	61,052
Overtime	10,827	14,000	0	0	0	5,000
FICA and Medicare Insurance	3,582	3,825	62	17	79	5,053
Retirement	3,232	4,730	30	43	73	8,089
Group Insurance	8,391	9,856	3	4	7	19,658
Vacation Accrual Expense	0	500	0	0	0	500
Unemployment	0	0	0	0	0	0
Membership/Subscriptions	0	0	0	0	0	0
General Operating Supplies	1,082	1,500	19	27	46	1,500
Fuel & Oil	4,414	6,000	1,506	2,109	3,615	6,000
Chemicals	27,235	40,000	10,227	14,318	24,546	50,000
Uniforms	0	300	0	0	0	300
Telephones	145	150	50	71	121	150
Legal Notices	0	25	0	0	0	25
Communications	0	50	0	0	0	50
Equipment Maintenance	1,447	2,000	617	863	1,480	2,000
Vehicle Maintenance	7,887	7,500	1,340	1,875	3,215	7,500
Travel & Training	405	1,200	274	384	658	1,200
Mosquito Spraying	0	0	0	125,000	125,000	125,000
General Insurance	12,000	0	0	0	0	0
Other Expenses	0	0	0	0	0	0
Total	\$ <u>118,501</u>	<u>127,636</u>	<u>14,286</u>	<u>144,930</u>	<u>159,217</u>	<u>293,077</u>
Authorized Positions	1	1			1	2

GOALS

To control mosquitoes and vegetation in/on City streets and drainage ditches.

Street Sweeping/Grass Cutting-29
Budget Worksheet
2018

	2016 Actual	2017 Budget	Actual YTD 5/31/17	Remainder of 2017	Total 2017 Estimated	Proposed 2018 Budget
STREET SWEEPING/GRASS CUTTING-29						
Salaries	\$ 276,768	286,810	105,409	147,573	252,983	265,239
Overtime	11,676	8,000	2,343	3,280	5,624	8,000
Tool Allowance	0	0	0	0	0	0
FICA and Medicare Insurance	21,515	22,555	8,748	11,540	20,289	20,903
Retirement	28,078	31,549	12,475	17,464	29,939	35,144
Group Insurance	93,312	108,488	39,648	55,507	95,154	98,370
Unemployment	1,299	5,000	0	0	0	5,000
General Office Supplies	0	0	0	0	0	0
General Operating Supplies	5,150	5,000	1,106	1,548	2,654	5,000
Fuel & Oil	22,178	30,000	9,178	12,849	22,027	23,000
Uniforms	1,907	2,000	1,597	2,236	3,832	2,000
Equipment Rental	1,766	2,000	572	801	1,373	2,000
Equipment Maintenance	31,685	22,000	17,186	24,061	41,247	30,000
Vehicle Maintenance	46,531	70,000	18,069	25,297	43,367	70,000
Spraying Right-of-way	98,138	150,000	12,190	17,066	29,256	150,000
Travel & Training	0	125	0	0	0	125
Contractual Services Mowing	72,900	100,000	23,600	33,040	56,640	175,000
General Insurance	32,000	32,000	9,347	13,085	22,432	32,400
Other Expenses	0	0	0	0	0	0
Total	\$ 744,903	875,527	261,468	365,348	626,816	922,181
Authorized Positions	12	12			11	11

Public Services and Sanitation Fund
Budget Worksheet
2018

<u>ANIMAL CONTROL-30</u>	<u>2016</u>	<u>2017</u>	<u>Actual</u>	<u>YTD 5/31/17</u>	<u>Remainder</u>	<u>Total</u>	<u>Proposed</u>
	<u>Actual</u>	<u>Budget</u>			<u>of 2017</u>	<u>2017</u>	<u>2018</u>
						<u>Estimated</u>	<u>Budget</u>
Salaries	166,111	165,600	63,899	89,458	153,356	168,912	
Overtime	13,552	10,000	4,581	6,413	10,994	14,000	
Part Time	27,763	34,000	8,550	11,970	20,520	34,000	
FICA and Medicare Insurance	15,537	16,035	6,245	8,250	14,495	16,594	
Retirement	16,960	18,216	7,707	10,790	18,496	22,381	
Group Insurance	63,519	68,992	28,519	39,926	68,445	68,804	
Unemployment	0	5,000	0	0	0	5,000	
General Office Supplies	272	1,000	20	28	48	1,000	
Printing	268	1,000	0	0	0	1,000	
Postage	50	50	9	12	20	50	
Books/Periodicals	0	125	0	0	0	125	
Memberships/Subscriptions	0	85	0	0	0	85	
General Operating Supplies	28,891	25,000	16,111	22,555	38,666	35,000	
Disposal fees	0	1,000	0	0	0	1,000	
Uniforms	2,166	2,000	0	0	0	6,000	
Fuel & Oil	4,185	7,000	1,609	2,252	3,861	7,000	
Cleaning Supplies	5,422	6,000	3,786	5,300	9,087	10,000	
First Aid Supplies	135	250	0	0	0	250	
Animal Food	11,473	13,000	4,496	6,295	10,791	11,000	
Rabies Certificates/Spay & Neuter	39,001	35,000	15,724	22,013	37,737	38,000	
Electricity	15,636	17,000	4,250	5,950	10,199	15,000	
Natural Gas	5,004	9,000	2,061	2,885	4,946	7,000	
Water & Sewer	3,458	4,000	1,481	2,073	3,554	4,000	
Communications/Telephone	1,962	2,000	690	966	1,657	2,000	
Communications/Mobile Phone Services	377	600	110	154	264	750	
Communication/Wireless	0	0	0	500	500	1,800	
Other Communications	0	500	0	0	0	500	
Equipment Rental	545	750	220	308	528	750	
Computer Software Maintenance	929	1,500	325	455	780	1,500	
Building Maintenance	16,201	15,000	2,027	2,838	4,866	15,000	
Equipment Maintenance	457	5,000	980	1,372	2,351	5,000	
Vehicle Maintenance	2,663	4,000	538	753	1,291	4,000	
Travel & Training	2,995	3,500	20	28	48	3,500	
General Insurance	22,520	22,000	12,547	17,566	30,113	31,000	
Other Expenses	0	500	0	500	500	500	
Capital Outlay	0	0	0	0	0	0	
Total	\$ 468,052	494,703	186,503	261,611	448,113	532,501	

Authorized Positions 7

GOALS

To enforce City and State Animal Control ordinances.

To enforce public health ordinances covering the housing and keeping of animals, domestic and non-domestic.

To encourage proper care and humane treatment of all domestic and non-domestic animals.

General Fund
Budget Worksheet
2018

PARKS & RECREATION-32

	2016 <u>Actual</u>	2017 <u>Budget</u>	Actual YTD 5/31/17	Remainder of 2017	Total 2017 <u>Estimated</u>	Proposed 2018 <u>Budget</u>
\$	899,146	892,804	337,158	472,021	809,179	899,146
Salaries	27,283	25,000	8,797	12,316	21,113	25,000
Overtime	380,166	360,000	110,809	155,133	265,942	360,000
Part-time inc Skpers&Umps	97,901	97,750	36,685	48,919	85,604	98,237
FICA and Medicare Insurance	91,227	98,209	40,074	56,104	96,178	119,137
Retirement	176,546	199,257	82,689	115,765	198,454	218,209
Group Insurance	202	1,000	1	1	2	1,000
Unemployment	973	1,500	278	389	667	1,500
General Office Supplies	3,142	4,500	1,267	1,774	3,041	4,500
Credit Card Check Fees	153	300	96	134	230	300
First Aid Supplies	86	100	0	0	0	100
Membership/Subscriptions	148	1,000	65	91	156	1,000
Postage	73,226	60,000	20,964	29,350	50,314	60,000
General Operating Supplies	25,165	30,000	11,850	16,590	28,440	30,000
Fuel & Oil	6,923	7,000	2,785	3,899	6,684	7,000
Field Paint	7,040	10,000	5,368	7,515	12,883	10,000
Trophies	819	2,000	1,762	2,467	4,229	3,000
Keys/Locks	22,437	34,000	4,891	6,847	11,738	37,000
Chemicals	28,670	20,000	7,662	10,727	18,389	20,000
Uniforms Youth Sports	8,227	7,200	3,426	4,796	8,222	7,200
Uniforms - Employees	5,803	8,000	0	0	0	8,000
Concession Purchases - Pools	279,771	265,000	96,405	134,967	231,372	265,000
Electricity	6,185	12,000	3,061	4,285	7,346	12,000
Natural Gas	134,403	57,000	16,830	23,562	40,392	57,000
Water & Sewer	18,543	18,000	6,507	9,110	15,617	18,000
Communications/Telephone	0	0	0	0	0	0
Mobile Phones	188	500	-12	-17	(29)	500
Other Communications	680	500	400	560	960	500
Wireless Communication (Laptops)	18,224	15,000	4,197	5,876	10,073	15,000
Equipment Rental						

PARKS & RECREATION-32

	2016 Actual	2017 Budget	Actual YTD 5/31/17	Remainder of 2017	Total 2017 Estimated	Proposed 2018 Budget
Computer Software Maintenance	\$ 9,272	10,000	8,395	11,753	20,148	10,000
Legal Notices	0	0	0	0	0	0
Building Maintenance	106,925	90,000	38,630	54,082	92,712	90,000
Grounds Repair and Maintenance	56,201	80,000	23,132	32,385	55,517	80,000
Park/Fixture Repair and Maintenance	20,471	20,000	12,604	17,646	30,250	20,000
Equipment Maintenance	26,096	25,000	9,564	13,390	22,954	25,000
Vehicle Maintenance	42,584	35,000	8,945	12,523	21,468	35,000
Travel & Training	2,137	1,500	0	1,000	1,000	1,500
Gym Cleaning	11,093	12,000	7,468	10,455	17,923	12,000
North Bossier Tennis Pro Expense	35,715	36,000	12,000	16,800	28,800	36,000
Dixie League Expense	0	0	0	0	0	0
Little League Expense	0	0	0	0	0	0
Hooter Park Lease	0	0	15,000	0	15,000	15,000
NYSCA Fees	0	0	0	0	0	0
General Insurance	75,000	75,000	22,069	30,897	52,966	75,800
Other Expenses	495	500	0	0	0	500
Capital Outlay	0	0	0	0	0	0
Total	\$ 2,699,266	2,612,620	961,822	1,324,111	2,285,933	2,679,129
Authorized Positions	26	28			28	28

GOALS

To provide management policies to all facets of recreation that will bring about a more efficient and productive recreation division.

To plan for future recreational projects/facilities.

To provide programs that serve the functional athletic needs to as many citizens as possible in recreational competitive sports.

To make available recreational swimming and to provide the opportunity to learn basic swim strokes, and to improve swimming skills already learned.

To operate recreational facilities in a professional manner that meets the needs of our citizens.

To promote increased sports participation.

To maintain all recreation facilities.

Water & Sewer Fund
Budget Worksheet
2018

	2016 Actual	2017 Budget	Actual YTD 6/30/17	Remainder of 2017	Total 2017 Estimated	Proposed 2018 Budget
Metered Sales	\$ 11,820,815	12,465,000	4,267,762	7,479,560	11,747,322	11,738,526
Flat Charges	2,844,299	2,820,000	1,112,746	1,750,145	2,862,891	3,022,043
Forfeited Discounts	214,179	225,000	118,124	104,791	222,915	225,000
Fire Hydrant Rental	57,000	57,000	29,200	27,800	57,000	57,000
Water Meters, Boxes & Taps	122,025	130,000	71,300	53,244	124,544	130,000
Other Income	16,576	35,000	23,767	23,767	47,534	20,000
Miscellaneous Service Income	136,624	140,000	54,420	89,586	144,006	140,000
Interest Earned	20,991	25,000	11,066	17,552	28,618	21,000
Total Water Revenues	\$ <u>15,232,509</u>	<u>15,897,000</u>	<u>5,688,384</u>	<u>9,546,445</u>	<u>15,234,830</u>	<u>15,353,569</u>
Sewer Charges	9,467,618	9,822,250	3,782,701	5,724,264	9,506,965	9,811,114
Sewer Usage	6,203,709	6,650,000	2,390,590	3,535,112	5,925,702	5,925,702
BAFB Contract	167,780	0	266,514	266,486	533,000	513,200
Forfeited Discounts	339,773	300,000	188,050	188,050	376,100	300,000
Other Income	56,051	35,000	9,250	9,250	18,500	35,000
Transfer in for Debt Service	1,000,000	1,000,000	500,000	500,000	1,000,000	1,000,000
Interest Earned	55,016	80,000	9,894	9,894	19,788	80,000
Sur Charges	18,700	12,000	16,248	16,248	32,496	12,000
Fines	0	0	0	0	0	0
Total Sewer Revenues	\$ <u>17,308,647</u>	<u>17,899,250</u>	<u>7,163,247</u>	<u>10,249,304</u>	<u>17,412,551</u>	<u>17,677,016</u>
Total Utility Revenues	\$ <u>32,541,156</u>	<u>33,796,250</u>	<u>12,851,631</u>	<u>19,795,749</u>	<u>32,647,381</u>	<u>33,030,585</u>

Water & Sewer Fund
Budget Worksheet
2018

	2016 <u>Actual</u>	2017 <u>Budget</u>	Actual YTD 5/31/17	Remainder of 2017	Total 2017 <u>Estimated</u>	Proposed 2018 <u>Budget</u>
Administration	\$ 919,343	1,159,836	430,338	652,963	1,083,301	1,281,937
Water Treatment Plant	3,117,760	2,635,774	950,521	1,328,756	2,279,277	2,649,642
Transmission and Distribution	1,083,279	862,112	265,284	370,782	636,066	793,099
Customer Service	1,515,603	1,585,596	537,277	751,458	1,288,735	1,617,807
Total Water	6,635,985	6,243,318	2,183,420	3,103,959	5,287,379	6,342,485
Red River Treatment Plant	1,318,883	1,121,351	475,199	664,655	1,139,854	1,206,977
Waste Water Trans. & Distribution	624,419	441,389	158,476	221,621	380,098	414,025
Lift Stations	1,083,381	932,867	351,138	491,685	842,823	893,631
North East Treatment Plant	959,578	768,451	306,679	429,394	736,073	786,189
Sewer Administration	739,316	1,010,316	363,592	841,648	1,205,239	1,028,378
Environmental Affairs	305,084	281,713	110,116	153,783	263,899	298,968
Total Sewer	5,030,661	4,556,087	1,765,201	2,802,785	4,567,986	4,628,168
Total Utility Expenses	\$ 11,666,646	10,799,405	3,948,621	5,906,744	9,855,365	10,970,652
Estimated Operating Income	\$ 20,874,510	22,996,845			22,792,015	22,059,933
Debt Service - Interest	9,792,000	9,764,000	4,068,333	5,695,667	9,764,000	9,724,000
Depreciation	7,191,281	6,350,000	0	6,350,000	6,350,000	6,350,000
Other Transfers(Interfund Transf/RE Sewer)	6,000,000	0	0	4,000,000	4,000,000	1,000,000
Deferred Charges	10,000	10,000	0	10,000	10,000	10,000
Total Other Expenses	22,993,281	16,124,000	4,068,333	16,055,667	20,124,000	17,084,000
Estimated Net Income	\$ (2,118,771)	6,872,845	(4,068,333)	(16,055,667)	2,668,015	4,975,933
Debt Service - Principal	6,332,000	6,917,000	2,882,083	4,034,916	6,916,999	7,506,000

WATER FUND -600
BUDGET WORKSHEET
2018

	2016 Actual	2017 Budget	Actual YTD 5/31/17	Remainder of 2017	Total 2017 Estimated	Proposed 2018 Budget
Administration - 61						
Salaries	\$ 154,155	88,924	35,758	55,389	91,147	92,970
Overtime	0	0	0	0	0	0
License Incentive Pay	0	0	0	0	0	0
FICA and Medicare Insurance	11,807	6,803	2,912	4,237	7,149	7,112
Retirement	15,448	9,782	4,242	5,939	10,180	12,319
Group Insurance	24,804	19,712	8,148	11,407	19,556	19,658
Vacation Accrual Expense	-12,723	2,300	0	0	0	500
Unemployment	741	0	2,033	2,846	4,879	500
Net Pension Expense	-95,915	0	0	0	0	100,000
General Office Supplies	946	600	277	388	666	700
Postage	331	300	158	222	380	350
Memberships & Subscriptions	209	0	300	420	720	0
General Operating Supplies	2,135	2,000	778	1,089	1,867	2,000
Fuel & Oil	3,199	4,000	0	0	0	1,500
Uniforms	468	350	0	0	0	350
Electricity	2,431	3,500	739	1,035	1,774	2,500
Natural Gas	0	250	0	0	0	0
Communications/Telephone	4,325	4,000	1,508	2,111	3,620	4,000
Mobile Phones	13,803	16,000	2,603	3,644	6,247	10,000
Other Communications	750	1,500	-48	-68	-116	0
Wireless Laptops	4,910	5,000	2,210	3,095	5,305	5,000
Equipment Rental	11,287	10,000	4,523	6,332	10,855	11,000
Computer Software Maintenance	1,482	1,500	0	0	0	1,500
Administration Charges	195,000	195,000	81,250	113,750	195,000	195,000
Building Maintenance	21,086	14,000	7,777	10,888	18,664	14,000
Equipment Maintenance	168	500	0	0	0	0
Computer System	42,000	42,000	17,500	24,500	42,000	42,000
Vehicle Maintenance	906	2,000	287	402	688	800
Travel & Training	1,270	1,000	0	0	0	0
Professional Services - Audit Fees	32,500	45,000	0	45,000	45,000	45,000
General Insurance	19,000	18,000	5,250	7,350	12,600	18,200
Other Expenses	470	0	0	0	0	500
Legal Ads	45	500	0	0	0	100
Collection Agency Fees	50,904	29,000	22,362	31,307	53,670	48,000
Consulting Fees - P3	319,428	511,315	170,292	238,409	408,701	521,378
Bad Debt	91,973	125,000	59,479	83,270	142,748	125,000
Total	\$ 919,343	1,159,836	430,338	652,963	1,083,301	1,281,937

Authorized Positions

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Depreciation	3,950,268	3,750,000	0	3,750,000	3,750,000	3,750,000
Debt Service - Interest	4,365,000	4,319,000	1,799,583	2,519,417	4,319,000	4,273,500
Debt Service - Principal	2,175,500	2,224,000	926,667	1,297,333	2,224,000	2,273,500
Debt Service Transfer	6,540,500	6,543,000	2,726,250	3,816,750	6,543,000	6,547,000

Water Administration Goals

The Department of Public Utilities is responsible for the maintenance and operation of the City's Water and Sewer systems in accordance with the City Charter and all applicable state and federal regulations.

To monitor revenue adequacy and adherence to the approved operating and capital budgets.

To respond quickly and effectively to citizen complaints and requests for information.

To prepare for future water needs of the City.

WATER FUND -600
BUDGET WORKSHEET
2018

WATER TREATMENT PLANT-63

	2016 Actual	2017 Budget	Actual YTD 5/31/17	Remainder of 2017	Total 2017 Estimated	Proposed 2018 Budget
Salaries	\$ 602,584	450,675	178,305	249,627	427,932	481,269
Overtime	45,837	25,000	14,220	19,908	34,128	30,000
Licence Incentive Pay	40,725	35,820	13,900	19,460	33,360	32,100
FICA and Medicare Insurance	52,077	39,130	17,202	22,108	39,310	41,573
Retirement	64,204	49,574	22,301	31,221	53,522	63,568
Group Insurance	148,345	128,200	47,868	67,015	114,882	128,332
Unemployment	5,681	0	741	1,037	1,778	1,500
General Office Supplies	824	700	168	235	403	500
Postage	170	125	-3	-5	-8	100
Books & Periodicals	0	100	0	0	0	0
Memberships & Subscriptions	958	1,200	80	112	192	800
Permit Fees	873	1,000	0	0	0	1,000
General Operating Supplies	18,945	15,000	6,930	9,702	16,632	17,000
Fuel & Oil	6,989	9,000	5,012	7,017	12,030	9,000
First Aid Supplies	277	250	0	0	0	200
Chemicals	1,075,522	850,000	260,973	365,362	626,336	850,000
Uniforms	317	2,000	0	0	0	1,500
Electricity	665,395	700,000	265,970	372,359	638,329	650,000
Natural Gas	12,767	25,000	17,922	25,091	43,012	25,000
Water & Sewer	1,135	1,300	378	530	908	1,200
Communications/Telephone	3,904	3,500	962	1,347	2,308	3,000
Other Communications	2,140	5,000	2,020	2,827	4,847	5,000
Building Maintenance	15,463	15,000	6,170	8,638	14,807	15,000
Legal Notices	2,909	5,000	1,132	1,584	2,716	3,500
Equipment Rental	0	0	0	0	0	0
Equipment Maintenance	77,153	25,000	11,882	16,635	28,517	30,000
Vehicle Maintenance	22,502	12,000	7,996	11,195	19,191	16,000
Pumping Equipment Maintenance	37,596	20,000	6,557	9,180	15,737	20,000
Water Main Maintenance	0	0	0	0	0	0
Treatment Equipment Maintenance	31,600	12,000	15,653	21,914	37,566	27,000
Travel & Training	2,108	3,200	0	0	0	2,000
Professional Services	116,875	150,000	28,987	40,582	69,569	150,000
Laboratory Testing	27,704	16,000	7,280	10,192	17,472	18,000
General Insurance	34,000	34,000	9,917	13,883	23,800	25,000
Other Expenses	181	1,000	0	0	0	500
Capital Outlay	0	0	0	0	0	0
Total	\$ 3,117,760	2,635,774	950,521	1,328,756	2,279,277	2,649,642

Authorized Positions

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GOALS

To insure that the City's drinking water meets State and Federal standards.

WATER FUND-600
BUDGET WORKSHEET
2018

	2016 Actual	2017 Budget	Actual YTD 5/31/17	Remainder of 2017	Total 2017 Estimated	Proposed 2018 Budget
TRANSMISSION & DISTRIBUTION-64						
Salaries	\$ 390,703	267,615	107,969	151,156	259,125	273,577
Overtime	53,724	40,000	11,943	16,720	28,663	30,000
License Incentive Pay	4,373	1,000	735	1,029	1,764	1,440
FICA and Medicare Insurance	33,055	20,270	9,669	12,921	22,590	23,276
Retirement	39,628	25,423	12,826	17,956	30,782	36,149
Group Insurance	101,751	88,704	27,950	39,129	67,079	69,357
Unemployment	1,217	0	0	0	0	1,000
General Office Supplies	0	200	0	0	0	0
General Operating Supplies	15,891	14,000	5,298	7,417	12,715	13,000
Memberships & Subscriptions	269	500	60	84	144	200
Fuel & Oil	42,782	40,000	14,613	20,458	35,070	40,000
First Aid Supplies	49	200	102	143	246	200
Uniforms	1,972	1,200	274	384	658	800
Electricity	14,002	15,000	4,893	6,851	11,744	12,500
Natural Gas	1,095	1,500	375	525	899	700
Water & Sewer	5,488	3,000	1,384	1,937	3,321	4,500
Communications/ Telephone	1,163	1,000	403	565	968	1,000
Communications Wireless	0	0	0	0	0	0
Other Communications	2,140	3,000	2,020	2,827	4,847	3,000
Equipment Rental	3,351	3,500	0	0	0	2,500
Water Main Crossings Rental	17,758	18,000	5,320	7,448	12,768	15,000
Building Maintenance	13,102	2,500	6,016	8,422	14,437	2,500
Equipment Maintenance	862	2,000	0	0	0	0
Vehicle Maintenance	31,146	25,000	9,957	13,939	23,896	25,000
Pumping Equipment Maintenance	0	0	0	0	0	0
Water Main Maintenance	253,866	250,000	32,254	45,155	77,409	200,000
Water Meter Maintenance	0	0	0	0	0	0
Fire Hydrant Maintenance	13,946	0	0	0	0	0
Travel & Education	1,946	2,500	725	1,015	1,741	1,000
General Insurance	38,000	36,000	10,500	14,700	25,200	36,400
Other Expenses	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Total	\$ 1,083,279	862,112	265,284	370,782	636,066	793,099

Authorized Positions 8 9

GOALS

To provide an effective maintenance program for the City's water mains, service lines, meters and hydrants.

To provide a preventive maintenance program for the City's water service.

To respond quickly and effectively to emergency request for repairs to water lines and facilities.

SEWER FUND-601
BUDGET WORKSHEET
2018

	2016 Actual	2017 Budget	Actual YTD 5/31/17	Remainder of 2017	Total 2017 Estimated	Proposed 2018 Budget
ADMINISTRATION-71						
Admin. Charges -General Fund	195,000	195,000	81,250	113,750	195,000	195,000
Computer System	42,000	42,000	17,500	24,500	42,000	42,000
Audit Fees	32,500	45,000	0	45,000	45,000	45,000
Consulting Fees - P3	311,658	503,316	167,772	522,500	690,272	521,378
Estimated Bad Debt	158,158	225,000	97,070	135,898	232,967	225,000
Total	<u>739,316</u>	<u>1,010,316</u>	<u>363,592</u>	<u>841,648</u>	<u>1,205,239</u>	<u>1,028,378</u>
\$						
Depreciation	3,241,013	2,600,000	0	2,600,000	2,600,000	2,600,000
Other Transfers(Interfund Transf/RE Sewer)	6,000,000	0	0	4,000,000	4,000,000	4,000,000
Debt Service - Interest	5,427,000	5,445,000	2,268,750	3,176,250	5,445,000	5,450,500
Debt Service - Principal	4,156,500	4,693,000	1,955,417	2,737,583	4,693,000	5,232,500
Deferred Charges	10,000	10,000	0	10,000	10,000	10,000
Debt Service Transfer	9,583,500	10,138,000	4,224,167	5,913,833	10,138,000	10,683,000

SEWER FUND -601
BUDGET WORKSHEET
2018

RED RIVER TREATMENT PLANT-72

	2016 Actual	2017 Budget	Actual YTD 5/31/17	Remainder of 2017	Total 2017 Estimated	Proposed 2018 Budget
Salaries	314,650	283,222	99,167	138,833	238,000	250,251
Overtime	51,405	30,000	12,933	18,107	31,040	30,000
License Incentive Pay	15,870	16,140	5,425	7,595	13,020	9,420
FICA and Medicare Insurance	28,123	21,385	9,436	12,587	22,023	22,044
Retirement	32,606	26,906	12,746	17,845	30,591	32,958
Group Insurance	81,421	78,848	27,317	38,244	65,562	68,804
Unemployment	247	0	-247	-346	-593	500
Vacation Accrual Expense	-22,002	9,500	0	0	0	500
Net Pension Expense	-95,915	0	0	0	0	100,000
General Office Supplies	308	250	137	191	328	250
Postage	25	200	32	44	76	100
Permit Fees	15,180	13,000	100	140	240	17,000
General Operating Supplies	8,888	7,000	2,565	3,591	6,157	7,000
Computer Accessories	0	0	0	0	0	0
Fuel & Oil	7,771	8,500	3,325	4,655	7,980	8,000
First Aid Supplies	130	150	0	0	0	150
Chemicals	23,174	19,000	14,691	20,567	35,258	30,000
Uniforms	866	1,000	0	0	0	800
Electricity	416,063	320,000	128,477	179,867	308,344	310,000
Natural Gas	375	1,500	116	163	279	500
Water & Sewer	64,494	3,500	27,362	38,307	65,669	42,000
Communications/Telephone	3,361	2,500	816	1,142	1,957	2,500
Other Communications	0	0	0	0	0	0
Legal Notices	0	250	0	0	0	0
Equipment Rental	2,408	4,500	8,610	12,054	20,664	12,000
Building Maintenance	1,023	2,000	230	323	553	1,000
Equipment Maintenance	6,955	6,000	532	744	1,276	5,000
Vehicle Maintenance	18,510	14,000	4,374	6,124	10,498	10,000
Pumping Equipment Maintenance	15,327	5,000	1,702	2,383	4,086	5,000
Treatment Equipment Maintenance	15,563	12,000	652	913	1,566	10,000
Travel & Training	2,745	4,000	0	0	0	1,000
Lab Tests	10,698	14,000	2,872	4,021	6,893	14,000
Contract Services N-Viro	0	0	0	0	0	0
Tipping Fees	278,614	200,000	107,162	150,026	257,188	200,000
General Insurance	20,000	16,000	4,667	6,533	11,200	16,200
Other Expenses	0	1,000	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Total	\$ 1,318,883	1,121,351	475,199	664,655	1,139,854	1,206,977

Authorized Positions

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GOALS

To meet the discharge permit requirements established by the Environmental Protection Agency.

To improve the ability of the laboratory and industrial surveillance technician to monitor industrial waste discharges and provide commercial and industrial users with information and assistance to meet the discharge requirements.

**SEWER FUND-601
BUDGET WORKSHEET
2018**

<u>SEWER COLLECTIONS 73</u>	<u>2016 Actual</u>	<u>2017 Budget</u>	<u>Actual YTD 5/31/17</u>	<u>Remainder of 2017</u>	<u>Total 2017 Estimated</u>	<u>Proposed 2018 Budget</u>
Salaries	\$ 237,087	140,429	50,629	70,881	121,510	134,889
Overtime	33,439	40,000	5,019	7,027	12,047	12,000
License Incentive Pay	1,740	2,070	225	315	540	540
FICA and Medicare Insurance	20,990	13,962	4,450	5,984	10,434	11,278
Retirement	23,789	15,448	5,967	8,354	14,322	17,873
Group Insurance	76,190	49,280	17,938	25,113	43,051	49,145
Unemployment	8,645	0	3,705	5,187	8,892	5,000
General Operating Supplies	8,806	7,500	3,477	4,867	8,344	7,500
Computer Accessories	0	0	0	0	0	0
Fuel & Oil	4,789	8,000	2,766	3,873	6,639	7,000
First Aid Supplies	66	100	0	0	0	100
Chemicals	0	0	0	0	0	0
Uniforms	4,929	1,000	284	398	682	800
Communications/Telephone	582	600	202	282	484	600
Other Communications	0	0	0	0	0	0
Main Crossing Rentals	7,462	5,500	4,815	6,741	11,556	10,000
Equipment Maintenance	16,467	13,000	6,029	8,441	14,469	15,000
Vehicle Maintenance	27,053	20,000	5,709	7,992	13,701	20,000
Pumping Equipment Maintenance	1	0	0	0	0	0
Sewer Main Maintenance	130,824	100,000	41,128	57,580	98,708	100,000
Travel & Training	560	3,000	0	0	0	1,000
General Insurance	21,000	21,000	6,133	8,586	14,719	21,300
Other Expenses	0	500	0	0	0	0
Manhole Rehab	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Total	\$ 624,419	441,389	158,476	221,621	380,098	414,025
Authorized Positions	5	6			6	5

GOALS

To provide an effective maintenance program for the City's sewer lines.

To provide a preventive maintenance program for the City's sewer lines.

To respond quickly and effectively to emergency requests for repairs to sewer lines.

SEWER FUND-601
BUDGET WORKSHEET
2018

<u>LIFT STATION-74</u>	<u>2016</u>	<u>2017</u>	<u>Actual</u>	<u>YTD 5/31/17</u>	<u>Remainder</u>	<u>Total</u>	<u>Proposed</u>
	<u>Actual</u>	<u>Budget</u>			<u>of 2017</u>	<u>2017</u>	<u>2018</u>
		<u>Budget</u>				<u>Estimated</u>	<u>Budget</u>
Salaries	399,239	281,280	110,778	155,090	265,868	297,307	
Overtime	51,281	25,000	13,970	19,558	33,529	35,000	
License Incentive Pay	7,792	4,020	1,668	2,335	4,002	3,840	
FICA and Medicare Insurance	34,825	21,489	10,320	13,539	23,859	25,600	
Retirement	39,884	26,562	13,446	18,825	32,271	39,193	
Group Insurance	113,965	108,416	40,334	56,467	96,801	98,291	
Unemployment	22,266	0	1,729	2,421	4,150	5,000	
General Office Supplies	0	200	0	0	0	0	
Memberships and Subscriptions	220	400	160	224	384	400	
General Operating Supplies	10,252	12,000	2,685	3,758	6,443	10,000	
Computer Accessories	0	0	0	0	0	0	
Fuel & Oil	25,176	27,000	9,665	13,531	23,196	24,000	
Chemicals	855	300	0	0	0	300	
Uniforms	1,867	1,200	14	20	34	1,500	
Electricity	151,125	140,000	55,011	77,015	132,026	140,000	
Water & Sewer	6,630	3,000	1,821	2,550	4,371	6,000	
Communications/Telephone	1,796	1,500	621	870	1,491	1,800	
Other Communications	31,100	32,000	30,258	42,361	72,618	34,000	
Building Maintenance	3,300	2,500	26	36	63	1,500	
Equipment Maintenance	2,231	2,500	442	619	1,061	2,000	
Vehicle Maintenance	10,746	10,000	4,847	6,786	11,633	12,000	
Pumping Equip Maintenance	83,850	145,000	39,851	55,792	95,643	100,000	
Sewer Main Maintenance	4,513	4,000	0	0	0	4,000	
Maintenance Treatment Equipment	2,037	2,000	0	0	0	2,000	
Equipment Rental	37,791	42,000	3,066	4,292	7,358	12,000	
Travel & Training	5,640	4,500	0	0	0	1,500	
General Insurance	35,000	35,000	10,426	14,597	25,023	35,400	
Other Expenses	0	1,000	0	1,000	1,000	1,000	
Capital Outlay	0	0	0	0	0	0	
Total	1,083,381	932,867	351,138	491,685	842,823	893,631	

Authorized Positions 11 10

GOALS

To provide an effective maintenance program for City's lift Stations.

To provide a preventive maintenance program for City's lift stations.

To respond quickly and effectively to emergency request for repairs to lift stations.

SEWER FUND -601
BUDGET WORKSHEET
2018

	2016 <u>Actual</u>	2017 <u>Budget</u>	Actual YTD 5/31/17	Remainder of 2017	Total 2017 <u>Estimated</u>	Proposed 2018 <u>Budget</u>
<u>NORTHEAST TREATMENT PLANT -75</u>						
Salaries	\$ 319,530	201,843	88,120	123,369	211,489	224,903
Overtime	54,707	25,000	6,411	8,975	15,385	25,000
License Incentive Pay	16,210	12,600	6,525	9,135	15,660	15,300
FICA and Medicare Insurance	28,956	15,397	8,057	10,823	18,880	20,288
Retirement	33,732	19,175	11,501	16,101	27,602	29,800
Group Insurance	71,030	59,136	22,180	31,052	53,232	49,598
Unemployment	9,139	0	2,223	3,112	5,335	5,000
General Office Supplies	357	500	0	0	0	200
Computer Supplies	0	0	0	0	0	0
Books/Periodicals	0	0	0	0	0	0
Memberships/Subscriptions	80	100	100	140	240	150
Permit Fees	11,924	12,000	0	0	0	13,000
General Operating Supplies	19,653	14,000	8,472	11,860	20,332	20,000
Fuel & Oil	5,394	11,000	1,612	2,256	3,868	5,000
First Aid Supplies	98	150	99	138	237	150
Chemicals	38,509	42,000	21,566	30,192	51,758	42,000
Uniforms	1,657	1,500	0	0	0	800
Electricity	155,526	170,000	66,061	92,485	158,546	170,000
Water & Sewer	20,085	29,000	8,338	11,673	20,012	21,000
Communications/Telephone	4,340	3,200	1,158	1,621	2,780	3,200
Other Communications	0	100	0	0	0	0
Legal Notices	0	250	0	0	0	0
Building Maintenance	6,369	5,000	547	766	1,313	2,000
Equipment Maintenance	6,890	9,000	22	31	53	9,000
Vehicle Maintenance	19,509	14,000	2,041	2,857	4,898	10,000
Pumping Equipment Maintenance	22,642	25,000	13,943	19,521	33,464	25,000
Treatment Equipment Maintenance	42,103	30,000	8,933	12,506	21,438	30,000
Equipment Rental	8,899	7,000	940	1,316	2,256	3,000
Travel & Training	1,294	4,000	0	0	0	1,000
Lab Tests	6,701	7,000	6,250	8,750	15,000	10,000
Tipping Fees	29,244	25,000	14,290	20,006	34,296	25,000
General Insurance	25,000	25,000	7,292	10,208	17,500	25,300
Other Expenses	0	500	0	500	500	500
Capital Outlay	0	0	0	0	0	0
Total	\$ 959,578	768,451	306,679	429,394	736,073	786,189

Authorized Positions 6

GOALS

To meet the discharge permit requirements established by the Environmental Protection Agency.

To improve the ability of the laboratory and industrial surveillance technician to monitor industrial waste discharge and provide commercial and industrial users with information and assistance to meet discharge requirements.

Sewer Fund-601
Budget Worksheet
2018

ENVIRONMENTAL AFFAIRS DIVISION-76

	2016 Actual	2017 Budget	Actual YTD 5/31/17	Remainder of 2017	Total 2017 Estimated	Proposed 2018 Budget
Salaries	\$ 194,077	173,601	64,260	89,964	154,224	168,530
Overtime	0	0	0	0	0	0
Part Time	0	0	0	0	0	0
License Incentive Pay	10,335	10,980	3,418	4,785	8,202	8,220
FICA and Medicare Insurance	15,668	13,263	5,545	6,882	12,427	13,521
Retirement	20,357	16,492	8,031	11,243	19,274	22,330
Group Insurance	23,071	20,637	11,593	16,230	27,824	39,316
General Office Supplies	0	200	68	96	164	200
Postage	108	250	151	211	362	250
Permit Fees	1,500	1,500	0	0	0	1,700
General Operating Supplies	3,662	3,500	1,130	1,582	2,711	3,500
Uniforms	716	700	0	0	0	800
Water & Sewer	0	0	0	0	0	0
Printing	0	140	0	0	0	0
Fuel & Oil	3,602	5,000	1,436	2,011	3,447	3,500
First Aid Supplies	102	100	0	0	0	100
Communications/Telephone	2,141	2,000	730	1,022	1,752	2,000
Mobile Phones	0	0	0	0	0	0
Other Communications	0	0	0	0	0	0
Legals	15	50	51	72	123	100
Computer Software Maintenance	0	1,000	0	0	0	0
Equipment Maintenance	279	500	0	0	0	200
Vehicle Maintenance	555	1,500	818	1,145	1,964	1,500
Travel & Training	2,332	1,800	0	0	0	1,500
Lab Tests	10,564	12,000	8,219	11,507	19,726	15,000
General Insurance	16,000	16,000	4,667	6,533	11,200	16,200
Other Expenses	0	500	0	500	500	500
Capital Outlay	0	0	0	0	0	0
Total	\$ 305,084	281,713	110,116	153,783	263,899	298,968
Authorized Positions	4	4			4	4

GOALS

To ensure that industrial and commercial users meet Environmental Protection Agency requirements.

To monitor industrial waste discharges and provide commercial and industrial users with information and assistance to meet discharge requirements.

To take appropriate action for violations.

Civic Center-230
Budget Worksheet
2018

	2016 Actual	2017 Budget	Actual YTD 5/31/17	Remainder of 2017	Total 2017 Estimated	Proposed 2018 Budget
<u>CIVIC CENTER-230</u>						
Commercial Events	\$ 106,649	120,000	58,809	82,333	141,142	120,000
Non-Commercial Events	186,431	195,000	94,139	131,795	225,934	195,000
Conventions	0	0	0	0	0	0
Trade Shows	0	0	0	0	0	0
Non-Profit Events	0	0	0	0	0	0
Consumer Shows	0	0	0	0	0	0
Other Income	1,229	200	30	42	72	200
City Sponsored	1,789	2,200	811	1,135	1,946	2,200
Concessions	35,678	30,000	15,939	22,315	38,254	30,000
Interest Earned	5,297	6,000	353	494	847	6,000
Total Revenues	\$ 337,073	353,400	170,081	238,113	408,194	353,400
Salaries	\$ 263,699	269,729	97,045	135,863	232,908	273,371
Overtime	2,059	5,000	455	637	1,092	5,000
Part-time	12,723	5,000	8,528	11,939	20,467	5,000
FICA and Medicare Insurance	19,844	21,400	7,650	11,356	19,006	21,400
Retirement	26,438	29,670	11,468	16,055	27,523	36,222
Group Insurance	63,353	68,935	25,283	35,396	60,679	78,633
Unemployment	0	2,500	0	0	0	2,500
General Office Supplies	497	600	130	182	312	600
Computer Supplies	0	50	0	0	0	50
Postage	258	500	91	127	218	500
Books & Periodicals	0	0	0	0	0	0
Memberships/Subscriptions	470	500	470	658	1,128	500
General Operating Supplies	12,493	20,000	4,185	5,859	10,044	20,000
Fuel & Oil	1,471	3,000	600	840	1,440	3,000
Uniforms	1,260	4,500	517	724	1,241	4,500
Concession Supplies	16,345	15,000	5,860	8,204	14,064	15,000
Electricity	163,011	200,000	54,164	75,830	129,994	200,000
Natural Gas	4,595	10,000	1,765	2,471	4,236	10,000
Water & Sewer	6,518	8,500	1,861	2,605	4,466	8,500
Communications/Telephone	5,844	6,000	2,021	2,829	4,850	6,000

	<u>2016 Actual</u>	<u>2017 Budget</u>	<u>Actual YTD 5/31/17</u>	<u>Remainder of 2017</u>	<u>Total 2017 Estimated</u>	<u>Proposed 2018 Budget</u>
CIVIC CENTER-230						
Mobile Phone Service	330	600	85	119	204	600
Other Communications Services	2,229	1,000	0	1,000	1,000	1,000
Advertising/Legal Notices	5,152	6,500	2,020	2,828	4,848	6,500
Administration Charges	18,000	18,000	7,500	10,500	18,000	18,000
Computer Software	1,319	1,300	0	1,300	1,300	1,300
Computer Charges	14,400	14,400	6,000	8,400	14,400	14,400
Rent On Equipment	9,501	10,000	2,450	3,430	5,880	10,000
Building Maintenance	21,484	23,000	10,957	15,340	26,297	30,000
Equipment Maintenance	2,060	5,000	459	643	1,102	5,000
Vehicle Maintenance	520	4,000	473	662	1,135	4,000
Travel & Training	3,751	4,500	3,517	4,924	8,441	4,500
Professional Services	2,000	2,000	0	2,000	2,000	2,000
Contract Services	0	0	0	0	0	0
General Insurance	28,000	28,000	8,167	11,434	19,601	28,300
Other Equipment	28,542	38,400	29,644	1,000	30,644	1,000
Office Equipment	470	1,000	0	0	0	1,000
Building & Improvements	173,547	30,000	3,434	4,808	8,242	95,000
Other Expenses	0	1,500	0	0	0	1,500
Capital Outlay	32,450	0	0	0	0	0
Total Expenditures	<u>944,633</u>	<u>860,084</u>	<u>296,799</u>	<u>379,963</u>	<u>676,762</u>	<u>914,876</u>
Excess (Deficiency) of Revenues Over Expenditures	(607,560)	(506,684)	(126,718)	(141,849)	(268,567)	(561,476)
Operating Transfer In	610,000	610,000	0	512,000	350,000	565,000
Fund Bal. at Beginning of Year	<u>\$ 905,328</u>	<u>907,768</u>	<u>907,768</u>		<u>907,768</u>	<u>989,201</u>
Fund Balance at End of Year	<u>\$ 907,768</u>	<u>1,011,084</u>	<u>781,050</u>		<u>989,201</u>	<u>992,725</u>
Authorized Positions	6	8			8	8

GOALS

To serve the local economy by attracting conventions, trade shows, exhibits, banquets, expositions, consumer shows, public attractions, and other events determined to be in the City's best interest. To support the citizens of our City, educational institutions, and our business community.

General Fund
Budget Worksheet
2018

	2016 Actual	2017 Budget	Actual YTD 5/31/17	Remainder of 2017	Total 2017 Estimated	Proposed 2018 Budget
Metropolitan Planning Commission - 200						
Salaries	\$ 254,690	306,275	115,006	161,008	276,014	309,774
Part-time	8,274	18,200	7,931	11,103	19,034	18,200
Auto Allowance	5,400	5,400	2,700	3,780	6,480	5,400
Mobile Phone Allowance	1,800	1,800	900	1,260	2,160	2,400
FICA and Medicare Insurance	19,551	27,235	9,765	13,552	23,317	27,878
Retirement	19,869	27,206	9,894	13,852	23,746	23,233
Group Insurance	44,361	71,900	21,127	29,578	50,705	64,894
Unemployment	0	0	0	0	0	0
General Office Supplies	1,584	1,500	925	1,295	2,220	1,500
Computer Supplies	0	500	0	0	0	500
Printing	140	500	140	196	336	500
Postage	2,259	2,500	1,082	1,515	2,597	2,500
Books/Periodicals	0	500	0	0	0	500
Memberships/Subscriptions	1,150	1,500	845	1,183	2,028	1,500
Credit Card Fees	607	1,000	365	511	876	1,000
General Operating Supplies	1,075	1,000	714	1,000	1,714	1,000
Fuel & Oil	772	2,000	368	515	883	2,000
Uniforms	188	750	0	0	0	750
Communications/Telephone	528	500	189	265	454	500
Mobile Phone Service	934	1,500	463	648	1,111	1,500
Legal Notices	978	2,500	639	895	1,534	2,500
Equipment Rental	0	2,500	0	0	0	2,500
Computer Software Maintenance	0	30,000	0	0	0	30,000
Equipment Maintenance	0	500	0	0	0	500
Vehicle Maintenance	231	1,000	41	57	98	1,000
Travel & Training	2,839	10,000	2,840	3,976	6,816	10,000
Professional Fees - Audit	2,000	2,000	2,000	2,800	4,800	2,000
Professional Fees - Legal	53,031	25,000	12,622	17,671	30,293	20,000
General Insurance	43,597	45,000	33,541	46,957	80,498	46,000
Other Expenses	1,155	2,500	307	430	737	3,000
Office Equipment	0	2,000	0	0	0	3,000
Computer Equipment	516	3,000	0	3,000	3,000	5,000
Total	\$ 467,529	597,766	224,404	317,047	541,451	591,029

Authorized Positions

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Alternative Fuel Fund-625
Budget Worksheet
2018

<u>Alternative Fuel Stations</u>	2016 <u>Actual</u>	2017 <u>Budget</u>	Actual YTD 5/31/17	Remainder of 2017	Total 2017 <u>Estimated</u>	Proposed 2018 <u>Budget</u>
CNG Fuel - Hwy 80	\$ 318,041	315,000	148,558	207,981	356,539	355,007
CNG Fuel - Hwy 71	153,657	185,000	59,294	83,012	142,306	163,849
E85 Fuel - Hwy 80	103,076	205,000	63,704	89,186	152,890	136,542
E85 Fuel - Hwy 71	72,939	104,000	48,125	67,375	115,500	113,602
Interest Earned	2,237	2,000	181	253	434	2,000
Fuel Rebates - CNG	142,168	86,000	0	0	0	0
Other Income	158	500	5	7	12	500
Total Revenues	\$ 792,276	897,500	319,867	447,814	767,681	771,500
Highway 80 Station						
Credit Card Fees	\$ 15,606	18,000	7,667	10,734	18,401	18,000
Postage	44	100	-3	-4	-7	100
General Operating Supplies	713	500	50	70	120	500
Fuel & Oil	0	0	0	0	0	0
CNG Fuel Cost	119,006	165,000	36,092	50,529	86,621	100,000
E85 Fuel Cost	117,412	176,000	58,407	81,770	140,177	140,000
Federal Excise Tax	28,072	0	11,441	16,017	27,458	28,000
State Excise Tax	38,216	0	13,976	19,566	33,542	38,000
Electricity	25,985	24,000	9,451	13,231	22,682	24,000
Water & Sewer	1,237	1,000	214	300	514	1,000
Communications - Telephone	747	800	250	350	600	800
Building Repair and Maintenance	19,474	20,000	6,376	8,926	15,302	20,000
Equipment Repair and Maintenance	40,490	31,000	17,635	24,689	42,324	40,000
General Insurance	22,000	22,000	6,417	8,984	15,401	22,300
Administration Charges	10,000	10,000	4,167	5,834	10,001	10,000
Computer Charges	12,000	12,000	5,000	7,000	12,000	12,000

	2016 Actual	2017 Budget	Actual YTD 5/31/17	Remainder of 2017	Total 2017 Estimated	Proposed 2018 Budget
Alternative Fuel Stations						
Highway 71 Station						
Credit Card Fees	8,464	12,000	3,991	5,587	9,578	12,000
Postage	0	0	0	0	0	0
General Operating Supplies	603	500	0	0	0	500
Fuel & Oil	0	100	0	0	0	100
CNG Fuel Cost	64,076	112,000	19,400	27,160	46,560	65,000
E85 Fuel Cost	89,678	102,000	49,693	69,570	119,263	119,700
Federal Excise Tax	13,565	0	4,570	6,398	10,968	12,000
State Excise Tax	18,464	0	5,622	7,871	13,493	18,000
Electricity	16,981	22,500	6,743	9,440	16,183	20,000
Water & Sewer	1,542	1,000	275	385	660	1,000
Communications - Telephone	1,014	1,200	339	475	814	1,200
Building Repair and Maintenance	21,632	25,000	7,192	10,069	17,261	20,000
Equipment Repair and Maintenance	28,217	32,000	9,326	13,056	22,382	25,000
General Insurance	22,000	22,000	6,417	8,984	15,401	22,300
Total Expenses	\$ 737,238	810,700	290,708	406,991	697,699	771,500
Net Income/(Loss)	\$ 55,038	86,800	29,159	40,823	69,982	0
Transfer to General Fund	\$ 30,400	21,400	21,400	0	21,400	21,400
Capital Outlay Projects	0	0	0	0	0	0
Net Income after Transfer	\$ 24,638	65,400	7,759	40,823	48,582	-21,400
Fund Bal. at Beginning of Year	\$ 354,358	378,996	378,996		378,996	427,578
Fund Balance at End of Year	\$ 378,996	444,396	386,755		427,578	406,178

**1991 FIRE IMPROVEMENT & OPERATIONS-240
BUDGET WORKSHEET
2018**

	<u>2016</u>	<u>2017</u>	<u>Actual</u>	<u>YTD 5/31/17</u>	<u>Remainder</u>	<u>Total</u>	<u>Proposed</u>
	<u>Actual</u>	<u>Budget</u>			<u>of 2017</u>	<u>2017</u>	<u>2018</u>
						<u>Estimated</u>	<u>Budget</u>
<u>1991 FIRE IMPROVEMENT & OPERATIONS-240</u>							
Transfer From Sales Tax	\$ 2,539,370	2,682,619	827,177	827,177	1,323,483	2,150,660	2,690,474
Interest Earned	0	0	0	0	0	0	0
Total Revenues	\$ 2,539,370	2,682,619	827,177	827,177	1,323,483	2,150,660	2,690,474
Transfer to General Fund	2,416,851	2,682,619	1,117,760	1,117,760	1,211,555	2,329,315	2,690,474
Total Expenditures	\$ 2,416,851	2,682,619	1,117,760	1,117,760	1,211,555	2,329,315	2,690,474
Excess (Deficiency) of Revenues Over Expenditures	122,519	0	-290,583	-290,583	111,928	-178,655	0
Fund Bal. at Beginning of Year	\$ 134,157	256,676	256,676	256,676	256,676	256,676	78,021
Fund Balance at End of Year	\$ 256,676	256,676	-33,907	-33,907	78,021	78,021	78,021

1991 JAIL & MUNICIPAL BUILDING-250
 BUDGET WORKSHEET
 2018

	2016 Actual	2017 Budget	Actual YTD 5/31/17	Remainder of 2017	Total 2017 Estimated	Proposed 2018 Budget
JAIL & MUNICIPAL BUILDING-250						
Transfer from Sales Tax	\$ 1,551,575	1,666,178	513,761	822,018	1,335,779	1,671,058
Scoreboard Market Revenue - From CenturyLink	87,000	87,000	0	87,000	87,000	87,000
Interest	42,540	65,000	4,188	30,812	35,000	35,000
Total Revenues	<u>\$ 1,681,115</u>	<u>1,818,178</u>	<u>517,949</u>	<u>939,830</u>	<u>1,457,779</u>	<u>1,793,058</u>
Transfer to Gen. Fund for Jail/Bldg	\$ 600,000	600,000	250,000	300,000	550,000	600,000
Transfer to Gen. Fund for Jailers						
Salaries	775,000	775,000	322,917	437,500	760,417	775,000
Building Repairs/Imp(Police Cameras/paint Civic)	207,413	350,000	0	1,200,000	1,200,000	800,000
Total Expenditures	<u>\$ 1,582,413</u>	<u>1,725,000</u>	<u>572,917</u>	<u>1,937,500</u>	<u>2,510,417</u>	<u>2,175,000</u>
Excess (Deficiency) of Revenues Over Expenditures	98,702	93,178	(54,968)	(997,670)	(1,052,638)	(381,942)
Fund Bal. at Beginning of Year	\$ <u>4,928,911</u>	<u>5,027,613</u>	<u>5,027,613</u>		<u>5,027,613</u>	<u>3,974,975</u>
Fund Balance at End of Year	\$ <u>5,027,613</u>	<u>5,120,791</u>	<u>4,972,645</u>		<u>3,974,975</u>	<u>3,593,033</u>

**1991 STREETS AND DRAINAGE-260
BUDGET WORKSHEET
2018**

<u>STREETS & DRAINAGE-260</u>	<u>2016</u>	<u>2017</u>	<u>Actual</u>	<u>YTD 5/31/17</u>	<u>Remainder</u>	<u>Total</u>	<u>Proposed</u>
	<u>Actual</u>	<u>Budget</u>	<u>YTD 5/31/17</u>	<u>of 2017</u>	<u>2017</u>	<u>2018</u>	<u>Budget</u>
Transfer from Sales Tax Fund	\$ 2,241,888	2,352,252	725,310	1,160,496	1,885,806	2,359,140	
Interest/Misc Income	37,681	15,000	115	161	276	7,500	
Total Revenues	\$ <u>2,279,569</u>	<u>2,367,252</u>	<u>725,425</u>	<u>1,160,657</u>	<u>1,886,082</u>	<u>2,366,640</u>	
Capital Outlay	\$ 0	0	0	0	0	0	
Transfer General Fund Op/Mtn	600,000	600,000	250,000	350,000	600,000	600,000	
Available for Streets/Drainage	2,009,192	2,000,000	700,830	535,614	1,236,444	2,000,000	
Total Expenditures	\$ <u>2,609,192</u>	<u>2,600,000</u>	<u>950,830</u>	<u>885,614</u>	<u>1,836,444</u>	<u>2,600,000</u>	
Excess(Deficiency)of Revenues Over Expenditures	\$ (329,623)	(232,748)	(225,405)	275,043	49,638	(233,360)	
Fund Bal. at Beginning of Year	\$ <u>1,424,781</u>	<u>1,095,158</u>	<u>1,095,158</u>		<u>1,095,158</u>	<u>1,144,796</u>	
Fund Balance at End of Year	\$ <u>1,095,158</u>	<u>862,410</u>	<u>869,753</u>		<u>1,144,796</u>	<u>911,436</u>	

RIVERBOAT GAMING SPECIAL REVENUE FUND - 810
 BUDGET WORKSHEET
 2018

	2016 Actual	2017 Budget	Actual YTD 5/31/17	Remainder of 2017	Total 2017 Estimated	Proposed 2018 Budget
RIVERBOAT GAMING TRUST - 810						
Estimated Interest Earned	\$ 538,380	460,000	219,198	306,877	526,075	460,000
Receivable collections	0	0	0	0	0	0
Other Income	(216,125)	0	0	0	0	0
Transfer from Riverboat Gaming	0	0	0	0	0	0
Total Revenues	<u>\$ 322,255</u>	<u>460,000</u>	<u>219,198</u>	<u>306,877</u>	<u>526,075</u>	<u>460,000</u>
Investment Advisory Services	51,824	0	7,756	10,858	18,614	18,600
Total Expenditures	<u>\$ 51,824</u>	<u>0</u>	<u>7,756</u>	<u>10,858</u>	<u>18,614</u>	<u>18,600</u>
Excess(Deficiency)of Revenues Over Expenditures	270,431	460,000	211,442	296,019	507,461	441,400
Transfer to General Fund	0	0	0	0	0	0
Net	<u>\$ 0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Fund Balance at Beginning of Year	31,056,493	31,056,493	31,056,493		31,056,493	31,056,493
Fund Balance at End of Year	<u>\$ 31,056,493</u>	<u>31,966,492</u>	<u>31,056,493</u>	<u>31,056,493</u>	<u>31,056,493</u>	<u>31,056,493</u>

PUBLIC SAFETY AND HEALTH FUND - 820
BUDGET WORKSHEET
2018

<u>PUBLIC HEALTH & SAFETY - 820</u>	2016 Actual	2017 Budget	Actual YTD 5/31/17	Remainder of 2017	Total 2017 Estimated	Proposed 2018 Budget
Estimated Interest Earned	\$ 299,887	310,000	129,831	181,763	311,594	310,000
Receivable collections	0	500	0	0	0	0
Other Income	-111,583	0	0	0	0	0
Transfer from Riverboat Gaming	0	0	0	0	0	0
Total Revenues	\$ 188,304	310,500	129,831	181,763	311,594	310,000
Investment Advisory Services	31,103	100	4,600	13,800	18,400	18,400
Total Expenditures	\$ 31,103	100	4,600	13,800	18,400	18,400
Excess(Deficiency)of Revenues Over Expenditures	157,201	310,400	125,231	167,963	293,194	291,600
Transfer to General Fund	0	0	0	0	0	0
Net	\$ 157,201	310,400	125,231	167,963	293,194	291,600
Fund Balance at Beginning of Year	18,547,336	18,547,336	18,547,336	18,547,336	18,547,336	18,547,336
Fund Balance at End of Year	\$ 18,547,336	18,547,336	18,547,336	18,547,336	18,547,336	18,547,336

**HOTEL/MOTEL TAXES-235
BUDGET WORKSHEET
2018**

	2016 Actual	2017 Budget	Actual YTD 5/31/17	Remainder of 2017	Total 2017 Estimated	Proposed 2018 Budget
HOTEL/MOTEL TAXES						
Revenue from State	\$ 1,754,015	1,754,015	0	1,754,015	1,754,015	1,754,015
3/4% Occupancy Tax	860,017	900,000	350,579	490,811	841,390	900,000
Interest Earned/Other	21,513	15,000	-8,435	23,435	15,000	15,000
Total Revenue	<u>\$ 2,635,545</u>	<u>2,669,015</u>	<u>342,144</u>	<u>2,268,261</u>	<u>2,610,405</u>	<u>2,669,015</u>
Debt Service (DEQ 2010)	1,000,000	1,000,000	416,667	500,000	916,667	1,000,000
CenturyLink Equipment	63,348	0	47,063	0	47,063	0
Total Expenditures	<u>\$ 1,063,348</u>	<u>1,000,000</u>	<u>463,730</u>	<u>500,000</u>	<u>963,730</u>	<u>1,000,000</u>
Excess(Deficiency)of Revenues Over Expenditures	\$ <u>1,572,197</u>	<u>1,669,015</u>	<u>-121,586</u>	<u>1,768,261</u>	<u>1,646,675</u>	<u>1,669,015</u>
Audit Transfers Net						
Trf Out to CenturyLink(special events)*	0	0	0	0	0	0
Transfer Out to CenturyLink(cash flow)	(564,000)	(260,000)	0	(400,000)	(400,000)	(400,000)
Transfer Out to Civic Center	(610,000)	(512,000)	0	(512,000)	(350,000)	(565,000)
Transfer Out to Bossier Chamber of Commerce	0	(83,333)	(20,833)	(62,500)	(83,333)	0
Transfer Out Dixie Little League/Shrv Sports	(15,000)	0	0	0	0	(50,000)
Transfer In Excess Debt Service Transfer	0	0	0	0	0	0
Transfer Out for Sports Commission SBSC	(25,000)	0	0	0	0	(10,000)
Fund Balance at Beginning of Year	2,623,540	2,981,737	2,981,737		2,981,737	3,795,078
Fund Balance Reserved CenturyLink						
Fund Balance at End of Year	<u>\$ 2,981,737</u>	<u>3,795,419</u>	<u>2,839,318</u>		<u>3,795,078</u>	<u>4,439,093</u>

*May be used to attract special events, etc.

Consolidated Sales Tax
Budget Worksheet
2018

	2016 Actual	2017 Budget	Actual YTD 5/31/17	Remainder of 2017	Total 2017 Estimated	Proposed 2018 Budget
<u>CONSOLIDATED SALES TAX</u>						
Sales Taxes	\$ 116,361,871	118,000,000	49,757,694	69,660,771	119,418,465	118,140,000
Less Department Expenses	(816,812)	(958,443)	(330,936)	(463,444)	(794,380)	(970,854)
Plus School Boards share	392,070	467,372	0	467,372	467,372	485,427
Total Revenues	\$ 115,937,129	117,508,929	49,426,758	69,664,699	119,091,457	117,654,573
External Distributions:						
School Board, Houghton, Benton Plain Dealing, B.P. Police Jury	\$ 70,352,533	69,698,929	30,110,177	42,154,248	72,264,425	69,704,573
Internal Distributions:						
Debt Service:						
Original 1/2 %						
06 Public Improvement Bonds	540,000	0	0	270,000	270,000	0
06 (A) Refunding Bonds	2,510,000	0	0	665,000	665,000	0
10 Refunding Bonds	2,480,000	2,477,600	1,032,333	1,240,000	2,272,333	2,469,600
15A Refunding Bonds	0	457,300	190,542	457,300	647,842	460,200
16 Refunding Bonds (2006 Series)	0	2,366,920	986,217	2,366,920	3,353,137	2,380,620
16 Sales Tax Revenue	0	286,250	119,271	286,250	405,521	283,150
17 Sales Tax Revenue	0	0	0	0	0	751,000
Total	\$ 5,530,000	5,588,070	2,328,363	5,285,470	7,613,833	6,344,570
Parkway 1/2%						
97 Parkway Refunding Bonds	0	0	0	0	0	0
14 LCDA Revenue Bonds	902,000	902,000	375,833	451,000	826,833	902,000
Total	902,000	902,000	375,833	451,000	826,833	902,000
Total Debt	\$ 6,432,000	6,490,070	2,704,196	5,736,470	8,440,666	7,246,570

Orig. 1/2 % Capital Imp.. Fund	\$	3,586,919	3,973,930	1,534,954	2,148,935	3,683,889	3,245,430
Pway Capital Imp/Operations Fund		4,214,919	4,660,000	1,820,816	2,549,143	4,369,959	4,688,000
Total Capital Improvements	\$	<u>7,801,838</u>	<u>8,633,930</u>	<u>3,355,770</u>	<u>4,698,078</u>	<u>8,053,848</u>	<u>7,933,430</u>
General Fund Pway 1/2% reeded.	\$	4,000,000	4,000,000	1,666,667	2,333,333	4,000,000	4,000,000
General Fund Fire & Police		9,116,919	9,562,000	3,863,316	5,408,643	9,271,959	9,590,000
General Fund for salaries other than Fire & Police		2,727,782	2,860,951	1,155,904	1,618,266	2,774,170	2,869,328
Total General Fund	\$	<u>15,844,701</u>	<u>16,422,951</u>	<u>6,685,887</u>	<u>9,360,242</u>	<u>16,046,129</u>	<u>16,459,328</u>

**CONSOLIDATED SALES TAX
(CONTINUED)**

Police Pension Fund	\$	5,014,306	5,259,100	2,124,824	2,974,754	5,099,578	5,274,500
Fire Pension Fund		4,102,614	4,302,900	1,738,492	2,433,889	4,172,381	4,315,500
General Fund		0	0	0	0	0	0
Total Pension Fund	\$	<u>9,116,920</u>	<u>9,562,000</u>	<u>3,863,316</u>	<u>5,408,642</u>	<u>9,271,958</u>	<u>9,590,000</u>
Transfer to Jail/Mun. Bldg. Fund	\$	1,588,623	1,666,178	673,183	942,456	1,615,639	1,671,058
Transfer to Streets/Drainage		2,242,762	2,352,252	950,376	1,330,526	2,280,902	2,359,140
Transfer to Fire Operations/Improv		2,557,752	2,682,619	1,083,853	1,517,395	2,601,248	2,690,474
Total	\$	<u>6,389,137</u>	<u>6,701,049</u>	<u>2,707,412</u>	<u>3,790,377</u>	<u>6,497,789</u>	<u>6,720,672</u>
Total Internal Distributions		<u>45,584,596</u>	<u>47,810,000</u>	<u>19,316,581</u>	<u>28,993,809</u>	<u>48,310,390</u>	<u>47,950,000</u>
Total Distributions	\$	<u>115,937,129</u>	<u>117,508,929</u>	<u>49,426,758</u>	<u>71,148,057</u>	<u>120,574,815</u>	<u>117,654,573</u>

ORDINANCE# _____ OF 2017

BY:

An Ordinance adopting detailed estimate and exhibition of the various items of receipts and expenditures for the City of Bossier City, Louisiana, for the fiscal year beginning January 1, 2018 and ending December 31, 2018, to serve as a budget of expenditures during said fiscal year and appropriating the amounts herein set forth as a budget of expenditures.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONVENED THAT:

SECTION 1: The following detailed estimate of receipts and expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2018, and ending December 31, 2018, and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year, to wit:

**2018 SALES TAX CAPITAL
IMPROVEMENT
PROPOSED BUDGET**

SOURCE OF FUNDS	Budget 2018
1978 Sales Tax 1/2% estimated fund balance 12/31/2016	-
Estimated Receipts 2017	3,245,430
Interest Earned	25,000
Transfer From RiverBoat Capital Projects Fund	-
Sub Total	<u><u>3,270,430</u></u>
1987 Sales Tax 1/2% estimated fund balance 12/31/2016	-
Estimated Receipts 2017	4,688,000
Interest Earned	20,000
Transfer From RiverBoat Capital Projects Fund	-
Sub Total	<u><u>4,708,000</u></u>
Total	<u><u>7,978,430</u></u>

PROJECTS

**Projects Funded from Sales Tax Capital Improvement Funds
and Interest earned from the 1978 Sales Tax 1/2%**

North Bossier Park Tennis Center Equipment	30,000
Ball Field Improvements	300,000
City Wide Striping - Public Works	100,000
Bridge Repairs	-
Cox Street Ditch Repairs	-
Tinsley Ball Field Improvements	117,850
Shady Grove Park Improvements	6,500
Hooter Park Improvements	19,500
Walbrook Park Improvements	8,190
Mitchell Park Improvements	60,000
Swan Lake Park Improvements	17,000
Mike Wood Park Improvements	75,000
Field of Dreams Improvements	20,000
Concrete & Fence Repair Various Parks	100,000
Meadowview Park Improvements	53,010
Fort Smith Park Improvements	44,100
Swimming Pool Improvements	293,901
Patricia Park Improvements	32,364
Total	<u><u>1,277,415</u></u>

Equipment Funded from Sales Tax Capital Improvement Funds
and Interest earned from the 1978 Sales Tax 1/2%

20 Police	
Building Improvements	4,000
Autos & Trucks	464,000
Vehicle Equipment	81,195
21 Fire	
Other Equipment	638,100
Autos & Trucks	850,000
Total	<u><u>2,037,295</u></u>

Equipment Funded from 1987 Sales Tax Capital Improvement
Funds and Interest Earned

01 City Council	
Office Furniture & Equipment	5,000
Computer Equipment	10,000
Other Equipment	75,000
02 Public Affairs	
Office Furniture & Equipment	5,000
Computer Equipment	5,000
Autos & Trucks	-
03 Finance	
Office Furniture & Equipment	2,500
Computer Equipment	5,000
04 Purchasing	
Office Furniture & Equipment	2,500
Computer Equipment	5,000
05 Human Resources	
Office Furniture & Equipment	2,500
Computer Equipment	5,000
06 Legal Department	
Office Furniture & Equipment	2,500
Computer Equipment	5,000
07 City Court	
Office Furniture & Equipment	2,500
Computer Equipment	10,000
08 City Marshall	
Building Improvements	2,000
Office Furniture & Equipment	2,500
Computer Equipment	10,000
09 Community Development	
Office Furniture & Equipment	2,500
Computer Equipment	5,000
10 Fleet Services	
Building Improvements	6,000
Office Furniture & Equipment	-
Computer Equipment	-
Other Equipment	13,500
Autos & Trucks (Wrecker & Work Truck)	140,000
11 Municipal Building	
Building Improvements	350,000
Replace 13 year old chillers at Municipal Complex	420,000
Sidewalk repairs at Municipal Complex (trip hazard)	150,000
Other Equipment	90,000
Autos & Trucks	42,000
12 Information Services	
Building Improvements	350,000
Computer Equipment	769,800

15 Engineering	
Office Furniture & Equipment	2,500
Computer Equipment	5,000
Other Equipment	4,000
Autos & Trucks (Property Standards)	26,000
16 Traffic Engineering	
Computer Equipment	2,500
Other Equipment	75,000
Autos & Trucks	-
17 Permits & Inspections	
Office Furniture & Equipment	2,500
Computer Equipment	22,071
Autos & Trucks	70,000
20 Police Department	
Office Furniture & Equipment	24,425
Computer Equipment	139,884
Computer Software	-
Body Armor	27,550
Other Equipment	163,700
Communications Equipment	18,280
21 Fire Department	
Building Improvements	46,500
Office Furniture & Equipment	10,000
Computer Equipment (Software and Hardware)	25,100
Bunker Clothes	45,000
Communications Equipment	4,000
25 Public Works Administration	
Computer Equipment	2,500
26 Streets	
Other Equipment	63,000
27 Solid Waste	
Other Equipment	110,000
Autos & Trucks	175,000
28 Herb/Mosq Control	
Other Equipment	10,000
Autos & Trucks	35,000
29 Street Sweeping & Grass Cutting	
Other Equipment	54,000
Autos & Trucks	-
30 Animal Control	
Other Equipment	20,000
32 Parks & Recreation	
Office Furniture & Equipment	5,000
Computer Equipment	5,000
Other Equipment	279,251
	<u>3,968,561</u>

Summary

Total Equipment	6,005,856
Total Projects	1,277,415
Contingency	695,159
Total	<u>7,978,430</u>

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set for the purposes therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: This Ordinance was duly read to the City Council of the City of Bossier City and considered section by section, then as a whole, and was on motion of _____ and seconded by _____, adopted this _____ day of _____, 2017 by the following ayes and naves vote:

AYES;

NAYES;

ABSENT;

ABSTAIN;

President, Jeffery D. Darby

City Clerk, Phyllis McGraw

BY;

An Ordinance adopting detailed estimate and exhibition of the various items of receipts and expenditures for the City of Bossier City, Louisiana, for the fiscal year beginning January 1, 2018 and ending December 31, 2018, to serve as a budget of expenditures during said fiscal year and appropriating the amounts herein set forth as a budget of expenditures.

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SECTION 1: The following detailed estimate of receipts and expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2018, and ending December 31, 2018, and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year, to wit:

**2018 PROPOSED
Riverboat Gaming Capital Projects Budget**

	Budget
Estimated Fund Balance as of 01/01/2018	-
Estimated Revenues	12,500,000
Rental Income	-
Interest Earned	25,000
Transfers In	-
Total Revenue	<u><u>12,525,000</u></u>
 Expenditures	
Transfer to 2007 Debt Service Fund 335	-
Transfer to 2015 Refunding Fund 335	6,100,000
Transfer to 2015 Debt Service (\$35,000,000)	2,360,000
Transfer to 2015 Debt Service (\$15,000,000)	715,000
 Brownlee Rd Right Turn Lane	 160,000
North Bound Turn Lane to Sunflower Road (from Hwy 71)	150,000
South Bound Turn Lane to Hwy 71 (from Sunflower Road)	150,000
Contingency	2,890,000
	<u><u>12,525,000</u></u>

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AYES;

NAYES;

ABSENT;

ABSTAIN;

President, Jeffery D. Darby

City Clerk, Phyllis McGraw

ORDINANCE# _____ OF 2017

BY;

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SECTION 1: The following detailed estimate of receipts and expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2018; and ending December 31, 2018, and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year, to wit:

**PROPOSED
2018 UTILITIES CAPITAL
IMPROVEMENT
BUDGET**

SOURCE OF FUNDS	Budget 2018
WATER CAPITAL ADDITIONS & CONTINGENCY FUND	
Estimated Fund Balance 12/31/2017	-
Estimated Receipts 2018	1,500,000
Interest Earned	30,000
Other Transfers	-
Total	<u><u>1,530,000</u></u>
SEWER CAPITAL ADDITIONS & CONTINGENCY FUND	
Estimated Fund Balance 12/31/2017	-
Estimated Receipts 2018	1,200,000
Interest Earned	10,000
Other Transfers(InterFund Transfer Retained Earnings Sewer)	1,000,000
Total	<u><u>2,210,000</u></u>
WATER CAPITAL BOND FUND (2002)	
Estimated Fund Balance 12/31/2017	-
Estimated Receipts 2018	-
Interest Earned	1,500
Other Transfers	-
Total	<u><u>1,500</u></u>
SEWER CAPITAL BOND FUND (2002)	
Estimated Fund Balance 12/31/2017	-
Estimated Receipts 2018	-
Interest Earned	25
Other Transfers	-
Total	<u><u>25</u></u>

WATER CAPITAL IMPROVEMENT ASSESSMENT FUND

Estimated Fund Balance 12/31/2017	-
Estimated Receipts 2018	240,000
Interest Earned	20,000
Other Transfers	-
Total	<u><u>260,000</u></u>

SEWER CAPITAL IMPROVEMENT ASSESSMENT FUND

Estimated Fund Balance 12/31/2017	-
Estimated Receipts 2018	65,000
Interest Earned	7,500
Other Transfers	-
Total	<u><u>72,500</u></u>

Total All Funds 4,074,025

PROJECTS

Water Capital and Contingency Fund Projects

Valve Management Program 319,000

Sewer Capital and Contingency Fund Projects

Sewer Manhole Rehab Projects	350,000
Lift Station Rehab and Improvements	150,000
LaBossier Pump Station Improvement	70,000
Lakewood Pump Station Improvement	50,000
Laural Lane Pump Station Improvement	150,000
Glassell Pump Station Improvement	75,000
Rivera Pump Station Improvement	150,000
Joe Mason Pump Station Improvement	200,000

Water Capital Improvement Assessment Fund

Sewer Capital Improvement Assessment Fund

Total Projects 1,514,000

Equipment Funded from Utility Capital Improvement Funds and Interest Earned

61 Water Administration	
Computer Equipment	5,000
63 Water Treatment Plant	
Other Equipment	581,276

64 Water Maintenance	
Other Equipment	445,500
66 Customer Service/Meter Readers	
Building Improvements	5,000
Office Furniture & Equipment	2,500
Computer Equipment	60,000
Other Equipment	15,000
Autos & Trucks	-
72 Red River Treatment Plant	
Other Equipment	113,250
73 Sewer Maintenance	
Other Equipment	571,000
Autos & Trucks	35,000
74 Lift Stations	
Other Equipment	69,000
75 Northeast Treatment Plant	
Other Equipment	60,000
	<u>1,962,526</u>

Summary	
Total Equipment	1,962,526
Total Projects	1,514,000
Contingency	597,499
	<u>4,074,025</u>

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- AYES;
- NAYES;
- ABSENT;
- ABSTAIN;

President, Jeffery D. Darby

City Clerk, Phyllis McGraw

ORDINANCE# _____ OF 2017

BY;

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BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOSSIER CITY, LOUISIANA IN SESSION CONVENED THAT:

SECTION 1: The following detailed estimate of receipts and expenditures for the City of Bossier City, Louisiana for the fiscal year beginning January 1, 2018, and ending December 31, 2018, and the same is hereby adopted to serve as a budget of expenditures for said City for said fiscal year, to wit:

2018 PROPOSED
Emergency Medical Services Capital Projects Budget

Estimated Fund Balance as of 01/01/2018	Budget 500,000
Transfers In	600,000
Interest Earned	-
Total Revenue	<u>1,100,000</u>
Expenditures	
CNG Ambulance	250,000
Other Equipment	150,000
Contingency	110,000
	<u>510,000</u>
Estimated Fund Balance as of 12/31/2018	<u>590,000</u>

SECTION 2: The adoption of this budget be, and the same is hereby declared to operate as an appropriation of the amounts herein set for the purposes therein stated.

SECTION 3: This Ordinance shall become effective after its promulgation all in the manner and form prescribed by law.

SECTION 4: This Ordinance was duly read to the City Council of the City of Bossier City and considered section by section, then as a whole, and was on motion of _____ and seconded by _____, adopted this _____ day of _____, 2017 by the following ayes and naves vote:

AYES;

NAYES;

ABSENT;

ABSTAIN;

President, Jeffery D. Darby

City Clerk, Phyllis McGraw